

Canadian Centre for Justice Statistics
Corrections Program

ADULT CORRECTIONAL SERVICES IN CANADA

QUESTIONNAIRE

FISCAL YEAR 2003-04

PART I

GOVERNMENT OPERATED

ADULT CUSTODIAL SERVICES

INFORMATION FOR RESPONDENTS

Confidentiality

Confidential when completed.

Authority

Collected under the authority of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S19.

Corrections Program Contact: Carole Cummings (613) 951-3192 (6130 951-6615 (fax)	<u>Respondent</u> Jurisdiction _____ Contact _____ Tel. No. _____
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Date : _____

STC/CCJ-125-60102

QUESTION 1:

How many government operated adult custodial facilities were in operation during the year?

- (a) Number in operation at the beginning of the year
(i.e. April 1, 2003) _____
- (b) New facilities opened during 2003-04 + _____
- (c) Facilities permanently closed during 2003-04 - _____
- (d) Number in operation at year-end
(i.e. March 31st, 2004) _____

Name	Date	Opened	Closed
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

CORE DEFINITION(S) :

1. Fiscal Year - April 1, 2003 to March 31, 2004
2. Government Facility - Refers to all custodial facilities run by the government agency responsible for corrections in your jurisdiction. These facilities are distinguishable from private correctional facilities in that they are operated by government employees rather than employees from the private sectors. All facilities that are considered administratively distinct should be counted separately. For example, if a facility has affiliates or satellites which are administered centrally only the base facility should be counted.

Many terms are used by the jurisdictions when referring to custodial facilities. Examples are: jails, correctional institutions, community residential centres, community correctional centres, detention centres, reformatories, training centres, remand centres, and camps. The meaning of these terms can vary among jurisdictions.

DEVIATION(S) FROM CORE DEFINITION(S) / COMMENT(S) :

QUESTION 5:

What was the AVERAGE NUMBER (i.e. AVERAGE COUNT) of inmates held in government adult custodial facilities during the year? What was their inmate status and sex?

In Custody, Inmate Status:	Gender:			Total
	Male	Female	Not stated	
(a) Provincial sentence	_____	_____	_____	_____
(b) Federal sentence	_____	_____	_____	_____
(c) Parole suspension	_____	_____	_____	_____
(d) Remand	_____	_____	_____	_____
(e) Lock-up/other holdings	_____	_____	_____	_____
(f) Other, specify _____	_____	_____	_____	_____
TOTAL IN CUSTODY	_____	_____	_____	_____

- 365 time points were used in the calculation.
- _____ time points were used in the calculation.
- Unable to provide the data as requested in the above table. Use data from the Key Indicator Report.

If an inmate has a dual status (e.g. REMAND and SENTENCE) he/she is counted as:

- Remand
- Sentenced
- Other, specify _____

CORE DEFINITION(S) :

1. Government Facility - See Question 1.
2. Average Count - Average count should be derived from daily-midnight counts and refer to the number of adult inmates physically inside the facility at the time the count is taken. If daily counts are not available, use the most frequent time interval available and indicate the number of time points used.
3. Inmate Status - Refers to the status of inmates at the time of the count rather than at the time of admission. The **sentenced inmate** count should include all inmates admitted under a Warrant of Committal, serving a provincial or federal sentence as well as those persons who have been sentenced on one charge but who are awaiting the completion of court hearings on another charge. The **remand** count includes only those inmates detained in custody under a Warrant of Remand and who are not presently serving any type of sentence. **Lock-up** refers to inmates who are temporarily detained without warrants of any type.

DEVIATION(S) FROM CORE DEFINITION(S) /COMMENT(S) :

QUESTION 9:

How many admission to government-operated adult custodial facilities were processed during the year and what was the reason for admission?

