



Service Industries Division

Annual Survey of Architectural Services, 2003

▼ Reference number ▼

This information is collected under the authority of the *Statistics Act, Revised Statutes of Canada, 1985, Chapter S19.*

Completion of this questionnaire is a legal requirement under this Act.

This document is confidential when completed.

Si vous préférez recevoir ce questionnaire en français, veuillez nous téléphoner au **1-800-916-9316**.

Information Only

If necessary, please correct pre-printed information below.

0001	Legal name	0004	Address (number and street)	
0002	Business name	0005	City	
0003	C/O	0006	Province or State	
0008	First name of contact	0053	Country	0007 Postal code / Zip code
0028	Last name of contact	0010	Language preference <input type="radio"/> English <input type="radio"/> French	

A. General Information

Coverage

Please complete the questionnaire for the business unit(s) in the pre-printed area above. For this purpose, a "business unit" is defined as the lowest level of the firm for which separate records are kept for such details as revenue, expenses and employment.

Survey Purpose

The survey purpose is the collection and publication of data necessary for the statistical analysis of the architectural services industry. The information from the survey can be used by businesses and trade associations for market analysis and assessment of industry performance, operating characteristics and trends, by government to develop national and regional economic policies, by other users involved in research or policy making and by Statistics Canada for maintaining important data input to the preparation of the Canadian System of National Accounts.

Data-Sharing Agreements

In order to reduce response burden and to provide consistent statistics, Statistics Canada has entered into data sharing agreement with the statistical agencies of Quebec, Manitoba and British Columbia in accordance with Section 11 of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S19. For business locations operated in Quebec, Manitoba and British Columbia, the agreements authorize Statistics Canada to forward a record of the data collected in this survey to the statistical agencies of these provinces. The Statistics Acts of these provinces include the same provisions for confidentiality and penalties for disclosure of information as the federal *Statistics Act*.

Confidentiality

The *Statistics Act* protects the confidentiality of information collected by Statistics Canada.

Fax or Other Electronic Transmission Disclosure

Statistics Canada advises you that there could be a risk of disclosure during the facsimile or other electronic transmission. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

Reporting Instructions

- Report for all operation(s) and/or location(s) pre-printed in the above address area. If it is not possible to report for the above business unit(s), please explain the reason(s) in the comments section at the end of the questionnaire.
- When precise figures are not available, please provide your best estimates.

Return of Questionnaire

Please mail the completed questionnaire(s) in the enclosed envelope or fax it to Statistics Canada at 1 888 605-2493 within 30 days of receipt.

Lost the return envelope or need help? Call us at 1 800 916-9316 or mail to:

Statistics Canada, Operations and Integration Division, 120 Parkdale Avenue, Ottawa, Ontario K1A 0T6

B. Main Business Activity

1 Is "Architectural Services", as defined below, the **main source of operating revenue** for your firm or any of your business units?

541310 **Architectural Services** This industry comprises establishments primarily engaged in planning and designing the construction of residential, institutional, leisure, commercial and industrial buildings and other structures by applying knowledge of design, construction procedures, zoning regulations, building codes and building materials. **Exclusions:** Establishments primarily engaged in both the design and construction, managing construction projects, and planning and designing landscapes.

0062 1 Yes

3 No → If you answered "No", please describe the nature of your firm's business activity and call 1-888-881-3666 for further instructions.

0041 _____

C. Reporting Period

Please report for **your fiscal year** (normal business year) ending between April 1, 2003 and March 31, 2004. Please indicate below the period covered by this questionnaire.

0011 Year Month Day 0012 Year Month Day
 1 From To

2 If you did not operate this business unit for a full year, please check the reason(s) below:

0031 1 Seasonal Operation 2 New Business 3 Change of Fiscal Year 4 Change of Ownership 5 Ceased Operations 6 Temporarily Inactive

3 Please indicate below, any change that may have occurred in the organization of this business unit during this fiscal year:

0047 1 Acquired new business units 2 Disposed of/sold business units

D. Revenue

Report only for your Canadian business units primarily engaged in architectural services. Exclude the operations of your foreign subsidiaries. Estimates are acceptable where data are not readily available.

1 **Operating revenue** Canadian Dollars
 Exclude GST and all other taxes collected by you for remittance to a government agency. 2080

2 **Investment income and other income**
 Include dividends and interest, gains on sale of assets, gains on asset valuation, gains on foreign currency translation, net income of subsidiaries and affiliates, extraordinary and unusual items. 2097

3 **Total revenue** (sum of lines 1 and 2 above) 2098

4 **Percentage of operating revenue (D.1) sub-contracted by you to other architectural firms** Percentage
 Include individually owned businesses and independent sub-consultants. Mark if None 2239 %

5 **Percentage of operating revenue (D.1) sub-contracted by you to non-architectural firms and businesses**
 Include individually owned businesses and independent sub-consultants. 2240 %

E. Revenue by Type of Service

Estimate the percentage of operating revenue (reported in D.1) by type of project or service. Please refer to Section N for definitions.

