



Unified Enterprise Survey

1999 Survey of the Residential Construction Industry

Builders, General Contractors and Renovators

Collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19.

Completion of this questionnaire is a legal requirement under this Act.

This document is confidential when completed.

Si vous préférez recevoir ce questionnaire en français, veuillez appeler au numéro de téléphone indiqué dans la boîte ombragée ci-dessous.

Correct pre-printed information if necessary using the corresponding boxes below:

0001	Legal name	0004	Number and street		
0002	Business name	0005	City	0006	Province or State
0003	C/o	0053	Country	0007	Postal code
0008	First name of contact	0028	Last name of contact		
0052	Please report for:	0010	Language preference 1 <input type="radio"/> English 2 <input type="radio"/> French		

A - Introduction

Survey Purpose

This survey collects the financial and operating data needed to produce statistics concerning your industry. These data will be aggregated with information from other sources to produce official estimates of national and provincial economic production in Canada, as well as official estimates of activity by industry. These estimates are used by government for national and regional programs and policy planning as well as by the private sector for industry performance measurement and market development.

Coverage


Please complete this questionnaire for the business unit(s) described in the pre-printed area above. "Business unit" refers to the operation(s) described in the pre-printed area. Report only for those business units located in Canada.

Confidentiality

Statistics Canada is prohibited by law from publishing any statistics which would divulge information obtained from this survey that relates to any identifiable business. **The data reported on this questionnaire will be treated in strict confidence**, used for statistical purposes and published in aggregate form only. The confidentiality provisions of the *Statistics Act* are not affected by either the *Access to Information Act* or any other legislation.

Please return the completed questionnaire(s) in the enclosed envelope **within 30 days** of receipt. However, if you wish to send the questionnaire(s) by facsimile, please consult the **Reporting Instructions**, in this section. Thank you.

**If you need further information or help,
please call 1 888 881-3666.**

Name of the primary person completing this questionnaire:			
0026	<input type="radio"/> Mr. <input type="radio"/> Mrs. <input type="radio"/> Miss <input type="radio"/> Ms.	0013	0054
First name		Last name	
Title: 0014			
Telephone number: 0017	Extension: 0027	Fax number: 0016	Date completed: YYYY MM DD
Signature: 			0015
I certify that the information contained herein is complete and correct to the best of my knowledge.			



Reporting Period Information

Reporting Period

Please report information for your **12-month fiscal period** for which the **final day** occurs in 1999. However, if your fiscal year ends in January, February or March 2000, and you prefer to provide information for your most recent fiscal year, please do so. Please indicate below the period covered by this questionnaire. Furthermore, please note that if your fiscal year ends March 31, 2000, please return the completed questionnaire by April 30, 2000.

1. **From** ⁰⁰¹¹ | YYYY | MM | DD | **To** ⁰⁰¹² | YYYY | MM | DD |

2. Did you operate this business unit for the **full year**?

0050 Yes → **If yes**, please go to the **Data-sharing Agreements** section.

No → **If no**, please check the appropriate box(es) below.

0042 Seasonal operation (please provide the dates) **From** ⁰¹²⁰ | YYYY | MM | DD | **To** ⁰¹²¹ | YYYY | MM | DD |

0032 New business (please provide the date)

⁰⁰⁴⁶ | | | | | | | | | | | | | | | | | | | | | |

0033 Changes of fiscal year end (please provide the new end date)

⁰⁰⁵¹ | | | | | | | | | | | | | | | | | | | | | |

0034 Change of ownership (please provide the date)

⁰¹²⁵ | | | | | | | | | | | | | | | | | | | | | |

0035 Ceased operations (please provide the date)

⁰¹¹⁹ | | | | | | | | | | | | | | | | | | | | | |

0036 Temporarily closed (please specify the reason and the date):

⁰⁰⁴⁹ | | | | | | | | | | | | | | | | | | | | | |

⁰⁰³⁷ | | | | | | | | | | | | | | | | | | | | | |

0038 Other (please specify):

⁰⁰³⁹ | | | | | | | | | | | | | | | | | | | | | |

Data-sharing Agreements

To avoid duplicating survey activity, Statistics Canada has entered into agreements with provincial and territorial statistical agencies for the sharing of data. This is done in accordance with the federal *Statistics Act* and corresponding provincial and territorial legislation. The data are to be kept confidential and used for statistical purposes only. **Your responses are not shared with Revenue Canada.** More details are provided on a separate sheet included in this package.

