Culture, Tourism and the Centre for Education Statistics



## Survey of Heritage Institutions, 2001

(Including museums, art galleries, archives, historic sites, nature parks, aquariums, zoos, planetariums and other related institutions)

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Province in the properties of the second provides and provides provide information of problem information of provides information and enjoyment, objects, specimens, documents, buildings, and land areas of educational and cultural value, including article, costing, costing, provides information on public and privately worked institutions and prave to the provides of the second provides information and enjoyment, objects, specimens, documents, buildings, and land areas of educational and cultural value, including article, costing, buildings, and land areas of educational and cultural value, including article, costing, buildings, and land areas of educational and cultural value, including article, costing, buildings, and land areas of educational and cultural value, profit-making endeavours. The list of institutions being surveyed and the information being requested has been determined in cooperation with the provide values of education and enjoyment. National Actives of Canada, Tourism Canada, the provides including of the canada in Centura and heritage activities. We contain huseurs Association, the provide values of the canada in Centura and heritage activities. The data framework of a canada in the canada in Centural on Cooperation with the provide value information obtained from this survey that trates to a value information obtained from this survey that trates to a value information obtained in the information of the statistics and a statistics with work of addes and the value information Act or by any current equation with the statistic and contend in the statistics and the statistis and the statistis and the statistis and the statistics and the s			Official name of institution			
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UPCOMPATION FOR RESPONDENTS – Please read carefully         Survey Objective - The objective of this survey is to collect information on publicly and privately owned institutions and parks is to acquire, preserve, study, interpret, and make accessible to the public, for its instruction and enjoyment, objects, specimers, documents, buildings, and land areas of educational: and publicly and privately owned institutions and parks which meet the requirements set forth adove, excluding those which operate primaring/if for the sale of objects exhibited or as profit-making endeavours.         The list of institutions being surveyed and the information being requested has been determined in coorperation with the Department of Canadian Horitage. The Canada Council for the Arts, National Archive's of Canada, Tourism Canada, the provincial/retrivial departments/agencies responsible for culture and heritage activities, the Canadian Museurs Association, the provincial retrivious within departments/agencies responsible for culture and heritage activities, the Canadian Museurs Association, the provincial/retrivious within four statistics and agreement of the subscription of the subscription and subscription and subscription and published in agreegate form only. The conidentially provisions of the <i>Slatistics Act</i> are not affected by either the Access to Information Act or by any other legistation.         RederaProvincial Agreements - In order to reduce response burden and ensure unforms statistics, an agreement for this survey to the lefisituit de la statisticy due Québec. In Québec, In el avei			Province			$ \land $
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from this survey that relates to any identifiable business without the previous witten consent of that business. The data frequented on this questionnaire will be treated in confidence, used for statistical purposes and published in aggregate form only. The confidentiality provisions of the Statistics Act are not affected by either the Access to Information Act or by any other legislation. Federal-Provincial Agreements - In order to reduce response burden and ensure uniform statistics, an agreement for the exchange of data has been made with the Institut de la statistique du Quèbec in accordance with Section 11 of the Statistics Act. For establishiments andró business boarden in Quèbec the agreements authorize Statistics Canada to forward a record of the data collected in this survey to the Institut de la statistique du Quèbec. In Quèbec, the law regarding statistics includes the same provisions for confidentiality and penalties (or disclosure of information as the federal Statistics Act. Collected under the authority of the Statistics Act, revised Statutes of Canada, 1985, Chapter S19. <b>PLEASE RED BEFORE COMPLETING THE QUESTIONNAIRE</b> Return Procedure - Please feturn the questionnaire within 30 days of receipt using the postage paid envelope, and make a copy for your own records. If you receive more than one questionnaire for the same establishment, complete one and return it along with the duplicate(s), writing "DUPLICATE" on the relevant form(s). If you require assistance in the completion of this guestionnaire or have any questions regarding the survey, please contact the Operations and Integration Division of Statistics Canada, toll free '1-377-540-3973 or 1-388-301-6058. Please quote the name of the survey. <b>EXERPENENE</b> Archives Archivel institutions which, in addition to being repositories of archival documents, operate a records management program, should include the data concerning records management activities in all questions.  Nature parks and conservation areas with interpretation programs shou	Department of Canadian Heritage, The Canada Council for the Art provincial/territorial departments/agencies responsible for culture and	s, Na herita	ational Archives of Canad age activities, the Canadia	a, To	ourism Canada, the	е
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Signature Date	I hereby consent to the disclosure by Statistics Canada of individua Heritage. The Canada Council for the Arts, National Archives of departments/agencies responsible for culture and heritage ad	l data of Ca	a from this survey to the I anada, Tourism Canada, as, the Canadian Muse	the	provincial/territoria	al
Signature Date						
	Signature	035	D;	ate		-
	00-64: 2002-03-27 STC/ECT 185-60176					

