



Film, Video and Audio-Visual Distribution and Videocassette Wholesaling Survey, 2003

Confidential when completed.

Collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19.

Completion of this questionnaire is a legal requirement under this Act.

Please make one copy for your records.

Français au verso.



In all correspondence concerning this questionnaire, please quote this six-digit reference number.

Correct mailing address label, if necessary (PLEASE PRINT).
Do not report address of accountant.

M001	Legal name of company	
M002	Operating name of company	
M005	Street	
M006	City	
M007	Province	Postal code

Information for Respondents

SURVEY OBJECTIVE

The aim of this survey is to measure film, video and audio-visual distribution and videocassette wholesaling in Canada. In order to minimize the number of forms sent to you, this questionnaire incorporates the information requirements of two Divisions within Statistics Canada. The information from the survey can be used by businesses for market analysis, by trade associations to study performance and other characteristics of their industries, by government to develop national and regional economic policies, and by other users involved in research or policy making. Survey results will be published in Statistics Canada publications (Catalogue numbers 87-211 and 87-004).

CONFIDENTIALITY

Statistics Canada is prohibited by law from publishing any statistics which would divulge information obtained from this survey that relates to any identifiable business without the previous written consent of that business. **The data reported on this questionnaire will be treated in strict confidence, used for statistical purposes and published in aggregate form only.** The confidentiality provisions of the *Statistics Act* are not affected by either the *Access to Information Act* or any other legislation.

FEDERAL-PROVINCIAL AGREEMENTS

In order to reduce response burden and ensure uniform statistics, Statistics Canada has entered into an agreement under Section 11 of the *Statistics Act* to share data with the Institut de la statistique du Québec and the Manitoba Bureau of Statistics. For establishments/businesses operating in Québec and Manitoba, the agreement authorizes Statistics Canada to forward a record of data

collected to the respective provincial statistical agencies. In these two provinces, the laws regarding statistics include the same provisions for confidentiality and penalties for disclosure of information as the *Federal Statistics Act*.

INSTRUCTIONS

If this questionnaire must be mailed elsewhere for completion, please update the mailing label, complete the Certification in Question 13 and return the questionnaire immediately using the enclosed postage-paid envelope. When exact information is not readily available from your records, please provide your best estimates. **Definitions of key terms can be found on page 6 of this questionnaire.**

This report should not include the revenue of your subsidiaries or foreign branches, but should include your portion of the revenue and expenses of unincorporated joint ventures in which you are involved. **Please report all amounts in Canadian dollars.**

If you have any questions or require assistance in the completion of this questionnaire, please contact us by phone, toll free, at 1-877-540-3973 or by mail at Statistics Canada, Operations and Integration Division, JT2-C9, 120 Parkdale Avenue, Ottawa, Ontario, K1A 0T6.

RETURN PROCEDURE

Please return the questionnaire within 21 days of receipt. If you receive more than one questionnaire for the same establishment, please complete the one which is correctly labelled and return it, using the enclosed postage-paid envelope, along with any duplicates, writing "DUPLICATE" on the relevant form(s).

A. Reporting Period

This questionnaire covers the **calendar year ending December 31, 2003**. Please report the number of months for which you are reporting, and the end of the year. If you cannot provide calendar year data, report for your business year ending between April 1, 2003 and March 31, 2004.

1. a) This report covers:

Number	Year	Month	Day
<input type="text" value="010"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Months, ending	<input type="text" value="011"/>	<input type="text"/>	<input type="text"/>

b) If you did not operate this business for a full year, please complete the report for the portion of the year you were in business and check (✓) the reason for your part-year report.

012 1 Change of ownership ▶ Please give the name and address of the other owner
Name and mailing address

2 New business in 2003

3 Ceased operations due to bankruptcy, fire, demolition, etc. (Please specify date)

B. Eligibility to Report

This survey covers all businesses **engaged, during the reporting period, in film, video or audio-visual distribution** including all businesses engaged in the **wholesale distribution of videocassettes and DVD (digital videodiscs)** to other wholesalers or to retail outlets. It excludes secondary distributors such as retail video stores, booking agencies and film libraries. To assist us in properly classifying your firm, please answer the following questions.

2. During the reporting period, did this establishment:

a) receive sales, rental or licensing revenue from the **distribution** of films, videos or audio-visual material to any of the theatrical, television, home video or non-theatrical markets?