Reporting Instructions

When precise figures are not available, your best estimates are acceptable.

1. Please report all dollar amounts in CANADIAN DOLLARS (\$ CDN).
2. All dollar amounts reported should be rounded to whole dollars (e.g., \$55,417.40 should be reported as \$55,417).
3. Percentages should be rounded to the nearest whole percent (e.g., 37.3% to 37%, 75.8% to 76%).
4. Please write clearly in ink.
5. This survey questionnaire can be faxed back to Statistics Canada at **1 888 883-7999**.

Statistics Canada advises you that there could be a risk of disclosure during the facsimile transmission. However, upon receipt of your facsimile, Statistics Canada will provide the guaranteed level of protection afforded to all information collected under the authority of the *Statistics Act*.

Main Business Activity

The main business activity of your business unit is defined as the activity that most accurately describes the business unit's **principal** source of operating revenue. Our most recent records identified the main business activity of this business unit as **Residential Construction (builders, general contractors and renovators)**. To ensure that you are completing the appropriate survey, and to help us validate or correct our records, could you please check your main business activity from the choices below.

Please check **one** only.

1. 0450 **Residential Construction**
(builders, general contractors and renovators)

2. 0451 **Non-Residential Construction**
(developers and general contractors)

3. 0452 **Land Subdivision and Land Development**
(servicing of land and related activities)

4. 0453 **Highway, Street, Bridge, Sewer, Watermain, Pipeline and Other Heavy Engineering Construction**
(including power plants, telecommunication lines, marine facilities, mining facilities, railway tracks, etc.)

5. 0454 **Construction Management**
(management of construction projects for a fee)

6. 0455 **Site Preparation**
(including water well drilling, demolition, excavation, grading, land clearing, etc.)

7. 0456 **Electrical Contractors, Mechanical Contractors and Associated Trades**
(including plumbing, sheet metal duct work, elevator work, millwrighting, installation and repair of environmental controls, etc.)

8. 0457 **Structural Work, Exterior and Interior Finishing Work**
(including framing, concrete pouring, masonry, roofing, drywall, painting, etc.)

9. 0458 **Other Special Trades**
(including fencing, residential paving, steeple jack work, scaffold erection, etc.)

10. 0040 **None of the above**
(please list the main activities of this business unit and indicate the estimated percentage of total operating revenue associated with each one):
0041

Note:

If you responded "**None of the above**" or something other than "**Residential Construction**", please call **1 888 881-3666** for further instructions.

Business Unit Organization and Joint Venture Activity Information

1. Type of organization (please check **one** only):

- 0024 1 Sole proprietorship 2 Partnership 3 Incorporated company 4 Co-operative
 5 Joint venture 6 Government business entity 7 Government 8 Non-profit organization

2. Did this business unit participate in any joint venture(s) during the reporting period?

A joint venture refers to a specific commercial undertaking entered into jointly by two or more parties or companies, who agree to contribute the necessary capital and share in profits or losses of the project in agreed proportions. The association terminates either upon completion of the undertaking or at a specific time. **Please note that a joint venture excludes partnership arrangements and subcontractors.**

- 0170 Yes → **If yes**, please go to question 3. No → **If no**, please go to **Section B – Revenue**.

3. Are detailed revenue and expenses for the business unit's share in the joint venture(s) included in this questionnaire?

- 0171 Yes No

Joint Venture Activity Information

4. Please provide the name of the joint venture.

0180

5. Is this joint venture:

- 0190 Incorporated? **If incorporated**, please go to question 6.
 Unincorporated? **If unincorporated**, please go to question 7.

6. Revenue Canada Business Number of joint venture (if incorporated)

0179

7. If it is an unincorporated joint venture, please provide the length of time of the joint venture.

From 0191 YYYY MM DD To 0192 YYYY MM DD

8. Venture partner(s) and their Revenue Canada Business Number(s) (if incorporated)

	Venture partners	Revenue Canada Business Number(s) (if incorporated)
9.	0181	0182
10.		
11.		

