



## Passenger Bus & Urban Transit Survey 2003

This information is collected under the authority of the *Statistics Act, Revised Statutes of Canada, 1985, Chapter S19.* 

Completion of this questionnaire is a legal requirement under this Act.

# This document is confidential when completed.

Si vous préférez recevoir ce questionnaire en français, veuillez nous téléphoner au 1 888 373-8424.



If necessary, please correct pre-printed information below.

| 0004 | Legal name            | Address (number a | ına street) | )    |                     |
|------|-----------------------|-------------------|-------------|------|---------------------|
| 0001 |                       | 0004              |             |      |                     |
|      |                       |                   |             |      | 15 . 6              |
| 0002 | Business name         | City              |             | 0006 | Province or State   |
| 0002 |                       | 0005              |             | 0000 |                     |
|      | 0/0                   |                   |             | D 4  | -1 1- / 7: 1-       |
| 0003 | C/O                   | 0053 Country      | 0007        | Post | al code / Zip code  |
| 0003 |                       | V033              | 0007        |      |                     |
|      | First name of contact | Language          |             |      |                     |
| 8000 |                       | oo10 preference 1 | English     |      | <sup>2</sup> French |
|      |                       |                   | go          |      | © 11011011          |
|      | Last name of contact  | E-mail of contact |             |      |                     |
| 0028 |                       | 0018              |             |      |                     |
|      |                       |                   |             |      |                     |

### **General Information**

### **Purpose of Survey**

This survey collects data essential for the statistical analysis of the passenger bus industry and its impact on the Canadian economy.

#### Confidentiality

The data are to be used for statistical purposes only and published in aggregate form. Statistics Canada is prohibited by law from publishing any statistics that divulge information that relate to any identifiable business without the prior written consent of that business. The confidentiality provisions of the Statistics Act are not affected by the Access to Information Act or any other legislation.

#### Federal Provincial Data Sharing Agreements

To avoid duplication and ease the burden on respondents, Statistics Canada has entered into agreements for this survey:

- A. Under section 11 of the **Statistics Act** with the Newfoundland Statistics Agency and the Quebec Statistics Institute. Statistics Canada only enters into section 11 agreements with provincial statistical agencies that have statistics acts similar to the federal act. These agencies have the authority to collect this information and the same provisions for confidentiality and penalties for disclosure of information as the **Federal Statistics Act**.
- B. Under section 12 of the **Statistics Act** with the Newfoundland Department of Works, Services and Transportation, the Nova Scotia Board of Commissioners of Public Utilities, the Quebec Department of Transportation, the Ontario Ministry of Transportation and Transport Canada (see section C below). These agencies are required to keep the information confidential and only use it for statistical and research purposes. Under section 12, respondents may object to the sharing of their information by giving notice in writing to the Chief Statistician and returning their letter of objection along with the completed questionnaire in the enclosed envelope.
- C. Further to the section 12 agreement with Transport Canada, the following applies to federally regulated carriers. Statistics Canada is collecting the information for itself pursuant to the **Statistics Act** and on behalf of Transport Canada pursuant to the **Canada Transportation Act** and the Carriers Information Regulations. Respondents do not have the right to object to sharing their information since Transport Canada is authorized by law to require the respondent to provide the information.

If you need further information or help, please call 1 888 373-8424

5-5400-99.1 2004-02-17

STC/TRA-400-75031

Transportation Division - Passenger Bus & Urban Transit Survey



| <b>Note to Respor</b> | ndents |
|-----------------------|--------|
|-----------------------|--------|

- 1. This questionnaire is intended to capture information about the passenger bus and urban transit industry only.
- 2. The same questionnaire is being used to obtain information from all bus companies (school bus, urban transit, scheduled intercity, charter, shuttle and sightseeing). It is possible, therefore, that some questions will not apply to you.
- 3. If a section does not apply to your business, please feel free to write "N/A" (not applicable) or put a line through the section.
- **4.** Wherever the questionnaire asks for "Other (please specify:\_\_\_\_\_\_)", feel free to provide an itemized listing.

### A. Please report for the period January 1, 2003 to December 31, 2003.

If you cannot provide data for the calendar year, please report for your corresponding business period. Please indicate below the period covered by this questionnaire:

|      | Start | Date |    |      | End Date   |
|------|-------|------|----|------|------------|
| 0050 | YYYY  | MM   | DD | 0051 | YYYY MM DD |
|      |       |      |    | /    |            |

- B. Do the dates above represent a change in your fiscal year  $2 \times 10^{-1}$  Yes  $^{3}$  No
- C. Please verify that the list of companies or operating units listed on the label on the covering page is correct and that you are reporting information for all units on the label. Please list any corrections below, or companies / operating units that you acquired or sold during the year.

