



FUNDING APPLICATION FORM

“Celebrate Canada!” Program

The objectives of the “Celebrate Canada!” Program are to: enhance appreciation of Canada’s rich diversity of culture, ethnicity, language and geography by fostering contacts and connections among Canadians; instill pride in Canada’s heritage by giving Canadians an opportunity to share our experiences, our stories, our myths and our symbols; and contribute to the development of the distinctive Canadian model of shared citizenship—a model where mutual accommodation, mutual respect, mutual responsibility and diversity are underlying values. Events organized under the “Celebrate Canada!” Program must be inclusive and support the program objectives outlined above.

Every province and territory has a Celebrate Canada Committee responsible for promoting and coordinating “Celebrate Canada!” activities, including reviewing funding applications.

Financial assistance is provided to support “Celebrate Canada!” activities from June 21 to July 1 (including National Aboriginal Day on June 21, Saint-Jean-Baptiste Day on June 24, Canadian Multiculturalism Day on June 27 and culminating with Canada Day on July 1). Priority may be given to activities held on the specific four dates of “Celebrate Canada!”. Funding cannot be guaranteed.

DEADLINE IS FEBRUARY 28, 2007. Funding application forms postmarked or otherwise delivered to your provincial/territorial Celebrate Canada! Committee (see page 16 for addresses) after this date will not be accepted.

A. ELIGIBLE RECIPIENTS

Eligible applicants for funding are the following:

- Non-governmental organizations;
- Ad-hoc and special committees;
- Community associations and charitable organizations;
- Public and private corporations (with the exception of Crown corporations);
- Municipal governments;
- Public and private schools;
- School boards and other educational institutions, such as colleges and universities.

B. ELIGIBLE EXPENDITURES

Eligible expenses for funding requests include expenditures which can be directly linked to the program objectives (i.e. promotional expenses, entertainment, rental of equipment, supplies, etc.).

- Birthday cake is the only eligible food expense, with the exception of requests for events to be held in the territories (Nunavut, Northwest Territories and Yukon), where all food expenses are eligible.

- Fireworks are an eligible expense. The application form for fireworks requests must be accompanied by: a) a completed event liability waiver (see page 10) with all relevant signatures releasing the Crown from any liability; b) an authorization form completed and signed by the local fireworks authority (see page 11). Remember to obtain appropriate liability insurance.
- In recognition of cultural diversity, Elders' honoraria are eligible expenses for events celebrating National Aboriginal Day (June 21).

NOTE: Salaries or honoraria of event organizers/planners are not eligible expenses for event funding applicants.

C. FUNDING CRITERIA

Applications will be considered on the following basis:

- Projects are for community events publicly identified as a "Celebrate Canada!" activity and held between June 21 and July 1.
- Admission fees will not be charged, nor will donations be required for entry in order to ensure the events are accessible to the entire community.
- Recipients have obtained donations/support from other sources.
- The funds provided by the "Celebrate Canada!" Program are to assist with start-up costs of projects and are not intended as 100% funding. Groups are encouraged to make their activities increasingly self-supporting from year to year.
- Repeat applicants must have submitted the required evaluation forms for their most recently funded "Celebrate Canada!" community event(s), along with copies of media coverage and photos. Failure to do so will result in the rejection of a new application.
- The organizing committee agrees to respect and apply the *Official Languages Act*.
- For projects celebrating Canadian Multiculturalism Day (June 27), priority will be given to intercultural activities and events.

D. APPLICATION REQUIREMENTS

Applications submitted to the "Celebrate Canada!" Program **MUST** include:

- A project description (see page 6).
- A signed waiver releasing the Crown from any liability for the event(s) (see pages 10 and 13).
- A description of the applicant's mandate, objectives and major activities (see page 6).
- Proof that the individual signing the application has been authorized by the applicant to submit the proposal (eg. Board of Directors' resolution or letter of authorization, see page 12).
- A copy of the letters patent or incorporating document for incorporated applicants or of the constituting document for the other applicants. Repeat applicants are not required to resubmit if status has not changed.
- A detailed balanced budget forecast and funding strategy (see page 9).
- An identification of the project clientele and, if a public consisting of both official language communities is to be served, a description of how the project activities will meet the needs of the two linguistic communities and of the measures taken to communicate and provide project related services in both official languages.

