



Statistics Canada - Prices Division
**Price Report for Informatics
 Professional Services and Software
 Development,**

XXXX

CONFIDENTIAL when completed.

Collected under the authority of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S19. Completion of this questionnaire is a legal requirement under this Act.
 951-6916.

Purpose of this survey

This survey collects financial, wage and contractor fee information that is used to produce price indexes. These indexes measure change in prices for informatics professional services and in software development. Businesses use these indexes to evaluate their performance, to track costs, and to index long-term contracts. Statistics Canada uses them to better measure the volume of activity in the computer services industry.

Confidentiality

Statistics Canada is prohibited by law from publishing any statistics which would divulge information relating to you business without your prior written consent. **The data reported on your questionnaire will be treated in strict confidence, used for statistical purposes and published in aggregate form only.** The confidentiality provisions of the Statistics Act are not affected by the Access to Information Act or by any other legislation.

Your Participation is important

Your participation is vital to ensuring that the information collected in this survey is accurate and comprehensive. Completion of this questionnaire is a legal requirement under the Statistics Act.

Fax or Other Electronic Transmission Disclosure

Statistics Canada advises you that there could be a risk of disclosure during the facsimile or other electronic transmission. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded to all information collected under the authority of the Statistics Act.

Return Procedures.... Need Help?

We ask that you complete and return this questionnaire within 30 days of receipt in the return envelope provided. If you require assistance in completing this questionnaire or expect delays in returning the survey please contact:

Statistics Canada - Prices Division

Tel:
 Fax: (613) 951- 2848
 e-mail:

Please make any necessary address changes below.

Legal Name		
Business Name		
Contact Name		
Address		Province / State
City	Postal Code/Zip Code	Country

STC/PRI-420-75406

A. Reporting Period

Please report information for your fiscal year ending between January 1, XXXX and December 31, XXXX.

Please indicate your fiscal year end:

DD	MM	YYYY

Number of months reported: _____

B. Main Business Activity

Please check below the one industry that most accurately describes your firm's main business activity for the fiscal year

- 511210 Software Publishers:** Includes software development, packaged software and publishing
- 518210 Data Processing, Hosting and Related Services:** Includes web hosting, streaming services, application hosting, processing and preparation of reports from data supplied by the customer, optical scanning data services, data entry and validation, etc.)
- 541510 Computer Systems and Related Services:** Includes computer information technology consultants, development of custom software, systems and network design, systems development and analysis, computer programming to meet a customer's specifications)
- 518111 Internet Service Providers:** Establishments engaged in providing direct access, through telecommunications networks, to computer-held information compiled or published by others
- 518112 Web Search Portals:** Establishments primarily engaged in operating web sites that use a search engine to generate and maintain extensive database of internet addresses and content in an easily searchable format
- Other:** Please specify

Is this a change from the previous year?

No

Yes... If yes please provide details

Definitions:

Operating revenue from sales of informatics professional services and software

'**Informatics**' is the term we are using to encompass all businesses included in the scope of the survey. This would include all businesses involved in Software Publishing, Computer Systems and Design and Related Services and Data Processing, Hosting and Related Services.

Include:

- Fees charged to clients for employees and contract workers for their work on informatics professional services and software development.
- Expenses (cost + mark-up) recovered from clients (e.g. hardware, software, travel and accommodations, subcontracted services) for informatics professional services and software development.

Exclude:

- Software sales unrelated to informatics professional services.
- GST and all other taxes collected for remittance to a government agency.

Computer Systems and Related Services

Hardware Consultancy Services

Provide advice and assistance on the management of computer resources such as: assess the computer needs of an organization; plan an organization's acquisitions (including hardware and software); audit the computer operations of an organization.

Software Consultancy Services

Develop (analyse, design and program) custom software to meet the needs of a specific client.

Provide advice and assistance on technical matters related to computer systems such as: conduct feasibility studies on the implementation of a system; provide specifications for a database design; provide technical expertise for hardware and software integration.

Other Computer Consultancy Services

Provide other computer-related consultancy services such as: disaster recovery services; implementation planning services; system implementation support, quality assurance and integration services.