021 1 Yes 3 No

b) receive sales or rental revenue from the **wholesale distribution** of consumer grade pre-recorded videocassettes and DVD either to other wholesalers or to retail rental and sales outlets?

022 1 Yes 3 No

If you answered "No" to both (a) and (b), please describe briefly the nature of your business activity:

S022 _____

then sign the Certification in Question 13 and return the questionnaire immediately using the postage-paid envelope.

If you answered "Yes" to either (a) or (b), please complete this questionnaire and return it within 21 days of receipt using the postage-paid envelope.

C. Business Profile

3. Please indicate the **legal status** of your firm. (check (✓) one box only).

030 1 Unincorporated organization - Sole proprietorship 4 Government board, agency, crown corporation or department
 2 Unincorporated organization - Partnership 5 Other (please specify) S030
 3 Incorporated organization

4. Please indicate the **country** in which the ultimate **controlling interest** of your establishment is held. (Check (✓) one box only.) (See definitions on page 6)

035 1 Canada 5 Other (e.g. countries not listed or 50/50 control between two countries) (please specify) S035
 2 United States

5. Please indicate the annual average number of employees of your firm or if employment is stable, report the usual number of employees. (For average annual employment, add the number of employees for each month and divide by 12.) (see definitions on page 6)

Full-time employees 202 Part-time employees 203 Working proprietors (unincorporated firms only) 200

D. Financial and Sales Information -

Please read the following questions carefully (Declare all figures in Canadian dollars)

NOTE: Companies involved **only in the wholesaling of videocassettes and DVD** to other wholesalers or to retail outlets should proceed directly to question 6 (d). Other companies should **report only distribution revenue in question 6 (a)**. Revenue from videocassette and DVD wholesaling activities should be reported separately in question 6 (d).

6. a) Report your **revenue** received from the distribution of film, video, or other audio-visual productions to their **primary intended markets** (windows) in Canada and abroad. Include fixed rentals and productions released on percentage or commission basis.

Primary Market	Canadian Productions (see instructions on page 6)	Non-Canadian Productions	Total
	Revenue Canadian \$ (omit cents)	Revenue Canadian \$ (omit cents)	Total Revenue Canadian \$ (omit cents)
Domestic	500	510	520
Theatrical (theatres)			
Pay and specialty television	501	511	521
Conventional television	502	512	522
Home video (exclude videocassette and DVD wholesaling)	503	513	523
Non-theatrical (please specify) _____	504	514	524
Exports (foreign clients)	565	557	558
Total	605	615	625

b) Of your revenue from the distribution of Canadian productions to foreign clients (exports, box 565), please provide the percentage breakdown according to their **primary intended market** (window).

Theatrical	570	%
Television (includes conventional, pay and specialty television)	576	%
Other (please specify) <input type="checkbox"/> S577 _____	577	%
Total	100 %	

c) Of the **total revenue from non-Canadian productions (box 615)**, please indicate the percentage earned for US productions (US suppliers or licensors)

632	%
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d) Please report your revenue from the **wholesaling of pre-recorded videocassettes and DVD (digital videodiscs)** in Canada and abroad.

Market	Canadian Productions	Non-Canadian Productions	Total
Pre-recorded videocassettes and DVD	Revenue Canadian \$ (omit cents)	Revenue Canadian \$ (omit cents)	Total Revenue Canadian \$ (omit cents)
Domestic	545	547	548
Exports (foreign clients)	566	567	568
Total	635	636	637

e) Of the total revenue from the wholesaling of videos reported in box 637, please provide the percentage breakdown by format.

Pre-recorded videocassettes	593	%
DVD	594	%
Total	100%	

Please complete the following income statement for the reporting period. Report negative amounts in brackets.

7. Revenue

a) Distribution of titles (should equal box 625, question 6 a))	631	
b) Wholesale of pre-recorded videocassettes and DVD to retail outlets or to other wholesalers (including distributors selling videocassettes and DVD to wholesalers i.e., middlemen or sales agents) (should equal box 637, question 6 d)	634	
c) Other operating revenue (<i>please specify</i>) (include revenue from retail sales)	638	
S638 _____		Canadian \$ (omit cents)
d) Total operating revenue (sum of boxes 631, 634 and 638)		640
e) Non-operating revenue (include subsidies, grants, interest, returns from investments, etc.) (<i>please specify</i>)		643
S643 _____		
f) Total revenue (sum of boxes 640 and 643)		645

