



Unified Enterprise Survey - Annual

1999 Survey of the Taxi and Limousine Service Industry

Collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19.

Completion of this questionnaire is a legal requirement under this Act.

This document is confidential when completed.

Si vous préférez recevoir ce questionnaire en français, veuillez appeler au numéro de téléphone indiqué dans la boîte ombragée ci-dessous.

Correct pre-printed information if necessary using the corresponding boxes below:

0001	Legal name	0004	Number and street		
0002	Business name	0005	City	0006	Province or State
0003	C/o	0053	Country	0007	Postal code
0008	First name of contact	0028	Last name of contact		
0052	Please report for:	0010	Language preference 1 <input type="radio"/> English 2 <input type="radio"/> French		

A - Introduction

Survey Purpose

This survey collects the financial and operating data needed to produce statistics concerning your industry. These data will be aggregated with information from other sources to produce official estimates of national and provincial economic production in Canada, as well as official estimates of activity by industry. These estimates are used by government for national and regional programs and policy planning as well as by the private sector for industry performance measurement and market development.

Coverage


Please complete this questionnaire for the business unit(s) described in the pre-printed area above. "Business unit" refers to the operation(s) described in the pre-printed area. Report only for those business units located in Canada.

Confidentiality

Statistics Canada is prohibited by law from publishing any statistics which would divulge information obtained from this survey that relates to any identifiable business. **The data reported on this questionnaire will be treated in strict confidence**, used for statistical purposes and published in aggregate form only. The confidentiality provisions of the *Statistics Act* are not affected by either the *Access to Information Act* or any other legislation.

Please return the completed questionnaire(s) in the enclosed envelope **within 30 days** of receipt. However, if you wish to send the questionnaire(s) by facsimile, please consult the **Reporting Instructions** in this section. Thank you

**If you need further information or help,
please call 1 888 881-3666.**

Name of the primary person completing this questionnaire:			
0026	<input type="radio"/> Mr. <input type="radio"/> Mrs. <input type="radio"/> Miss <input type="radio"/> Ms.	0013	0054
First name		Last name	
Title: 0014			
Telephone number: 0017	Extension: 0027	Fax number: 0016	Date completed: YYYY MM DD
Signature: 			0015
I certify that the information contained herein is complete and correct to the best of my knowledge.			

Reporting Period Information

REPORTING PERIOD

Please report information for your most recent **12 month fiscal period**. Please indicate below the period covered by this questionnaire.

1. From ⁰⁰¹¹

YYYY	MM	DD

 To ⁰⁰¹²

YYYY	MM	DD

2. Did you operate this business unit for the **full year**?

- 0050 Yes → If yes, please go to the **Business Unit Organization and Joint Venture Activity** section.
 No → If no, please check the appropriate box(es) below.

0042 Seasonal operation (please provide the dates.) From ⁰¹²⁰

YYYY	MM	DD

 To ⁰¹²¹

YYYY	MM	DD

0032 New business (please provide the date) ⁰⁰⁴⁶

0033 Changes of fiscal year end (please provide the new end date) ⁰⁰⁵¹

0034 Change of ownership (please provide the date) ⁰¹²⁵

0035 Ceased operations (please provide the date) ⁰¹¹⁹

0036 Temporarily closed (please specify the date and the reason) ⁰⁰⁴⁹

⁰⁰³⁷

0038 Other (please specify) ⁰⁰³⁹

For information only

Main Business Activity

Please check the **main** activity at this business unit that most accurately describes the **principal** source of operating revenue. Please check **one** only.

1. 0630 **Agent (Operator)** - provide taxi service using their own cabs; may have their own dispatch and communications service and equipment, or may subscribe to an outside dispatch service. They may also accept fares directly from clients.
2. 0631 **Broker (Integrated Service)** - provide taxi service with their own automobiles or via independent operators who use company-provided dispatch service, radio and company sign on the cab.
3. 0632 **Dispatcher (Dispatch services)** - provide dispatch service to cab companies and independent operators; may also provide radio and sign for the cabs. These businesses usually do not own or operate cabs themselves.
4. 0633 **Other Taxi Service** - provide other specialized service, including accessible taxi service.
5. 0638 **Independent contractors, owner-operators or contract workers.**
6. 0635 **Limousine service** - passenger transportation by limousine, regardless of customer, location, destination, length of trip, does not include scheduled shuttle service, for example, between hotels and an airport.
7. 0040 **None of the above**
(please list the main activities of this business unit and indicate the estimated percentage of total operating revenue associated with each one):

0041

Note: If you responded “None of the above”, please call 1 888 881-3666 for further instructions.