Note: If you participated in more than one joint venture or if more space is required, please enclose a separate page.

B - Revenue

- Please include:**
- all Canadian revenue recorded in your accounts for sales or transfers to other businesses and to other units of your business;
 - all revenue received from outside Canada by this business unit.

Please exclude:

- federal or provincial sales taxes collected for remittance to a government agency.

		\$ CDN
<p>1. Revenue from construction activity and related services Include building, renovating, general contracting and related activities.</p> <p>If possible, please report revenue on an accrual basis, which is the value of work performed but not necessarily billed.</p>	<p>1117 1 <input type="radio"/> revenue on an accrual basis</p> <p>2 <input type="radio"/> revenue received</p> <p>3 <input type="radio"/> value of total billings in the reporting period</p> <p>4 <input type="radio"/> other (please specify): <input style="width: 100px;" type="text" value="1121"/></p>	1115
<p>Revenue from rental or leasing:</p>		2005
<p>3. Office space or other real estate</p>		2030
<p>4. All other rental or leasing revenue (e.g., equipment, machinery, motor vehicle without operator)</p> <p>Please name major items:</p> <p><input style="width: 100%; border: none;" type="text" value="2031"/></p> <p><input style="width: 100%; border: none;" type="text" value="2032"/></p> <p><input style="width: 100%; border: none;" type="text" value="2033"/></p>		
<p>5. All other operating revenue Include revenue from sales of goods, engineering services, architectural services, consulting services, property appraisals, etc. Exclude interest income and dividends; please report this amount in this section at question 7, "Non-operating revenue." Please name major items:</p>	<p><input style="width: 100%; border: none;" type="text" value="2071"/></p> <p><input style="width: 100%; border: none;" type="text" value="2072"/></p> <p><input style="width: 100%; border: none;" type="text" value="2073"/></p>	2077

Revenue Totals

		\$ CDN
<p>6. Total operating revenue (add questions 1, 3, 4 and 5 above)</p>		2080
<p>7. Non-operating revenue (e.g., interest income and dividends)</p>		2097
<p>8. Total revenue (add questions 6 and 7 above)</p>		2098

Distribution of Revenue by Type of Construction Work Performed

9. Are you a labour broker?

- 0139 Yes → **If yes**, please go to question 11. When answering that question, please indicate the percentage breakdown of your revenue for those activities to which you supplied labour.
- No → **If no**, please go to question 10.

10. Please provide a percentage breakdown of your revenue from construction activity and related services, as reported in this section at question 1, "Revenue from construction activity and related services", by type of construction work performed:

	%
a. Construction of new, previously non-existing residential buildings	1900
b. Renovations, alterations, additions, and conversions that add value to existing residential buildings; include conversions of non-residential buildings to residential	1901
c. Maintenance, repair and service that maintain the value of existing residential buildings	1902
Total	100%

11. Please provide a percentage breakdown of your revenue from construction activity and related services, reported in this section at question 1, "Revenue from construction activity and related services", by type of construction work performed.

A. Residential construction:

	%
1. New Construction (include condominiums in the appropriate category):	1903
i. Single detached	1904
ii. Double (i.e., duplex, semi-detached)	1905
iii. Row housing	1906
iv. Apartment building	1907
v. Other new residential construction (please specify):	1908
2. Other	1909
i. Other (include work on renovations, alterations, additions and conversions as well as maintenance, repair and service work)	1909

B. Non-residential construction:

i. Light industrial (e.g., canneries, factories, laboratories, automobile plants)	1919
ii. Commercial (e.g., office buildings, retail stores, arenas, restaurants, hotels)	1910
iii. Institutional (e.g., churches, hospitals, schools, penitentiaries)	1911
iv. Other non-residential (please specify):	1912

C. Engineering construction:

i. Highway, street and bridge construction	1914
ii. Heavy industrial and engineering construction (e.g., dams, tunnels, oil wells)	1915
iii. Other engineering (please specify):	1934

D. Other construction:

i. (please specify):	1916
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Total	100%
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Unit Sales of New Residential Dwellings

12. Did you sell any new residential dwellings during the reporting period?

1918 Yes → If yes, please read the following instructions and go to question 13.

No → If no, please go to **Section C - Expenses**.