1 Architectural services

	Percentage
a) Residential building projects	
1 Single-family	8131 <input type="text"/>
2 Multi-family	8132 <input type="text"/>
b) Non-residential building projects	
1 Office buildings	8133 <input type="text"/>
2 Retail and restaurant	8134 <input type="text"/>
3 Hotels and convention centres	8135 <input type="text"/>
4 Health care (e.g. hospitals, nursing homes)	8136 <input type="text"/>
5 Entertainment, recreational, and cultural	8137 <input type="text"/>
6 Educational (schools, colleges, universities)	8138 <input type="text"/>
7 Industrial building	8139 <input type="text"/>
8 Transportation and distribution facilities	8204 <input type="text"/>
9 Other non-residential (e.g. churches, prisons)	8205 <input type="text"/>
c) Historical restoration building projects	8206 <input type="text"/>
d) Advisory services (advice, studies, expert reports)	8207 <input type="text"/>

2 Related services

a) Landscape architectural services	8208 <input type="text"/>
b) Interior design	8209 <input type="text"/>
c) Drafting services	8210 <input type="text"/>
d) Building inspection services	8211 <input type="text"/>
e) Engineering services	8214 <input type="text"/>
f) Construction services (includes design/build contracts)	8216 <input type="text"/>

3 Other services

Please specify

2142 <input type="text"/>	2185 <input type="text"/>
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4 Sales of goods and merchandise

Please specify

2146 <input type="text"/>	2192 <input type="text"/>
---------------------------	---------------------------

5 Other operating revenues

Includes subsidies, grants, royalties, franchise fees.

Please specify

2150 <input type="text"/>	2164 <input type="text"/>
---------------------------	---------------------------

Total **100%**

F. Revenue by Type of Client

Estimate the percentage of operating revenue (reported in D.1) by type of clients to whom services were directly delivered.

1 Clients in Canada

	Percentage
a) Governments and public institutions	8114 <input type="text"/>
b) Businesses (excluding architectural firms) Include crown corporations. Include domestic subsidiaries of foreign firms.	8110 <input type="text"/>
c) Architectural firms Include domestic subsidiaries of foreign firms.	8128 <input type="text"/>
d) Individuals and households Individually owned businesses should be included in (b) or (c) above as appropriate.	8100 <input type="text"/>

2 Clients outside Canada

Services performed by your Canadian business units for clients located outside Canada. Include services to your foreign subsidiaries and affiliates.

8140

Total **100%**

G. Revenue by Client Location

Estimate the percentage of operating revenue (reported in D.1) by client location.

1 Clients in Canada

	Percentage
a) Newfoundland and Labrador	8400 <input type="text"/>
b) Prince Edward Island	8415 <input type="text"/>
c) Nova Scotia	8405 <input type="text"/>
d) New Brunswick	8410 <input type="text"/>
e) Quebec	8420 <input type="text"/>
f) Ontario	8425 <input type="text"/>
g) Manitoba	8430 <input type="text"/>
h) Saskatchewan	8435 <input type="text"/>
i) Alberta	8440 <input type="text"/>
j) British Columbia	8445 <input type="text"/>
k) Yukon	8455 <input type="text"/>
l) Northwest Territories	8451 <input type="text"/>
m) Nunavut	8452 <input type="text"/>

2 Clients outside Canada

a) United States	8465 <input type="text"/>
b) Mexico	8470 <input type="text"/>
c) Central and South America	8462 <input type="text"/>
d) European Union	8477 <input type="text"/>
e) Other Europe	8463 <input type="text"/>
f) Africa	8464 <input type="text"/>
g) Middle East	8466 <input type="text"/>
h) Asia	8471 <input type="text"/>
i) Australia, New Zealand	8467 <input type="text"/>
j) Other Please specify	8474 <input type="text"/>
	8476 <input type="text"/>