Data-sharing Agreements

To avoid duplicating survey activity, Statistics Canada has entered into agreements with provincial and territorial statistical agencies for the sharing of data. This is done in accordance with the federal *Statistics Act* and corresponding provincial and territorial legislation. The data are to be kept confidential and used for statistical purposes only. **Your responses are not shared with Revenue Canada.** More details on data – sharing are included in this package.

Reporting Instructions

When precise figures are not available, your best estimates are acceptable.

1. Report all dollar amounts in CANADIAN DOLLARS (\$ CDN).
2. All dollar amounts reported should be rounded to whole dollars (e.g., \$55,417.40 should be reported as \$55,417).
3. Percentages should be rounded (e.g., 37.3% to 37%, 75.8% to 76%).
4. Please write clearly in ink.
5. This survey questionnaire can be faxed back to Statistics Canada at 1 888 883-7999.

Statistics Canada advises you that there could be a risk of disclosure during the facsimile transmission. However, upon receipt of your facsimile, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

B - Revenue

- Please include:**
- all Canadian revenue recorded in your accounts for sales or transfers to other businesses and to other units of your business;
 - all revenue received from outside Canada by this business unit.
- Please exclude:**
- federal or provincial sales taxes collected for remittance to a government agency.

Sales of Goods and Services Produced

	\$ CDN
1. Revenue from taxi service	1600
2. Revenue from limousine service	1630
3. Revenue from dispatch service (including rental of communications equipment)	1627
4. Revenue from sales of other goods and services (e.g., repair, fuel)	2000
Please name major items:	
2001	
2002	
2003	
5. Total sales of goods and services produced (add amounts reported at questions 1 to 4 above)	2299

Other Revenue

	\$ CDN
6. Total revenue from rental and leasing (e.g., motor vehicle (without driver), stand, licenses and permits)	2046
7. All other operating revenue Exclude interest income and dividends. Please report this amount in this section at question 9, "Non-operating revenue".	2077
Please name major items:	
2071	
2072	
2073	

Revenue Totals

	\$ CDN
8. Total operating revenue (add amounts reported at questions 5, 6 and 7 above)	2080
9. Non-operating revenue (e.g., interest income and dividends)	2097
10. Total revenue (add amounts reported at questions 8 and 9 above)	2098

C - Expenses

Please include: • all expenses within or outside Canada recorded or received by this business unit.

Please exclude: • income tax and the portion of federal or provincial sales taxes refunded by government.

Labour Compensation

	\$ CDN
<p>1. Wages and salaries of employees</p> <p>Please exclude employer portion of employee benefits from salaries and wages and report these benefits separately at question 2 below.</p> <div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> • Employees are defined as those workers for whom you completed a Revenue Canada T4 - Statement of Remuneration Paid form. • Please report all wages and salaries (including taxable allowances and employment commissions as defined on the T4 - Statement of Remuneration Paid form) before deductions. </div> <p>Include: • those amounts deposited to accounts outside Canada.</p> <p>Exclude: • all payments and expenses associated with outside contract workers and employment agencies or personnel suppliers. Please report these payments on the appropriate line(s) in this section;</p> <ul style="list-style-type: none"> • all payments to casual labour without a T4-Statement of Remuneration Paid form. Please report these payments in this section at question 16, "All other operating expenses". 	3010
<p>2. Employer portion of employee benefits</p> <p>Include: • health plans, insurance plans, employment insurance, pension contributions, workers' compensation, retiring allowances or lump sum payments to employees upon termination or retirement, etc.</p> <p>Exclude: • contributions to provincial health and education payroll taxes applicable to this business unit. Please report these payments in this section at question 16, "All other operating expenses".</p>	3040
<p>3. Total labour compensation (add amounts reported at questions 1 and 2 above)</p>	3041
<p>4. Payments to independents and owner-operators</p>	3610

Purchases of Materials, Components and Supplies

	\$ CDN
<p>Exclude capital expenditures.</p>	3399
<p>5. Total purchases of materials, components and supplies</p>	

Energy and Utility Expenses

	\$ CDN
<p>6. Cost of energy (e.g., electricity, gasoline, fuel oil, diesel fuel, propane, natural gas)</p>	4027
<p>7. Telephone and other telecommunications expenses</p> <p>Include: • telephone, fax, cellular phone, or pager services for transmission of voice, data or image;</p> <ul style="list-style-type: none"> • Internet access charges; • purchased cable and satellite transmission of television, radio and music programs. 	4101

Purchased Service Expenses

The expenses in this section are for services purchased from **external businesses only** (e.g., third parties, non-affiliated businesses).

