



Statistics Canada
Canadian Centre for Justice Statistics
LEGAL AID SURVEY
2003–2004

€ Statistics Act, R.S.C. 1985, c. S19
 € Confidential When Completed
 € STC/CCJ - 160-60104; CCJS/55452-3

PURPOSE OF THE LEGAL AID SURVEY

The purpose of the Legal Aid Survey is to provide national information of relevance to issues faced by government policy-makers, legal aid administrators, and the public. The survey scope encompasses data relating to services provided by or funded in whole or in part by the Legal Aid Plan. While participation in this survey is voluntary, your co-operation is important to ensure that the information collected in this survey is as accurate and as comprehensive as possible.

GENERAL INSTRUCTIONS

1. Please complete and return by **June 11, 2004**.
2. Please refer to the **Scoring Guide** for survey definitions and instructions regarding what to measure and how to record it. If there are deviations from the survey definitions, please note these in the comment section provided for each question. As well, please indicate in the comment section, any changes in legal aid service delivery in your jurisdiction that may have affected this year's data.
3. Please provide a figure in all boxes. If there is no amount for a particular box, enter one of the following:

- | |
|--|
| <p>0 when the amount is zero;</p> <p>X when the figure is not available in your jurisdiction (for example, a breakdown of total applications by criminal and civil matters, although relevant, is not available from jurisdictional data sources);</p> <p>N when the figure is not applicable in your jurisdiction (for example, the number of private lawyers when the Legal Aid Plan is exclusively Judicare)</p> |
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4. All dollar figures are to be reported in **thousands of dollars**.
5. Please save the completed electronic version of the survey form on diskette and send it to:

Katie Davis
 Courts Program
 Canadian Centre for Justice Statistics
 19th Floor, R.H. Coats Bldg.
 Ottawa, ON K1A 0T6

If this is not possible, please fax the completed paper version of the form to:

Katie Davis
 Courts Program
 Fax (613) 951-6615
 Tel (613) 951-6623

SECTION 1: REVENUES, EXPENDITURES AND PERSONNEL

QUESTION 1

How much revenue did the Legal Aid Plan receive from the following sources during the fiscal year 2003-2004 (in thousands of dollars)?

	Revenues
Government contributions	
Interest from lawyer's trust accounts	
Contributions of the legal profession	
Client contributions and cost recoveries	
Other (please specify below)	
TOTAL REVENUES	0

Are revenues reported as: **Cash-Based**
 OR **Accrual-Based**

Comments/Deviations from scoring rules (please specify)

QUESTION 2

What were the Legal Aid Plan's direct legal services expenditures during the fiscal year 2003-2004 (in thousands of dollars)?

	Direct Legal Services Expenditures		
	Staff	Private Law Firms	Total
Federal Criminal Matters			0
Adult			0
Youth			0
Sub-Total (Federal) (A)	0	0	0
Provincial/Territorial Offences (B)			0
Civil Matters			0
Family			0
Other			0
Sub-Total (Civil) (C)	0	0	0
TOTAL DIRECT LEGAL SERVICES EXPENDITURES (A)+(B)+(C)	0	0	0

Comments/Deviations from scoring rules (please specify)

QUESTION 3

What were the Legal Aid Plan's expenditures for each of the following categories during the fiscal year 2003-2004 (in thousands of dollars)?

	Expenditures
Direct legal services expenditures (see TOTAL from question 2)	0
Other program expenditures (includes external project expenditures, legal research activities, public legal education and grants to other agencies)	
Central administrative expenditures	
Other expenditures (please specify)	

TOTAL EXPENDITURES	0

Are expenditures reported as: **Cash-Based**
 OR **Accrual-Based**

Comments/Deviations from scoring rules (please specify)

QUESTION 4

What were the personnel resources of the Legal Aid Plan as of March 31, 2004?

This refers to the number of full-time and part-time staff employed by the Legal Aid Plan on March 31, 2004.