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		A. REPORTING PERIOD								
31 yo <b>M</b> a	his questionnaire covers the calendar year end , 2001. If you cannot provide calendar year our financial year ending any time between <b>Ap</b> <b>arch 31, 2002 inclusive</b> . Please report t onths for which you are reporting, and the end	data, report for Day Month ril 1, 2001 and he number of 010 I of the year.	Year This report covers    Vear  This report covers      011  months							
	B.	ELIGIBILITY TO REPORT								
2. a)	Did this institution operate <b>primarily for th</b> activities of the organization, then this qu provincial, municipal and other government revenue target or whose activities have bee making institutions. They should respond "N 1 ○ Yes ➤ Do not proceed. The	estion applies only to that portion.) For the heritage institutions that are required to stan outsourced or contracted out to private contracted out	he purposes of this survey, federal, and on their own or to meet a certain ompanies are not considered as profit							
	3 🔿 No 🕨 Nature parks, go to	question 2b). All others go to question 3	3.							
b)	<ul><li>b) During the reporting period, did the nature park operate for recreational purposes only, that is, without interpretation of educational programs?</li></ul>									
	025 1 ◯ Yes ➤ Do not proceed. Th	nank you for your cooperation. Please ret	turn this questionnaire.							
	$3 \bigcirc$ No > Go to question 3.									
	C. B	ACKGROUND INFORMATION								
3 a)	Please indicate the institution's	b) Please indicate the type of the	c) Please indicate the type of							
0. uj	primary heritage function. (CHECK ONE ONLY)	museum, historic site, building, park or community. (CHECK ONE ONLY)	the nature park or conservation area. (CHECK ONE ONLY)							
040	01 Museum (including <b>Go to</b> <b>question 3b</b> )	045 21 O Multidisciplinary	047 41 Wilderness area							
	art gallery) $02 \bigcirc$ Nature park or <b>So to</b>	22 Contemporary, fine or decorative arts	42 Natural environment or recreation area							
	conservation area question 3c) $03 \bigcirc$ Historic site, $\searrow$ Go to	23 Community (local interest) 24 Fort or military	43 O Specialized outdoor recreation area							
	building, park, <b>question 3b)</b> or community	25 Maritime or marine	44 O Parkway or highway area							
	$05 \bigcirc$ Exhibition centre	26 Human history, archaeology, anthropology, or ethnology	45 Other land bank, park, or recreation reserve							
	06 Planetarium 07 Observatory	27 Science and technology 28 Natural history or natural science	46 Other unique natural area or monument							
	08 Aquarium 09 Zoo	$29 \bigcirc$ Sports or hall of fame	48 Other ( <i>please specify</i> )							
	10 Botanical garden, arboretum, or conservatory	<sup>30</sup> Transportation	049							
	18 Other (please specify)	38 Other (please specify)								
	042	046								
	ease indicate if this institution/park has <b>additi</b>									
060 1		065 1 Planeta								
070 1	$1\bigcirc$ Art gallery (contemporary, fine or decore	ative arts) 066 1 Observ	atory							
061 1	${\bigcirc}$ Nature park or conservation area	<b>067</b> 1 Aquariu	ım							
<b>062</b> 1	$1\bigcirc$ Historic site, building, park, or community	<b>068</b> 1 Zoo								
<b>063</b> 1	Archives	069 1 Botanic	cal garden, arboretum or conservatory							
<b>064</b> 1	C Exhibition centre	<b>078</b> 1 Other (	please specify) 079							
sp	ease indicate the governing authority of the in pecific government department, is a governme e major source of funding but rather to whom	nt agency or is a crown corporation. This qu	uestion is not asking who provides							
<b>080</b> 0	please specify		oal Government (includes Il/county government)							
	(federal_department/ agency/crown corporation) p2 Provincial Government	elemen	ional Organization (includes all tary, secondary and post-secondary stitutions)							
0	please specify (provincial department/agency/crown		us Organization							
	corporation)	18 Other (	please specify) 088							