Total **100%**

H. Expenses	I. Personnel
<p>1 Personnel costs Salaries, wages, and benefits of employees for whom you issued a T4 form. Include vacation pay, bonuses, commissions, employer share of contributions to pension and insurance plans.</p> <p style="text-align: right;">Canadian Dollars</p> <p style="text-align: right;">3041</p>	<p>1 Paid employees Employees on your year-end payroll for whom you issued a T4 form. Exclude proprietors and partners.</p> <p style="text-align: right;">Number 6346</p>
<p>2 Depreciation and amortization</p> <p style="text-align: right;">4520</p>	<p>2 Working proprietors and partners, salaried</p> <p style="text-align: right;">6345</p>
<p>3 Interest paid on loans</p> <p style="text-align: right;">4630</p>	<p>3 Working proprietors and partners, non-salaried</p> <p style="text-align: right;">6321</p>
<p>4 Write-offs, valuation adjustments, and capital losses</p> <p style="text-align: right;">4349</p>	<p>4 Total (Sum lines 1 to 3)</p> <p style="text-align: right;">6309</p>
<p>5 All other expenses Exclude corporate income tax. Include GST and PST, except the portion that is refundable.</p> <p style="text-align: right;">4569</p>	<p>5 Indicate the following breakdown of this total:</p> <p>a) Architects (Registered & interns)</p> <p style="text-align: right;">6342</p> <p>b) Other professionals (engineers, accountants, etc.)</p> <p style="text-align: right;">6332</p> <p>c) Technicians and technologists</p> <p style="text-align: right;">6333</p> <p>d) All other staff</p> <p style="text-align: right;">6330</p>
<p>6 Total expenses (sum lines 1 to 5)</p> <p style="text-align: right;">4699</p>	<p>6 Percentage of paid employees (line 1) that were full-time Regular employees who usually work 30 or more hours per week.</p> <p style="text-align: right;">Percentage 6310 %</p>
<p>7 What percentage of total expenses (line 6) was spent on commercial services purchased from outside Canada? Please refer to Section N for definitions.</p> <p style="text-align: right;">Mark if None <input checked="" type="checkbox"/> Percentage 4697 %</p>	<p>7 Percentage of paid employees (line 1) that were permanent Regular employees with no set termination date.</p> <p style="text-align: right;">Percentage 6343 %</p>

J. Provincial/Territorial Distribution

1 Please report the number of permanent **business units** operated in Canada during the reporting period. "Business unit" is defined as the lowest level of the firm for which separate records are kept for such details as revenues, expenses and employment.

Number
5001

2 Do you have permanent business units in more than one province or territory?
 9966 3 **No** – Skip to the next section.
 1 **Yes** – Report the following data for the provinces or territories in which you have units.

	Business Units - Number	Total Revenue - Dollars	Personnel Costs - Dollars	Employees - Number	Total Expenses - Dollars
Nfld. Lab.	5002	4824	4826	6225	4925
P.E.I.	5003	4829	4831	6230	4930
N.S.	5004	4834	4836	6235	4935
N.B.	5005	4839	4841	6240	4940
Que.	5006	4844	4846	6245	4945
Ont.	5007	4849	4851	6250	4950
Man.	5008	4854	4856	6255	4955
Sask.	5009	4859	4861	6260	4960
Alta.	5010	4864	4866	6265	4965
B.C.	5011	4869	4871	6270	4970
Yukon	5014	4874	4876	6275	4975
N.W.T.	5013	4879	4881	6280	4980
Nunavut	5012	4884	4886	6285	4985
Total	5015	4889	4891	6290	4990

↓
Should equal
J.1

↓
Should equal
D.3

↓
Should equal
H.1

↓
Should equal
I.1 + I.2

↓
Should equal
H.6

K. Inter-Provincial/Territorial Market Barriers

We seek your opinion, regardless of whether or not you have any activity outside the provinces/territories where you have permanent business units.

1 To what degree would the following factors impede your firm's conduct of business in Canada outside the provinces/territories where you have permanent offices?

		Degree of Concern			
		1 None	2 Low	3 Moderate	4 High
a) Regulations					
8241	Rules and regulations imposed by governments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8242	Rules and regulations imposed by professional governing bodies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Business alliances					
8243	Lack of alliances and affiliations with architectural firms in other provinces/territories	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8244	Lack of alliances and affiliations with engineering and construction firms in other provinces/territories	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Marketing issues					
8245	Insufficient marketing and business capabilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8246	Bidding practices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Technology and personnel					
8247	Not equipped with advanced software and telecommunication technology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8248	Inability to attract qualified personnel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Other factors					
8249	Please specify any major impeding factor(s) not listed above:				

L. Comments

Please use this space for any explanations that may be essential in understanding your reported data. If more space is required, please attach a separate sheet.

9920 _____

9913-6 _____

M. Certification

Signature of authorized person		Title 0014		0015 Date		
				Year	Month	Day
Name of person to contact for further information (please print)		0013 _____				
0026		First name				
1 <input type="radio"/> Mr. 2 <input type="radio"/> Mrs. 3 <input type="radio"/> Miss 4 <input type="radio"/> Ms.		0054 _____				
		Last name				
E-mail address: 0018			Web site address: 0020			
Telephone number: 0017 ()		Extension: 0027		Fax number: 0016 ()		
How long did you spend collecting the data and completing the questionnaire?		9910 hour(s)		9909 minutes		
Would you like to receive a copy of the results of this survey?		9902 1 <input type="radio"/> Yes 3 <input type="radio"/> No				

Thank you for completing this questionnaire. Please retain a copy for your records.