Admissions <u>including</u> transfers within jurisdiction	Admissions <u>excluding</u> transfers within jurisdiction
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**** NOTE: The admissions excluding transfers figure shown in the last column, should be the same as in all subsequent questions relating to admissions**

Inmate Status:

- | | | |
|---|-------|-------|
| (a) Warrant of Committal (include change of status from any status) | _____ | _____ |
| (b) Warrant of Remand (include change of status from temporary detention) | _____ | _____ |
| (c) Temporary Detention (i.e. lock-up, other holdings) | _____ | _____ |
| TOTAL | _____ | _____ |

CORE DEFINITION(S) :

1. Admissions - Refer to all processed entries into the correctional system.
Admissions Including Transfers - Refer to all offender movement both in and between facilities. All arrivals which result in the completion of an admission document should be included, however, inmates released for purposes other than transfer (e.g. to attend court, temporary absence, etc.) should not be included. Similarly, inmates transferred to camps which are considered as part of a base facility should not be counted.
Admissions Excluding Transfers - Refer to all admissions excluding transfers within the same jurisdiction. Transfers between jurisdictions should be counted as new sentenced admissions.
2. Inmate Status:
 - a) Warrant of Committal - Refers to all inmates admitted to custody under sentence during the reporting period, regardless of the initial status on admission to custody. All new entries accompanied by a Warrant of Committal to serve a sentence should be counted only as a sentenced admission. Inmates returning from conditional release should also be counted as sentenced admissions. Inmates in custody prior to the year under study should not be carried over from year to year.
 - b) Warrant of Remand - Persons not sentenced during their stay should be counted as remand or lock-up admissions. Remand admissions include persons who entered custody under a Warrant of Remand, and persons who were issued a Warrant of Remand while under temporary detention.
 - c) Temporary Detention - Refers to inmates under police lock-ups (not applicable in all jurisdictions) and to inmates held for other reasons.

DEVIATION(S) FROM CORE DEFINITION(S) /COMMENT(S) :

QUESTION 11:

What was the ethnic origin of persons with a *custody admission* to adult facilities during the year?

<u>Status on Admission:</u>	<u>Ethnicity:</u>			Total
	Aboriginal	Non-aboriginal	Not stated	
(a) Sentenced - Male	_____	_____	_____	_____
Female	_____	_____	_____	_____
Not stated	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____
(b) Remand - Male	_____	_____	_____	_____
Female	_____	_____	_____	_____
Not stated	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____
(c) Other temporary detention - Male	_____	_____	_____	_____
Female	_____	_____	_____	_____
Not stated	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____

CORE DEFINITION(S) :

- Admissions (Excluding Transfers) - See Question 9.
- Status on Admission - See Question 9.
- Ethnicity - Aboriginal Native refers to all North American Indians, Metis, Eskimos, Inuit; treaty and non-treaty Indians; status and non-status Indians.

DEVIATION(S) FROM CORE DEFINITION(S) /COMMENT(S) :

QUESTION 12:

What was the age of persons with a *custody admission* to an adult facility during the year?

Please use categories provided below, otherwise give MOST DETAILED BREAKDOWN available.

Age:	Status on Admission:				Remand				Other			
	Sentenced											
	M	F	N/S	T	M	F	N/S	T	M	F	N/S	T
(a) Less than 16	___	___	___	___	___	___	___	___	___	___	___	___
(b) 16	___	___	___	___	___	___	___	___	___	___	___	___
(c) 17	___	___	___	___	___	___	___	___	___	___	___	___
(d) 18	___	___	___	___	___	___	___	___	___	___	___	___
(e) 19	___	___	___	___	___	___	___	___	___	___	___	___
(f) 20	___	___	___	___	___	___	___	___	___	___	___	___
(g) 21	___	___	___	___	___	___	___	___	___	___	___	___
(h) 22	___	___	___	___	___	___	___	___	___	___	___	___
(i) 23	___	___	___	___	___	___	___	___	___	___	___	___
(j) 24	___	___	___	___	___	___	___	___	___	___	___	___
(k) 25-29	___	___	___	___	___	___	___	___	___	___	___	___
(l) 30-34	___	___	___	___	___	___	___	___	___	___	___	___
(m) 35-39	___	___	___	___	___	___	___	___	___	___	___	___
(n) 40-44	___	___	___	___	___	___	___	___	___	___	___	___
(o) 45-49	___	___	___	___	___	___	___	___	___	___	___	___
(p) 50 and over	___	___	___	___	___	___	___	___	___	___	___	___
(q) Not stated	___	___	___	___	___	___	___	___	___	___	___	___
TOTAL OFFENDER ADMISSIONS	___	___	___	___	___	___	___	___	___	___	___	___
Mean age (based on micro data)	___	___	___	___	___	___	___	___	___	___	___	___
Median age (based on micro data)	___	___	___	___	___	___	___	___	___	___	___	___