In addition:

- Repeat applicants are asked to indicate both their current name and their previous name, if applicable.
- The applicant shall be liable for any deficit incurred as a result of activities undertaken.
- A detailed evaluation form along with copies of media coverage and photos must be submitted to your provincial/territorial Celebrate Canada! Committee and must be postmarked no later than August 31. Failure to do so will result in ineligibility for funding in the subsequent year.
- The information provided in this application may be used for program evaluation purposes.
- Funds not spent on "Celebrate Canada!" activities are to be returned to the Department of Canadian Heritage. **Make cheques payable to: the Receiver General for Canada.**

E. PROMOTIONAL MATERIAL

Limited amounts of promotional material are available. Please note that promotional material is not sent automatically. Applicants wishing to obtain these materials (small flags, posters, etc.) must complete and submit the order form (see page 14).

HOW TO ORGANIZE YOUR “CELEBRATE CANADA!” ACTIVITY

- 1. START EARLY:** Before you know it, summer will be just around the corner, so start planning your “Celebrate Canada!” activity now. You may want to join with other organizations or individuals to form a committee or you may prefer to keep things informal by holding your own neighbourhood meetings. When choosing your committee members, try to keep a balance between creative individuals, people with practical organizational and promotional skills, and a variety of representatives from the community.
- 2. GET TOGETHER FOR A BRAINSTORMING SESSION:** Beyond flag-raising ceremonies, parades and gathering with your neighbourhood, there are numerous other ideas you might want to consider in planning your celebrations. Here are just a few examples: **organize** a community “pot-luck” lunch/BBQ honouring Canada—featuring regional and multicultural foods; **“adopt”** a grandmother or grandfather from a local senior citizens or retirement home and involve them in your activities; plan a block party and decorate your street—challenge neighbours on other streets to do the same; **organize** a kite-flying activity using Canadian symbols such as the flag, beaver, etc.; **arrange** a track-and-field day at a local park or school yard and use Canadian flags as prizes; **send** a greeting card to the local police station, fire hall, hospital and Royal Canadian Legion thanking them for their past and ongoing contribution to the community; **encourage** your municipal government to hold a civic event, possibly including the presentation of a Canada Day Youth Award or the planting of a tree in honour of Canada; **plant** red and white flowers at home, work or school; **encourage** your library to develop a special display on Canadian writers and promote Canadian literary works; **ask** your local newspaper to print a full-size image of the Canadian flag in colour and encourage its readers to display them in their windows.
- 3. GET SUPPORT FOR YOUR EVENT(S):** Money, services, volunteer assistance—you need all these forms of support. Your event(s) cannot be successful without community involvement. A successful fund-raising drive requires good organization. Involve the businesses in your community by inviting them to donate money or services, particularly in the area of liability insurance, which is an absolute necessity. Look for volunteers of all ages. Encourage people to participate by reminding them that the “Celebrate Canada!” activity is their event. (Please refer to “Community Involvement and Private Sector Support”—page 4.)
- 4. DEVELOP A REALISTIC BUDGET:** A simple, well-organized event is always preferable to a lavish celebration that you are not able to afford. Keep within your means and everyone will be able to enjoy themselves.
- 5. ACCESSIBILITY:** Ensure that your activities are fully accessible to all people, including those with disabilities.
- 6. PLAN A DETAILED SCHEDULE AND DELEGATE:** In any major undertaking, nothing is more nerve-racking than a series of last-minute problems. Try to prevent such problems by assigning to each committee member a different task along with a deadline. Ensure that all involved know clearly what is expected of them. If you take the trouble to do this in the beginning, it will save you a great deal of confusion in the end.
- 7. BE ENVIRONMENTALLY CONSCIOUS:** Try to use biodegradable and recycled products wherever possible. Have your members and participants sort their garbage into appropriate recycling bins. These bins can be colourfully decorated for the occasion.
- 8. PUBLICIZE YOUR EVENT(S):** Media coverage and other forms of advertising are necessary for any event. However, advertising can be expensive, so watch your budget! An effective way to handle this is to involve local media right from the beginning in promoting your activities as a public service. Ensure that you recognize the funding by the Department of Canadian Heritage. Have people in your community put up posters, deliver flyers and spread the news by word of mouth. Ask local businesses, hotels and restaurants to lend a hand.
- 9. CALL US:** For assistance, contact your provincial/territorial Celebrate Canada Committee (see page 16).