| N (\$\)         |      | Date Acq | uired |      | Date S | old   |
|-----------------|------|----------|-------|------|--------|-------|
| Name of Company |      | Year     | Month |      | Year   | Month |
| 0060            | 0070 | YYYY<br> | ММ    | 0080 | YYYY   | ММ    |
| 0061            | 0071 | YYYY     | ММ    | 0081 | YYYY   | MM    |
| 0062            | 0072 | YYYY     | MM    | 0082 | YYYY   | MM    |
| 0063            | 0073 | YYYY     | ММ    | 0083 | YYYY   | ММ    |
| 0064            | 0074 | YYYY     | ММ    | 0084 | YYYY   | MM    |
| 0065            | 0075 | YYYY     | MM    | 0085 | YYYY   | MM    |
| 0066            | 0076 | YYYY     | MM    | 0086 | YYYY   | MM    |
| 0067            | 0077 | YYYY     | MM    | 0087 | YYYY   | MM    |
| 0068            | 0078 | YYYY     | MM    | 0088 | YYYY   | ММ    |

| 1.   | Are you a municipal government, urban transit property or government age operations? (If you are a private company under contract to an urban trans to Question 4). |                       |
|------|---|-----------------------|
|      | 0101 <sup>1</sup> Yes — Proceed to Question 2. <sup>3</sup> No — Proceed to   | o Question 4.         |
|      |   |                       |
| 2.   | Did you contract out or arrange contracts for some or all of your urba services for persons with disabilities or the elderly) with one or more private              |                       |
|      | $^{1}$ Yes — Fill out the following table; then go to Question 3.   | - Go to Question 4.   |
|      | Name of Contractor  | \$ Amount of Contract |
| 0205 |   | 0250                  |
| 0206 |   | 0251                  |
| 0207 |   | 0252                  |
| 0208 |   | 0253                  |
| 0209 |   | 0254                  |
| 0210 | $\Diamond_{\wedge}$ $(\bigcirc)$  | 0255                  |
| 0211 |   | 0256                  |
| 0212 |   | 0257                  |
| 0213 |   | 0258                  |
| 0214 |   | 0259                  |
| 0215 |   | 0260                  |
| 0216 |   | 0261                  |
| 0217 |   | 0262                  |
|      | Total •   | 0263                  |
|      | Total 🖨   |                       |
|      | $\sim$  |                       |
|      |   |                       |
| 3.   | Did you contract out 100% of your urban transit services?   |                       |
|      | 0301 Yes You are finished. Please send your questionnaire to Statistics Canada.   |                       |
|      | No — Proceed to Questions 4. Answer for the portion of your business that is  | not contracted out.   |
|      | mments  |                       |
| 039  |   |                       |
|      |   |                       |
|      |   |                       |
|      |   |                       |
|      |   |                       |
|      |   |                       |

| Part B - Financial Data  |   |
|--|---|
| 4. Enter your annual operating revenue by activity:  | In Dollars<br>Omit Cents                    |
| Urban transit services   | 0400  |
| Commuter services (daily services between towns / cities and a major urban city: e.g. Oakville and Toronto; south shore of Montréal and the City of Montreal; Fraser Valley communities and Vancouver, etc.) | 0405  |
| Urban transit services for persons with disabilities or seniors (para transit)   | 0410  |
| Scheduled intercity services (including interlining revenue)   | 0415  |
| School bus services (home to school services)  | 0420  |
| School bus charter services  | 0425  |
| Charter – motor coach charter services (including sightseeing tours between cities and / or geographic areas that involve at least a 160 km round trip)  | 0330  |
| Local sightseeing services   | 0435  |
| Shuttle services (e.g. airport parking – terminal, hotel, railway station and other)   | 0440  |
| Bus parcel express   | 0445  |
| Other passenger bus services (e.g. tours, casino services, special services for holidays and other events, etc.). (Specify: 0451   | 0450  |
| Other operating revenues (e.g. terminal rentals, fuel rebates, leasing, advertising, etc.). (Specify: 0456   | 0455  |
| Total Operating Revenues (sum of cells 0400 to 0455)   | 0460  |
|  |   |
| Non-Operating Revenues   |   |
| Capital subsidies (funds provided by government to your business for investment on infrastructure, purchase of buses, etc.)  | 0465  |
| Operating subsidies (grants and contributions provided by government to your business to cover regular operating expenses)   | 0470  |
| Other non-operating revenues (e.g. non-bus business activities, interest earned, sales of assets, returns on investment, insurance proceeds, GST rebates, etc.)  | 0475  |
| Total Non-Operating Revenues (sum of cells 0465 to 0475)   | 0480  |
|  |   |
| Total Revenues (sum of cells 0460 and 0480)  | 0490  |
| 5. Did your company generate revenue in more than one province or territory? – th  | eat is was the point of                     |
| 5. Did your company generate revenue in more than one province or territory? – the sale in more than one province or territory?  | at is, was the point of                     |
| 0500 <sup>1</sup> Yes — Proceed directly to Question 6.  |   |
| $^3$ $\bigcirc$ No — Check the location where you generated revenue, then proceed directly to 0  | Question 7.                                 |
| $^{0505}$ $\bigcirc$ Nfld. Lab $^{10}$ $\bigcirc$ PE $^{11}$ $\bigcirc$ NS $^{12}$ $\bigcirc$ NB $^{13}$ $\bigcirc$ QC $^{24}$ $\bigcirc$  | $\bigcirc$ ON $^{35}$ $\bigcirc$ MB $^{46}$ |
| $ \begin{array}{cccccccccccccccccccccccccccccccccccc$  | ⊃ NU <sup>62</sup>                          |

6. Using the revenues from Question 4 (cells 0400 to 0455), distribute your revenue according to the province or territory where you generated that revenue, that is, the point of sale. Use dollar or estimate using percentages.