CORE DEFINITION(S) :

1. Admissions (Excluding transfers) - See Question 9.
2. Status on Admission - See Question 9.
3. Age - Refers to age of offenders on admission to custody, calculated either from the date of birth or as self-reported.

DEVIATION(S) FROM CORE DEFINITION(S) / COMMENT(S) :

QUESTION 16:

For those offenders admitted under sentence during the year what was their aggregate sentence length?

If your data are not compatible with the categories below, please provide the **MOST DETAILED** sentence length breakdown possible.

<u>Aggregate Sentence:</u>	<u>Number:</u>			
	Male	Female	Not stated	Total
(a) 1-7 days	_____	_____	_____	_____
(b) 8-14 days	_____	_____	_____	_____
(c) 15-29 days	_____	_____	_____	_____
(d) 30-31 days (1 month)	_____	_____	_____	_____
(e) 32-89 days	_____	_____	_____	_____
(f) 90-92 days (3 months)	_____	_____	_____	_____
(g) 93-179 days	_____	_____	_____	_____
(h) 180-184 days (6 months)	_____	_____	_____	_____
(i) 185-364 days	_____	_____	_____	_____
(j) 365-366 days (1 year)	_____	_____	_____	_____
(k) 367-729 days	_____	_____	_____	_____
(l) 730 days and over (2 years or more) ..	_____	_____	_____	_____
(m) Not stated	_____	_____	_____	_____
TOTAL SENTENCED ADMISSIONS (excluding transfers)	_____	_____	_____	_____
Mean sentence length - excluding sentences of 2 years and more (based on micro data)	_____	_____	_____	_____
Median sentence length - excluding sentences of 2 years and more (based on micro data)	_____	_____	_____	_____

CORE DEFINITION(S) :

1. Aggregate Sentence - Refers to the length of time in days, months or years to be served in custody as specified in the court order. Aggregate sentence length is not equivalent to time served in custody - the effect of remission and conditional release such as parole result in smaller amounts of time served when compared to the original sentence length. For multiple sentences, count the longest sentence if concurrent. If consecutive, then report the sum of the consecutive sentences. In the case of a revocation from conditional release, the amount of time to be served is the remanent of the original aggregate sentence if an additional offence has not been committed.
2. Gender - See Question 10.

DEVIATION(S) FROM CORE DEFINITION(S) /COMMENT(S) :

QUESTION 17:

For those offenders released during the year, how much time was served in custody prior to release? What was their inmate status upon release?

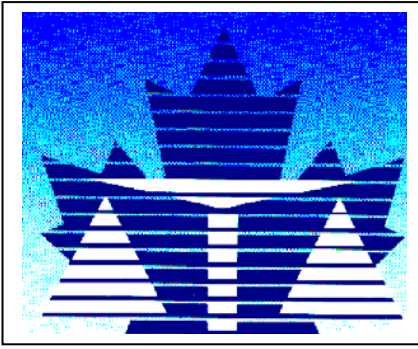
If your data are not compatible with the categories below, please provide the **MOST DETAILED** time served breakdown possible.