COMMUNITY INVOLVEMENT AND PRIVATE-SECTOR SUPPORT

“Celebrate Canada!” activities are special celebrations for the whole community. Extensive community involvement is especially important to continue our tradition of celebrating our national day. The funding available through your provincial/territorial Celebrate Canada Committee is intended to assist only with start-up costs. A network of sponsors, individuals and organizations must assist by providing goods, services and skills. Examples of such sponsors and assistance might include:

- local businesses offering prizes for contests, games, special awards;
- bookstores donating books by Canadian authors for your events;
- clubs or community centres providing space or parking;
- graphic designers and/or printers assisting with the production of brochures;
- media (TV, radio, newspapers) offering free advertising and coverage of your events;
- retired professionals providing advice and assistance in a variety of fields.

Remember that active corporate citizens generate goodwill and a positive image in the communities in which they do business, and that the contribution of volunteers is also invaluable to the success of your activity.

SIX STEPS TO FOLLOW

1. Clearly define your goals and develop an appropriate action plan.

First, answer the following questions:

- What are your needs and requirements in order to make your event successful?
- What do you want from local businesses/organizations/volunteers?
- What can you offer them in return for their support (e.g. visibility)?
- What is your marketing plan to “get the message out”?

2. Be effective and organized in approaching potential partners.

Useful presentation materials should include:

- background
- program description and objectives
- description of sponsorship opportunities
- organizational support/capabilities
- sponsor benefits
- pricing cost contribution commitment being sought
- timing
- evaluation process to be implemented
- key contact information

3. Identify and negotiate community and private-sector support.

4. Work closely with your supporters to implement the complete program.

5. After the event, evaluate your overall support package, and review/revise your plan accordingly for future use.

6. Follow up directly with supporters with a view to cultivating lasting relationships with them.

**FUNDING APPLICATION
GENERAL INFORMATION**
PROTECTED when completed
INSTRUCTIONS

Please complete parts A and B, sign and date the form in part C.
Include information outlined in attached project/program/capital schedules, as required.

PART A - APPLICANT INFORMATION

Name in Full		Previous Name	
Scope of Activities → <input type="checkbox"/> Local <input type="checkbox"/> Municipal <input type="checkbox"/> Provincial/Territorial <input type="checkbox"/> Regional <input type="checkbox"/> National <input type="checkbox"/> International			
LEGAL STATUS			
<input type="checkbox"/> Yes <input type="checkbox"/> Federal Incorporated		<input type="checkbox"/> In Process ↓ Date Applied _____	
<input type="checkbox"/> No <input type="checkbox"/> Provincial/Territorial _____ Corporation Registration No. _____			
Registered with the Canada Revenue Agency as a Charitable Organization		<input type="checkbox"/> Yes <input type="checkbox"/> In Process ↓ Date Applied _____	
		<input type="checkbox"/> No Registration No. _____	

PART B - CONTACT INFORMATION

Contact Person's Name <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Other				Title	
Street Address (City, Province/Territory, Postal Code)			Mailing Address (if different)		
Office Tel. No. ()	Residence Tel. No. ()	Fax ()	E-mail	Web site	
In which language do you wish to communicate? <input type="checkbox"/> English <input type="checkbox"/> French					
OFFICE USE ONLY		Date Received →		Program Officer →	

PART C - AFFIRMATION

I AFFIRM THAT the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented. I agree that once funding is provided, any change to the project proposal will require prior approval of the Department. I agree to publicly acknowledge funding and assistance by the Department. I also agree to submit a final report, and where required, financial accounting for evaluation of the activity funded by the Department. I understand that the information provided in this application may be accessible under the *Access to Information Act*. I also agree to respect the spirit and intent of the various acts governing the programs of the Department of Canadian Heritage.

AUTHORIZED SIGNATURE

_____	_____	_____
Authorized Signature	Name and Title (please print)	Date

Please complete the following (use extra pages if necessary)

Applicant name: _____

Activity name: _____

Location of event(s): _____

Date of event(s): _____

Time of event(s): from _____ to _____

Number of people expected to attend: _____

Please provide an overview of your mandate, objectives and major activities.

Give a brief description of your project and how you are planning to organize the activities.