	Personnel Resources		
	Direct Legal Service Staff	Other Staff	Total Staff
Lawyers (include notaries)			
Full-Time			0
Part-time			0
TOTAL	0	0	0
Non-Lawyers (include paralegals)			
Full-Time			0
Part-time			0
TOTAL	0	0	0

Comments/Deviations from scoring rules (please specify)

QUESTION 5

In the fiscal year 2003-2004, how many active members of the private bar were involved in the provision of legal aid services on behalf of the Legal Aid Plan? (include notaries)

Comments/Deviations from scoring rules (please specify)

SECTION 2: CASELOAD CHARACTERISTICS

QUESTION 6

How many applications for legal aid were received during the fiscal year 2003-2004?
Application refers to a formal request evidenced in writing.
 Do not include requests for duty counsel services, inquiries made at the "front desk" of the legal aid office, or telephone inquiries.

Federal Criminal Matters

- Adult
- Youth
- Sub-Total (Federal) (A)

Number of Applications Received

0

Provincial/Territorial Offences (B)

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Civil Matters

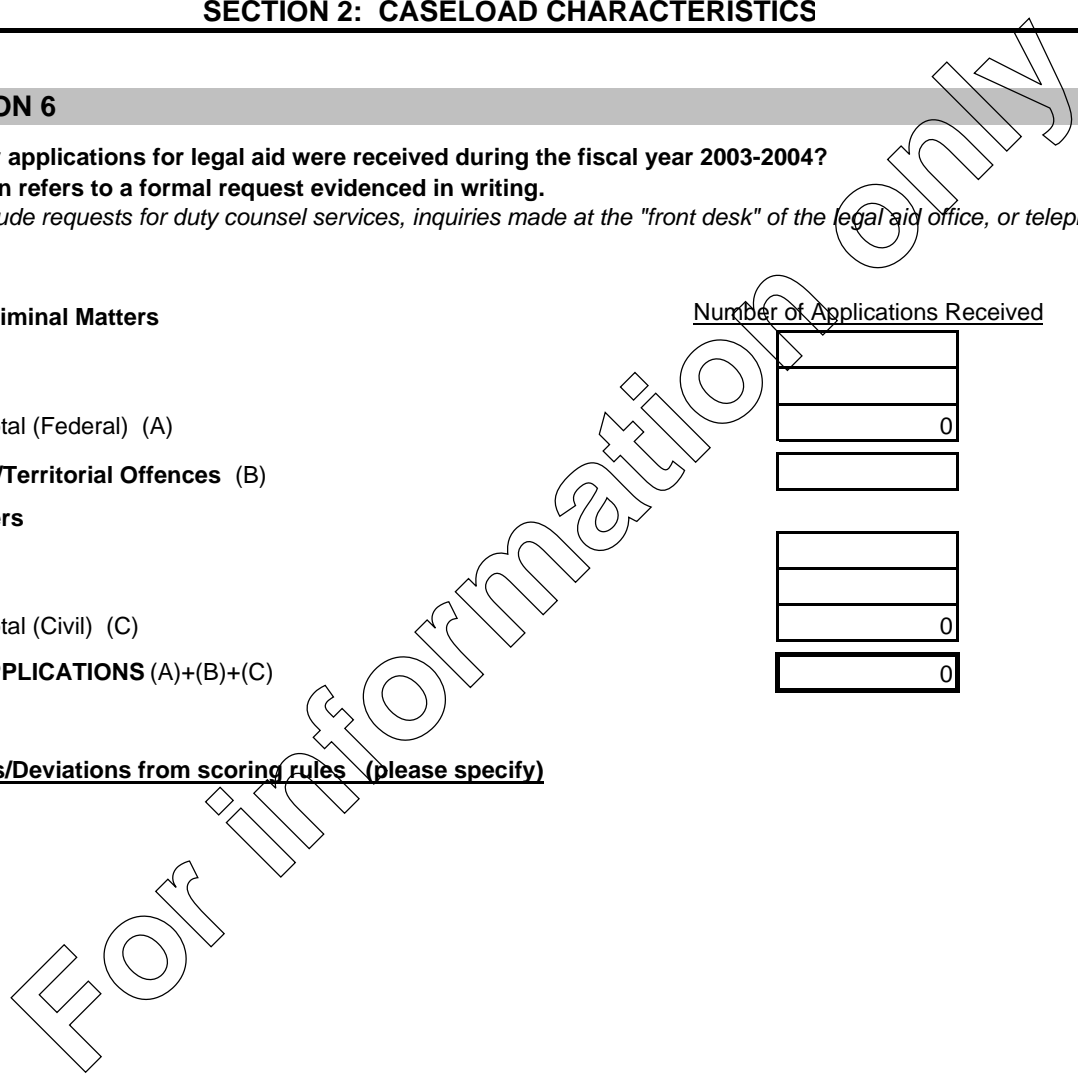
- Family
- Other
- Sub-Total (Civil) (C)