Time Served:	Inmate Status on Release:								Other temporary detention			
	Sentenced				Remand							
	M	F	N/S	T	M	F	N/S	T	M	F	N/S	T
(a) 1-7 days	—	—	—	—	—	—	—	—	—	—	—	—
(b) 8-14 days	—	—	—	—	—	—	—	—	—	—	—	—
(c) 15-29 days	—	—	—	—	—	—	—	—	—	—	—	—
(d) 30-31 days (1 month)	—	—	—	—	—	—	—	—	—	—	—	—
(e) 32-89 days	—	—	—	—	—	—	—	—	—	—	—	—
(f) 90-92 days (3 months)	—	—	—	—	—	—	—	—	—	—	—	—
(g) 93-179 days	—	—	—	—	—	—	—	—	—	—	—	—
(h) 180-184 days (6 months)	—	—	—	—	—	—	—	—	—	—	—	—
(i) 185-364 days	—	—	—	—	—	—	—	—	—	—	—	—
(j) 365-366 days (1 year)	—	—	—	—	—	—	—	—	—	—	—	—
(k) 367-729 days	—	—	—	—	—	—	—	—	—	—	—	—
(l) 730 days and over (2 years or more)	—	—	—	—	—	—	—	—	—	—	—	—
(m) Not stated	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL RELEASES (excluding transfers out)	—	—	—	—	—	—	—	—	—	—	—	—
Mean time served (based on micro data)	—	—	—	—	—	—	—	—	—	—	—	—
Median time served (based on micro data)	—	—	—	—	—	—	—	—	—	—	—	—

CORE DEFINITION(S) :

1. Inmate Status on Release - Refers to status at time of discharge. If an inmate returns to court and is readmitted under a new status and subsequently released from custody during the year, count two releases and indicate the amount of time spent under each status.
2. Time Served - Refers to the total length of time, measured in days, months or years actually served by each discharge from custody. All releases, excluding transfers, are to be included.
3. Total Releases - Refers to all types of release except transfers out.

DEVIATION(S) FROM CORE DEFINITION(S) / COMMENT(S) :



Canadian Centre for Justice Statistics
Corrections Program

ADULT CORRECTIONAL SERVICES IN CANADA

QUESTIONNAIRE

FISCAL YEAR 2003-04

PART II

PRIVATELY OPERATED

ADULT CUSTODIAL SERVICES

INFORMATION FOR RESPONDENTS

Confidentiality

Confidential when completed.

Authority

Collected under the authority of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S19.

Corrections Program Contact: Carole Cummings (613) 951-3192 (613) 951-6615 (fax)	<u>Respondent</u> Jurisdiction _____ Contact _____ Tel. No. _____
---	--

Date : _____

STC/CCJ-125-60102

QUESTION 19:

Does your jurisdiction utilise privately operated facilities to house offenders?

Indicate (X) where applicable.

(a) To serve a carceral sentence:

- Yes No

(b) Prior to release from provincial custody:

- Temporary absence
 Day parole
 Other, specify _____

(c) Upon release from provincial custody:

- Full parole
 Probation
 Other, specify _____

(d) For other reasons:

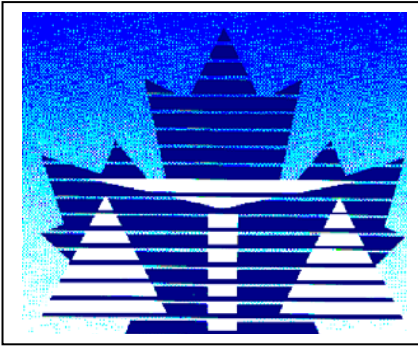
- Treatment (i.e. alcohol/drug)
 Other, specify _____

(e) No, do not complete Part II of questionnaire.

CORE DEFINITION(S) :

1. Private Facility - Refers to all facilities operated by employees from the private sector under a contractual agreement with the provincial government or federal/provincial governments combined. Private facilities provide a wide range of services across jurisdictions. For example, they may house: short-term sentenced offenders; inmates released on a temporary absence, day parole or full parole; or offenders in need of special treatment, etc.

