

DDI TAG DOCUMENT

SECTION 5.0 - OTHER DOCUMENTATION

This section allows for the inclusion of other materials that are related to the study as identified and labeled by the DTD users (encoders). The materials may be entered as PCDATA (ASCII text) directly into the document (through use of the "txt" element). This section may also serve as a "container" for other machine-readable materials such as data definition statements by providing a brief description of the study-related materials accompanied by the attributes "type" and "level" defining the material further. The "URI" attribute may be used to indicate the location of the other study-related materials.

Other Study-Related Materials may include: questionnaires, coding notes, SPSS/SAS/STATA setups (and others), user manuals, continuity guides, sample computer software programs, glossaries of terms, interviewer/project instructions, maps, database schema, data dictionaries, show cards, coding information, interview schedules, missing values information, frequency files, variable maps, etc.

Source: DDI Codebook

DTD Numbers	Tags
5.0	<otherMat>
5.1	<labl>
5.2	<txt>
5.3	<notes>

Description of tags and working examples

5.0 <otherMat> Other Study-Related Materials

- Optional
- Repeatable
- Attributes: [ID](#), [xml:lang](#), [source](#), type, level, URI

Description: Other materials related to the study. This section allows for the inclusion of other materials that are related to the study as identified and labeled by the DTD/Schema users (encoders). The materials may be entered as PCDATA (ASCII text) directly into the document (through use of the "txt" element). This section may also serve as a "container" for other electronic materials such as setup files by providing a brief description of the study-related materials accompanied by the attributes "type" and "level" defining the material further. The "URI" attribute may be used to indicate the location of the other study-related materials.

Other Study-Related Materials may include: questionnaires, coding notes, SPSS/SAS/Stata setup files (and others), user manuals, continuity guides, sample computer software programs, glossaries of terms, interviewer/project instructions, maps, database schema, data dictionaries, show cards, coding information, interview schedules, missing values information, frequency files, variable maps, etc.

Note that Section 2.5, Other Study Description Materials, should be used for materials that are primarily descriptions of the content and use of the study, such as appendices, sampling information, weighting details, methodological and technical details, publications based upon the study content, related studies or collection of studies, etc. This section, 5.0 Other Study-Related Materials, is intended to include or to link to materials used in the production of the study or useful in the analysis of the study.

The "level" attribute is used to clarify the relationship of the other materials to components of the study. Suggested values for level include specifications of the item level to which the element applies: e.g., level=datafile; level=studydsc; level=study. The URI attribute need not be used in every case; it is intended for capturing references to other materials separate from the codebook itself. In Section 5, Other Material is recursively defined.

Example:

```
<otherMat>  
  URI="http://tdr.uoguelph.ca/DATA/CONSUM/SHS/2001/DOCS/shs2001que.pdf">  
</otherMat>
```

```
<otherMat>  
  URI="http://www.statcan.ca/english/Dli/Metadata/shs/2005/shs2005que.pdf">  
</otherMat>
```

5.1 <labl> Label

- Optional
- Repeatable
- Attributes: [ID](#), [xml:lang](#), [source](#), level, vendor, country, sdatsrefs

Description: Short description of the other material. A "level" attribute is included to permit coding of the level to which the label applies, i.e., the study level, the file level (if different from study), the record group, the variable group, or the variable level. Vendor attribute provided to allow for specification of different labels for use with different vendors' software.

Example:

```
<labl>Questionnaire - PDF</labl>
```

5.2 <txt> Text

- Optional
- Not Repeatable
- Attributes: [ID](#), [xml:lang](#), [source](#), level, sdatsrefs

Description: Lengthier description of other material. A "level" attribute is included to permit coding of the level to which the text applies, i.e., the study level, the file level (if different from study), the record group, the variable group, or the variable level.

Examples:

```
<otherMat level="study"  
  URI="http://www.adobe.com/prodindex/acrobat/readstep.html">  
  <labl>CLICK HERE to download Adobe Acrobat</labl>  
  <txt>The documentation for some surveys is produced in a variety of formats. In the  
  case of PDF files, you will require Adobe Acrobat to access the files</txt>  
</otherMat>
```

```
<otherMat type="Users Guide:" level="study"  
  URI="http://tdr.uoguelph.ca/DATA/CONSUM/SHS/2001/DOCS/shs2001gid.pdf">  
  <labl>Users Guide - PDF</labl>  
  <notes />  
</otherMat>
```

5.3 <notes> Notes

- Optional
- Repeatable
- Attributes: [ID](#), [xml:lang](#), [source](#), type, subject, level, resp, sdatrefs

Description: Used to indicate additional information about the other material. "Notes" sections appear in several places in the DTD. The attributes for notes permit a controlled vocabulary to be developed (type and subject), the level of the DTD to which the note refers to be identified (study, file, variable, etc.), and the author of the note to be indicated (resp).

Example of Complete DDI compliant codebook for Section 5.0 Other Documentation

```
<otherMat level="study" URI="http://www.adobe.com/prodindex/acrobat/readstep.html">
  <labl>CLICK HERE to download Adobe Acrobat</labl>
  <txt>The documentation for some surveys is produced in a variety of formats. In the case of PDF files, you will
    require Adobe Acrobat to access the files</txt>
</otherMat>

<otherMat type="Users Guide:" level="study"
  URI="http://tdr.uoguelph.ca/DATA/CONSUM/SHS/2001/DOCS/shs2001gid.pdf">
  <labl>Users Guide - PDF</labl>
  <notes />
</otherMat>

<otherMat type="Appendices:" level="study"
  URI="http://tdr.uoguelph.ca/DATA/CONSUM/SHS/2001/DOCS/shs2001app.xls">
  <labl>Appendices - XLS</labl>
  <notes />
</otherMat>

<otherMat type="Record Layout:" level="study"
  UR="http://tdr.uoguelph.ca/DATA/CONSUM/SHS/2001/DOCS/shs2001rcl.xls">
  <labl>Record Layout - XLS</labl>
  <notes />
</otherMat>

<otherMat type="Questionnaire:" level="study"
  URI="http://tdr.uoguelph.ca/DATA/CONSUM/SHS/2001/DOCS/shs2001que.pdf">
  <labl>Questionnaire - PDF</labl>
  <notes />
</otherMat>

<otherMat type="Notes to FAMEX users:" level="study"
  URI="http://tdr.uoguelph.ca/DATA/CONSUM/SHS/2000/DOCS/note_to_famex.pdf">
  <labl>Notes to former FAMEX users - PDF</labl>
  <notes />
```

```
</otherMat>

<otherMat type="Notes to HIFE users:" level="study"
  URI="http://tdr.uoguelph.ca/DATA/CONSUM/SHS/2000/DOCS/note_to_hife.pdf">
  <labl>Notes to former HIFE users - PDF</labl>
  <notes />
<otherMat type="SAS Program File" level="study"
  URI="http://nesstar.tdr.uoguelph.ca/HEALTH/CCHS/2002/CYCLE_1_2/PROGS/cchs02.sas">
  <labl>SAS Program File - SAS</labl>
</otherMat>
<otherMat type="Codebook" level="study"
  URI="http://nesstar.tdr.uoguelph.ca/HEALTH/CCHS/2002/CYCLE_1_2/DOCS/cchs02.xml">
  <labl>DRC XML Codebook - XML</labl>
</otherMat>
```

