



# Business Registration online (BRO)

*More Ways to Serve You!  
Pour vous servir encore mieux!*



Canada Revenue Agency  
Agence du revenu du Canada

Canada

BRO is a fast, easy, and convenient way to register online with the Canada Revenue Agency (CRA) for a:

- Business Number;
- GST/HST account;
- payroll deductions account;
- import/export account; and
- corporation income tax account.

You may also register for certain accounts with the provinces of:

- British Columbia;
- Nova Scotia; and
- Ontario.

## Types of registration you cannot do online

While almost all Canadian businesses can use BRO, the service **will not** offer registrations for the following specific situations:

- you wish to apply for a GST/HST account for a business with a mailing address in **Quebec**;
- you have a **non-resident** business and wish to apply for a GST/HST account;
- you wish to apply for a corporation income tax account for a business incorporated:
  - federally with Industry Canada;
  - provincially in Manitoba;
  - provincially in New Brunswick;
  - provincially in Nova Scotia; or
  - provincially in British Columbia;
- you currently have a Business Number registered in your name and wish to apply for **another** Business Number in your name for a business that uses the same business structure. For example you:
  - have a business operating as a sole proprietor with a Business Number in your name and wish to apply for a Business Number in your name for a separate business operating as a sole proprietor;

- you wish to create a third account within the same program. For example a third GST/HST account; or
- you wish to register a **bare trust**.

For more information contact us at **1-800-959-5525**.

## What we need you to provide

The CRA will perform a security check to confirm who's accessing the system. To use the BRO service you are required to:

- have filed an income tax return with the CRA,
- provide us with your name as it appears on your income tax return;
- provide your valid social insurance number (SIN); and
- provide a valid phone number.

To **register a business** we need to know the following information:

- name and SIN of all owners, directors, partners or officers;
- the Business Number (if you already have one);
- the business physical location and mailing addresses;
- if an incorporate business, the following information from the certificate of incorporation:
  - corporate name,
  - certificate number,
  - date of incorporation, and
  - jurisdiction.
- other information depending on what programs you want to register for instance:
  - the fiscal year-end, to register for a GST/HST account; and
  - the Business Identification Number (BIN) to renew your Province of Ontario Business Name.

To find out more or to register, see [www.businessregistration.gc.ca](http://www.businessregistration.gc.ca).

Think recycling!



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