

Canadian Association of University Business Officers (CAUBO)

Financial Information of Universities and Colleges

2000-01

GENERAL INFORMATION

Name of University (or College)					
Address			Fiscal year ending:		
Street _____					
City _____		Postal Code	Day	Month	Year
Province _____					
Name and title of respondent					
Telephone		Fax		E-mail address	
Area code	Number	Local	Area code	Number	
Name of Senior Administrative Officer (if different from above)					

INSTRUCTIONS

1. Please read carefully the accompanying GUIDELINES.
2. All amounts should be expressed in thousands of dollars (\$000's).
3. In the "Observations and Comments" section, please explain financial data that may not be comparable with the prior year.
4. Please do not fill in shaded areas. All non-shaded cells should be completed. A nil entry should be indicated with a zero.
5. Please complete and return the Transmittal Letter.

Reserved for Statistics Canada

FTE	Report Status	Institution Code	Comments

**Table 1. INCOME BY FUND
(thousands of dollars)**

Types of income	Funds	General operating (1)	Special purpose and trust (2)	Sponsored research			Ancillary (6)	Capital (7)	Endowment (8)	Total funds (9)
				Entities Consolidated (3)	Entities not Consolidated (4)	Sub-total (5)				
Government departments and agencies - grants and contracts	Federal									
	1. Social Sciences and Humanities Research Council									
	2. Health Canada									
	3. Natural Sciences and Engineering Research Council									
	4. Canadian Institutes of Health Research (CIHR)									
	5. Canada Foundation for Innovation (CFI)									
	6. Canada Research Chairs									
	7. Other federal (see Table 6)									
	Other									
	8. Provincial (see Table 7)									
	9. Municipal									
10. Other provinces										
11. Foreign										
Tuition and other fees	12. Credit course tuition									
	13. Non-credit tuition									
	14. Other fees									
Donations, including bequests	15. Individuals									
	16. Business enterprises									
	17. Foundations									
	18. Not-for-profit organizations									
Non-government grants and contracts	19. Individuals									
	20. Business enterprises									
	21. Foundations									
	22. Not-for-profit organizations									
Investment	23. Endowment									
	24. Other investment									
Other	25. Sale of services and products									
	26. Miscellaneous									
27. Total *										

* The total for column 4, line 27 must agree with the total in Table 2, column 4, line 24.

OBSERVATIONS AND COMMENTS

Description (Fund and type of income)	Comments
<p align="center" style="font-size: 48px; opacity: 0.3; transform: rotate(-30deg);">For information only</p>	

**Table 2. EXPENDITURES BY FUND
(thousands of dollars)**

Types of expenditures	Funds	General operating (1)	Special purpose and trust (2)	Sponsored research			Ancillary (6)	Capital (7)	Endowment (8)	Total funds (9)
				Entities Consolidated (3)	Entities not Consolidated (4)	Sub-total (5)				
Academic salaries	1. Academic ranks									
	2. Other instruction and research									
3.	Other salaries and wages									
4.	Benefits									
5.	Travel									
6.	Library acquisitions									
7.	Printing and duplicating									
8.	Materials and supplies									
9.	Communications									
10.	Other operational expenditures									
11.	Utilities									
12.	Renovations and alterations									
13.	Scholarships, bursaries and prizes									
14.	Externally contracted services									
15.	Professional fees									
16.	Cost of goods sold									
17.	Interest									
18.	Furniture and equipment purchase									
19.	Equipment rental and maintenance									
20.	Internal sales and cost recoveries									
21.	Sub-total									
22.	Buildings, land and land improvements									
23.	Lump sum payments									
24.	Total *									

* The total for column 4, line 24 must agree with the total in Table 1, column 4, line 27.

OBSERVATIONS AND COMMENTS	
Description (Fund and type of expenditure)	Comments
<p align="center" style="font-size: 48px; opacity: 0.3; transform: rotate(-30deg);">For information only</p>	

**Table 3. STATEMENT OF CHANGES IN NET ASSETS BY FUND
(thousands of dollars)**

Objects	Funds	General operating (1)	Special purpose and trust (2)	Sponsored research			Ancillary (6)	Capital (7)	Endowment (8)	Total funds (9)
				Entities Consolidated (3)	Entities not Consolidated (4)	Sub-total (5)				
1. Net asset balances, beginning of year										
2. Income (Table 1, line 27)										
3. Expenditures (Table 2, line 24)										
4. Prior year adjustments										
5. Interfund transfers (*)										
6. Add: borrowings										
7. Deduct: principal portion of debt repayments										
8. Interfund reallocations (*)										
9. Add: capital expenditures										
10. Deduct: amortization										
11. Add or deduct: deferred income										
12. Add or deduct: pension costs and vacation pay accrual										
13. Add or deduct: future cost of employee benefits										
14. Add or deduct: related or affiliated entities										
15. Add or deduct: other (provide details in space below)										
16. Net asset balances, end of year (**)										

Net asset balances are comprised of:

17. Unrestricted net assets										
18. Investment in capital assets										
19. Internally restricted net assets										
20. Externally restricted net assets										
21. Net asset balances, end of year (**)										

* Total interfund transfers and interfund reallocations in column 9 must net to zero for lines 5 and 8.