Please report the number of new dwelling units sold (do not include those available for occupancy that were not sold) during the reporting period. Please report condominiums under the appropriate type of building. For example, a duplex would be reported as two units under double. If you built a condominium building containing 40 apartments and 5 retail spaces, but 7 of the apartments were not sold, you would report 33 units under "apartment and other," you would not report the retail spaces.

	Number of new dwelling units sold
13. Single detached	2151
14. Double (i.e., duplex, semi-detached)	2156
15. Row housing	2161
16. Apartment and other	2165
17. Total units sold (add questions 13 to 16 above)	1927

For information only

C - Expenses

Please include:

- all expenses within or outside Canada recorded or received by this business unit.

Please exclude:

- income tax and the portion of federal or provincial sales taxes refunded by government.

Construction work sub-contracted to others

Please report construction work sub-contracted to others on a contract basis, and direct labour contract workers for whom you pay no benefits.

Include piece work, lump sum payments, unit price and equipment rental with operator.

Exclude purchased service expenses. Please report these payments on the appropriate question(s) in this section. For example, report the cost of janitorial and snow removal services at question 22, "Janitorial and cleaning service expenses".

1. Did you use sub-contractors?

3104 Yes → **If yes**, please go to question 2.

No → **If no**, please go to question 3.

\$ CDN

3105

2. Report the cost of construction work sub-contracted to others

3. Cost of materials and supplies

Include the cost of transportation **only** if it is included in the cost of materials and supplies. If it is kept separately, please report these costs at question 14, "Goods transportation, warehousing and storage expenses".

3399

4. Were any of the materials and supplies reported at question 3 supplied to your subcontractors for installation or used for resale?

3120 Yes

No

Not applicable

5. Of the materials installed by your employees, were any supplied by project owners or other contractors?

3150 Yes

No

Not applicable

3100

6. Value of land **included** in the cost of sales (if applicable)

7. Please indicate (one only) if you are reporting:

3101 Land at original cost

Land at original cost plus carrying charges

Land at market value

Labour Compensation

Wages and salaries of employees:

Please **exclude** employer portion of employee benefits from salaries and wages and report these benefits separately at question 10 below.

- Employees are defined as those workers for whom you completed a Revenue Canada **T4 - Statement of Remuneration Paid** form.
- Please report all wages and salaries (including taxable allowances and employment commissions as defined on the **T4 - Statement of Remuneration Paid** form) **before deductions**.

Include: • those amounts deposited to accounts outside Canada.

- Exclude:** • all payments and expenses associated with employment agencies or personnel suppliers. Please report these payments in this section at question 27, "Payments to employment agency or personnel supplier";
- outside contract workers. Please report payments to construction subcontractors in this section at question 2. Please report payments to non-construction contract workers on the appropriate question(s) in this section. For example, please report payments for architectural services at question 28, "Professional and business service fees";
 - all payments to casual labour without a **T4-Statement of Remuneration Paid** form. Please report these payments in this section at question 37, "All other operating expenses".

	\$ CDN
8. Salaries and wages of office employees, administrative staff and on-site supervisors	3030
9. Salaries and wages of field employees	3020
10. Employer portion of employee benefits Include: • health plans, insurance plans, employment insurance, pension contributions, workers' compensation, retiring allowances or lump sum payments to employees upon termination or retirement, etc. Exclude: • contributions to provincial health and education payroll taxes applicable to this business unit. Please report these payments in this section at question 37, "All other operating expenses".	3040
11. Total labour expenses (add questions 8 to 10 above)	3041

Please note that Section E deals with labour questions as well. You may wish to complete section E now before going on to the "Other Expenses" section, question 12, "Cost of office supplies".

Other Expenses

	\$ CDN
12. Cost of office supplies (non-capitalized expenses; please report capital expenditures in Section F - Capital Expenditures) Include paper and supplies for photocopiers, printers and fax machines, diskettes, writing instruments and other office supplies, etc. Also, if not capitalized, include computers, printers, photocopiers, computer software and office furniture, etc. Exclude postage and courier expenses, telephone and other telecommunication expenses. Please report these payments in this section at question 37, "All other operating expenses".	3301
13. Cost of energy and water expenses (e.g., electricity, gasoline, fuel oil, diesel fuel, propane, natural gas, water) Exclude energy and water expenses that are covered in your rental and leasing expenses. These payments should be reported in this section at questions 15 to 19 under "Rental and leasing expenses".	4066

Purchased Service Expenses

The expenses in this section are for services purchased from **external businesses only** (e.g., third parties non-affiliated businesses).