How do your events celebrate Canada, its symbols and Canadian values? Explain how your project meets the program's objectives (see page 1).

How will your project meet the needs of the two linguistic communities and what measures have been taken to communicate and provide project-related services in both official languages?

How will you ensure that your events are well publicized, fully accessible and well attended?

Have you received funding from the Department of Canadian Heritage under the "Celebrate Canada!" Program in the past? Yes No

If yes, include the name of the most recent project, the year in which it took place, the amount awarded and indicate if an evaluation report was submitted.

Name Year \$ Amount Evaluation Report Submitted: Yes
No

SPECIAL EVENTS PROGRAMMING

(For example: flag-raising ceremony, shows, parade, fireworks etc.)

Please provide information on each of your activities.

Activity No. 1

Date:	Time:	Location:	# of participants expected:
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Description of activity:

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Activity No. 2

Date:	Time:	Location:	# of participants expected:
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Description of activity:

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Activity No. 3

Date:	Time:	Location:	# of participants expected:
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Description of activity:

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SAMPLE PROJECT BUDGET

The budget must be balanced, which means that the anticipated revenue plus the funding requested must equal the planned expenditures (A - B = C).

A - PLANNED EXPENDITURES (itemize and list costs)		B - ANTICIPATED REVENUE	
Decorations	\$200	<ul style="list-style-type: none"> Financial support from other organizations, federal departments and agencies (excluding the funding requested), and municipal and provincial/territorial governments; Donations in kind (itemize and list estimated donations); Your own funding. 	
Fireworks	\$50	Financial support	
Equipment rental	\$500	Local Rotary Club	\$75
Permit	\$25	Provincial cultural development	\$200
Prizes	\$100		
Band and sound system	\$225		
Liability insurance	\$200		
Translation	\$100	Donations in kind	
Food	\$100	Rick's Stationery (decorations)	\$50
Canada Day cake	\$50	Riverside Grocery (food)	\$100
Beverages	\$50	Bisson Pastries (cake)	\$50
		Soft drinks	\$50
		Lauzon Sound Systems	\$25
		Insurance broker	\$200
		Your own funding	\$150
		Total anticipated revenue (B)	\$900
		C- FUNDING REQUESTED	
		Total planned expenditures (A)	\$1,600
		<u>Minus</u> total anticipated revenue (B)	\$900
Total planned expenditures (A)	\$1,600	Funding requested (C)	\$700

IMPORTANT REMINDER:

Beverages and food (except for a birthday cake), capital costs, equipment purchases and salaries of organizers are not eligible for support.

NOTE: Funding may be approved for food in lieu of fireworks in the territories (i.e. Nunavut, Northwest Territories, Yukon).

In accordance with due diligence requirements, please ensure that the application form is complete, that all budget calculations are correct and that all required documentation has been provided. All corrections or changes made to the application, including those made with correction fluid, must be initialled by the applicant's contact person. Failure to submit a complete and accurate application, including a balanced budget, may delay processing and may result in a rejected application.

List specific items to be paid for by the funding:

Decorations	\$150
Fireworks	\$50
Translation	\$100
Band	\$200
Equipment rental	\$200

TOTAL FUNDING REQUESTED (C) \$ 700



EVENT LIABILITY WAIVER

All applicants and property owners must sign and submit this waiver with the funding application. Failure to submit the signed waiver will result in a rejected application.

HER MAJESTY THE QUEEN IN RIGHT OF CANADA and the Celebrate Canada Committee for

(Name of province/territory)

shall not be liable for any injury, including death, to any person, or for loss or damages to the property of the Municipality or of anyone else, occasioned by or in any way attributable to the

(Name of applicant)

as a result of any activity, including fireworks (if applicable) staged during "Celebrate Canada!" activities, unless such injury, loss or damage is caused by the negligence of an officer or servant of Her Majesty acting within the scope of his/her employment.

NAMES (PLEASE PRINT) AND SIGNATURES

Full name and title of property owner

Full name of the responsible person for the "Celebrate Canada!" applicant

Signature of property owner

Signature of the responsible person for the "Celebrate Canada!" applicant

Telephone number of property owner

Date

*** Remember to obtain proper liability insurance.**



AUTHORIZATION FOR FIREWORKS

To be completed by your local authority with jurisdiction over fireworks (e.g., fire marshal or fire department) if the event includes a fireworks display. Failure to submit the authorization for fireworks will result in a rejected application.