2 percentages

PΕ NS NB QC ON Revenue by Type of Activity Nfld. Lab Urban transit services Commuter services (daily services between towns / cities and a major urban city: e.g. Oakville and Toronto: south shore of Montréal and the City of Montréal; Fraser Valley communities and Vancouver, etc.) Urban transit services for persons with disabilities or seniors (para transit) Scheduled intercity services (including interlining revenue) School bus services (home to school services) School bus charter services Charter — motor coach charter services (including sightseeing tours between cities and / or geographic areas that involve at least a 160 km round trip) Local sightseeing services Shuttle services (e.g. airport parking terminal, hotel, railway station and other) Bus parcel express Other passenger bus services (e.g. tours, casino services, special services for holidays and other events, etc.) Other operating revenues (e.g. terminal rentals, fuel rebates, leasing, advertising, etc.)

| MB   | SK   | AB   | ВС   | YT   | NT   | NU   | OTHERS | TOTAL |
|------|------|------|------|------|------|------|--------|-------|
| 6016 | 6017 | 6018 | 6019 | 6020 | 6021 | 6022 | 6023   | 6025  |
| 6036 | 6037 | 6038 | 6039 | 6040 | 6041 | 6042 | 6043   | 6045  |
| 6056 | 6057 | 6058 | 6059 | 6060 | 6061 | 6062 | 6063   | 6065  |
| 6076 | 6077 | 6078 | 6079 | 6080 | 6081 | 6082 | 6083   | 6085  |
| 6096 | 6097 | 6098 | 6099 | 6100 | 6101 | 6102 | 6103   | 6105  |
| 6116 | 6117 | 6118 | 6119 | 6120 | 6121 | 6122 | 6123   | 6125  |
| 6136 | 6137 | 6138 | 6139 | 6140 | 6141 | 6142 | 6143   | 6145  |
| 6156 | 6157 | 6158 | 6159 | 6160 | 6161 | 6162 | 6163   | 6165  |
| 6176 | 6177 | 6178 | 6179 | 6180 | 6181 | 6182 | 6183   | 6185  |
| 6196 | 6197 | 6198 | 6199 | 6200 | 6201 | 6202 | 6203   | 6205  |
| 6216 | 6217 | 6218 | 6219 | 6220 | 6221 | 6222 | 6223   | 6225  |
| 6236 | 6237 | 6238 | 6239 | 6240 | 6241 | 6242 | 6243   | 6245  |

TOTALS – If you used dollars – please ensure that the total ACROSS the page for each row adds up to the revenues in Question 4 for each activity.

Also, cell 6265 should equal the amount in cell 0460.

If you used percentages, the totals across each row should equal 100%.



7. Operating Expenses - Enter as much detail as possible. If the number you enter in one cell includes other items, write a note or use a bracket or arrow. Use dollars no cents.

| Hu   | man Resource E          | xpenses                                |               |          |
|--|-------------------------|--|---------------|----------|
|  | Wages and<br>Salaries   | Benefits<br>Enter "0" if<br>applicable | Total         |          |
| Drivers (regular pay + overtime + shift premiums)                                  | 7001                    | 7002                                   | 7003          |          |
| Mechanics, garage staff, washers, bus cleaners, etc.                               | 7004                    | 7005                                   | 7006          |          |
| All other staff including owners and executives                                    | 7007                    | 7008                                   | 7009          |          |
| Driver related costs (e.g. professional fees, meals, tax hotels for drivers, etc.) | kis, incidentals, unifo | orms, tolls,                           | 7010          |          |
| Amount paid under contract to another company to pr                                | ovide drivers           |  | 7011          | <i>y</i> |
| Amount paid under contract to another company to pr                                | ovide mechanics / r     | naintenance labour (                   | 7012          |          |
| Staff training   |                         |  | 7013          |          |
| Other (please specify: 7015  |                         |  | 7014          |          |
|  | Sub-tota                | N Human Resource                       | ce Expenses 🚗 | 7020     |
|  | (sum cells/74           | 003 + 70 <del>0</del> 6 + 7009 +       | 7010 to 7014) |          |
|  |                         |  |               |          |
|  |                         |  |               |          |
| Vehicle fuel expenses (diesel, gasoline, propane) incl                             | ehicle Energy Ex        | penses                                 | 7021          |          |
|  | dellig taxes            |  | 7022          |          |
| Electrical traction power including taxes  | )                       |  | 7023          |          |
| Other vehicle fuel and energy expenses (please spec                                | ify: 7024               | )                                      | 7020          |          |
| Vehi   | Sub-to                  | otal Vehicle Enerç<br>Expenses         | gy Expenses 🕏 | 7025     |
| Vehicle parts and shop supplies (excluding tires and t                             | ubes)                   | •                                      | 7026          |          |
| Tires and tubes (including parts for tire repairs) + pure                          | chased tire and tube    | repairs                                | 7027          |          |
| Purchased repairs to vehicles (excluding tires and tub                             | es)                     |  | 7028          |          |
| Other vehicle maintenance expenses (please specify:                                | 7030                    | )                                      | 7029          |          |
|  | Sub-total Vo            | ehicle Maintenand                      | ce Expenses 🔵 | 7035     |