DEVIATION(S) FROM CORE DEFINITION(S) /COMMENT(S) :



Canadian Centre for Justice Statistics
Corrections Program

ADULT CORRECTIONAL SERVICES IN CANADA

QUESTIONNAIRE

FISCAL YEAR 2003-04

PART III

ADULT NON-CUSTODIAL SERVICES

INFORMATION FOR RESPONDENTS

Confidentiality

Confidential when completed.

Authority

Collected under the authority of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S19.

Corrections Program Contact: Carole Cummings (613) 951-3192 (613) 951-6615 (FAX)	<u>Respondent</u> Jurisdiction _____ Contact _____ Tel. No. _____
---	--

Date : _____

STC/CCJ-125-60102

QUESTION 23:

Were non-custodial supervisory services provided through contracted agencies at any time during the year?

No

Yes, briefly explain the extent to which contracted services were utilised (e.g. caseload, etc.)

Average caseload _____

365 time points were used in the calculation.

____ time points were used in the calculation.

CORE DEFINITION(S) :

1. Contracted Agency - Refers to all agencies operated by employees from the private sector under a contracted agreement with the provincial government or federal and provincial governments combined.
2. Average Caseload - The average caseload should be derived from daily counts of offenders under supervision, however, if daily counts are not available, use the most frequent time interval, point in time or estimate, and indicate the method of count used.

DEVIATION(S) FROM CORE DEFINITION(S) /COMMENT(S) :

QUESTION 24:

How many probation/parole offices were in operation during the year?

<u>Probation/Parole Office(s):</u>	<u>Number</u>
(a) Number in operation at the beginning of the year (i.e. April 1, 2003)	_____
(b) New offices opened during 2003-04	+ _____
(c) Offices permanently closed during 2003-04	- _____
(d) Number in operation at year-end (i.e. March 31st., 2004)	_____

Name	Date	Opened	Closed
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

CORE DEFINITION(S) :

1. Probation/Parole Office - Refers to facilities operated by the provincial government agency responsible for the delivery of adult community supervisory services in your jurisdiction and staffed by government employees.

DEVIATION(S) FROM CORE DEFINITION(S) /COMMENT(S) :

QUESTION 25:

Which client populations are supervised by probation/parole officers in your jurisdiction?

Indicate (X) where applicable.

- Inmates temporarily released from custody (i.e. temporary absence, day parole)
- Probation
- Conditional sentence
- Provincial parole
- Federal offenders released on parole or statutory release
- Other, specify - _____

CORE DEFINITION(S) :

1. Probation/Parole Office - See Question 24.

2. **Population Supervised**

Inmates temporarily released from custody - Refers to those inmates who have been temporarily released from custody for various reasons, on day parole or a temporary absence.

Probation - Refers to a type of court disposition imposed on an individual which is served in the community and under conditions of supervision. A probation order may be given in conjunction with a suspended sentence, a conditional discharge, a fine, or in conjunction with a jail sentence.

Parole - A form of conditional release from custody whereby an inmate who is considered eligible may be released, at a time considered appropriate by a parole board, to serve the balance of a sentence under supervision in the community subject to stated conditions.

Statutory Release - Statutory release allows most federally sentenced offenders who have not been granted parole to serve the final third of their sentences in the community under supervision and under conditions of release like those imposed on offenders released on full parole.

Conditional sentence - Refers to a new type of community-based alternative to imprisonment as stated in the Sentencing reform Bill (C-41). If certain legal criteria are fulfilled, a judge may sentence to a conditional term of imprisonment an offender who would otherwise have been sent to prison. According to the terms of the conditional sentence, the offender will serve the term of imprisonment in the community provided that he/she abides by conditions imposed by the court as part of the conditional sentence order. If the offender violates these conditions, he may be sent to prison to serve the balance of that sentence.

DEVIATION(S) FROM CORE DEFINITION(S) /COMMENT(S) :

QUESTION 28:

What was the gender of persons admitted to community supervision?