As local authority with jurisdiction over fireworks, I authorize

(Printed name of applicant)

to set off fireworks as part of the "Celebrate Canada!" event.

NAME (PLEASE PRINT) AND SIGNATURE

Full name of local authority

Title (e.g. fire marshal or chief of fire department)

Signature of local authority

Date

*** Remember to obtain proper liability insurance.**



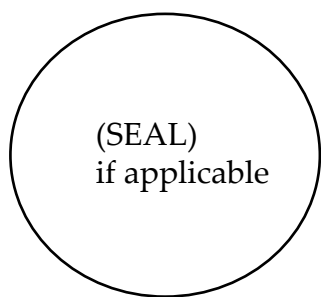
APPROVAL FROM GOVERNING AUTHORITY OF APPLICANT FOR SIGNING THE APPLICATION

During the session of the Board of Directors
 Municipal Council held on _____ 20 ____
 Governing Authority

It was resolved/moved that _____
 (Name of person signing the application)
 from _____
 (Name of applicant)

be authorized to submit a financial request to the Department of Canadian Heritage in relation to the “Celebrate Canada!” Program for organizing activities to celebrate (check all applicable):

- National Aboriginal Day;
- Saint-Jean-Baptiste Day;
- Canadian Multiculturalism Day;
- Canada Day.



Signed in _____ , this _____ 20 ____
 by: _____



UNINCORPORATED APPLICANT ACCEPTANCE OF LIABILITY IF FUNDING IS RECEIVED

Where the applicant is not incorporated, it is agreed that the following representatives of the applicant shall undertake to be personally, jointly and severally liable for all obligations, covenants, promises, liabilities and expenses arising out of the financing which may be granted to the applicant.

Name of Applicant: _____

Date of Event: _____

We _____

_____ are the representatives of the applicant. We sign this Funding Application Form for the "Celebrate Canada!" Program on its behalf.

Please add any additional information on a separate sheet.

Name and Title

Name and Title

Signature

Signature

Residential Address

Residential Address

City, Province

City, Province

Postal Code

Postal Code

Name and Title

Name and Title

Signature

Signature

Residential Address

Residential Address

City, Province

City, Province

Postal Code

Postal Code



ORDER FORM PROMOTIONAL MATERIAL

- National Aboriginal Day
- Saint-Jean-Baptiste Day
- Canadian Multiculturalism Day
- Canada Day

DATE OF THE EVENT: _____

A limited amount of promotional material is available. To obtain these materials, applicants must complete and submit this form.

PLEASE PRINT DELIVERY ADDRESS IN BOX BELOW.

(If your regular address is a P.O. Box number, please provide physical address to facilitate hand-delivery of materials.)

Name of applicant : _____

Telephone: _____ Fax: _____

E-mail address (if applicable): _____

What type(s) of event(s) are you planning?

How many people are you expecting to attend? _____

Are there any special details (e.g. children in attendance, etc.) that should be noted?

Indicate your preference among the following items:

- | | |
|-----------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> CANADIAN FLAG LAPEL PINS | <input type="checkbox"/> PAPER HAND FLAGS |
| <input type="checkbox"/> CANADIAN FLAG POSTERS | <input type="checkbox"/> "CELEBRATE CANADA!" POSTERS |
| <input type="checkbox"/> BOOKMARKS WITH "O CANADA" LYRICS | |
| <input type="checkbox"/> CANADA DAY POSTERS | |

Name of applicant: _____

Delivery address: _____

Town/City: _____

Province/Territory: _____ Postal Code: _____

Telephone: _____



CHECKLIST REQUIRED DOCUMENTS

(to attach with your request)

IMPORTANT:

Please review the following requirements carefully. Incomplete applications will result in delayed processing and/or rejection.

	PCH Use Only	
	Yes	No
<input type="checkbox"/> the financial request form is complete and signed (page 5);	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> all miscalculations, deletions or corrections in budget must be initialled (page 9);	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> the event liability waiver is completed and signed (page 10);	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> if applicable, the authorization for fireworks is completed and signed by the local authority with jurisdiction over fireworks (page 11);	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> the approval document from governing authority of applicant for designation of signing authority (page 12);	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> if applicable, the unincorporated applicant liability acceptance form has been completed (page 13);	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> a copy of the letters patent or incorporating document for incorporated applicants or of the constituting document for the other applicants. Repeat applicants are not required to resubmit if status has not changed;	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> if necessary, the order form for promotional material is completed (page 14).	<input type="checkbox"/>	<input type="checkbox"/>

I affirm that the documents mentioned above are in the file and are complete. I recommend that the project's evaluation proceed.