| Part B - Financial Data (continued)  Other Operating Expenses  |   |   |
|--|---|---|
| Advertising, promotions, trade shows, etc.   | 7040  |   |
| Bus communications equipment (e.g. 2-way radios)   | 7041  |   |
| Software costs and computer expenses (including computer purchases that have been fully expensed (paid for) in one year)   | 7042  |   |
| Other office expenses (e.g. telephone, fax, paper, stationery, materials)  | 7043  |   |
| Licence fees and permits   | 7044  |   |
| Commissions paid (e.g. to ticket agents)   | 7045  |   |
| Vehicle lease payments (rolling stock)   | 7046  |   |
| Other equipment lease payments   | 7047  |   |
| Utilities (water, hydro, building heat, etc.)  | 7048  | Į   |
| Facilities expenses (e.g. terminal expenses, rent, maintenance, security, dispatch)  | 7049  |   |
| Municipal and property taxes   | 7050  |   |
| Insurance (vehicle, liability, equipment, etc.)  | 7051  |   |
| Other (please specify: 7053  | 7052  |   |
| Sub-total Other Operatin  Total Operatin   |   | 7075  |
| Total Operatin   | g Expenses  | 7080  |
| Total Operatin (sum of Cells 7020 + 7025 + Depreciation, Interest and Other Expenses   | g Expenses  | 7080  |
| Total Operatin (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  | g Expenses  | 7080<br><b>\$</b><br>7081   |
| Total Operatin (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  | g Expenses  | 7080<br><b>\$</b><br>7081<br>7082   |
| Total Operatin (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  Interest paid on loans for vehicles, buildings and equipment  | g Expenses  | 7080<br>\$<br>7081<br>7082  |
| Total Operatin (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  Interest paid on loans for vehicles, buildings and equipment  | g Expenses<br>7035 + 7075)  | 7080<br><b>\$</b><br>7081<br>7082   |
| Total Operation (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  Interest paid on loans for vehicles, buildings and equipment  Other (e.g. accounting, legal, extra ordinary, etc.). (Specify: 7084  Total Depreciation, Interest Total   | g Expenses<br>7035 + 7075)  | 7080<br>\$<br>7081<br>7082  |
| Total Operation (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  Interest paid on loans for vehicles, buildings and equipment  Other (e.g. accounting, legal, extra ordinary, etc.). (Specify: 7084  Total Depreciation, Interest Total Cells 7020 + 7025 + 7084  | g Expenses 7035 + 7075)  st and Other   | 7080<br>\$<br>7081<br>7082<br>7083<br>7085                                      |
| Total Operation (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  Interest paid on loans for vehicles, buildings and equipment  Other (e.g. accounting, legal, extra ordinary, etc.). (Specify:  Total Depreciation, Interest Total Cells (Cells 7020 + 7025 + 7 | g Expenses 7035 + 7075)  st and Other   | 7080<br>\$ 7081  7082  7083  7085   |
| Total Operatin (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  Interest paid on loans for vehicles, buildings and equipment  Other (e.g. accounting, legal, extra ordinary, etc.). (Specify:  Total Depreciation, Interest  Total Calculation of Net Income  Total revenues  | g Expenses<br>7035 + 7075)  | 7080<br>\$ 7081  7082  7083  7085  7090  \$ 7090                                |
| Total Operatin (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  Interest paid on loans for vehicles, buildings and equipment  Other (e.g. accounting, legal, extra-ordinary, etc.). (Specify:  Total Depreciation, Interest Calculation of Net Income  Total revenues  Total expenses   | g Expenses<br>7035 + 7075)  | 7080  \$ 7081  7082  7083  7085  7090  \$ 7090  7092  7093                      |
| Total Operatin (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  Interest paid on loans for vehicles, buildings and equipment  Other (e.g. accounting, legal, extra-ordinary, etc.). (Specify:  Total Depreciation, Interest (Cell  Calculation of Net Income  Total revenues  Total expenses  Total revenues minus total expenses  Cell  Provision for federal and provincial income taxes  | g Expenses 7035 + 7075)  st and Other 3  al Expenses 7080 + 7085)  From cell 0490  From cell 7090                   | 7080 \$ 7081 7082 7083 7085  7090 \$ 7090 7092 7093 7094                        |
| Total Operatin (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  Interest paid on loans for vehicles, buildings and equipment  Other (e.g. accounting, legal, extra-ordinary, etc.). (Specify:  Total Depreciation, Interest (Cell  Calculation of Net Income  Total revenues  Total expenses  Total revenues minus total expenses  Cell  Provision for federal and provincial income taxes  | g Expenses 7035 + 7075)  st and Other 3  al Expenses 7080 + 7085)  From cell 0490  From cell 7090                   | 7080  \$ 7081  7082  7083  7085  7090  \$ 7091  7092  7093  7094  \$ \$         |
| Total Operatin (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment  Other (e.g. accounting, legal, extra-ordinary, etc.). (Specify:  Total Depreciation, Interest (Cell  Calculation of Net Income  Total revenues  Total revenues minus total expenses  Capital Information   | g Expenses 7035 + 7075)  st and Other 3  al Expenses 7080 + 7085)  From cell 0490  From cell 7090                   | 7080  \$ 7081  7082  7083  7085  7090  \$ 7091  7092  7093  7094  \$ 7200       |
| Total Operatin    Sum of Cells 7020 + 7025 +   | g Expenses 7035 + 7075)  st and Other  al Expenses 17080 + 7085)  From cell 0490 From cell 7090 ell 7091 minus 7092 | 7080  \$ 7081  7082  7083  7085  7090  \$ 7091  7092  7093  7094  \$ 7200  7210 |
| Total Operatin (sum of Cells 7020 + 7025 +  Depreciation, Interest and Other Expenses  Annual depreciation (on vehicles, buildings and equipment)  Interest paid on loans for vehicles, buildings and equipment  Other (e.g. accounting, legal, extra-ordinary, etc.). (Specify:  Total Depreciation, Interest Calculation of Net Income  Total revenues  Total expenses   | g Expenses 7035 + 7075)  st and Other  al Expenses 17080 + 7085)  From cell 0490 From cell 7090 ell 7091 minus 7092 | 7080  \$ 7081  7082  7083  7085  7090  \$ 7091  7092  7093  7094  \$ 7200       |