- Please exclude:**
- services that you produce within this business unit;
 - services that you purchased from your head office or business support units outside this business unit. Please report these amounts in this section at question 35, "Management fees paid to head office and business support units".

\$ CDN

14. Goods transportation, warehousing and storage expenses	4070
Include job site containers, bins, etc. Exclude the cost of transportation of materials and supplies reported in this section at question 3, "Cost of materials and supplies".	

Rental and leasing expenses: Exclude rental and leasing of vehicles with driver and machinery and equipment with operator. Please report these expenses in this section at question 2, "Construction work sub-contracted to others".	
15. Rental of office space or other real estate	4120
16. Rental of motor vehicles (without driver)	4125
17. Rental of construction machinery and equipment (without operator)	4135
18. Rental of other goods (please specify):	4140
4142	
19. Total rental and leasing expenses (add questions 15 to 18 above)	4150

Purchased maintenance and repair services of buildings and structures, motor vehicles, machinery, equipment and other goods: Include parts, materials and labour. Exclude property management fees.	
20. Residential buildings	4190
21. Other buildings, job site trailers and other structures	4195
22. Janitorial and cleaning service expenses, including sweeping and snow removal services	4200
23. Motor vehicles	4210
24. Construction machinery and equipment	4215
25. Other purchased maintenance and repair services (please specify):	4220
4223	
26. Total purchased maintenance and repair services (add questions 20 to 25 above)	4175

Purchased Service Expenses (Continued)

	\$ CDN
27. Payments to employment agency or personnel supplier (e.g., pay for temporary workers paid through an agency and charges for personnel search services)	3080
28. Professional and business service fees (e.g., legal, accounting and auditing fees, architectural, engineering, scientific and technical services, training, land surveying)	4225
29. Real estate service fees (e.g., real estate commissions, property management fees, property appraisals)	4480
30. Financial service fees (e.g., bank charges, credit card commissions and charges) Exclude interest expenses; please report in this section at question 39, "Interest expenses".	4325
31. Insurance premiums (e.g., bonding, liability, auto, building, equipment)	4350
32. Advertising expenses	4365
Property and business taxes, licenses and permits: Include: <ul style="list-style-type: none"> • property taxes (except those covered in your rental and leasing expenses); • property transfer taxes; • vehicle licence fees; • lot levies; • lease fees to governments. 	
33. Building permits and development charges	4420
34. Property and business taxes, licences and permits, other than building permits and development charges	4425

Other Operating Expenses

	\$ CDN
35. Management fees paid to head office and business support units	4555
36. Total depreciation and amortization (including this business unit's assets and capital lease obligations)	4520
37. All other operating expenses (e.g., contributions to provincial health and education payroll taxes, allowances for bad debts, write-offs, donations, association and membership fees, inventory adjustments) Exclude interest expenses and report in this section at question 39, "Interest expenses".	4569
Please name major items:	
4561	
4562	
4563	

Expense Totals

	\$ CDN
	4599
38. Total operating expenses (add questions 2, 3, 6, 11 to 14, 19 and 26 to 37 in this section)	
39. Interest expenses (i.e., interest expenses on capital lease obligations plus all other miscellaneous interest expenses such as interest on loans and interest portion of mortgage payments)	4630
	4699
40. Total expenses (add questions 38 and 39 above)	
41. Are you involved in land development ?	
4740 <input type="radio"/> Yes → If yes , please go to question 42. <input type="radio"/> No → If no , please go to Section D - Inventories .	
42. What was the total amount spent during the reporting period on infrastructure (e.g., roads, sewers, water mains, grading of parkland, easements) for tract development (i.e., residential subdivisions or industrial parks) to be transferred to the municipality, county or other level of government?	4741
Include legal fees, planning costs, surveying, construction activity, etc. Exclude the cost of land.	
Please provide your best estimate if precise figures are not available.	