Canadian Heritage Clerk or Program Advisor

Date

CELEBRATE CANADA COMMITTEES: A BACKGROUND

The celebrations on the “Celebrate Canada!” calendar have become a tradition providing Canadians the opportunity to share their pride in their country. The success of these celebrations is due, in great part, to the efforts of the volunteer members of the Celebrate Canada committees—one in each province and territory.

Every year, the members of these committees donate their time and skills in assisting community groups, businesses, and municipal and provincial/territorial governments in co-ordinating local celebrations. These individuals are pleased to offer advice and assistance in the planning and organizing of your event, and will respond to any questions or concerns that you may have. The complete list of contact information for committee offices is as follows:

Celebrate Canada Committee for Newfoundland and Labrador
c/o Canadian Heritage
 P.O. Box 5879
 St. John’s, Newfoundland and Labrador
 A1C 5X4
 (709) 772-5364 (call collect)

Celebrate Canada Committee for Prince Edward Island
c/o Canadian Heritage
 BDC Place
 119 Kent Street, Suite 420
 Charlottetown, Prince Edward Island
 C1A 1N3
 (902) 566-1867 (call collect)

Celebrate Canada Committee for Nova Scotia
c/o Canadian Heritage
 Old Red Store, 2nd Floor, Suite 200
 Historic Properties
 1869 Upper Water Street
 Halifax, Nova Scotia
 B3J 1S9
 (902) 426-2945 or 1-800-996-3995

Celebrate Canada Committee for New Brunswick
c/o Canadian Heritage
 1045 Main Street, Unit 106
 Moncton, New Brunswick
 E1C 1H1
 (506) 851-7052 or 1-800-561-7146

Celebrate Canada Committee for Quebec
 2075 University Street
 Room 1206, 12th Floor
 Montréal, Quebec
 H3A 2L1
 (514) 866-9164 or 1-800-361-8303

Celebrate Canada Committee for Ontario
c/o Canadian Heritage
 150 John Street, Suite 400
 Toronto, Ontario
 M5V 3T6
 (416) 973-1990 or 1-800-749-7061

Celebrate Canada Committee for Manitoba
c/o Canadian Heritage
 P.O. Box 2160
 275 Portage Avenue, 2nd Floor
 Winnipeg, Manitoba
 R3C 3R5
 (204) 983-4738 (call collect)

Celebrate Canada Committee for Saskatchewan
c/o Canadian Heritage
 2201 - 11th Avenue, Suite 100
 Regina, Saskatchewan
 S4P 0J8
 (306) 780-8005 (call collect)

Celebrate Canada Committee for Alberta
c/o Canadian Heritage
 Canada Place
 9700 Jasper Avenue, Suite 1630
 Edmonton, Alberta
 T5J 4C3
 (780) 495-3350 (call collect)

Celebrate Canada Committee for British Columbia
c/o Canadian Heritage
 Library Square
 300 West Georgia Street, 4th floor
 Vancouver, British Columbia
 V6B 6C6
 (604) 666-8082 or 1-800-663-5812

Celebrate Canada Committee for Yukon
c/o Canadian Heritage
 300 Main Street, Room 205
 Whitehorse, Yukon
 Y1A 2B5
 (867) 667-3925 (call collect)

Celebrate Canada Committee for Northwest Territories
c/o Canadian Heritage
 P.O. Box 460
 3rd Floor, Suite 319
 Greenstone Building
 5101 - 50th Avenue
 Yellowknife, Northwest Territories
 X1A 2N4
 (867) 766-8480 or 1-800-661-0585

Celebrate Canada Committee for Nunavut
c/o Canadian Heritage
 P.O. Box 2160
 275 Portage Avenue, 2nd Floor
 Winnipeg, Manitoba
 R3C 3R5
 (204) 983-4664 (call collect)
 (866) 426-8559 (toll free for Nunavut residents)
 FAX (866) 426-8557
 (toll free for Nunavut residents)