## 8. Operating Expenditures by Location

Using the sub-totals from Question 7, allocate expenditures by location. Use percentages. (International Fuel Tax Agreement (IFTA) reports may help).

| Use % and your best estimate | Human<br>Resource<br>Expenses | Vehicle<br>Energy<br>Expenses | Vehicle<br>maintenance<br>expenses | Other operating expenses |
|------------------------------|-------------------------------|-------------------------------|------------------------------------|--------------------------|
| Refers to cell:              | 7020                          | 7025                          | 7035                               | 7075                     |
| Newfoundland and Labrador    | 8000                          | 8001                          | 8002                               | 8003                     |
| Prince Edward Island         | 8005                          | 8006                          | 8007                               | 8008                     |
| Nova Scotia                  | 8010                          | 8011                          | 8012                               | 8013                     |
| New Brunswick                | 8015                          | 8016                          | 8017                               | 8018                     |
| Quebec                       | 8020                          | 8021                          | 8022                               | 8023                     |
| Ontario                      | 8025                          | 8026                          | 8027                               | 8028                     |
| Manitoba                     | 8030                          | 8031                          | 8032                               | 8033                     |
| Saskatchewan                 | 8035                          | 8036                          | 8037                               | 8038                     |
| Alberta                      | 8040                          | 8041                          | 8042                               | 8043                     |
| British Columbia             | 8045                          | 8046                          | 8047                               | 8048                     |
| Yukon                        | 8050                          | 8051                          | 8052                               | 8053                     |
| Northwest Territories        | 8055                          | 8050                          | 8057                               | 8058                     |
| Nunavut                      | 8060                          | 8061                          | 8062                               | 8063                     |
| United States                | 8065                          | 8066                          | 8067                               | 8068                     |
| Other Countries              | 8070                          | 8071                          | 8072                               | 8073                     |
| Total (sum of each column)   | 8075                          | 8076                          | 8077                               | 8078                     |

9. For maintenance costs (cell 7035), using %, allocate your expenses by vehicle type.

| 9005 |
|------|
| 9010 |
| 9015 |
| 9020 |
| 9030 |
| 9035 |
| 9040 |
| 9045 |
| 9050 |
| 9055 |
| 9060 |
|      |