N. Definitions

Section D

Architectural products related to building projects: Architectural services that are provided for specific building projects. These services are classified by the type of building project. Included in each detailed project type are all the services normally provided by professional architects, from preliminary advisory services, through the provision of designs and construction documents, and construction contract administration services during construction. Such services may be provided on a stand-alone basis or as a package of services under a single contract. Excludes non-architectural products related to building projects, provided on a stand-alone basis, for example, construction management services, engineering design services, and drafting services. Excludes design-build contracts, in which the respondent takes on the construction risk as well as the design risk (classified in E.2.f), but includes architectural services for a design-build project that are provided on a sub-contract basis.

Single-family residential building projects include the design of single family homes in sub-division developments. Townhouses with a floor-to-ceiling wall between each unit are classified as single-family houses.

Multi-family residential building projects include the design of apartment blocks and exclude the design of nursing homes and similar residential health care building projects (classified in E.1.b.4).

Office building projects: Architectural services for all types of office buildings, including those for public and institutional clients. Includes office parks.

Retail and restaurant projects: Architectural services for stores, restaurants and similar buildings. Includes projects such as shopping centers, retail stores, restaurants, gas stations.

Hotels and convention centres: Architectural services for buildings providing temporary overnight accommodations, such as hotels, motels and resorts, and for convention centers.

Health care projects: Architectural services for buildings used in providing health care. Includes active care hospitals and clinics, nursing homes, respite care centers, hospices.

Entertainment, recreational, and cultural building projects: Architectural services for entertainment, cultural, recreation and sport facility projects. Includes cinemas and theaters, museums, zoos and aquariums, health clubs, swimming pools, stadiums and arenas and community centers; monuments.

Educational building projects: Architectural services for educational buildings. Includes daycare centres, elementary, secondary and post-secondary projects. Includes school and college instructional buildings, college dormitories, and other buildings on college campuses, except stadiums and arenas.

Industrial building projects: Architectural services for industrial buildings. Includes mine buildings, manufacturing plants and similar processing and assembly buildings. Excludes warehouses (classified in E.1.b.8).

Transportation and distribution facility projects: Architectural services for transportation and distribution facility projects. These buildings include those involved in the movement of goods and people and the storage of goods. Includes bus stations, train stations, airport terminals, warehouses, distribution centers, truck terminals.

Historical restoration building projects: Architectural services that incorporate legal requirements to preserve or restore the historic character of a building.

Architectural advisory services: The provision of advice, studies and reports on architectural matters, except when the advice relates to a specific project. Advice, studies and reports performed in conjunction with a project are classified based on the project type (in E.1.a, b, c). Includes the provision of testimony before a court or administrative body, by a witness who, by virtue of experience, training, skill or knowledge of architecture, is recognized as being qualified to render an informed opinion on matters relating to that field or subject.

Landscape architectural services: Landscape architectural services are concerned with the design of the built landscape. Landscape architectural services include the provision of designs and construction documents; plans, studies and other advisory services related to specific projects; and construction contract administration services.

Interior design: Services of planning, designing, and administering projects in interior spaces to meet the physical and aesthetic needs of people. Interior designers work in areas such as hospitality design, health care design, institutional design, commercial and corporate design and residential design. This industry also includes interior decorating consultants engaged exclusively in providing aesthetic services associated with interior spaces, fittings and furniture.

Drafting services: Producing detailed layouts, plans, drawings, illustrations, graphics or models based on engineering or architectural specifications, for use in the design, manufacture, installation, construction, repair or maintenance of buildings, structures, systems or components.

Building inspection services: Evaluation of all aspects of the building structure and component systems and preparation of reports on the physical condition of the property, generally for buyers or others involved in real estate transactions.

Engineering services: The application of physical laws and principles in the design, development, and utilization of machines, materials, instruments, structures, processes, and systems. It involves provision of advice, preparation of feasibility studies, preparation of preliminary and final plans and designs, the provision of technical services during the construction or installation phase, the inspection and evaluation of engineering projects, and related services.

Construction services: Services that provide the construction (erection, repair, renovation, etc.) of buildings, other structures or civil engineering works. Include construction management services that provide the management of a construction project, on a fee-for-service basis. Include design-build contracts, in which the contractor undertakes the construction risk as well as the design risk. Exclude services that provide only the design service for a design-build project, on a sub-contract basis (classified in the appropriate design product group in E.1).

Section H

Commercial services: Include a variety of industrial, professional, trade and business services, as well as transactions in royalties and licenses, but exclude goods, freight and shipping transactions, travel, interest, and profit/loss.

For further information and inquiries
call Statistics Canada at 1 800 263-1136
or visit us at www.statcan.ca