



Information Sheet for the Child Rearing Provision Canada Pension Plan

How will this provision help me?

The Child Rearing Provision may help you qualify for or receive a higher Canada Pension Plan benefit amount. The amount of benefits paid under the Canada Pension Plan is based on how long and how much you contributed to the Plan while you were working, and in some cases, your age when your benefit begins. Periods of time when you had no or low earnings normally result in a lower benefit amount. If you were not working or had low earnings while caring for a child under the age of seven, the Child Rearing Provision can be used to exclude these periods of time from the calculation of your benefit. This may help you qualify for benefits or increase the benefit amount you can receive.

Applying for the Child Rearing Provision

If you have applied for or are receiving a retirement pension or disability benefit from the Canada Pension Plan, and were at one point in time the primary caregiver* for a child under the age of seven, you should complete the Child Rearing Provision form and send it to us as soon as possible. In the case of a Canada Pension Plan death or survivor benefit, if the deceased person was the primary caregiver of a child while the child was under age seven, the estate or the surviving spouse or common-law partner should complete the form on behalf of the deceased.

Qualifying for the Child Rearing Provision

To qualify for the Child Rearing Provision:

- you must have either not worked or had low earnings while being the **primary caregiver*** of a child under the age of seven who was born after December 31, 1958;
- you or your spouse/common-law partner must have received Family Allowance payments or been eligible** for the Canada Child Tax Benefit (even if you did not receive the benefit);
- you must provide proof of birth for each child listed, *if a Social Insurance Number is not provided*. If a child was born outside of Canada, proof of the child's entry into Canada must be provided as well.
- this form must be completed and signed.

If you are applying on behalf of a person who is deceased, the requirements listed above must have been met by the person who is deceased.

* The primary caregiver is the person who spent the most time caring for the daily needs of the child such as supervision, preparation of meals, school attendance, doctor appointments, etc.

** If you were the primary caregiver of a child and did not receive the Canada Child Tax Benefit only because your family income was too high, you are considered to have been eligible for the Canada Child Tax Benefit.

Family Allowance

The Family Allowance program (commonly referred to as the “baby bonus”) paid a monthly cheque to parents or guardians of dependent children under the age of 18. In most families, payments were issued to the mother. The Family Allowance program was replaced by the Canada Child Tax Benefit in 1993.

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Canada Child Tax Benefit (CCTB)

The CCTB is a monthly benefit administered by the Canada Revenue Agency. The amount of the CCTB is based on your net family income level, the number of children you have and the ages of your children. You might have been considered eligible to the CCTB even if you did not receive it. For more information about the CCTB, please contact the Canada Revenue Agency.

Documents required

Proof of birth

A birth certificate, or a certified copy of the birth document must be provided for each child listed if a Social Insurance Number is not provided. No birth evidence is required if the Social Insurance Number is provided for the child listed on the Child Rearing Provision Form.

Proof of date of entry into Canada

If a child was born outside Canada, an immigration document (for example the IMM 1000 or a passport), or a certified copy of that document must also be provided to prove the child's date of entry into Canada.

Certified copies of original documents

It is better to send certified photocopies of documents rather than the originals. If you choose to send original documents, send them by registered mail. We will return the original documents to you.

We can only accept a photocopy of an original document if it is readable and if it is a certified copy of the original. Our staff at any Service Canada Centre will photocopy your documents and certify them free of charge. If you cannot visit a Service Canada Centre, you can ask one of the following people to certify your photocopy:

- Accountant
- Chief of First Nations Band
- Commissioner of Oaths
- Employee of a Service Canada Centre acting in an official capacity
- Funeral Director
- Justice of the Peace
- Lawyer
- Magistrate
- Manager of Financial Institution
- Medical and Health Practitioners: Chiropractor, Dentist, Doctor, Pharmacist, Psychologists, Nurse Practitioners, Registered Nurses
- Member of Parliament or their staff
- Member of Provincial Legislature or their staff
- Minister of Religion
- Municipal Clerk
- Notary
- Official of a federal government department or provincial government department, or one of its agencies
- Official of an Embassy, Consulate or High Commission
- Official of a country with which Canada has a reciprocal Social Security Agreement
- Police Officer
- Postmaster
- Professional Engineer
- Social Worker
- Teacher