Population Supervised:

<u>Gender:</u>	Proba- tion	Full parole*	Conditional sentence	F.O.P. (1)	C.S.O. (1)	Other**	Total
(a) Male	_____	_____	_____	_____	_____	_____	_____
(b) Female	_____	_____	_____	_____	_____	_____	_____
(c) Not stated ...	_____	_____	_____	_____	_____	_____	_____
TOTAL ADMISSIONS	_____	_____	_____	_____	_____	_____	_____

* Provincial parole if applicable.

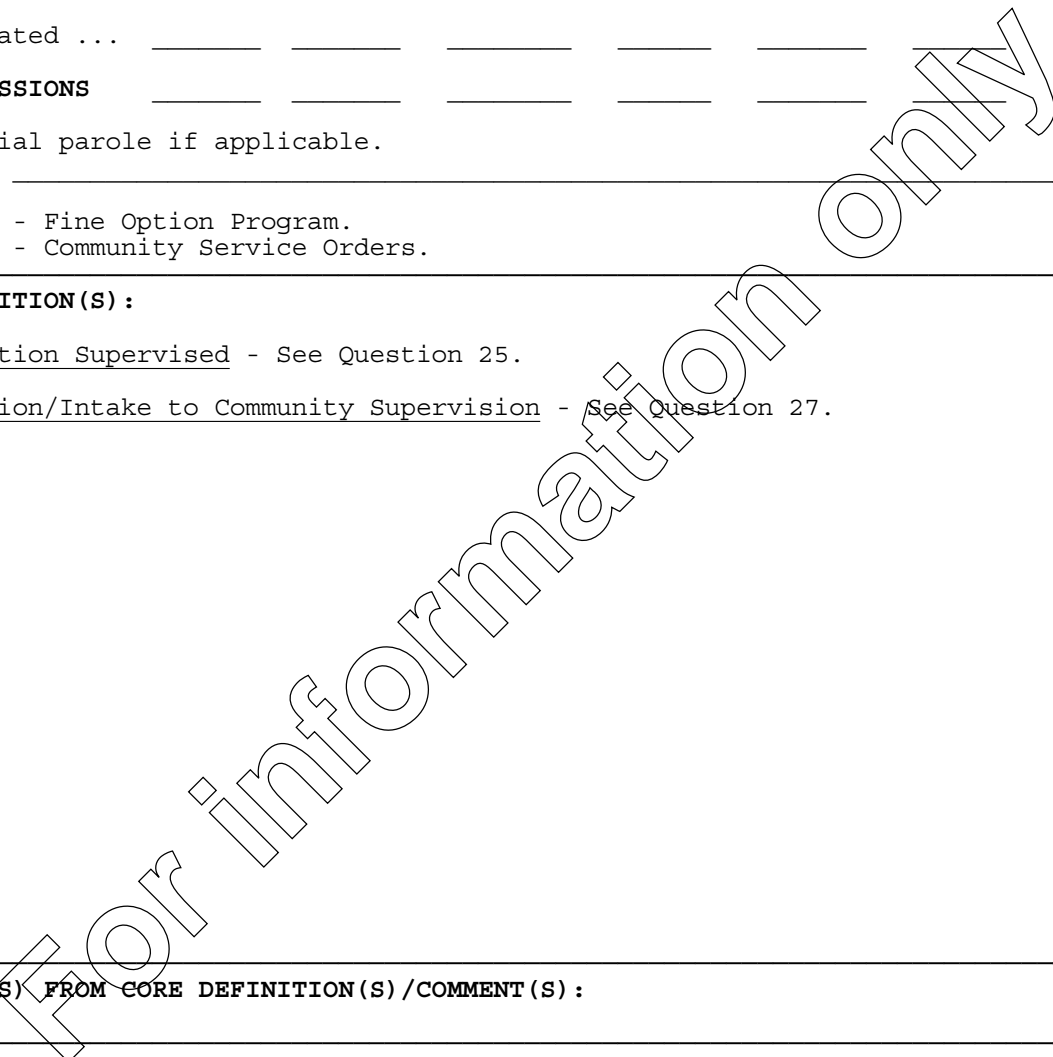
** Specify _____

- (1) F.O.P. - Fine Option Program.
- C.S.O. - Community Service Orders.

