MGI Policy Implementation Fund

Presentation to
MGI Senior officials
November 25, 2004

Chief Information Officer Branch

Treasury Board Secretariat

Canada

Background

TIMS (Treasury Board Senior Advisory Committee – Information Management Sub-Committee) approved as part of the Government On-Line Initiative (GOL), on January 23, 2004, a $6M notional allocation for the creation of a two-year program to assist departments in implementing the MGI Policy.

Background

- **TIMS delegated the oversight role to the Information Management & Policies Committee (IMPC).**

- **IMPC recommended allocating these funds in three categories:**

  - **support small agencies**
  - **support small to mid-size projects**
  - **large horizontal projects**

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Small agencies

IMPC mandated the Small Agency Administrators Network (SAAN) to define strategy.

- **The proposed strategy involved spending a portion of the money this fiscal year to conduct Information Management capacity assessments within small agency clusters.**
- **The results to lead to the identification of a list of projects to be funded from the remaining $500K for fiscal year 2005-06.**

Further action taken

- **Fiscal year 2004-2005 funding for small agencies re-profiled to 2005-2006.**
- **TBS supporting analysis of IM Capacity in small agencies – based on assessments already completed. Results to assist SAAN to develop strategy for utilization of $883K in 2005-2006**

Small, Mid and Large projects Evaluation Process

Project Submissions:

- **41 project proposals under category 2 and 3 were received from 23 departments requesting a total of 10.8M of MGI funding over FY 2004-05 and 2005-06.**

- **Size of funding requests ranged from $13,000 to $1, 270,000.**

Review Process:

- **5 multidisciplinary review teams - composed of 5 to 7 participants per team - were formed, for a total of 30 experts from 15 departments and agencies.**

Recommendations for funding made to IMPC on June 28, 2004.

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IMPC Decision - summary

19 projects approved for funding

  13 small- medium (SM), 6 large (L)

The distribution of projects according to categories:

- 8 projects on basic IM Program
- 3 projects on specific aspect of life cycle management
- 4 projects on controlled vocabularies – support inter-operability
- 3 projects on case management
- 1 project on HR-IM community development

Funding summary

Reduction on funding to all approved projects – to remain within year 1 envelope and to retain sufficient funds for intake 2

Funding approved for projects:
         fiscal 2004-2005 - $ 2,667,000
         fiscal 2005-2006 - $ 1,632,000
               Total   -   *$ 4,299,000*

Funding reserved
*   for small agencies $ 833,000
*   for f/y 2005/06 $ 868,000

Active alignment of 5 MGI projects coming together

Identified 5 MGI projects that were dealing with

- **Information Architecture**
- **New and emerging IM Services**

TBS is managing these 5 projects together to

- **align them to current or emerging standards for GoC IM Services and GoC Information Architecture**
- **ensure each project will have optimal value for other MGI projects, for other government departments and for GoC as a whole**

The Five Projects

SM-04	FAC	Automated Classification Project
SM-12	IC	Information Organization Architecture (IOA)
L-07	IC	IM Standards for Inter-jurisdictional Program and Service Discovery Pilot
L-11	PWGSC	Metadata and Taxonomy Integration Project (MTIP)
L-12	PWGSC	IM Registry Plan (IMRP)

Alignment opportunities

- Initial analysis has identified alignment opportunities between the projects and with external initiatives.

- Ongoing work in LAC and TBS is being leveraged: BASCS, GSRM, metadata framework and application profiles.

- Possible outcomes of alignment:
  - **A Shared Standard**
  - **A Shared Standard Design**
  - **A Shared Tool or Resource**
  - **A Shared Service**

MGI Funding Submission 2004/05 Current Status

- **Draft MGI Omnibus submission sent to departments for review - September 22**

- **Revised submission - to departments for ministerial sign-off third week of November**

- **Responses required in 5 weeks**

- **Scheduled for consideration at TB meeting – January**

- **The funds for FY 2004-05 will be released March 2005**

MGI Fund - Intake 2

Amount available for intake 2 projects - $868K

Funding cap for small to medium projects – maximum $100K

Proposed timing:

- Call letter scheduled 1st week of December.
- Responses with proposals – Jan 31, 2005
- Evaluation process – Feb. 1 – Feb. 11, 2005
- TB Submission
- Funds will be released via Supplementary Estimates 2005-06

Mandatory criteria

- **compliance with MGI policy**

- **sponsorship from senior level**

- **well-structured project plan**

- **completion date prior to March 31, 2006**

- **IM Capacity assessment or approved IM plan**

- **department's contribution at least 50%**

- **project aligned with at least one of 5 IM themes**

  1. **Leadership and accountability for IM**

  2. **Communications and awareness around IM**

  3. **IM skills and community development**

  4. **Management of information over its life-cycle.**

  5. **Integrated service delivery, enabling the re-use of information**

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Rated criteria

Horizontality (transferable results)

- limited investment to make solution resuable
- addresses common problem for multiple departments
- Number of partnerships with other departments

Significant IM Contribution

- tackles substantive issue
- will accelerate progress in IM – institutionally & govt-wide

Sustainable Results

- savings, efficiencies, streamlining processes
- provokes sustained investment in IM - department/agency's

Innovative

- results in new solution – doesn't duplicate current efforts

MGI Senior Executive Role

- **Support participation in Round-2 of MGI projects that will support implemention of your IM strategy**

- **Communicate**
  - **Current MGI projects: nature & scope**
  - **Results of Round-1 MGI projects**

- **Analysis of results of Round-1**
  - **Identify implications for your department/agency and potential for adoption of resulting solutions**

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