D - Inventories

Inventories are to be reported at book values (i.e., the value maintained in the accounting records).

Please include:

- inventory **owned** by this business unit within or outside Canada (including inventory: held at any warehouse, selling outlet, in transit, or on consignment.)

Please exclude:

- inventory held on consignment for others.

	Value of opening inventory \$ CDN	Value of closing inventory \$ CDN
1. Materials and supplies	5520	5525
2. Unbilled work in progress or backlog	5510	5515
3. Finished construction and installation (e.g., model homes or unpaid finished work)	5500	5505
4. Land	5570	5575
5. Total inventories (add questions 1 to 4 above)	5561	5566

E - Labour

Note to respondents:

1. Please report the information for this section either by calendar year or your fiscal year, whichever is easier for you. Please check the appropriate box:

6100 1999 calendar year

Selecting this option means, for questions 2 and 3 below, that "Month 1" will be January 1999 and "Month 12" will be December 1999.

fiscal year

Selecting this option means, for questions 2 and 3 below, that "Month 1" and "Month 12" correspond to the "From" - "To" dates indicated in **Section A - Introduction**, at question 1, "Reporting Period".

Definitions

Employees

- are defined as those workers for whom you completed a Revenue Canada **T4 - Statement of Remuneration Paid** form. **Include** working owner(s);
- include** any person drawing pay for services rendered or for paid absences;
- exclude** contract workers who are not part of your payroll. Please report payments to construction subcontractors in **Section C - Expenses**, at question 2. Please report payments to non-construction contract workers at the appropriate question(s) in **Section C - Expenses**. For example, report payments for architectural services at question 28, "Professional and business service fees".

Wages and salaries

- please report wages and salaries of your employees before deductions;
- include** those amounts deposited to accounts outside Canada;
- include**, for example, vacation pay, directors' fees, bonuses (including profit sharing), commissions, taxable allowances and benefits (including room and board) and retroactive wage payments.

Last pay period of the month

- the last pay period of the month is the last payroll accounting period recorded in the books as an accrued expense. It does not matter that payroll cheques have yet to be issued for this period.

2. Employment: office employees, administrative employees and on-site supervisors

Please provide the month(s) corresponding to the employment data reported		Number of employees for the last pay period of each month	Wages and salaries for the full month \$ CDN
6102	Month 1	6114	6126
6103	Month 2	6115	6127
6104	Month 3	6116	6128
6105	Month 4	6117	6129
6106	Month 5	6118	6130
6107	Month 6	6119	6131
6108	Month 7	6120	6132
6109	Month 8	6121	6133
6110	Month 9	6122	6134
6111	Month 10	6123	6135
6112	Month 11	6124	6136
6113	Month 12	6125	6137

3. Employment: field employees

Please provide the month(s) corresponding to the employment data reported	Number of employees for the last pay period of each month	Wages and salaries for the full month \$ CDN
6139 Month 1	6151	6163
6140 Month 2	6152	6164
6141 Month 3	6153	6165
6142 Month 4	6154	6166
6143 Month 5	6155	6167
6144 Month 6	6156	6168
6145 Month 7	6157	6169
6146 Month 8	6158	6170
6147 Month 9	6159	6171
6148 Month 10	6160	6172
6149 Month 11	6161	6173
6150 Month 12	6162	6174

4. Please report the average number of field employees, based on the values reported in this section at question 3, in the second column, "Number of employees for the last pay period of each month".

Number of field employees: add the number of field employees for the last pay period for the month(s) reported above [please report this value in cell 6180 below] then divide this number by the sum of the number of month(s) you reported above [please report this value in cell 6190 below].

