



Unified Enterprise Survey – Annual

2003 Annual Wholesale Trade Survey

Collected under the authority of the *Statistics Act, Revised Statutes of Canada, 1985, Chapter S19.*

Completion of this questionnaire is a legal requirement under this Act.

This document is confidential when completed.

Si vous préférez recevoir ce questionnaire en français, veuillez nous téléphoner au numéro sans frais suivant : **1 888 881-3666.**

Please correct pre-printed information, if necessary, using the corresponding boxes below:



0001	Legal name	0004	Address		
0002	Business name	0005	City	0006	Province or State
0003	C/O	0053	Country	0007	Postal code/Zip code
0008	First name of contact	0028	Last name of contact		
0052	Please report for:	0010	Language preference 1 <input type="radio"/> English 2 <input type="radio"/> French		

A - Introduction

Survey Purpose

The purpose of this survey is to collect the financial and operating/production data needed to develop national and regional economic policies and programs. For further details, please consult the enclosed booklet entitled *Statistics Canada Business Surveys*.

Confidentiality

Statistics Canada is prohibited by law from publishing any statistics which would divulge information obtained from this survey that relates to any identifiable business. **The data reported on this questionnaire will be treated in strict confidence.** For further details, please consult the enclosed booklet entitled *Statistics Canada Business Surveys*.

Coverage

Please report for your Canadian wholesale operations (see insert for list of operations to be included).

Return of Questionnaire

Please mail the completed questionnaire(s) in the enclosed envelope or fax it to Statistics Canada at **1 888 883-7999** within 30 days of receipt.
Lost the return envelope or need help?
Call us at **1 888 881-3666.**

Data-sharing Agreements

Statistics Canada has entered into agreements with provincial and territorial statistical agencies for the sharing of data. The data are kept confidential and used for statistical purposes only. **Your responses are not shared with Canada Customs and Revenue Agency.** For further details, please consult the enclosed booklet entitled *Statistics Canada Business Surveys*.

Fax or Other Electronic Transmission Disclosure

Statistics Canada advises you that there could be a risk of disclosure during the facsimile or other electronic transmission. However, upon receipt of your information, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

Person primarily responsible for completing this questionnaire, if different from above:

0026
1 Mr. 2 Mrs. 3 Miss 4 Ms.

0013

0054

First name

Last name

Title:
0014

E-mail address:
0018

Web site address:
0020

Telephone number:
0017 ()

Extension:
0027

Fax number:
0016 ()

Reporting Instructions

1. Please report all dollar amounts in CANADIAN DOLLARS (\$ CDN).
2. Dollar amounts and percentages should be rounded to whole numbers.
3. A reporting guide is included with the questionnaire for your reference.
4. Please print in ink.
5. **When precise figures are not available, please provide your best estimates.**

Main Business Activity

1. Is this business unit primarily a wholesaler (merchant, agent, broker, drop shipper, rack-jobber)?

0824 1 **Yes** → If yes, please go to question 2.

3 **No** → If no, please provide a brief description of your main activity and call 1 888 881-3666 for further instructions.
0041

2. List the main lines of merchandise and services sold and the estimated percentages of total operating revenue:

a) 0833	0834	%
b) 0835	0836	%
c) 0837	0838	%

Reporting Period Information

Please report for your **fiscal year** (normal business year) ending between **April 1, 2003** and **March 31, 2004**. Please indicate below the period covered by this questionnaire.

1. **From** ⁰⁰¹¹

--	--	--	--	--	--	--	--	--	--

To ⁰⁰¹²

--	--	--	--	--	--	--	--	--	--

2. If you did not operate this business unit for a full year, please check the reason(s) below:

0031 1 Seasonal Operation 2 New Business 3 Change of Fiscal Year 4 Change of Ownership 5 Ceased Operations 6 Temporarily Inactive

3. Please indicate below, any change that may have occurred in the organization of this business unit during this fiscal year:

0047 1 Acquired New Units 2 Disposed of Sold Units

B - Revenue

Please exclude: GST/HST, PST and TVQ.

