



2004 Survey of Service Industries: Surveying and Mapping

This information is collected under the authority of the *Statistics Act, Revised Statutes of Canada, 1985, Chapter S19.*

Completion of this questionnaire is a legal requirement under this Act.

This document is confidential when completed.

Si vous préférez recevoir ce questionnaire en français, veuillez nous téléphoner au 1 888 881-3666.

If necessary, please correct pre-printed information below.



0001	Legal name	0004	Address (number and street)	
0002	Business name	0005	City	
0003	C/O	0006	Province/Territory or State	
0008	First name of contact	0009	Country	0007 Postal code/Zip code
0028	Last name of contact	0010	Language preference 1 <input type="checkbox"/> English 2 <input type="checkbox"/> French	

A - General Information

Survey Purpose

This survey collects the financial and operating data needed to develop national and regional economic policies and programs.

Data-sharing Agreements

In an effort to reduce reporting burden, Statistics Canada has entered into agreements with provincial and territorial statistical agencies for the sharing of data. The data are kept confidential and used for statistical purposes only. Please see the enclosed reporting guide for details of these agreements.

Confidentiality

The *Statistics Act* protects the confidentiality of information collected by Statistics Canada.

Fax or Other Electronic Transmission Disclosure

Statistics Canada advises you that there could be a risk of disclosure during the facsimile or other electronic transmission. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

Reporting Instructions

- Report for **all** operation(s) and/or location(s) pre-printed in the above address area. If it is not possible to report for the above business unit(s), please explain the reason(s) in the Comments section at the end of the questionnaire.
- When precise figures are not available, please provide your best estimates.
- For further information about this survey and definitions, please consult the enclosed reporting guide.

Return of Questionnaire

Please mail the completed questionnaire(s) in the enclosed envelope or fax it to Statistics Canada at 1 888 883-7999 within 30 days of receipt.

Lost the return envelope or need help? Call us at 1 888 881-3666 or mail to:
Statistics Canada, Operations and Integration Division, 120 Parkdale Avenue, Ottawa, Ontario K1A 0T6

B - Main Business Activity

Please describe the nature of your business.

0055 _____

Please check only one of the following categories that represents the **main** activity, at this business unit, which most accurately describes the principal source of revenue.

54136 0247 Geophysical Surveying and/or Mapping Services

54137 0248 Surveying and/or Mapping (*except Geophysical*) Services

Exclusions: Establishments primarily engaged in geophysical surveying activities in combination with other exploration activities; establishments primarily engaged in publishing atlases and maps or developing and/or publishing GIS software.

0040 **None of the above**

If you responded "**None of the above**", please call **1 888 881-3666** for further instructions.

For further information, please refer to the enclosed reporting guide.

C - Reporting Period Information

Please report information for your **fiscal year** (normal business year) ending between April 1, 2004 and March 31, 2005. Please indicate below the period covered by this questionnaire.

1. **From** 0011 **To** 0012

2. If you did not operate this business unit for a full year, please check the reason(s) below:

0031 1 Seasonal Operation 2 New Business 3 Change of Fiscal Year 4 Change of Ownership 5 Ceased Operations 6 Temporarily Inactive

3. Please indicate below, any change that may have occurred in the organization of this business unit during this fiscal year:

0047 1 Acquired New Business Units 2 Disposed of/Sold Business Units

If you have had any other changes in your business within the year, please describe these changes in the Comments section at the end of the questionnaire.

D - Business Unit Organization

Type of organization (please check **one** only):

0024 1 Unincorporated sole proprietorship 2 Unincorporated partnership 3 Incorporated company
4 Co-operative 5 Joint venture 6 Government business entity
7 Government 8 Non-profit organization

For further information, please refer to the enclosed reporting guide.

E - Revenue

GEOPHYSICAL SURVEYING AND/OR MAPPING SERVICES

\$ CDN

1. Geophysical Data Acquisition (<i>seismic and non-seismic</i>)	2745	
2. Geophysical Data Processing (<i>seismic and non-seismic</i>)	2746	
3. Geophysical Data Interpretation Services (<i>seismic and non-seismic</i>)	2747	
4. Integrated Geophysical Services (<i>services which include two or more phases of the process used to carry out geophysical surveys; includes borehole geophysical surveys</i>)	2748	
5. Geophysical Data Sales (<i>sale and brokerage of data</i>)	2749	
6. Geophysical Data Management Services (<i>data archiving, storage, cataloguing and building databases</i>)	2750	
7. Geophysical Consulting Services	2751	

SURVEYING AND/OR MAPPING (EXCEPT GEOPHYSICAL) SERVICES

8. Geospatial Photo and Image Acquisition	2752	
9. Geospatial Photo and Image Processing	2753	
10. Geospatial Data Interpretation	2754	
11. Surveying and Mapping Services (<i>e.g., topographic, property line, cadastral, subdivision layout and design, construction</i>)	2755	
12. Thematic Mapping	2756	
13. Orthophoto Mapping	2757	
14. Hydrographic and Bathymetric Surveying and Mapping Services	2758	
15. Geographic Information System Development and Customization	2760	
16. Geospatial Consulting Services	2761	

MISCELLANEOUS SURVEYING AND/OR MAPPING SERVICES

17. Sales of all other goods and services produced (<i>e.g., training services, sale of software, sale of equipment, equipment rental services, data conversion services, data digitizing services, sale of satellite images, aeronautical charting, sale of air photos, sale of maps, nautical charting, other services</i>). Please specify major items: 2001 _____ 2002 _____ 2003 _____	2000	
18. Total operating revenue (<i>sum of 1 to 17</i>)	2080	
19. Investment and other income (<i>e.g., interest and dividend income, capital gains</i>)	2097	
20. Total revenue (<i>sum of 18 and 19</i>)	2098	

For further information, please refer to the enclosed reporting guide.