People who certify photocopies must compare the original document to the photocopy, write their official position or title, sign and print their name, give their telephone number and indicate the date they certified the document. They must also write the following statement on the photocopy:

This photocopy is a true copy of the original document which has not been altered in any way.

If a document has information on both sides, both sides must be copied and certified. You cannot certify photocopies of your own documents, and you cannot ask a relative to do it for you. Please write your Social Insurance Number or the deceased's (if applying on behalf of a person who is deceased) on all photocopies that you send us.

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Waiver of rights to the Child Rearing Provision

If you remained at home to care for a child under age 7 but your spouse received Family Allowances, your spouse can waive their rights in your favour. This means your spouse foregoes their rights to the Child Rearing Provision as it cannot be used for both you and your spouse for the same time periods and children. To waive their rights, your spouse has to complete and sign Section 5 of this application.

Please note if your spouse or common-law partner received Canada Child Tax Benefits but you were actually the primary caregiver of the child, you may be eligible for the Child Rearing Provision. To be considered, you will need to provide a letter from the Canada Revenue Agency indicating that you would have been eligible for the Canada Child Tax Benefit while you were the primary caregiver for the child. If this situation applies, please contact the Canada Revenue Agency for more information about obtaining this letter.

Protection of personal information

The information requested is required under the *Canada Pension Plan* (CPP). We may not be able to give you a benefit if you do not give us all the information we need. We will keep this information in the Personal Information Bank HRSDC PPU 140, 146, 175. Your personal information is governed by the *Privacy Act* and we may disclose it where we are authorized to do so under the *CPP*.

Under the *CPP* and the *Privacy Act*, you have the right to look at the personal information about you in your file. You can ask to see your file by contacting a Service Canada Centre. To find out how to get your personal information through the Access to Information Coordinator's office, see the Info Source, a directory that lists all the information banks and the information they contain. Copies of the Info Source are available in all Service Canada Centres.

For more information

To learn more about Canada Pension Plan, Old Age Security Program and Service Canada on-line services, please visit our Internet site at: servicecanada.gc.ca

You can also call us:

In Canada and the United States,

English: 1 800 277-9914

French: 1 800 277-9915

1 800 255-4786 (For TTY users who have speech or hearing impairments)

(Please have your Social Insurance Number ready when you call.)

Note: This document contains general information concerning the Child Rearing Provision and reflects the CPP legislation. If there are any differences between what is in this document and the CPP, the CPP legislation takes precedence.

Child Rearing Provision

Canada Pension Plan

If you are applying for the Child Rearing Provision on your behalf, please provide your Social Insurance Number and name in number 1 and 2 below. If you are applying on behalf of a person who is deceased, please provide the Social Insurance Number and name of the deceased in number 1 and 2 below.

1. Social Insurance Number _____	2. First name, initial and last name <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms _____
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3. Information about the children

List all children born after December 31, 1958.

Child's Full Name	Child's SIN	Child's Date of Birth Year/Month/Day	If the child was born outside Canada, tell us the date the child entered Canada Year/Month/Day
a) _____	_____	_____	_____
b) _____	_____	_____	_____
c) _____	_____	_____	_____
d) _____	_____	_____	_____

Should you need to list more children, use a separate sheet, answer the questions for each additional child, sign the sheet, indicate your (or the deceased's) Social Insurance Number and attach the sheet to this form.

