



Manufacturing, Construction and Energy Division
Annual Survey of Manufactures, 1999
Short Form, Quebec Manufacturing

Si vous préférez recevoir ce questionnaire en français, veuillez cocher la case et retourner à la Division des opérations et de l'intégration, Statistique Canada Ottawa, K1A 0T6
ou
téléphoner au 1-800-386-1276
1-800-386-1277

REFERENCE NUMBER

Form CM 7-6100-4.1

Mailing Address (Please correct if necessary)

Physical Location of Establishment (Please correct if necessary)

PURPOSE OF THE SURVEY:

The purpose of this survey is to provide statistical information on the manufacturing sector in Canada. The data are important because they measure production in this sector, providing an indication of the health of these industries and their contribution to the Canadian economy. Your cooperation and assistance in completing this questionnaire are vital to the collection and production of timely and accurate statistics.

AUTHORITY:

This survey is collected under the authority of the Statistics Act, Revised Statutes of Canada, 1985, chapter S19.

INFORMATION SHARING AGREEMENTS:

To reduce response burden and to ensure more uniform statistics, Statistics Canada has entered into agreements with various government departments and agencies for the sharing of data. See the last page for details.

CONFIDENTIALITY:

Statistics Canada is prohibited by law from publishing any statistics which would divulge information obtained from this survey that relates to any identifiable business without the previous written consent of that business. The data reported on this questionnaire will be treated in strict confidence, used for statistical purposes and published in aggregate form only. The confidentiality provisions of the Statistics Act are not affected by either the Access to Information Act or any other legislation.

PLEASE COMPLETE AND RETURN BY:

MAY 15, 2000

If necessary, please provide your best estimates.
For assistance, call 1-800-386-1276 or 1-800-386-1277.
Please keep a completed copy for future reference.

1.9 **REPORTING YEAR** - This report covers your most recent financial year ending between **January 1, 1999** and **December 31, 1999**.

from	Day	Month	Year	to	Day	Month	Year
		1	9 9			1	9 9 9

CONTACT INFORMATION

1.5.3	Name and title of person to contact (please print)	1.5.2	Date
1.5.4	Address including postal code (if different from mailing address above)	Telephone	
		Area code	Number
	Postal code	1.4	
1.5.5		1.4.1	Telex/Facsimile

STC / MCED-310-60195

OFFICE USE ONLY

OPERATIONS

1.3.1 If this establishment **did not operate at all** during the reporting year (as defined in 1.9 on previous page), please provide a brief explanation

1.1

and complete contact information on the cover page – you have now completed this questionnaire, please return it in the enclosed envelope.

1.3.2 If this establishment **went out of business** during the reporting year, please give last date of operation and complete the form for the period of operation.

Day	Month	Year
		1 9 9

1.3.3 If any **change of ownership** occurred during the reporting year, please give date of ownership change and provide information for the full reporting year. If you cannot provide the full year's data, please report for the period operated and give name, address and telephone number of person to contact for the balance of the data.

	1 9 9
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Name _____ Address _____
Telephone number _____

1.6.1 **Type of organization**
(Check one)

- 3 Incorporated company
- 1 Unincorporated company

If your company is incorporated, please provide your Corporation Account Number (these can be 8 digits or 10 digits in length) or, if your Corporation Account Number has been converted to the new Business Number (9 digits followed by RC), please provide your Business Number. You may obtain these numbers from your latest Revenue Canada Assessment Notice (form T456) or your Revenue Canada Taxation Remittance Form (T9RC).

Corporation Account Number

1.0.904	
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OR

Business Number

1.0.907	R C
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1.7.1 **Nature of business** (please describe briefly)

1.7.2 Is this a change from last year? 1 Yes 2 No

2. **INVENTORIES** owned, at book value, including those in transit and on consignment in Canada.

Inventory for period covered by this report

- 2.1.1 Inventory of **goods in process**
- 2.1.2 Inventory of **finished products**
- 2.1.3 Inventory of **goods purchased for resale in same condition as purchased**
- 2.1.4 Other inventory including **raw materials, purchased components and supplies**
- 2.5 **Total** (2.1.1 to 2.1.4)

Opening (Thousands of Canadian dollars)	Closing (Thousands of Canadian dollars)

5. CONSUMPTION OF PURCHASED FUEL AND ELECTRICITY		Quantity should be reported for electricity only.*	
	Commodity code for Statistics Canada use	Quantity used (estimate if necessary)	Cost at this establishment (Thousands of Canadian dollars)
5.1 Coal.....	2701	XXXXXXXXXX	
5.2 Natural gas, in gaseous state	2711 21	XXXXXXXXXX	
5.3 Gasoline (including aviation)	2710 00 1	XXXXXXXXXX	
5.4 Diesel fuels	2710 00 51	XXXXXXXXXX	
5.5 Light fuel oils (Nos. 2 and 3)	2710 00 52	XXXXXXXXXX	
5.6 Heavy fuel oils (Nos. 4, 5 and 6)	2710 00 6	XXXXXXXXXX	
5.7 Liquefied petroleum gas (propane, butane, etc.).....	2711 1	XXXXXXXXXX 1000kw.H	
5.8 Electricity *.....	2716 00		
5.9 Steam	3824 90 98	XXXXXXXXXX	
5.10 All other fuel purchased and used (specify)			
5.11 Total fuel and electricity			
5.12 If 5.11 is zero, is it because Fuel & Electricity are included in the rent? 1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No			
INPUTS			Cost at this establishment (Thousands of Canadian dollars)
6.1 Total cost of raw materials, containers, supplies and amount paid to other establishments and other contractors for work done on materials owned by this establishment.....			
6.2 Total cost of goods purchased for resale in same condition as purchased			
6.3 Total cost of inputs (6.1 + 6.2).....			
OUTPUTS			Net Value (Thousands of Canadian dollars)
8.1 Total value of shipments of goods of own manufacture			
8.2 Amount received in payment for custom and repair work done on materials and products owned by other establishments (including other establishments of your own company). (Do not include activity reported in Section 8.1 shipments of goods of own manufacture)			
8.3 Total value of shipments of goods purchased and sold in the same condition as purchased			
8.4 Total revenues (8.1 + 8.2 + 8.3)			
For the value reported in 8.1, specify items in order of importance and indicate the percentage of total value represented by each.			
Main products produced and shipped		For office use only	% of total revenue shown above
8.1.1			%
			%
			%
			%