** The total for each column on line 21 must agree with the total for each column on line 16.

OBSERVATIONS AND COMMENTS

Description (Fund and object)	Comments

**Table 4. GENERAL OPERATING EXPENDITURES BY FUNCTION
(thousands of dollars)**

Types of expenditures		Instruction and non-sponsored research (1)	Non-credit instruction (2)	Library (3)	Computing and communications (4)	Administration and general (5)	Student services (6)	Physical plant (7)	Total (*) functions (8)
Academic salaries	1. Academic ranks								
	2. Other instruction and research								
3. Other salaries and wages									
4. Benefits									
5. Travel									
6. Library acquisitions									
7. Printing and duplicating									
8. Materials and supplies									
9. Communications									
10. Other operational expenditures									
11. Utilities									
12. Renovations and alterations									
13. Scholarships, bursaries and prizes									
14. Externally contracted services									
15. Professional fees									
16. Cost of goods sold									
17. Interest									
18. Furniture and equipment purchase									
19. Equipment rental and maintenance									
20. Internal sales and cost recoveries									
21. Sub-total									
22. Buildings, land and land improvements									
23. Lump sum payments									
24. Total									

* The amounts in column 8 should agree with the amounts in Table 2, column 1.

OBSERVATIONS AND COMMENTS

Description (Function and type of expenditure)	Comments

Table 5. AFFILIATION REPORT

Code	Category of Affiliation Legal Name of Affiliated Institution	Health Research Institute	Other Research Institute	Affiliated Hospital	Other Affiliated Institution	Associated Hospital	Other Associated Institution	Federated Institution	Basis of Reporting		Amount Included in Annual Return (\$000's) (10)
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	I - Included (8)	E - Excluded (9)	

(For columns 1 to 9, indicate with an 'x' in the appropriate column.)

Part I: SEPARATE LEGAL ENTITIES CONSOLIDATED											
1.											
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											

(For columns 1 to 7, indicate with an 'x' in the appropriate column.)

Part II: SEPARATE LEGAL ENTITIES NOT CONSOLIDATED											
List each separate legal entity over \$100,000											
11.											
12.											
13.											
14.											
15.											
16.											
17.											
18.											
19.		Total of all other legal entities under \$100,000									
20.		Total *									

* The total for column 10 must agree with the amount reported in Table 1, line 27, column 4 as well as the amount reported in Table 2, line 24, column 4.

OBSERVATIONS AND COMMENTS	
Description	Comments

**Table 6. OTHER FEDERAL GOVERNMENT DEPARTMENTS and AGENCIES - GRANTS and CONTRACTS
(thousands of dollars)**

Source of grant/contract	Funds	General operating (1)	Special purpose and trust (2)	Sponsored research			Ancillary (6)	Capital (7)	Endowment (8)	Total funds (9)
				Entities Consolidated (3)	Entities not Consolidated (4)	Sub-total (5)				
A. Separately list each department and agency over \$100,000:										
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										
15.										
16.										
17.										
18.										
19.										
20.										
21.										
22.										
23.										
24.										
25.	B. Total of all departments and agencies under \$100,000									
26.	Total *									

* The total of each column must agree with the appropriate column in Table 1, line 7.

OBSERVATIONS AND COMMENTS	
Description	Comments

**Table 7. PROVINCIAL GOVERNMENT DEPARTMENTS and AGENCIES - GRANTS and CONTRACTS
(thousands of dollars)**

Source of grant/contract	Funds	General operating (1)	Special purpose and trust (2)	Sponsored research			Ancillary (6)	Capital (7)	Endowment (8)	Total funds (9)
				Entities Consolidated (3)	Entities not Consolidated (4)	Sub-total (5)				
A. Ministry responsible (total grants and contracts):										
1.										
2. CFI matching funds										
B. Other (list each department and agency over \$100,000):										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										
15.										
16.										
17.										
18.										
19.										
20.										
21.										
22.										
23.										
24. C. Total of all departments and agencies under \$100,000										
25. Total *										

* The total of each column must agree with the appropriate column in Table 1, line 8.

OBSERVATIONS AND COMMENTS	
Description	Comments