

REMINDERS FROM [REDACTED] TO PASS ALONG

1. If [REDACTED] shows up, remember the dining room proper routine
 - a) show the choices
 - b) don't put a plate in front of anyone longer than 5 min – sit and feed. **Been cited twice on the routine. The third will have the Ministry here every couple days**
 - c) make sure you check those restraints often in front of [REDACTED]**
 - d) change position of the residents within 2 hrs. If you're going by her, stand a resident up for a few minutes against the rail or get physio to stand them for 5 min to change the position**
 - e) LABEL LABEL LABEL – don't go in and out of the rooms in the next day or so without a magic marker (2 on my desk)
 - f) registered staff remind the bath girls to remove all lotions, potions, combs etc out of the bathrooms

If she asks for the **Pandemic Plan**, it's in the Disaster Manual – it's a separate plan.

Most of the biggie policy and procedures are in sleeves on the Bulletin Board at the nurse's station above the manuals so you don't have to hunt for them. Bowel routine is in the Nursing P&P Manual. Fall Prevention Program is in a binder with the manuals

We're behind on Skin and Wound Care meetings. Just note that MDS has been labour intensive and the main players on Committee have been on holidays – will resume Aug.

If on with regular staff, initiate new staff to meds with the noon pass, except if overwhelmed with Dr. days. Help with orders

I cannot think of anything else but I am sure you all will do your best for us if [REDACTED] should show up in my absence. Should new staff be on or in charge if [REDACTED] comes, I trust the seasoned staff to assist.