Please ensure the sum of each column = 100%

| 10. | Expenditure by Activity Using total operating expenses from line 7080, allocate your expenditures at expenses are spent equally between two activities (e.g. charter and school b amount in dollar terms. | cross the following us), use 50% and 5 | activities. If your 50% or the actual |
|-----|---|--|---------------------------------------|
| Ind | icate if you are using dollars or percentages. 1001 1 dollars 2 percentages.  | centages                               |                                       |
| Urb | an transit services   |  | 1005                                  |
|     | mmuter services (daily services between towns / cities and a major urban city: e.g. Oakvi<br>th shore of Montréal and the City of Montreal; Fraser Valley communities and Vancouve                        |  | 1010                                  |
| Urb | an transit services for persons with disabilities or seniors (para transit)   |  | 1015                                  |
| Sch | neduled intercity services (including interlining revenue)  | $\wedge$                               | 1020                                  |
| Sch | nool bus services (home to school services)   |  | 1025                                  |
| Sch | nool bus charter services   |  | 1030                                  |
|     | arter – motor coach charter services (including sightseeing tours between cities and / or or tinvolve at least a 160 km round trip)   | geographic areas                       | 1035                                  |
| Loc | al sightseeing services   | $(\bigcirc)$                           | 1040                                  |
| Shi | uttle services (e.g. airport parking – terminal, hotel, railway station and other)  |  | 1045                                  |
| Bus | s parcel express  | $\rightarrow$                          | 1050                                  |
| Oth | er passenger bus services (e.g. tours, casino services, special services for hotidays and   | other events, etc.)                    | 1055                                  |
| Oth | er activities (e.g. terminal rentals, leasing, advertising, etc.)   |  | 1060                                  |
|     | Total — Does the Total equal cell 7080 or it you used % does  | it equal 100%?                         | 1065                                  |
| 11. | Assets  | IN DOLLARS \$                          |                                       |
|     | rrent Assets  |  |                                       |
|     | entory  | 1105                                   |                                       |
|     | er current assets   | 1110                                   |                                       |
|     | Total of current assets (cell   | 1105 plus 1110)                        | 1115                                  |
| Ca  | pital Assets  |  |                                       |
|     | Original acquisition costs of buses including additions, net of disposals. Use the unsubsidized figure if necessary.  | 1120                                   |                                       |
| Α.  | Accumulated depreciation of buses   | 1125                                   |                                       |
|     | Net book value of buses (cell 11  | 20 minus 1125)                         | 1130                                  |
| В.  | Original acquisition costs of all other rolling stock including additions, net of disposals. Use the unsubsidized figure if necessary.  | 1135                                   |                                       |
| В.  | Accumulated depreciation of all other rolling stock   | 1140                                   |                                       |
|     | Net book value other rolling stock (cell 11   | 35 minus 1140)                         | 1145                                  |
|     | Original acquisition costs of all other capital assets including additions, net of  | 1150                                   |                                       |
| C.  | disposals (e.g. land, building, etc.)  Accumulated depreciation of all other capital assets (e.g. building and all other capital assets)  | 1155                                   |                                       |
|     | Net book value other capital assets (cell 11  | 50 minus 1155)                         | 1160                                  |
|     |   |  |                                       |
|     |   | Goodwill 🗬                             | 1165                                  |
|     | Other non-c   | Goodwill aurrent assets                | 1170                                  |

| Part B - Financial Data (continued)  |   |   |
|--|---|---|
| 12. Liabilities  |   |   |
| Current liabilities (short term)   | 1205  |   |
| Long term debt   | 1210  |   |
| Other non-current liabilities (e.g. deferred taxes)  | 1215  |   |
| Total liabilities (sum of cells 1205   | + 1210 + 1215)  | 1220  |
| Owner's Equity   |   |   |
| Share Capital  | 1225  |   |
| Retained earnings (loss)   | 1230  |   |
| Contributed surplus  | 1235  |   |
| Total owner's equity (sum of cells 1225  | + 1230 + 1235)  | <i>J2</i> 40  |
| Total liabilities and owner's equity (sum of cells 1220 + 1240 sho   | ould = cell 1175)   | 1245  |
| Are the owners of your company paid a regular salary? 1275 1 Yes   | No  |   |
|  |   |   |
| Part C - Employment Statistics   |   |   |
| 13. Estimate using an annual average.  Note: Question 14 covers staff who worked less than 20 hours per week.                              | Number of<br>employees who<br>worked at least<br>30 hours<br>per week | Number of<br>employees who<br>worked between<br>20 and 29 hours<br>per week |
| Drivers  | 1301  | 1302  |
| Mechanics  | 1303  | 1304  |
| Other garage employees (e.g. dispatch, cleaners, etc.)   | 1306  |   |
| All other staff (administrative and office staff, owners and managers)   | 1307  | 1308  |
| Total 🗢  | 1309  | 1310  |
|  |   |   |
| 14. Enter the total <u>number of hours</u> worked by all staff who worked less than 20 hours per week in each of the following categories. |   | Number of <u>Paid Hours</u> During the Year                                 |
| Drivers  |   | 1405  |
| Mechanics  | 1410  |   |
| Other garage employees (e.g. dispatch, cleaners, etc.)   | 1415  |   |
| All other staff (administrative and office staff, owners and managers)   | 1420  |   |
|  | Total 🗢   | 1425  |
| Comments 1499  |   |   |
|  |   |   |

