



April 22, 2005

**MEMORANDUM: CUSTOMS SERVICE PROVIDERS**

**SUBJECT: Issuing of Blocks of Canadian Automated Export Declaration (CAED)  
Authorization IDs**

This memorandum is to advise customs service providers that as of May 16, 2005, Statistics Canada will no longer be issuing blocks of authorization IDs. This decision comes as a result of a data quality assessment of the registration of new clients for the CAED program.

It has come to the attention of the Canada Border Services Agency (CBSA) that many exporters being registered for CAED, via the existing block authorization ID process, are not utilizing a valid Business Number (BN) or the RM account identifier has not been activated for exports. As of this date, all new requests for authorization IDs by customs service providers will be done on an individual basis in order to ensure the verification of each BN by the CBSA. This modification to the registration process is being undertaken to ensure conformance to the revised *Reporting of Exported Goods Regulations*. Please submit the attached form for each new Authorization ID request.

As a result of this improved registration process, customs service providers may experience slight delays in receiving an authorization ID for their client. This new process will require verification of the applicant's BN prior to issuance of an authorization ID. It is important that customs service providers be aware that this improvement to the registration process may result in delays for an exporter if they have not previously verified their BN with the Canada Revenue Agency's (CRA) Business Enquiries line.

Customs service providers should, when promoting their services to exporters, advise clients of the improved registration process. If a BN is invalid or if the RM account identifier has not been activated for exports, the registration process will be prolonged. The exporter will then be required to contact the CRA Business Enquiries line to make any required corrections or updates.

**To avoid unnecessary delays, it is recommended that all exporters verify their account status prior to applying for CAED or G7 Electronic Data Interchange (EDI) Export Reporting.**

For more information, to register for a BN or to attach an RM account identifier for imports and/or exports, exporters can contact the CRA's Business Enquiries line within North America at **1-800-959-5525**, or from elsewhere at **(613) 954-9681**.

You can also visit the CRA Web site at: [www.cra.gc.ca/tax/business/topics/bn/menu-e.html](http://www.cra.gc.ca/tax/business/topics/bn/menu-e.html)

For information about CAED or G7 EDI Export Reporting, contact the helpdesk at **1-800-257-2434**.

For information about exports, please visit the CBSA Web site at: [www.cbsa.gc.ca/export/menu-e.html](http://www.cbsa.gc.ca/export/menu-e.html)  
or contact the Export Process section at [exports@cbsa-asfc.gc.ca](mailto:exports@cbsa-asfc.gc.ca).

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