	\$ CDN
1. Sales of all goods purchased for resale, net of returns and discounts Include parts used in generating repair and maintenance revenue (report the labour portion of repair and maintenance at question 4 below).	2020
2. Commission revenue and fees earned from buying and selling merchandise on account of others Value of goods upon which commissions and fees were earned by you acting as an agent or broker	2060 2061
3. Sales of goods manufactured as a secondary activity by this wholesaling business unit	2299
4. Labour revenue from repair and maintenance (report parts at question 1 above)	2041
5. Revenue from rental and leasing of office space, other real estate, goods and equipment	2046
6. All other operating revenue Exclude interest and dividend income; report these amounts at question 8 below.	2077
7. Total operating revenue (add amounts reported at questions 1 to 6 above)	2080
8. Non-operating revenue (e.g., interest and dividend income)	2097
9. Total revenue (add amounts reported at questions 7 and 8 above)	2098

C - Cost of Goods Sold

	\$ CDN
1. Opening inventory	5560
2. Purchases	4019
3. Direct labour costs (please refer to the Guide)	3006
4. Other direct costs (please refer to the Guide)	4301
5. Closing inventory	5565
6. Cost of goods sold (sum of questions 1 to 4 minus 5 above)	5720

D - Expenses

	\$ CDN	\$ CDN
1. Salaries and wages of employees	3010	
2. Employer portion of employee benefits	3040	
3. Total labour remuneration (add amounts reported at questions 1 and 2 above)		3041
4. Rental and leasing expenses Include office space or other real estate, motor vehicles, computers and peripherals, other machinery and equipment, and other goods		4115
5. Advertising and promotion		4365
6. Depreciation and amortization expenses (e.g., buildings, vehicles, machinery and equipment)		4520
7. All other operating expenses (please refer to the Guide) Exclude interest expenses; report these amounts at question 9 below.		4569
8. Total operating expenses (add amounts reported at questions 3 to 7 above)		4598
9. Other expenses		4630
10. Total expenses (add amounts reported at questions 8 and 9 above)		4698
11. Have expenses or fees charged by your Head Office been included? 4558 1 <input type="radio"/> Yes 3 <input checked="" type="radio"/> No 5 <input type="radio"/> Not applicable		

E - Distribution of Operating Revenue by Location and Type of Customer

Please indicate the percentage of Total operating revenue (reported in Section B - Revenue, at question 7), by location and type of customer to whom the goods or services were delivered.

1. Location of customers:	in Canada	8101 %	+	outside Canada	8102 %	=	100%	%
2. Type of customer in Canada:								8100
a) Individuals and households								8114
b) Public institutions (e.g., hospitals, schools) and governments (e.g., federal, territorial, provincial, municipal)								8116
c) Retail businesses								8117
d) Wholesale businesses								8163
e) Manufacturers								8115
f) All other business customers								8115
Total								100%

F - Events That May Have Affected Your Business Unit

1. Compared to **last fiscal year**, were there any events that may have **significantly affected the reported values** for this business unit? Please specify:

9965 _____

9968 _____

9969 _____

G - Provincial/Territorial Distribution

1. Do you have wholesale business units located in more than one province/territory?

9966 ³ **No** → If no, please go to **Section H**.

¹ **Yes** → If yes, please report the following items by province/territory where your business units are located.

2. Please report in either: 9967 ¹ \$ or ² %

Province/Territory	Total Operating Revenue (Section B, question 7)	Cost of Goods Sold (Section C, question 6)	Total Labour Remuneration (Section D, question 3)	Depreciation and Amortization (Section D, question 6)	Total Operating Expenses (Section D, question 8)
Newfoundland and Labrador	4824	4825	4826	4827	4828
Prince Edward Island	4829	4830	4831	4832	4833
Nova Scotia	4834	4835	4836	4837	4838
New Brunswick	4839	4840	4841	4842	4843
Quebec	4844	4845	4846	4847	4848
Ontario	4849	4850	4851	4852	4853
Manitoba	4854	4855	4856	4857	4858
Saskatchewan	4859	4860	4861	4862	4863
Alberta	4864	4865	4866	4867	4868
British Columbia	4869	4870	4871	4872	4873
Yukon	4874	4875	4876	4877	4878
Northwest Territories	4879	4880	4881	4882	4883
Nunavut	4884	4885	4886	4887	4888
Canada Totals	4889	4890	4891	4892	4893

H - Comments

1. How long did you spend collecting the data and completing this questionnaire?

9910 _____ 9909 _____
 _____ hour(s) _____ minutes

2. We invite your comments below. Please be assured that we review all comments with the intent of improving the survey.

9920 _____

9913 _____

9914 _____

9915 _____

Signature: _____

I certify that the information contained herein is complete and correct to the best of my knowledge. 0015

YYYY

MM

DD

Thank you for completing this questionnaire. Please retain a copy for your records.