8. Distribution and Operating Expenses

a) Salaries and wages, excluding employee benefits (see definitions on page 6)	647
b) Employee benefits (see definitions on page 6)	648
c) Fees paid to contract workers	649
d) Licensing costs (Include the cost of acquiring distribution rights, royalties, sub-agent or sub-distributors' commissions, guaranties or other fees. Exclude producer's share or advances paid, and report this amount in question 9.)	650
- Canadian productions (see definitions for boxes 500 - 605 on page 6)	651
- Non-Canadian productions	
e) Duplication, dubbing, sub-titling and print costs	653
f) Advertising and promotion	654
g) Videocassette and DVD wholesaling - cost of goods sold (see definitions on page 6)	652
h) Depreciation and amortization (see definitions on page 6)	673
i) Interest expenses (bank loans, real estate mortgages, accounts payable) (see definitions on page 6)	672
j) All other distribution and operating expenses (<i>please specify</i>) (see definitions on page 6)	679
S679 _____	
k) Total distribution and operating expenses (sum of boxes 647 to 679)	680

9. Please report the producer's share or advances paid

692

International Transactions

Royalties and licence fees are receipts or payments in the form of distribution or sub-distribution rights fees, royalties and licence fees (including advances and guarantees) for the use of creative works and images to which film and video ownership rights apply.

Cultural services are services unique to film and video distribution activities. These services are integral to and/or directly supportive of the distribution of film and video. They may include audio-visual, post-production and laboratory services such as film processing and printing, video duplication, subtitling, dubbing, and services associated with the production of programs for broadcast or for film or video distribution.

Advertising covers the design, creation and marketing of advertisements by advertising agencies; placing advertisements in newspapers, journals, radio, TV and other media, including the purchase and sale of advertising space; participation in trade fairs and other promotional outlays, including posters, promotional artworks for video packages, telemarketing or delivery of marketing materials.

Other includes equipment rentals, computer, management, accounting, and insurance services, and other film distribution services not elsewhere specified.

Please report **all external service transactions** (net of taxes) including those financed by government in Canada (for example by Telefilm Canada) or by other sources in Canada. **Do not include merchandise imports and exports, freight and shipping transactions, travel, interest or profit/loss.**

10. Receipts from non-residents (Canadian \$)

Please report the following film, video and audio-visual distribution revenues received from foreign sources:

Foreign source	Royalties and licence fees	Outright sale of rights	Cultural services	Advertising	Other	Total
	Revenue Canadian \$ (omit cents)					
United States	700	710	720	730	740	750
United Kingdom	701	711	721	731	741	751
France	702	712	722	732	742	752
All other countries (please specify)	708	718	728	738	748	758

Total	709	719	729	739	749	759

11. Payments to non-residents (Canadian \$)

Please report the following film, video and audio-visual distribution and operating expenses paid directly to foreign sources:

Foreign source	Royalties and licence fees	Outright purchase of rights	Cultural services	Advertising	Other	Total
	Payments Canadian \$ (omit cents)					
United States	760	770	780	790	810	820
United Kingdom	761	771	781	791	811	821
France	762	772	782	792	812	822
All other countries (please specify)	768	778	788	798	818	828

Total	769	779	789	799	819	829

12. a) Please report the number of locations operating in Canada during the reporting period.

040

Does this report cover the operations of locations in more than one province?

045 Yes ▶ If yes, in how many different provinces does your firm have locations? 046

3 No ▶ If no, please proceed to Question 12 b)

b) What was the first year that this company began operation (year of birth)?

F003

E. Certification

13. a) I certify that the information in this report is correct and complete to the best of my knowledge.

Signature		Date	
		M025 <input type="text"/>	
Name of person completing this report (please print)		E-mail	
M003 <input type="text"/>		M013 <input type="text"/>	
Title			
M004 <input type="text"/>			
Business address (if different from label)		Province	
M015 Street		M017 <input type="text"/>	
M016 City			
M018 Postal code	M010 Telephone no. Area code	M011 Ext.	M012 Fax No.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
If your business has a site on the Internet, please provide the address (URL)			
M014 <input type="text"/>			

13. b) **Business Number (BN)**

Please report your Business Number (GST/HST account number). You may obtain this number from your latest Assessment Notice or from your Canada Customs and Revenue Agency Taxation Remittance Form. The Business Number allows Statistics Canada to access your tax records as permitted under the *Statistics Act*. The tax records will be used to improve the quality of our survey results and to make minor adjustments to the survey data. Just like your survey responses, the tax data are safeguarded by the confidentiality provisions of the *Statistics Act*.

