



Unified Enterprise Survey - Annual

1999 Survey of the Aquaculture Industry

Collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19.

Completion of this questionnaire is a legal requirement under this Act.

This document is confidential when completed.

Si vous préférez recevoir ce questionnaire en français, veuillez appeler au numéro de téléphone indiqué dans la boîte ombragée ci-dessous.

Correct pre-printed information if necessary using the corresponding boxes below:

0001	Legal name	0004	Number and street		
0002	Business name	0005	City	0006	Province or State
0003	C/o	0053	Country	0007	Postal code
0008	First name of contact	0028	Last name of contact		
0052	Please report for:	0010	Language preference 1 <input type="radio"/> English 2 <input type="radio"/> French		

A - Introduction

Survey Purpose

This survey collects the financial and operating data needed to produce statistics concerning your industry. These data will be aggregated with information from other sources to produce official estimates of national and provincial economic production in Canada, as well as official estimates of activity by industry. These estimates are used by government for national and regional programs and policy planning as well as by the private sector for industry performance measurement and market development.

Coverage

Please complete this questionnaire for the business unit(s) described in the pre-printed area above. "Business unit" refers to the operation(s) described in the pre-printed area. Report only for those business units located in Canada.

Confidentiality

Statistics Canada is prohibited by law from publishing any statistics which would divulge information obtained from this survey that relates to any identifiable business. **The data reported on this questionnaire will be treated in strict confidence**, used for statistical purposes and published in aggregate form only. The confidentiality provisions of the *Statistics Act* are not affected by either the *Access to Information Act* or any other legislation.

Please return the completed questionnaire(s) in the enclosed envelope **within 30 days** of receipt. However, if you wish to send the questionnaire(s) by facsimile, please consult the **Reporting Instructions**, in this section. Thank you.


**If you need further information or help,
please call 1 888 881-3666.**

Name of the primary person completing this questionnaire:

0026	<input type="radio"/> Mr. <input type="radio"/> Mrs. <input type="radio"/> Miss <input type="radio"/> Ms.	0013	_____	0054	_____
			First name		Last name

Title:
0014

Telephone number: 0017	Extension: 0027	Fax number: 0016	Date completed: YYYY MM DD
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Signature: 	0015	_____
I certify that the information contained herein is complete and correct to the best of my knowledge.		

Reporting Period Information

REPORTING PERIOD

Please report information for your **12-month fiscal period** for which the **final day** occurs in 1999. However, if your fiscal year ends in January, February or March 2000, and you prefer to provide information for your most recent fiscal year, please do so. Please indicate below the period covered by this questionnaire.

1. **From** ⁰⁰¹¹

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To ⁰⁰¹²

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2. Did you operate this business unit for the **full year**?

- 0050 Yes → **If yes**, please go to the **Business Unit Organization and Joint Venture Activity Information** section.
 No → **If no**, please check the appropriate box(es) below.

0042 Seasonal operation (please provide the dates) **From** ⁰¹²⁰

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To ⁰¹²¹

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0032 New business (please provide the date) ⁰⁰⁴⁶

--	--	--	--	--	--	--	--

0033 Changes of fiscal year end (please provide the new end date) ⁰⁰⁵¹

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0034 Change of ownership (please provide the date) ⁰¹²⁵

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0035 Ceased operations (please provide the date) ⁰¹¹⁹

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0036 Temporarily closed (please specify the date and the reason): ⁰⁰⁴⁹

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⁰⁰³⁷

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0038 Other (please specify): ⁰⁰³⁹

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For information only

Business Unit Organization and Joint Venture Activity Information

1. Type of organization (please check **one** only):

- 0024 1 Sole proprietorship 2 Partnership 3 Incorporated company 4 Co-operative
 5 Joint venture 6 Government business entity 7 Government 8 Non-profit organization

2. Did this business unit participate in any joint venture(s) during the reporting period?

A joint venture refers to a specific commercial undertaking entered into jointly by two or more parties or companies, who agree to contribute the necessary capital and share in profits or losses of the project in agreed proportions. The association terminates either upon completion of the undertaking or at a specific time.