- Please exclude:**
- services that you produce within this business unit;
 - services that you purchased from your head office or business support units outside this business unit. Please report these amounts in this section at question 15, "Management fees paid to head office and business support units".

	\$ CDN
8. Rental and leasing expenses Include office space or other real estate, motor vehicles, computers and peripherals, other machinery and equipment, and other goods.	4115
9. Purchased maintenance and repair service expenses including janitorial and cleaning services Include materials, parts and labour. Exclude property management fees.	4175
10. Professional and business service fees	4225
11. Insurance premiums (e.g., liability, auto, building, equipment)	4350
12. Advertising expenses	4365
13. Property and business taxes, licences and permits Include : <ul style="list-style-type: none"> • property taxes (except those covered in your rental and leasing expenses); • property transfer taxes; • vehicle licence fees; • lot levies. 	4410

Depreciation and Amortization

	\$ CDN
Include this business unit's Assets and Capital Lease Obligations.	4520
14. Total depreciation and amortization	

Other Operating Expenses

	\$ CDN
15. Management fees paid to head office and business support units	4555
16. All other operating expenses (e.g., contributions to provincial health and education payroll taxes, allowances for bad debts, write-offs, donations, and inventory adjustments) Exclude interest expenses. Please report this amount in this section at question 18, "Interest expenses".	4569

Please name major items:

4561

4562

4563

Expense Totals

	\$ CDN
17. Total operating expenses	4599
18. Interest expenses (e.g., interest expenses on capital lease obligations plus all other miscellaneous interest expenses such as interest on loans and the interest portion of mortgage payments)	4630
19. Total expenses (add amounts reported at questions 17 and 18 above)	4699

D - Employment

Please report the average number of people employed during the reporting period.

Include full-time, part-time and temporary employees and employees absent with pay.

Exclude contract workers, independent contractors and owner-operators.

	Number
1. Total employees	6000

E - Fleet

Number of vehicles in service	Number	
	Taxi	Limousine
1. Cars	9160	9161
2. Mini-vans and vans	9162	9163
3. Limousines	9164	9165
4. Other (please specify): ⁹¹⁷⁰	9175	9180

F - Events That May Have Affected Your Business Unit

1. Compared to **last fiscal year**, were there any events that may have significantly affected the reported values for this business unit?

- 9929 Yes → **If yes**, please go to question 2.
 No → **If no**, please go to **Section G - Comments**.

2. Please check the box(es) that best reflect this change.

- | | |
|---|---|
| 9930 <input type="radio"/> Longer scheduled work week | 9931 <input type="radio"/> Shorter scheduled work week |
| 9932 <input type="radio"/> Increase in business | 9933 <input type="radio"/> Decrease in business |
| 9934 <input type="radio"/> More overtime | 9935 <input type="radio"/> Less overtime |
| 9936 <input type="radio"/> Foreign exchange | 9937 <input type="radio"/> Merger or acquisition |
| 9938 <input type="radio"/> Layoffs | 9939 <input type="radio"/> Increase in hiring |
| 9940 <input type="radio"/> Temporary shutdown | 9941 <input type="radio"/> Permanent shutdown |
| 9942 <input type="radio"/> Strike | 9943 <input type="radio"/> Weather |
| 9944 <input type="radio"/> Change in supplier | 9945 <input type="radio"/> Change in product line |
| 9946 <input type="radio"/> Price changes, goods or services sold (output) | 9947 <input type="radio"/> Price changes, labour or raw materials (input) |
| 9948 <input type="radio"/> Changes in industry regulation | 9949 <input type="radio"/> Changes in government taxes |
| | 9952 <input type="radio"/> Natural disaster |

3. 9950 Other (please specify):

G - Comments

1. How long did you spend collecting the data and completing this form? hours

2. **Comments?**

We invite your comments on the following topics or any others related to our business survey program. We appreciate your assistance.

- | | |
|--|--|
| <ul style="list-style-type: none"> • questionnaire content • new questions of interest to your industry • questionnaire language • use of business terminology • comprehension of questions (e.g., through definitions, examples of inclusions and exclusions, code sheets, instruction sheets, reporting guides) | <ul style="list-style-type: none"> • order and flow of questions • timing of receipt of questionnaire and the period given for response • other sources of data to further reduce response burden • potential for electronic data reporting • general (non-proprietary) business software packages in use |
|--|--|

9920

Lost the return envelope?
 Please telephone 1 888 881-3666
 or
 fax 1 888 883-7999.



Thank you for your co-operation.

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