0

TOTAL APPLICATIONS (A)+(B)+(C)

0

Comments/Deviations from scoring rules (please specify)



QUESTION 7

How many applications for legal aid were refused during the fiscal year 2003-2004 and for what reasons?
 Include applications for which no services were approved, as well as those applications denied for full service that subsequently received summary service. If an application involves two reasons for refusal, choose the more important of the two and count it as the major reason.

	Number of Applications Refused					Total
	Financial Ineligibility	Coverage Restrictions	Lack of Merit	Non-Compliance/ Abuse	Other	
Federal Criminal Matters						0
Provincial/Territorial Offences						0
Civil Matters - Family						0
Civil Matters - Other						0
Sub-Total Civil	0	0	0	0	0	0
TOTAL REFUSED APPLICATIONS	0	0	0	0	0	0

Comments/Deviations from scoring rules (please specify)

QUESTION 8

How many full service applications for legal aid were approved and assigned to STAFF LAWYERS during the fiscal year 2003-2004 for each of the following categories?
 Exclude all summary services (including written legal opinions) and duty counsel services.

	Number of Applications Approved
Federal Criminal Matters	
Adult	
Youth	
Sub-Total (Federal) (A)	0
Provincial/Territorial Offences (B)	
Civil Matters	
Family	
Other	
Sub-Total (Civil) (C)	0
TOTAL APPROVED FULL SERVICE APPLICATIONS (A)+(B)+(C)	0

Comments/Deviations from scoring rules (please specify)

QUESTION 9

How many full service applications for legal aid were approved and assigned to PRIVATE LAWYERS during the fiscal year 2003-2004 for each of the following categories?

Exclude all summary services (including written legal opinions) and duty counsel services.

Federal Criminal Matters

Number of Applications Approved

Adult	
Youth	
Sub-Total (Federal) (A)	0

Provincial/Territorial Offences (B)

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Civil Matters

Family	
Other	
Sub-Total (Civil) (C)	0

TOTAL APPROVED FULL SERVICE APPLICATIONS (A)+(B)+(C)

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Comments/Deviations from scoring rules (please specify)

QUESTION 10

How many applications for legal aid were approved for summary service during the fiscal year 2003-2004?

Number of Applications Approved

Exclude applications that requested extensive legal assistance (full service) but received summary service upon refusal, and applications originally approved for full service but subsequently rendered summary services.

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Comments/Deviations from scoring rules (please specify)

For information only

QUESTION 13

In the fiscal year 2003-2004, how many appeals were approved for service and how many were refused?
Appeal refers to an appeal of a lower court or administrative tribunal decision, not an appeal of a refused application.

	Number of Appeals		
	Approved	Refused	Total Appeals
Federal Criminal Matters			0
Civil Matters			0
TOTAL APPEALS	0	0	0

Comments/Deviations from scoring rules (please specify)

RESPONDENT:

Jurisdiction: _____

Contact: _____

Phone #: _____

Date: _____

THANK YOU FOR YOUR IMPORTANT CONTRIBUTION TO THE
LEGAL AID SURVEY

For information only