



Distributive Trades Division

Annual Wholesale and Retail Trade Survey 1997

Si vous préférez recevoir ce questionnaire en français, veuillez téléphoner au numéro approprié indiqué dans la section 2.

Confidential when completed

Correct pre-printed information if necessary using the corresponding boxes provided below.

Legal Name	
Business Name	
C / O	
No. & Street	
City	
Province	Postal code
Contact	
Telephone no. Area code	Extension
Facsimile no. Area code	

1 - PLEASE READ CAREFULLY BEFORE COMPLETING

AUTHORITY

Collected under the authority of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S19.

PURPOSE OF THE SURVEY

Data collected by this survey are used to provide aggregated industry information required by governments to develop national and regional economic programs and policies. This information is also used by the private sector to assist in decision making and to assess business conditions. The results of this survey are published in Statistics Canada catalogue number 63-236-XPB.

CONFIDENTIALITY

Statistics Canada is prohibited by law from publishing any statistics which would divulge information obtained from this survey that relate to any identifiable business without the previous written consent of that business. The data reported

on this questionnaire will be treated in strict confidence. They will be used exclusively for statistical purposes and will be published in aggregate form only. The confidentiality provisions of the Statistics Act are not affected by either the Access to Information Act or any other legislation.

DATA SHARING AGREEMENTS

To avoid duplication of enquiry and to provide consistent statistics, agreements have been made under Section 11 of the Statistics Act to exchange information collected by this survey with the Bureau of Statistics of Alberta (for retail trade data) and Manitoba (for retail and wholesale trade data). Agreement has also been made under Section 12 of the Statistics Act, with the Northwest Territories Bureau of Statistics for the sharing of information from this survey. Under Section 12, you may refuse to share your information with the Northwest Territories Bureau of Statistics by writing to the Chief Statistician and returning your letter of objection along with the completed questionnaire.

2 - INQUIRIES

The questionnaire should be completed and returned in the postage paid envelope **within 30 days** of receipt. If you require assistance in the completion of the questionnaire or have any questions regarding the survey, please call the nearest Statistics Canada Regional Office.

	LOCAL	TOLL FREE	FAX
Halifax	426 - 5662	1 - 800 - 565 - 1685	902 - 426 - 8292
Montreal	283 - 5724	1 - 800 - 363 - 6720	514 - 263 - 7969
Toronto	954 - 9069	1 - 800 - 263 - 3072	416 - 973 - 6524
Edmonton	495 - 4627	1 - 800 - 661 - 9884	403 - 495 - 4788
Vancouver	666 - 2100	1 - 800 - 663 - 0172	604 - 666 - 6495

3 - REPORTING PERIOD

Please report for your 1997 fiscal year (normal business year) ending any time between April 1, 1997 and March 31, 1998

	D	M	Y	FROM				TO			

4 - KIND OF BUSINESS

List the main lines of merchandise and services sold and indicate the estimated percentage of total operating revenue

		%
4.1	1.	%
4.2	2.	%
4.3	3.	%

5 - REVENUE BY CLASS OF CUSTOMER

Indicate the estimated percentage of total operating revenue:

		%
5.1	Made to households or individuals for personal use	%
5.2	Made to retail businesses	%
5.3	Made to wholesale businesses	%
5.4	Made to industrial, commercial and other business users	%
5.5	Made to farmers, for farm operations	%
5.6	Made to clients outside Canada (exports)	%
5.7	Total	100

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6 - REVENUE (Canadian dollars)				
6.1	Sales of goods purchased for resale (Report gross sales of new and/or used goods less returns, discounts, provincial sales taxes and GST or HST. Do not deduct the value of trade-ins)	\$.00	
6.2	Revenue from gross commissions earned from buying and/or selling merchandise on account of others	\$.00	
6.3	Sales of products manufactured at your company facilities and included in your total revenue	\$.00	
6.4	Labour receipts from installation and repair of goods (Report parts in (6.1) above)	\$.00	
6.5	Revenue from rental and leasing of goods and equipment	\$.00	
6.6	Other operating revenue (such as rental from real estate, food serving and other activities; if a grain wholesaler, include revenue from handling, storage, drying and other charges)	\$.00	
6.7	Total Operating Revenue (Sum of 6.1 to 6.6 above)	\$.00	
6.8	Non-operating revenue (such as subsidies, interest, dividends and gains on disposal of investments and capital assets)	\$.00	
6.9	Total Revenue (Sum of 6.7 and 6.8)	\$.00	
7 - COST OF GOODS SOLD (Canadian dollars)				
7.1	Opening inventory	\$.00	
7.2	Purchases of new and used goods for resale (Include freight-in and the value of goods taken in trade, less returns and discounts.)	\$.00	
7.3	Closing inventory	\$.00	
7.4	Cost of goods sold (Sum of 7.1 and 7.2) less 7.3	\$.00	
8 - EXPENSES (Canadian dollars)				
8.1	Salaries, wages and benefits: (Include bonuses, commissions and any other payments to employees. Report gross payments before deductions for such items as income tax, pension plans, U.I. premiums)	\$.00	
8.2	Depreciation on buildings and other fixed assets	\$.00	
8.3	Interest expenses	\$.00	
8.4	Other expenses (Exclude income taxes, cost of goods sold and purchases of new and used goods for resale)	\$.00	
8.5	Total expenses (Sum of 8.1 to 8.4)	\$.00	
9 - LOCATIONS AND PROVINCIAL DISTRIBUTION				
9.1	Indicate the number of trading locations (if retail) or distribution centres/sales offices (if wholesale) operated in Canada during your reporting period, irrespective of the length of time they were open.	→		
9.2	Do you operate your trading locations (if retail) or distribution centres/sales offices (if wholesale) in more than one province?	<input type="checkbox"/> No ▶ Skip to 10	<input type="checkbox"/> Yes ▶ If yes, report the following items.	
Province / Territory	Trading Locations (if retail) or distribution centres/sales offices (if wholesale) (9.1)	Operating Revenue (6.7)	Salaries, Wages and Benefits (8.1)	Cost of Goods Sold (7.4)
	Number	\$ or %	\$ or %	\$ or %
Newfoundland				
Prince Edward Island				
Nova Scotia				
New Brunswick				
Québec				
Ontario				
Manitoba				
Saskatchewan				
Alberta				
British Columbia				
Yukon Territory				
Northwest Territories				
Canada				
10 - CERTIFICATION				
I certify that the information contained herein is complete and correct to the best of my knowledge and belief.				
Signature of authorized person	Title	Date		
Name of contact for further information (please print)	Telephone no. Area code	Extension	Facsimile no. Area code	
Thank you for completing this survey. Please maintain a copy for your records. You may be called at a later date to verify the data.				