Number of field employees	Number of months	Average number of field employees
6180	6190	6293

Field Employees' Categories

5. Journeymen Employees Please report the percentage of field employees that were journeymen based on the average number of field employees reported in this section at question 4, "Average number of field employees".	6185	%
6. Apprenticeship Employees Please report the percentage of field employees that were apprentices based on the average number of field employees reported in this section at question 4, "Average number of field employees". Apprentices are enrolled in an official certification program.	6186	%
7. Other Categories of Field Employees Please report the remaining percentage of field employees that were not journeymen nor apprentices based on the average number of field employees reported in this section at question 4, "Average number of field employees".	6189	%
TOTAL	100 %	

Union Membership of Field Employees

8. Of the average number of field employees reported in this section at question 4, "Average number of field employees", what percentage of field employees were unionized?	6183	%
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Hours of Employees

	Hours
9. Salaried Employees' Hours Please report the average number of working hours in a normal work week (e.g., 37.5, 40 hours) for salaried employees.	6298
10. Field Employees' Hours (per year) Please report the total number of hours for which all field employees received wages during the reported period. Include normal hours at work, rest time, stand-by time, overtime, paid holidays, paid vacation, paid sick leave, jury duty and other paid leave. Do not convert overtime paid to straight-time equivalent hours (e.g., 10 field employees x 40 hours per week x 52 weeks per year = 20,800 hours).	6299

F - Capital Expenditures

New Assets, Renovations, Retrofits

Please report Capital Expenditures for new assets, renovations and retrofits of existing assets acquired in the reported period (**include imports of used assets** since they represent newly acquired assets for the Canadian economy). These assets must be owned by and in service for your organization and are those for which depreciation is usually calculated in your accounting records.

- Exclude:**
- construction put in place under contract for other businesses;
 - purchases of used **Canadian** assets.

What are Capital Expenditures?

Capital expenditures are the gross expenditures on fixed assets for use in the operations of your organization or for lease or rent to others. They **include**:

- cost of all new buildings, engineering, and machinery and equipment which normally have a life of more than 1 year and are charged to fixed asset accounts;
- modifications, additions and major renovations to your own buildings and equipment;
- capital costs such as feasibility studies, legal, architectural, installation and engineering fees;
- subsidies;
- capitalized interest charges on loans with which capital projects are financed;
- work done by your own labour force;
- additions to work in progress.

How to Treat Leases:

- **include** assets acquired for lease to others, either as a capital lease or as an operating lease;
- **exclude** assets acquired as a lessee through either a capital lease or an operating lease from others.

Gross capital expenditures on:

Non-residential construction assets (exclude land):

		\$ CDN
		7063
1. Maintenance garages, equipment storage, and workshops		7051
2. Office buildings		7065
3. Other non-residential construction assets (please specify):	7053	7067
4. Total non-residential construction assets (add questions 1 to 3 above)		

Machinery and equipment assets (include assets acquired for lease or rental to others):

		7055
5. Trucks and other motor vehicles designed for the transport of goods		7068
6. Office furniture		7057
7. Computers and related equipment		7058
8. Heavy construction equipment (e.g., bulldozers, backhoes, excavators, cranes)		7069
9. Other machinery and equipment assets (please specify):	7059	7061
10. Total machinery and equipment assets (add questions 5 to 9 above)		

G - Stolen and Vandalized Property

1. Did your business unit(s) lose property to theft and/or vandalism in the reported period?

1920 Yes → **If yes**, please go to question 2.

No → **If no**, please go to **Section H - Distribution of Construction Revenue by Type of Customer**.

2. In total, how much did your business unit(s) lose to theft and/or vandalism?

3. Of the total reported in this section at question 2 above, how much was reimbursed to you by your insurance company? **Exclude** the deductible.

	\$ CDN
	7090
	7091

H - Distribution of Construction Revenue by Type of Customer

Data on your revenue by type of customer will be used to improve information on the origins of demand for goods and services. We recognize that this may be a difficult question to answer, and welcome your suggestions on how to improve it in the **Comments** section at the end of the questionnaire.

Please indicate the percentage of your revenue from construction activity and related services, reported in **Section B - Revenue** at question 1, "Revenue from construction activity and related services", by type of customer to whom the goods and services were delivered.