Business Number

F008

c) How long did you take collecting the data and completing this form?

Hours

801

d) **Comments.** If more space is needed, please use a separate sheet.

S900

S910

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S950

THANK YOU FOR YOUR COOPERATION

DEFINITIONS

When exact information is not readily available from your records, please provide your best estimates. The following guide items are provided for questions requiring further clarification.

Film, Video and Audio-Visual Distributors are businesses or persons acting as the middleman in the film and video industry between producers and exhibitors. These businesses or persons obtain rights (geographic or territorial rights) to films, manufacture videocassettes through duplication and packaging, promote and market films, arrange for their exhibition and collect and disburse revenues to any profit participants.

Videocassette Wholesalers are engaged in the wholesale distribution of videocassettes to retail outlets that in turn rent or sell to the general public. Videocassette wholesalers normally purchase packaged cassettes from distributors and re-sell to video retailers. Wholesalers do not buy rights to films.

QUESTION AND BOX

4. box 035

Controlling interest is the ability of an individual, a group of individuals or a company to determine the operating and financial policies of the reporting organization including the ability to select the majority of the reporting organization's directors.

Ultimate control is determined by tracing ownership links to the final parent company. In a situation where the first parent company is in fact controlled by another company which may reside in a different country, control is assigned to the country of the last or final parent.

5. boxes 202, 203 and 200

A paid employee is any person drawing pay for services rendered, or for paid absence, and for whom you, as the employer, are required to complete a Canada Customs and Revenue Agency T-4 Supplementary Form.

Full or part-time employees INCLUDE executives of incorporated companies but EXCLUDE working proprietors of unincorporated firms, who should be reported in box 200.

6. boxes 500 to 605, 570 to 577, 545, 566 and 635

Classify as "**Canadian**" those productions meeting **any one** of the following criteria:

- 1) a production certified for 30% capital cost allowance since 1988. Prior to 1988 the allowance was 100%;
- 2) a production certified under the Film or Video Production Tax Credit (1995);
- 3) a production produced with the financial assistance of Telefilm Canada;
- 4) a production made in Canada by Canadians prior to the Capital Cost Allowance Program;
- 5) a production by the National Film Board (NFB);
- 6) an official co-production recognized under a treaty between Canada and another country;
- 7) a production certified by the Canadian Radio-television and Telecommunications Commission (CRTC);
- 8) a production produced with the financial assistance of the Canada Council for the Arts; the CBC/Radio-Canada; The Nova Scotia Film Development Corporation; La société générale des industries culturelles du Québec (SOGIC); Manitoba Film and Sound; Saskatchewan Film Development Corporation (Saskfilm); Alberta Motion Picture Development Corporation; British Columbia Film; Ontario Media Development Corporation (formerly Ontario Film Development Corporation); or New Brunswick Film.

8. (a), box 647

Salaries and wages include commissions, bonuses and vacation pay and salaries of working executives of incorporated companies. **Excluded** are employee benefits, withdrawals by working proprietors of unincorporated firms and fees to contract workers.

8. (b), box 648

Employee benefits include employers' contributions to pension, medical and unemployment insurance plans and workers' compensation plans.

8. (g), box 652

Videocassette and DVD wholesaling – Cost of goods sold is obtained by adding together opening inventory plus purchases and subtracting closing inventory. Include in purchases the net purchases of videocassettes and DVD (gross value less returns, adjustments and discounts) at delivered price, including goods transferred to this establishment from other establishments within the firm. Include freight, insurance, buying-agent commissions, import duties and other related costs. Also include the cost of videocassette and DVD components and semi-finished goods purchased for in-house manufacture, duplication, and sale in the videocassette and DVD wholesale market. **Please report the cost of goods sold for your videocassette and DVD wholesaling activities only.**

8. (h), box 673

Depreciation includes charges in the current year and amortization of building, equipment and leasehold improvements.

8. (i), box 672

Interest and bank charges include costs incurred on bank loans, accounts payable, loans and notes payable and the interest cost of real estate mortgages.

8. (j), box 679

All other distribution and operating expenses include occupancy costs (heat, light, rent, insurance, property taxes, etc.); administrative costs (legal and accounting costs, management or consulting fees, office supplies, association dues, travel and entertainment); other miscellaneous distribution and operating expenses, e.g. rental or leasing of machinery and equipment, shipping, non-videocassette cost of goods sold, etc.