| 15. Use the number that best represents your fleet size during the year. Include both leased and owned vehicles.           | How many<br>vehicles in<br>your fleet | left are equipped                    | What is the                                |
|--|---------------------------------------|--------------------------------------|--|
| Motor coaches — 45 foot  | 1500                                  | 1501                                 | 1502                                       |
| Motor coaches — 40 foot  | 1505                                  | 1506                                 | 1507                                       |
| Motor coaches — 16 to 40 passengers  | 1510                                  | 1511                                 | 1512                                       |
| Motor coaches — less than 16 passengers  | 1515                                  | 1516                                 | 1517                                       |
| School buses up to 23 seats  | 1520                                  | 1521                                 | 1522                                       |
| School buses — 24 to 35 seats  | 1525                                  | 1526                                 | 1527                                       |
| School buses — conventional (29 to 78 seats)   | 1530                                  | 1531                                 | 1532                                       |
| School buses — flat nose (72 to 90 seats)  | 1535                                  | 1536                                 | 1537                                       |
| Urban transit buses  | 1540                                  | 1541                                 | 1542                                       |
| All other rolling stock (vans, cars, subway units, streetcars, locomotives, etc.)  | 1545                                  | 1546                                 | 1547                                       |
| Total 🗢  | 1550                                  | 1551                                 |  |
| Deadheading is defined as:  a) garage kms: regular travel from the garage / depot to to the run; and b) fleet positioning. | e start                               | Total Number of<br>Kilometres Driven | What percentage of the KM are deadheading? |
| Motor coaches — 45 foot  |                                       | 1600                                 | 1601                                       |
| Motor coaches — 40 foot  |                                       | 1605                                 | 1606                                       |
| Motor coaches — 16 to 40 passengers  |                                       | 1610                                 | 1611                                       |
| Motor coaches — less than 16 passengers  |                                       | 1615                                 | 1616                                       |
| School buses up to 23 seats  |                                       | 1620                                 | 1621                                       |
| School buses — 24 to 35 seats  |                                       | 1625                                 | 1626                                       |
| School buses — conventional 29 to 78 seats)  |                                       | 1630                                 | 1631                                       |
| School buses — flat nose (72 to 90 seats)  |                                       | 1635                                 | 1636                                       |
| Urban transit buses  |                                       | 1640                                 | 1641                                       |
| All other rolling stock (vans, cars, subway units, streetcars, locomotive  | es, etc.)                             | 1645                                 | 1646                                       |
|  | Total 🗢                               | 1650                                 |  |
| Comments   |                                       |                                      | <del></del>                                |
| 1699   |                                       |                                      |  |
|  |                                       |                                      |  |
|  |                                       |                                      |  |
|  |                                       |                                      |  |

| Part E - Passenger Data  |                            |                                      |                   |       |  |
|--|----------------------------|--------------------------------------|-------------------|-------|--|
| 17. Total Passengers Trips   | Bus                        | Subways,<br>Streetcars<br>and Trains | Other<br>Vehicles | Total |  |
| Urban transit services (urban transit companies should report linked passenger trips)  | 1700                       | 1701                                 | 1702              | 1703  |  |
| Commuter services (daily services between towns / cities and a major urban city: e.g. Oakville and Toronto; south shore of Montréal and the City of Montreal; Fraser Valley communities and Vancouver, etc.) | 1705                       | 1706                                 | 1707              | 1708  |  |
| Urban transit services for persons with disabilities or seniors (para transit)   | 1710                       | 1711                                 | 1712              | 1713  |  |
| Scheduled intercity services   | 1715                       | 1716                                 | 1717              | 1718  |  |
| School bus services (home to school services ) — number of children transported under contract   | 1720                       |                                      | 1721              | 1722  |  |
| School bus charter services  | 1725                       |                                      | <b>J</b> 726      | 1727  |  |
| Charter – motor coach charter services<br>(including sightseeing tours between cities and /<br>or geographic areas that involve at least a 160<br>km round trip)   | 1730                       |                                      | 1731              | 1732  |  |
| Local sightseeing services   | 1735                       | 7736                                 | 1737              | 1738  |  |
| Shuttle services (e.g. airport parking – terminal, hotel, railway station and other)   | 1740                       |                                      | 1741              | 1742  |  |
| Other passenger bus services (e.g. tours, casino services, special services for holidays and other events, etc.)   | 1745                       |                                      | 1746              | 1747  |  |
|  |                            |                                      |                   |       |  |
| 18. Did your company ofter charter service   | ces?<br>Yes — Answer 18 a) | and 18 b):                           |                   |       |  |
| 18. a) How many charter bus days did yo  |                            |                                      |                   | 1810  |  |
| A bus chartered for up to 6 hours per day = 0.5 bus day.  A bus chartered more than 6 hours per day = 1 bus day.   |                            |                                      |                   |       |  |
|  | •                          |                                      |                   | 1820  |  |
| 18. b) How many charter bus movements did you have during the year?  |                            |                                      |                   |       |  |
| 19. Did your company provide municipal   | urban transit serv         | ices (exclude para                   | a transit)?       |       |  |
| 1901 <sup>3</sup> No — Go to question 20.  |                            |                                      |                   |       |  |
| Yes — How many revenue service hours did your buses, subways, trains and streetcars provide during the year?   |                            |                                      |                   |       |  |