			D. UTILIZED AREA	
	6.	use	nat is the total interior and exterior area of the institution/park; including areas ed for heritage and related administrative and support functions during	Exterior (hectares)
		the	e reporting period?	
			E. OPENING HOURS AND ATTENDANCE	
	7.	a)	How many <b>weeks</b> was the institution/park accessible to the public during the reporting period? If y one function or site location, and the access dates are different for each, then report the maximum site #1 - open from <b>June 1</b> to August 31; site #2 - open from July 1 to <b>September 15</b> ; then report the September 15, which is <b>15 weeks</b> .)	n number of weeks. (i.e.,
			<b>111</b> 1 O accessible by appointment only <b>&gt; Go to question 8</b>	
			Number of weeks 110 Go to question 7b)	
		b)	What was the maximum number of hours that the institution/park was open to the public during the w more than one function or site location, and the hours are different for each, then report the maximum the site open the most hours during the week.	veek? If you report for m number of hours for
			Maximum number of hours per week during May to September 2001 inclusive	120
			Maximum number of hours per week during the remaining 7 months of reporting period	121
	8.	a)	Enter the number of <b>visits</b> to your institution/park during the months given below. If not known, plear estimate. (Please include visits made by researchers in question 8c.)	ase give your best
			i) total number of visits during the months of May to September 2001 inclusive	130
			ii) total number of visits during the remaining 7 months of reporting period	131
			TOTAL VISITS	135
		b)	Are these total visit figures based on:	
			136 1 actual counts; or	
			3 estimates	
		c)	Enter the number of <b>visits by researchers</b> during the reporting period. (More than one visit by the sa same day should be counted as only one visit.)	· · · · · · · · · · · · · · · · · · ·
			Number of visits by researchers	137
			138 1 Counts are not kept; or	
			3 not applicable	
	~			
		)d)	For ARCHIVES ONLY, enter the total number of research requests, either written, by telephone or	via the Internet.
	$\bigvee$		Number of research requests	139
		>	132   1 O counts are not kept; or	
			3 O not applicable	
-	9.	Ent	ter the number of <b>groups</b> that visited the institution/park during the reporting period.	
	0.			140
			school groups	141
			145   1 O counts are not kept	
	10.	Dic	d the institution have a <b>membership program</b> or a cooperating association program during the report	ting period?
			<b>150</b> 1 ○ Yes ➤ indicate the number of members	155
			3 No	

## F. REVENUE

	<b></b>	EXCLUDE	ALL T	AXES
a) Federal government sources:		Operating dollars (omit cents)		Capital dollars (omit cents)
<ul> <li>Federal department budget (please specify department(s))</li> </ul>		(onin cents)		(onin cents)
301	300		310	
ii) The Canada Council for the Arts grants	s		312	
iii) Department of Canadian Heritage grar	nts		313	
iv) Social Sciences and Humanities Resea	arch Council 304		314	
of Canada grants	305		315	
<ul><li>v) Human Resources Development Cana</li><li>vi) Other federal government grants</li></ul>				
(please specify sources)	308		318	
307			010	
OTAL OF FEDERAL GOVERNMENT SOURC	ES		319	
) Provincial government sources: (please s				
338	339		349	
Municipal or regional sources: (please sp				
358	359		369	$\bigcirc$
Other government sources: (please speci	fy) 370		371	
368				
Institutional/Corporate sources and dona		$\bigtriangledown$	390	
i) university budget			391	
ii) religious institution budget			392	
iii) corporate budget			393	
iv) corporate grants and donations		p	395	
v) corporate sponsorships	204		394	
vi) foundation grants	386		396	
vii) contributions from "Friends of"			430	
viii) individual donations (including bequest	(\$)			
OTAL OF INSTITUTIONAL/CORPORATE SC	OURCES 388		398	
Earned revenues:	411		431	
i) membership fees				
	412		432	
iii) gross (evenue from book store, gift sho sales counter, cafeterias, camping fees	3		400	
and recreational activities			433	
iv) all other revenue (including interest/inc from endowment funds)			438	
OTAL OF EARNED REVENUES	420		440	
um of boxes 309+339+359+370+388+42 9+349+369+371+398+440)			449	
Were all or part of the earned revenues rep	ported in question 11f) tu	rned over to a governmen	t cons	olidated revenue fun
or to your governing authority (e.g. university	/)?			
$\begin{array}{c} 600 \\ \hline \end{array} 1 \\ \hline \end{array} \text{No, none} \qquad \textbf{So to question} \\ \hline \end{array}$	2			
<sup>2</sup> $\bigcirc$ Yes, part $\blacktriangleright$ indicate the trans	nsfer amount	1		
$3 \bigcirc$ Yes, all $\blacktriangleright$ indicate the trans		• [		
If you answered yes to question 12a), is this	transfer amount included	under earned revenues ir	n ques	tion 11f?
602 1 () Yes				
3 🔘 No				
) Of the earned revenue reported in questior	ר 11f), box 418 (all other	revenue), please estima	te the	percentage receive
directly from outside Canada.				
	60	3		