14. EMPLOYMENT AND REMUNERATION DURING THE FISCAL YEAR				
		Gross payroll (Thousands of Canadian dollars)	Average number of employees	Total paid hours
14.1.1	Executive, administrative, sales and other employees			XXXXX
14.1.2	Employees in manufacturing operations			
14.1.9	Total			XXXXX

FIRST DESTINATION OF SHIPMENTS

Please estimate percentage distribution from shipments (Line 8.1):

13.61.1	Within your province.	_____	%
13.61.2	To other provinces and territories.	_____	%
13.62	Exports to USA.	_____	%
13.63	Exports to Mexico.	_____	%
13.64	Exports to European Union. ¹	_____	%
13.65	Exports to Asian-Pacific Countries. ²	_____	%
13.66	Exports to other Countries.	_____	%
	Total		100 %

¹ Austria, Belgium, Denmark, France, Finland, Germany, Greece, Ireland, Italy, Luxembourg, Netherlands, Portugal, Spain, Sweden and the United Kingdom

² Australia, Brunei, China, Hong Kong, Indonesia, Japan, Malaysia, New Zealand, Papua New Guinea, Philippines, Singapore, South Korea, Taiwan, Thailand, Vietnam

For information only

15. SIGNIFICANT CHANGES FROM THE PREVIOUS YEAR

Compared to last fiscal year, was there any event(s) which **significantly affected** your business during the reported period?

If yes, please check as many boxes as apply to explain significant changes in the numbers from last year.

		Employment/ Wages & Salaries	Output
15.1	1. Change in legal structure		
15.2	2. New plant/closed plant		
15.3	3. Plant expansion/contraction		
15.4	4. Organizational change (downsizing, reengineering, integration, delayering)		
15.5	5. Adverse weather, natural disaster or fire		
15.6	6. Change in competitive environment		
15.7	7. New contract/Loss of contract		
15.8	8. Foreign exchange		
15.9	9. Change in the overtime		
15.10	10. Shutdown		
15.11	11. Contracting out		
15.12	12. Automation		
15.13	13. Labour dispute		
15.14	14. Changes in bonus payments, drawings, or severance payments		
15.15	15. Change in product line		
15.16	16. Price changes, goods and/or services sold		
15.17	17. Price changes, labour and/or raw materials		
15.18	18. Other, please specify		

16. RESPONDENT'S COMMENTS SECTION

1. How long did you spend collecting the data and completing this form? 15.0.1 _____ hours

Comments?

We invite your help in improving our business survey program. Your comments on the following range of suggested topics along with your more general remarks would be greatly appreciated:

- questionnaire content
- new questions of interest to your industry
- questionnaire language
- use of business terminology
- comprehension of questions (through definitions, examples of inclusions and exclusions, code sheets, instruction sheets, reporting guides, etc.)
- order and flow of questions
- timing of receipt of questionnaire and the period given for response
- other sources of data to further reduce response burden
- potential for electronic data reporting
- general (non-proprietary) business software packages in use.

Lost the postpaid envelope? Our mailing address is:
 Operations and Integration Division, Statistics Canada, Ottawa, K1A 0T6.
 Or call 1-800-386-1276 and we'll send you another envelope.
 Or see next page for information to fax us the completed questionnaire.
Thank you for completing the questionnaire.

INFORMATION SHARING AGREEMENTS

Section 11 of the Statistics Act provides for the joint collection and sharing of information with provincial statistical agencies which 1) have been established under provincial legislation providing substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*, and 2) have the provincial or territorial legislative authority to collect this information on their own. Section 11 therefore was designed to reduce response burden and to facilitate the production of consistent and high quality national and provincial statistics.

Section 11 agreements are in effect with the Institut de la statistique du Quebec in respect of establishments located within the boundaries of that province.

Section 12 of the Statistics Act provides for the joint collection and sharing of information with a federal, provincial or territorial Government department. Respondents have the right under Section 12 to refuse to allow Statistics Canada to share the data with the joint collection partner. Notice of objection to sharing must be made in writing in a letter, from an authorized officer or person of your company, to the Chief Statistician and attached to the completed questionnaire. That letter should be mailed to Operations and Integrations Division, Statistics Canada. Please specify those agencies or departments from which data shall be withheld.

Section 12 agreements, which require the information be kept confidential and used only for statistical and research purposes, are in effect with the following departments for establishments located within their respective jurisdictions:

For establishments in all manufacturing industries, with Natural Resources Canada.

For establishments in Non-Ferrous Metal (except Aluminum) Smelting and Refining, Clay Building Material and Refractory Manufacturing, Cement Manufacturing and Lime Manufacturing, with the Quebec Ministry of Natural Resources; the agreements with this agency also allow it to use the information in accordance with the provisions of its governing legislation.

To return this by Fax, call 1-800-386-1278

Statistics Canada advises you that there is a risk of disclosure during the facsimile communication process. However upon receipt of your facsimile, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

For information only