| Part E - Passenger Data   | (continued)                                   |                                   |                         |                               |                        |                         |
|---|---|-----------------------------------|-------------------------|-------------------------------|------------------------|-------------------------|
| 20. Did your company provi  | de scheduled intercit                         | ty pa                             | ssenger services        | ?                             |                        |                         |
| 2001 <sup>3</sup> No — Go to quest                                    | tion 21. <sup>1</sup> Yes —                   | Answ                              | er 20 a) and 20 b):     |                               |                        |                         |
| 20. a) How many sales points of service did you have during the year? |   |                                   |                         |                               |                        |                         |
| 20. b) How many agency sa   | ıles / flagstops / drop                       | off p                             | ooints did you hav      | ve dur                        | ing the year?          | 2010                    |
|   |   |                                   |                         |                               |                        |                         |
| Part F - Fuel and Energy  | y Data  |                                   |                         |                               |                        |                         |
| 21. How much fuel did you   | use during the year a                         | and h                             | ow much did you         | pay f                         | or it?                 | $\supset$               |
|   | Fuel Consumed<br>L - Litres<br>KW - Kilowatts |                                   |                         | Dollars Spent Including Taxes |                        |                         |
|   | Buses   |                                   | All other rolling stock |                               | Buses                  | All other rolling stock |
| Diesel  | 2101  | L                                 | 2102                    | Ľ                             | 2103                   | 2104                    |
| Gasoline  | 2105  | L                                 | 2106                    | L                             | 2107                   | 2108                    |
| Propane   | 2110  | L                                 | 2111                    | L                             | 2112                   | 2113                    |
| Natural gas   | 2115  | \(\bigcup_{\(\bigcup_{\column}}\) | 2116                    | L                             | 2117                   | 2118                    |
| Electricity for electrical tractive power (vehicles only)             | 2120  | kW                                | 2121                    | KW                            | 2122                   | 2123                    |
|   |   |                                   |                         |                               |                        |                         |
|   | List other fuels used                         | d (e.g                            | . fuel cells), quan     | tity an                       | d cost                 |                         |
|   |   |                                   |                         |                               |                        |                         |
| Type of   | Fuel  |                                   | Amount Use              | d                             | Unit of<br>Measurement | Dollars Spent           |
| 2125  | <del>&gt;</del>                               |                                   | 2126                    |                               | 2127                   | 2128                    |
| 2130  |   | 2131                              |                         | 2132                          | 2133                   |                         |
| 2135  |   |                                   | 2136                    |                               | 2137                   | 2138                    |
|   |   |                                   |                         |                               |                        |                         |
|   |   |                                   |                         |                               |                        |                         |
| 22. In the future, would you  | like to complete this                         | que                               | stionnaire electro      | nicall                        | /?                     |                         |
| 30 10   |   |                                   |                         |                               |                        |                         |
| 2250 <sup>3</sup> No <sup>1</sup> Yes                                 |   |                                   |                         |                               |                        |                         |
|   |   |                                   |                         |                               |                        |                         |
|   |   |                                   |                         |                               |                        |                         |

| Certification   |                              |                               |                   |
|---|------------------------------|-------------------------------|-------------------|
| I certify that the information contained h                            | erein is complete and core   | rect to the best of my knowle | dae.              |
| Signature of authorized person  | Title                        | Total and book of my known    | 0015 Date         |
| olgitatare of dathorized person                                       | 0014                         |                               | Year Month Day    |
|   |                              |                               |                   |
| Name of person to contact for further information                     | 0013                         |                               |                   |
| 0026  | First name                   |                               |                   |
| $1 \bigcirc Mr.$ $2 \bigcirc Mrs.$ $3 \bigcirc Miss$ $4 \bigcirc Ms.$ | 0054                         |                               |                   |
| E-mail of respondent:<br>0048   |                              | Web site address:<br>0020     |                   |
| Telephone number:  0017 ( )   | Extension: 0027              | Fax number: 0016 ( )          |                   |
| How long did you spend collecting the data                            | and completing this questior | nnaire? 2200                  | <b>→</b>          |
| Comments  |                              |                               |                   |
| comments with the intent of improving                                 | the survey.                  |                               |                   |
| 2499  |                              |                               |                   |
| 2599  |                              |                               |                   |
| Thank you for completing  | this questionnaire.          | Please retain a copy          | for your records. |

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