Computer Facilities Management Services

Provide personnel to manage and operate computer facilities on an on-going basis whether these facilities are located at the client's or supplier's site.

System Maintenance Services

Provide assistance to keep computer systems (software) in good working condition. The maintenance may be corrective or preventative.

C. Operating Revenue and Expenses from Informatics Professional Services and Software Development By Province and Territory

For the fiscal year that you have indicated in Section A on page 2, please complete STEPS 1 to 3 for each province/territory in which your firm maintains operations. Report all revenue and expenses in Canadian dollars.

Province or Territory	Step 1	Step 2	Step 3		
	Number of Business Units	Operating Revenue from Informatics Professional Services and Software	Operating Expenses from Informatics Professional Services and Software Development (reimbursed and non-reimbursed by clients)		
	Please report the number of business units. A business unit is the lowest level of your firm for which separate records are kept for revenue, expenses and employment.	Using the definitions, please report your firm's operating revenue from sales of informatics professional services and software development.	Expenses for Employees	Expenses for Contract Workers	Other Expenses
			Please report the wages, salaries, benefits and bonuses paid to full-time, part-time and temporary employees for their work on informatics professional services and software development. Exclude expenses for administrative and general staff as well as GST refunded by government.	Please report the fees paid to contract workers for their work on informatics professional services and software development. Contract workers are individuals engaged for the duration of a specific project or term. Exclude GST refunded by government.	Please report all other expenses incurred for work on informatics professional services and software development. (i.e., Software, hardware upgrades, office expenses, travel and accommodations). Exclude overhead expenses and GST refunded by government.
Nfld. & Lab.	10				
P.E.I.	11				
N.S.	12				
N.B.	13				
Que.	24				
Ont.	35				
Man.	46				
Sask.	47				
Alta.	48				
B.C.	59				
Yukon	60				
N.W.T.	61				
Nunavut	62				
Total					

D. Average Annual Percentage Changes in Labour Rates by Province and Territory

For the fiscal year you indicated in Section A on page 1, please complete STEPS 4 and 5 below for each province / territory in which your firm maintains operations.

Example: Your firm has 3 employees who charge their time to informatics professional services and software development. Two of these employees received annual increases of 1% and 5%. The third employee did not get an increase (0%).

The sum of the three wage rate changes (1% + 5% + 0%) is:

When you divide 6% by the number of employees (+6%/3 employees), the result is an average of annual % change in wage rates of:

+6.0%

+2.0%

Province or Territory	Step 4	Step 5
	Average of Annual % Changes in Salaries and Wage Rates	Average of Annual % Changes in Fees Paid to Contract Workers
	Using the example above, please report the average of annual percentage changes (+, -) in Exclude the salary or wage changes for general and administrative staff.	Using the example above, please report the average of annual percentage changes (+, -) Exclude the salary or wage changes for general and administrative staff.
Newfoundland & Labrador	10 %	%
Prince Edward Island	11 %	%
Nova Scotia	12 %	%
New Brunswick	13 %	%
Quebec	24 %	%
Ontario	35 %	%
Manitoba	46 %	%
Saskatchewan	47 %	%
Alberta	48 %	%
British Columbia	54 %	%
Yukon	60 %	%
Northwest Territories	61 %	%
Nunavut	62 %	%

Comments

We welcome any suggestions that you may have for improving our Price Report for Informatics Professional Services Questionnaire.

Empty lines for providing comments.

Certification *(I certify that the information contained herein is complete and correct to the best of my knowledge).*

Signature of authorized person _____ Date Completed _____

Name of person to contact for further information (please print)

First Name _____ Last Name _____

Title _____

Telephone Number _____ Extension _____ Fax No. _____ E-mail address _____

Time to complete questionnaire

How long did you spend collecting and reporting the information needed to complete this questionnaire? Hours: _____

Electronic Questionnaires

Would you prefer to receive this questionnaire by e-mail when the option becomes available? YES NO Don't know

Email Address : _____

Date: _____

Signature: _____

Please make a copy of this completed questionnaire for your records.

Thank you for completing this questionnaire.