CORE DEFINITION(S) :

1. Population Supervised - See Question 25.
2. Admission/Intake to Community Supervision - See Question 27.

DEVIATION(S) FROM CORE DEFINITION(S) /COMMENT(S) :



QUESTION 30:

What was the age of persons admitted to community supervision? If your data are not compatible with the categories below, please provide as MUCH DETAIL as possible.

Population Supervised:

<u>Age:</u>	Proba- tion	Full parole*	Conditional sentence	F.O.P. (1)	C.S.O. (1)	Other**	Total
(a) Less than 16 ..	_____	_____	_____	_____	_____	_____	_____
(b) 16	_____	_____	_____	_____	_____	_____	_____
(c) 17	_____	_____	_____	_____	_____	_____	_____
(d) 18	_____	_____	_____	_____	_____	_____	_____
(e) 19	_____	_____	_____	_____	_____	_____	_____
(f) 20	_____	_____	_____	_____	_____	_____	_____
(g) 21	_____	_____	_____	_____	_____	_____	_____
(h) 22	_____	_____	_____	_____	_____	_____	_____
(i) 23	_____	_____	_____	_____	_____	_____	_____
(j) 24	_____	_____	_____	_____	_____	_____	_____
(k) 25-29	_____	_____	_____	_____	_____	_____	_____
(l) 30-34	_____	_____	_____	_____	_____	_____	_____
(m) 35-39	_____	_____	_____	_____	_____	_____	_____
(n) 40-44	_____	_____	_____	_____	_____	_____	_____
(o) 45-49	_____	_____	_____	_____	_____	_____	_____
(p) 50 and over ...	_____	_____	_____	_____	_____	_____	_____
(q) Not stated	_____	_____	_____	_____	_____	_____	_____
TOTAL ADMISSIONS ..	_____	_____	_____	_____	_____	_____	_____
Mean age (based on micro data)	_____	_____	_____	_____	_____	_____	_____
Median age (based on micro data)	_____	_____	_____	_____	_____	_____	_____

* Provincial parole if applicable.

** Specify _____

(1) F.O.P. - Fine Option Program

C.S.O. - Community Service Orders

CORE DEFINITION(S) :

1. Population Supervised - See Question 25.
2. Admission/Intake to Community Supervision - See Question 27.
3. Age - Refers to age of person on admission to community supervision, calculated either from date of birth or as self-reported.

DEVIATION(S) FROM CORE DEFINITION(S) /COMMENT(S) :

QUESTION 32:

For offenders admitted to probation supervision during the year what was the probation order length?

If your data are not compatible with the categories below, please provide the **MOST DETAILED** breakdown possible.

<u>Probation Order Length:</u>	<u>Number</u>
(a) Less than 3 months	_____
(b) 3 months	_____
(c) More than 3 and less than 6 months	_____
(d) 6 months	_____
(e) More than 6 and less than 12 months	_____
(f) 12 months	_____
(g) More than 12 and less than 18 months	_____
(h) 18 months	_____
(i) More than 18 and less than 24 months	_____
(j) 24 months	_____
(k) Over 24 months	_____
(l) Not stated	_____
TOTAL PROBATION ADMISSIONS	_____
Mean probation order length (based on micro data)	_____
Median probation order length (based on micro data)	_____

CORE DEFINITION(S) :

1. Probation - See Question 25.
2. Probation Admissions/Intakes - Refers to all admissions to probation during the year, regardless of degree of supervision. Includes prison plus probation sentences when the offender was released from custody during the year to serve the remainder of his/her sentence on probation.
3. Probation Order Length - Refers to the actual amount of time to be served on probation as specified in the probation order rather than the actual amount of time spent on probation prior to being discharged.

DEVIATION(S) FROM CORE DEFINITION(S) /COMMENT(S) :