Customers in Canada

Type of Construction	Type of Customer	%
1. Residential (e.g., single family homes, condominiums, affordable housing)	• Individuals and households	8200
	• Government (exclude crown corporations)	8150
	• Private Industry (include crown corporations)	8151
2. Commercial (e.g., stores, restaurants, provincial map sales offices)	• Government (exclude crown corporations)	8152
	• Private Industry (include crown corporations)	8153
3. Institutional (e.g., hospitals, schools, penitentiaries)	• Government (exclude crown corporations)	8154
	• Private Industry (include crown corporations)	8155
4. Industrial (e.g., manufacturing plants, pulp and paper mills, ammunition buildings)	• Government (exclude crown corporations)	8156
	• Private Industry (include crown corporations)	8157
5. Civil Engineering (e.g., highways, bridges, dams)	• Government (exclude crown corporations)	8158
	• Private Industry (include crown corporations)	8159
6. Customers outside Canada (exports)		8240
Total		100%

Name of **person** reporting **Type of Customer** information (if different from name on page 1)

8190

First name Last name

Telephone number 8192
(include area code)

I - Distribution of Construction Revenue Received by Work Site Location

Data on your revenue by work site location will be used to improve information on the movement of goods and services between provinces and to other countries. We recognize that this may be a difficult question to answer, and welcome your suggestions on how to improve it in the **Comments** section at the end of the questionnaire.

		\$ CDN
1.	Construction revenue received in the reporting period (i.e., revenue that has been received and recorded. Include advances for work not yet completed).	8490
Please provide a percentage breakdown of "Construction revenue received in the reporting period" (reported in question 1 above), by location of the work site:		
Work site(s) in Canada		%
2.	Newfoundland	8500
3.	Prince Edward Island	8515
4.	Nova Scotia	8505
5.	New Brunswick	8510
6.	Quebec	8520
7.	Ontario	8525
8.	Manitoba	8530
9.	Saskatchewan	8535
10.	Alberta	8540
11.	British Columbia	8545
12.	Yukon Territory	8555
Northwest Territories		
13.	Northwest Territories (excluding Nunavut)	8571
14.	Nunavut	8572
15.	Northwest Territories (old boundaries) (add questions 13 and 14 above)	8550
Work site(s) outside Canada		
16.	United States	8565
17.	Mexico	8570
18.	Other major work site(s) outside Canada (please specify country or countries):	8573
	8574	
19.	All other work site(s) outside Canada (not reported above in question 18)	8577
Total		100%

J - Events That May Have Affected Your Business Unit

1. Compared to **last fiscal year**, were there any events that may have significantly affected the reported values for this business unit?

- 9929 Yes → **If yes**, please go to question 2.
 No → **If no**, please go to **Section K - Comments**.

2. Please check the box(es) that best reflect this change.

- | | |
|---|---|
| 9930 <input type="radio"/> Longer scheduled work week | 9931 <input type="radio"/> Shorter scheduled work week |
| 9932 <input type="radio"/> Increase in business | 9933 <input type="radio"/> Decrease in business |
| 9934 <input type="radio"/> More overtime | 9935 <input type="radio"/> Less overtime |
| 9936 <input type="radio"/> Foreign exchange | 9937 <input type="radio"/> Merger or acquisition |
| 9938 <input type="radio"/> Layoffs | 9939 <input type="radio"/> Increase in hiring |
| 9940 <input type="radio"/> Temporary shutdown | 9941 <input type="radio"/> Permanent shutdown |
| 9942 <input type="radio"/> Strike | 9943 <input type="radio"/> Weather |
| 9944 <input type="radio"/> Change in supplier | 9945 <input type="radio"/> Change in product line |
| 9946 <input type="radio"/> Price changes, goods or services sold (output) | 9947 <input type="radio"/> Price changes, labour or raw materials (input) |
| 9948 <input type="radio"/> Changes in industry regulation | 9949 <input type="radio"/> Changes in government taxes |
| | 9952 <input type="radio"/> Natural disaster |

3. 9950 Other (please specify):

K - Comments

1. How long did you spend compiling the data and completing this form? hours

2. **Comments?**

We invite your comments on the following topics or any others related to our business survey program. We appreciate your assistance.

- | | |
|--|--|
| <ul style="list-style-type: none"> • questionnaire content • new questions of interest to your industry • questionnaire language • use of business terminology • comprehension of questions (e.g., through definitions, examples of inclusions and exclusions, code sheets, instruction sheets, reporting guides) | <ul style="list-style-type: none"> • order and flow of questions • timing of receipt of questionnaire and the period given for response • other sources of data to further reduce response burden • potential for electronic data reporting • general (non-proprietary) business software packages in use |
|--|--|

9920

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