	G. EXPENDI	TURES		
13. Please enter the operating expenditures INCLUDE THE NON-REFUNDABLE GST				
	Dollars (omit cents)			
<ul> <li>a) Total wages and salaries, including ber contract fees paid to individuals</li> </ul>	460			
<ul> <li>b) Acquisitions of artifacts, specimens and acquisitions which were acquired with y</li> </ul>	461			
c) All other operating expenditures (including if applicable)	468			
TOTAL OF OPERATING EXPEND	469			
14. Of the total operating expenditures reported	ed in box 469, please est	imate the percentage paid		
directly to businesses or individuals outsid	e Canada.		471	
15. Please enter the capital expenditures, for	the reporting period indic	ated in question 1.		
INCLUDE THE NON-REFUNDABLE GS	T in each expenditure ca	tegory.	Dollars (omit cents)	
a) Purchase of lands, buildings, structures	S		483	
b) Replacement of existing buildings or st	ructures	$\sim$	484	
c) Construction of new buildings or struct	ures (or additions to exis	ting structures)	485	
<ul> <li>d) Improvements, alterations, renovations (but not resulting in a change in scale of</li> </ul>	to existing buildings or s or capacity)	structures	486	
e) All other capital expenditures (please s	pecify) 488		487	
TOTAL OF CAPITAL EXPENDITU	RES		489	
16. Please indicate the <b>number of staff</b> and t	H. PERSON		e reporting period.	
		Number of staff		
a) Full-time: paid employees who worked per week all year		200	Total hours per week by number of staff	
b) <b>Seasonal full-time:</b> paid employees w 30 hours per week during your peak so than 6 consecutive months	ho worked at least eason, but for less	210	220	
c) Outside professionals, contractors and		216	226	
d) All other paid employees		211	221	
e) Unpaid/volunteer staff		212	225	
TOTAL NUMBER OF STAFF		215		
· · · · · · · · · · · · · · · · · · ·	I. ADMISS	ION		
17. a) Did your institution/park charge for ad	mission or entry during		at this question does not refer	
to such charges as camping fees or sp				
160 1 Yes				
1601Yes3No $\blacktriangleright$ Go to question	on 18		Admission or entry fee (Dollars and cents)	
	where applicable, for the	•		
3 ○ No ➤ Go to questing b) Enter the individual amount charged,	where applicable, for the		(Dollars and cents)  161  162	
3 ○ No ➤ Go to questi b) Enter the individual amount charged, i) Adult	where applicable, for the		(Dollars and cents) 161 162 163	
3 ○ No ➤ Go to questi b) Enter the individual amount charged, i) Adult ii) Child	where applicable, for the	- 	(Dollars and cents)  161  162	

	J. US 18. a) Does the institution use any of the	E OF TECHNOLO				ent nurnoses.	
					or manayeili	כווג אמו אספפי.	
	500 1 Computer assisted ex	•	•	ing			
	<b>501</b> 1 Computer assisted co	ollections manageme	ent				
	<b>502</b> 1 other (please specify	)					505
	<ul> <li>b) Does the institution use any of the public: (CHECK ALL THAT APP 510 1 website or homepage</li> </ul>	PLY)					ie
	<b>511</b> 1 products on diskette						M014
	511       1       products on diskette         512       1       interactive service/interactive		tormin	al			
	<b>513</b> 1 other (please specify	-					515
						$\frown$	
	19. Please report your nine digit GST reg	istered account num	ıber (E		er) Number		
	K. CONTACT INFORM	ATION AND PHY	/SIC/	AL ADDRESS	OF THE IN	STITUTION	
	Please give the <b>name</b> , <b>phone number</b> , <b>F</b> <b>address</b> of the person to be conta clarification is necessary. (PLEASE PRIN	AX and e-mail cted if further		If different fro label, please gi the institution.	m the MAIL ve the addre If this institu- re MAIN pl	<b>ING address</b> on the ss of the physical loc tion has more than o hysical location addr	ation of ne site,
M003	Name 3		M015	Street	>		
M004 Title		M016	City				
M010	Phone number - Mor	Extension	M017	Province			
M012	<sup>2</sup> FAX number -		M018	Postal code			
M013	3 E-mail	$\bigcirc) \bigcirc$					
		OUR COMMENT	S AR	E APPRECIA <sup>-</sup>	TED		
							$\odot$