

NON-PROFIT ORGANIZATION (NPO) INFORMATION RETURN

Do not use this area

This return is for:

- non-profit organizations (NPOs) described in paragraph 149(1)(l) of the *Income Tax Act*; and
- organizations described in paragraph 149(1)(e) of the Act (agricultural organizations, boards of trade or chambers of commerce).

An organization may have to file this return if:

- it received or is entitled to receive taxable dividends, interest, rentals or royalties of more than \$10,000 in the fiscal period;
- it owned assets valued at more than \$200,000 at the end of the immediately preceding fiscal period; or
- it had to file a NPO return for a previous fiscal period.

To determine if the organization you represent has to complete this return, please see the T4117, *Income Tax Guide to the Non-Profit Organization (NPO) Information Return*.

Send your completed return to: Ottawa Technology Centre, 875 Heron Road, Ottawa ON K1A 1A2

Section A – Identification

Fiscal period		Business Number (BN), if any (enter the first nine digits)	
From	Year Month Day	to	Year Month Day
Name of organization		Trust (T3) number, if any	
Mailing address		Is this the final return to be filed by this organization? If yes, attach an explanation.	
City	Province	Postal code	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/>
Name and title of person to contact		Type of organization (see the guide, T4117)	
		Area code Telephone number	

Section B – Amounts received during the fiscal period

Membership dues, fees, and assessments	100		
Federal, provincial, and/or municipal grants and payments	101		
Interest, taxable dividends, rentals, and royalties	102		
Proceeds of disposition of capital property	103		
Gross sales and revenues from organizational activities	104		
Gifts	105		
Other receipts (specify)	106		
Total receipts (add lines 100 to 106)	107		

Section C – Statement of assets and liabilities at the end of the fiscal period

Assets			
Method used to record assets			
Cash and short-term investments	108		
Amounts receivable from members	109		
Amounts receivable from all others (not included on line 109)	110		
Prepaid expenses	111		
Inventory	112		
Long-term investments	113		
Fixed assets	114		
Other assets (specify)	115		
Total assets (add lines 108 to 115)	116		
Liabilities			
Amounts owing to members	117		
Amounts owing to all others (specify)	118		
Total liabilities (add lines 117 and 118)	119		

Section D – Remuneration

Total remuneration and benefits paid to all employees and officers	120	
Total remuneration and benefits paid to employees and officers who are members	121	
Other payments to members (specify) _____	122	
Number of members in the organization		
Number of members who received remuneration or other amounts		

Section E – The organization's activities

Briefly describe the activities of the organization. If this is the organization's first year filing this return, attach a copy of the organization's Mission Statement.

Are any of the organization's activities carried on outside of Canada? 1 Yes 2 No

If yes, indicate where:

Section F – Location of books and records

Leave this area blank if the information is the same as that in Section A

Name of person to contact

Mailing address

City Province Postal code Area code - -

Section G – Certification

To be signed only by a current officer of the organization.

I, , of ,

Name of officer whose signature appears below (print) City and Province

certify that the information given on this return is, to the best of my knowledge, correct and complete.

Authorized officer's signature	Position or office within the organization

	Language of correspondence Indicate the language of your choice	Langue de correspondance Indiquer la langue de votre choix
Date <input style="width: 100px;" type="text"/>	1 English <input type="checkbox"/> Anglais	2 Français <input type="checkbox"/> French