

CHANGE OF ADDRESS REQUEST FOR INDIVIDUALS



This form allows you to notify the Yukon government departments or branches you specify of a change of address. It also allows you to notify the City of Whitehorse. These changes will be sent to the departments identified, which will update their records. Use of this form is optional. You may still contact departments or branches directly to update your address.

Please print. Provide as much information as possible and provide your signature below.

1 On what date do you want this change to take effect? _____ (year/month/date)

2 Previous address		3 New address	
Street address _____		Street address _____	
City or town _____		City or town _____	
Territory or Province _____	Postal code _____	Territory or Province _____	Postal code _____
Telephone (evening) _____	(daytime) _____	Telephone (evening) _____	(daytime) _____
Mailing address _____ (if different from above)	Postal code _____	Mailing address _____ (if different from above)	Postal code _____

4 Provide full, legal names of the members of your household for whom this change of address request is being made.

Surname	First name and middle name	Date of birth (y/m/d)	Driver's licence number (if applicable)	Yukon Health Care Insurance Plan no. (if applicable)
1. _____	_____	_____	_____	002-
2. _____	_____	_____	_____	002-
3. _____	_____	_____	_____	002-
4. _____	_____	_____	_____	002-
5. _____	_____	_____	_____	002-

5 Please specify which departments or branches you wish to notify of your change of address.

Notes The Motor Vehicles office will change your address in their electronic file. If you wish to add your new address to your driver's license, you may do so at any Motor Vehicle office, free of charge. (must be a Yukon address)

This section to be filled out only if Departments already have you in their database.

- Driver's Licence (provide driver's licence number in section 4)
- Vehicle Registration (provide plate numbers in section 6)
- Lands (provide land information in section 7)
- Property Assessment Branch (provide land information in section 7)
- Public Service Commission
- Social Assistance (Adult Services)
- Agriculture Branch
- Apprenticeship training programs
- Arts mailing list
- Boards and committees contacts
- City of Whitehorse** (General)
- Consumer Services (specify your profession) _____
- Environmental Protection and Assessment

- Government of Yukon Employee? Employee number _____
Department or Branch _____ Internal Mail Code _____
- Hearing Services
- Hunting, fishing, trapping permits and licenses
- Maintenance Enforcement (i.e. child maintenance)
- School councils contact list
- Jury selection (Sheriff's Office)
- Student Financial Assistance and Awards
- Health Centres
- Whitehorse Public Library/ Yukon Public Libraries
- Women's Directorate
- Health Care Insurance (Yukon)
- Yukon Housing Corporation
- Yukon Water Board Licence # _____
- Yukon Workers' Compensation Health and Safety Board Claimant Services

6 Vehicle registration (if applicable)
 Specify the plates you wish to have updated _____

7 Land information (if applicable)
Name under which title is registered _____ Lot no. _____ Block no. _____ Plan no. _____
Area (subdivision, municipal address) _____ Municipality _____

8 I acknowledge that I am submitting this information voluntarily to update my address information with the departments and branches specified.

Print name Signature Date

**Return this form to the Inquiry Centre at 2071 Second Avenue, Whitehorse
or to any Yukon government office, or mail it to:**

Inquiry Centre, Administration Building, Government of Yukon, C-21A
Box 2703, Whitehorse, Yukon Y1A 2C6

For more information call (867) 667-5812
or toll free at 1-800-661-0408, Fax: (867) 393-6295 or www.gov.yk.ca

Notice: Information is collected for the purpose of updating address information. Queries should be directed to: Inquiry Center As Above.

FOR OFFICE USE ONLY

Mail code of receiving department _____

Date received _____

Form entry queries _____

Processed _____ No. of departments _____