



Statistics Canada

Canadian Centre for Justice Statistics

COURTS PERSONNEL AND EXPENDITURES SURVEY 2002/2003

Confidential when completed

N/Av = not available

N/Ap = not applicable

e = estimated

Section 1: Actual judicial personnel as of March 31, 2003

Judiciary

	Court of Appeal	Superior Courts	Provincial Territorial	Total
Male - full time	1			
Male - supernumerary	2			
Female - full time	3			
Female - supernumerary	4			
Total (sum of lines 1 to 4)	5			

Section 2: Salaries and Benefits Paid to Judiciary (for year ending on March 31, 2003)

Do not complete shaded area, which is provided by the OCFJA.

	Court of appeal	Superior courts	Provincial Territorial	Total
Salaries and Wages (round to nearest dollar)	6			
Benefits (round to nearest dollar)	7			
Total (sum of lines 6 and 7)	8			

If the benefits are not included in the court services budget, indicate their source: _____

Section 3: Full Time Equivalent Courtroom Staff as of March 31, 2003**

	Court of appeal	Superior courts	Provincial Territorial	Total
Full Time Equivalent Court Clerks	9			
Full Time Equivalent Court Reporters	10			
Total Court Clerks/Reporters	11			
<i>Note: use total line (line 11) where the above functions are combined</i>				
Full Time Equivalent Court Security Staff	12			
Total (sum of lines 11 and 12)	13			

Section 4: Other Full Time Equivalent Court Services Staff as of March 31, 2003

	Total
Adjudicators (e.g. small claims adjudicators)	14
Maintenance Enforcement Program Staff	15
Registry Staff	16
Systems Staff	17
All other court services personnel not identified above	18
Total (sum of lines 14 to 18)	19

Total Court Services Staff

(sum of lines 11, 13 and 19) (male/female breakdown)

	Male	Female	Total
20			

** Example - FTE calculation: FTE calculation for 20 part time staff workers working 24 hours per week (20x24/40)=12 FTE.

**Example - Casual/Contract FTE calculation: casual workers paid at an annual salary of \$25,000 each with an allotted budget of \$50,000 (\$50,000/\$25,000)=2 FTE casual workers.

Section 5: Salaries and Benefits Paid to Court Services Staff (for year ending on March 31, 2003)

Amount of Expenditures
(round to nearest dollar)

Salaries and Wages (Courts Services Staff - for staff from line 20): 21

Benefits (for staff from line 20) 22

If the benefits are not included in the court services budget, indicate their source: _____

Section 6: Court services expenditures (excluding salaries & benefits for year ending on March 31, 2003)

If an above item is in the court services budget but can not be separated out, indicate N/Av in amount column.
 Exclude building occupancy costs such as rent, heat, lighting, taxes, and building maintenance.
 Exclude central administrative costs such as personnel and finance that are not included in the court services budget.

Type of Expenditure	Paid by Court Services		If no, indicate payment source: (Specify Division and/or Department)	Amount of Expenditures (round to nearest dollar)
	YES	NO		
Alternative Dispute Resolution			_____	23 <input type="text"/>
Law Libraries			_____	24 <input type="text"/>
Maintenance enforcement			_____	25 <input type="text"/>
Professional Services/Contracts			_____	26 <input type="text"/>
Psychological Assessments			_____	27 <input type="text"/>
Small Claims Court			_____	28 <input type="text"/>
Staff Training			_____	29 <input type="text"/>
Systems/ Computer Costs			_____	30 <input type="text"/>
Transcripts			_____	31 <input type="text"/>
Translation and Interpretation			_____	32 <input type="text"/>
Travel Costs			_____	33 <input type="text"/>
Vehicle Purchase & Maintenance			_____	34 <input type="text"/>
Witness Costs			_____	35 <input type="text"/>
Jury Costs			_____	36 <input type="text"/>
Other major cost items - specify			_____	37 <input type="text"/>
Other major cost items - specify			_____	38 <input type="text"/>
All Other Court Services Expenditures Not Identified Above:				39 <input type="text"/>
TOTAL (sum of lines 23 to 39) (excluding salaries and benefits)				40 <input type="text"/>

Section 7: Revenue Information for year ending on March 31, 2003

Revenues from registry fees and court costs (excludes fine collection) 41

Section 8: Contact information

Name and Signature of Correspondent

Name: _____ Date: _____

Title: _____ Telephone number: _____

Name of jurisdiction: _____ Fax number: _____

Signature: _____ E-mail: _____