Were you the primary caregiver for these children from birth until age 7? Yes No

If **no**, please list any periods of time where you were not the primary caregiver and provide a reason:

FROM: _____	TO: _____	FROM: _____	TO: _____
Year Month	Year Month	Year Month	Year Month

Reason: _____ Reason: _____

Did you or your spouse or common-law partner receive Family Allowances or Canada Child Tax Benefits for these children? Yes No

If **yes**, please indicate who received the benefits: You Your spouse or common-law partner

Service Canada delivers Human Resources and Social Development Canada (also known as Human Resources and Skills Development Canada) programs and services for the Government of Canada.

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Contributor's Social Insurance Number

3. Information about the children (continued)

List any periods of time while the children were under the age of seven and when you **did not** receive Family Allowances or Canada Child Tax Benefits and provide a reason. Do not list periods of time when you were eligible for the Canada Child Tax Benefit, but did not receive it because your family income was too high.

FROM: _____ TO: _____ FROM: _____ TO: _____
Year Month Year Month Year Month Year Month

Reason: _____ Reason: _____

Note: If you did not provide a Social Insurance Number for each child, or if any of the children were born abroad, please refer to the Information sheet under section "Documents required".

4. SIGNATURE

I declare that, to the best of my knowledge, the information on this form is true and complete. I realize that my personal information, or the personal information of the deceased, is governed by the *Privacy Act* and it can be disclosed where authorized under the *Canada Pension Plan*.

X _____ Date _____ () -
Year Month Day Telephone number

If you are completing this form on behalf of someone who is deceased, please provide the following.

Your Name _____ () -
Telephone number

Address _____

5. WAIVER OF RIGHTS TO THE CHILD REARING PROVISION

To be completed only by the person who received Family Allowances payments under the *Family Allowances Act* and wishes to waive all rights to the Child Rearing Provision in favour of the spouse who remained at home and was the primary caregiver for the child(ren).

I declare that, for the child(ren) indicated in Section 3, I have not and will not make any claims for the Child Rearing Provision for the period(s) accredited to my spouse.

Name _____

Social Insurance Number _____

SIGNATURE _____ Date _____ Telephone number during the day
X _____ () -
Year Month Day



Service
Canada

Service Canada Offices

Your form(s) should be mailed to the nearest Service Canada office. These offices are shown below. If you need any help while you are completing your form(s) and you are in **Canada or the United States**, you can phone our toll-free number **1 800 277-9914**. For people with speech or hearing impairments using a teletypewriter device TTY, call **1 800 255-4786**. Please have your social insurance number ready. **Note:** If you are applying from outside of Canada, mail your form(s) to the office in the province where you last resided.

NEWFOUNDLAND AND LABRADOR

Service Canada
PO Box 9430
Station A
St. John's NL A1A 2Y5

ONTARIO (Timmins)

Service Canada
PO Box 2013
Station Main
Timmins ON P4N 8C8

PRINCE EDWARD ISLAND

Service Canada
PO Box 8000
Station Central
Charlottetown PE C1A 8K1

ONTARIO (Chatham)

Service Canada
PO Box 2020
Station Main
Chatham ON N7M 6B2

NOVA SCOTIA

Service Canada
PO Box 1687
Station Central
Halifax NS B3J 3J4

MANITOBA AND SASKATCHEWAN

Service Canada
PO Box 818
Station Main
Winnipeg MB R3C 2N4

NEW BRUNSWICK

Service Canada
PO Box 250
Station A
Fredericton NB E3B 4Z6

ALBERTA / NORTHWEST TERRITORIES AND NUNAVUT

Service Canada
PO Box 2710
Station Main
Edmonton AB T5J 2G4

QUEBEC

Service Canada
PO Box 1816
Station Terminus
Quebec QC G1K 7L5

BRITISH COLUMBIA AND YUKON

Service Canada
PO Box 1177
Station CSC
Victoria BC V8W 2V2

ONTARIO (Scarborough)

Service Canada
PO Box 5100
Station D
Scarborough ON M1R 5C8