F - Expenses

\$ CDN

1.	Total salaries and wages of employees	3010		
2.	Employer portion of employee benefits (e.g., CPP, QPP)	3040		\$ CDN
3.	Total labour remuneration (sum of 1 and 2)		3041	
4.	Telephone and other telecommunication expenses		4101	
5.	Rental and leasing (include office space or other real estate, vehicles, computers, other equipment)		4115	
6.	Energy expenses (e.g., gas, oil, electricity, water)		4027	
7.	Purchased repair and maintenance services		4175	
8.	Surveying or map-making work sub-contracted to others		3084	
9.	Consulting fees and other professional and business service fees		4246	
10.	Insurance		4350	
11.	Advertising		4365	
12.	Travel, meal and hospitality expenses		4370	
13.	Office supply expenses		3301	
14.	Interest expenses (long & short term)		4630	
15.	Amortization and depreciation		4520	
16.	Write-offs, valuation adjustments, capital losses		4349	
17.	All other expenses. (Please specify major items):		4569	
	4561 _____			
	4562 _____			
18.	Total expenses (sum of 3 to 17 above)		4699	

G - Personnel Characteristics

Number

1.	Number of partners and working proprietors	6321	
2.	Number of paid employees (count of employees should be based on year-end T4 payroll summaries)		
a)	Professionals	6332	
b)	Technical and trades	6333	
c)	Administrative, support staff and other	6330	
	Total number of paid employees (sum of items a to c)	6339	
3.	Percentage of paid employees that worked full-time	6328	%
4.	Employee turnover		
a)	Number of paid employees hired during the reporting period	6329	
b)	Number of paid employees that resigned or were dismissed during the reporting period	6338	
5.	Number of contract workers hired during the year (individuals engaged only for the duration of a specific project or term)	6320	

For further information, please refer to the enclosed reporting guide.

H - Distribution of Operating Revenue by Client Location

Please indicate the percentage of *Total operating revenue* (reported in section E, question 18) by the location of client to whom the goods or services were delivered.

Clients in Canada		%
1. Newfoundland and Labrador	8400	
2. Prince Edward Island	8415	
3. Nova Scotia	8405	
4. New Brunswick	8410	
5. Quebec	8420	
6. Ontario	8425	
7. Manitoba	8430	
8. Saskatchewan	8435	
9. Alberta	8440	
10. British Columbia	8445	
11. Yukon	8455	
12. Northwest Territories	8451	
13. Nunavut	8452	
Clients outside Canada (exports)		
14. United States	8465	
15. Mexico	8470	
16. Central and South America	8462	
17. European Union Countries	8477	
18. Other European Countries	8463	
19. Africa	8464	
20. Middle East	8466	
21. Asia	8471	
22. Australia, New Zealand	8467	
23. All other countries	8476	
Total clients		100%

I - Distribution of Operating Revenue by Type of Client

Please indicate the percentage of *Total operating revenue* (reported in section E, question 18) by the type of client to whom the goods or services were delivered.

1. Clients in Canada		%
a) Individuals and households	8100	
b) Businesses	8110	
c) Public institutions (e.g., hospitals, schools, universities)	8120	
d) Governments (federal, provincial, territorial and municipal administration)	8130	
2. Clients outside Canada (exports) - (should equal sum of items 14 to 23 in section H above)	8140	
Total		100%

J - Certification

I certify that the information contained herein is complete and correct to the best of my knowledge.

Signature of authorized person		Title 0014	Date 0015 Year Month Day <input type="text"/> <input type="text"/> <input type="text"/>	
Name of person to contact for further information: 0026		0013 <input type="text"/>		
1 <input type="checkbox"/> Mr. 2 <input type="checkbox"/> Mrs 3 <input type="checkbox"/> Miss 4 <input type="checkbox"/> Ms		0054 First name <input type="text"/>		
E-mail address 0018		Web site address 0020		
Telephone number 0017	Extension number 0027	Fax number 0016		Hour(s) 9910 <input type="text"/>
How long did you spend collecting the data and completing this questionnaire?				Minutes 9909 <input type="text"/>

K - Comments

We invite your comments below. Please be assured that we review all comments with the intent to improve the survey.

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Thank you for completing this questionnaire. Please retain a copy for your records.

Statistics Canada's publications are available for use in Statistics Canada's regional offices and all major libraries.

As well, please visit our Web site at www.statcan.ca.

If you need help, please contact us at **1 888 881-3666**.