- 0170 Yes → **If yes**, please go to question 3. No → **If no**, please go to the **Main Business Activity** section.

3. Are detailed revenue and expenses for the business unit's share in the joint venture(s) included in this questionnaire?

- 0171 Yes No

Joint Venture Activity Information

4. Please provide the name of the joint venture.

0180

5. Is this joint venture:

- 0190 Incorporated? **If incorporated**, please go to question 6.
 Unincorporated? **If unincorporated**, please go to question 7.

6. Revenue Canada Business Number of joint venture (if incorporated)

0179

7. If it is an unincorporated joint venture, please provide the length of time of the joint venture.

From 0191

YYYY	MM	DD							

 To 0192

YYYY	MM	DD							

8. Venture partner(s) and their Revenue Canada Business Number(s) (if incorporated)

	Venture partners	Revenue Canada Business Number(s) (if incorporated)
9.	0181	0182
10.		
11.		

Note: If you participated in more than one joint venture or if more space is required, please enclose a separate page.

Main Business Activity

Please check the **main** activity, at this business unit, which most accurately describes the **principal** source of operating revenue. Please check **one** only.

1. 1125 **Finfish and Shellfish Farming (Aquaculture):**

0730 **Production of Finfish (Hatchery or Grow-out)**

0731 **Production of Shellfish (Seed, Larvae or Grow-out)**

2. 0040 **None of the above**

(please list the main activities of this business unit and indicate the estimated percentage of total operating revenue associated with each one):

0041

Note: If you responded "**None of the above**", please call **1 888 881-3666** for further instructions.

Data-sharing Agreements

To avoid duplicating survey activity, Statistics Canada has entered into agreements with provincial and territorial statistical agencies for the sharing of data. This is done in accordance with the federal *Statistics Act* and corresponding provincial and territorial legislation. The data are to be kept confidential and used for statistical purposes only. **Your responses are not shared with Revenue Canada.** More details on data-sharing are included in this package.

Reporting Instructions

When precise figures are not available, your best estimates are acceptable.

1. Please report all dollar amounts in CANADIAN DOLLARS (\$ CDN).
2. All dollar amounts reported should be rounded to whole dollars (e.g., \$55,417.40 should be reported as \$55,417).
3. Percentages should be rounded (e.g., 37.3% to 37%, 75.8% to 76%).
4. Please write clearly in ink.
5. This survey questionnaire can be faxed back to Statistics Canada at **1 888 883-7999**.

Statistics Canada advises you that there could be a risk of disclosure during the facsimile transmission. However, upon receipt of your facsimile, Statistics Canada will provide the guaranteed level of protection afforded to all information collected under the authority of the *Statistics Act*.

You may report your revenue or expenses on a cash or accrual basis depending on your bookkeeping practices.

B - Revenue

Please include:

- all Canadian revenue recorded in your accounts for sales or transfers to other business and to other units of your business;
- all revenue received from outside Canada by this business unit.

Please exclude:

- federal or provincial sales taxes collected for remittance to a government agency.

		\$ CDN
FINFISH:		
1.	Whole fish dressed, fresh or chilled (exclude fillets)	1700
2.	Fish eggs and live fish for grow-out	1705
3.	Whole fish live (exclude fish sold for grow-out)	1710
4.	Whole fish dressed and frozen (exclude frozen fillets)	1720
5.	Fish fillets, fresh or frozen and other fish meat	1730
6.	Fish, dried, smoked or in brine	1740
MOLLUSCS:		1761
7.	Oysters	
8.	Mussels	1762
9.	Clams	1763
10.	Scallops	1767
11.	Other (please specify) : <input type="text" value="1766"/>	1764
12.	Seed or larvae for grow-out	1765
13. CRUSTACEANS:		1750
	(please specify) : <input type="text" value="1751"/>	
14. Aquaculture byproducts (e.g. shells, offal)		1780
	(please specify) : <input type="text" value="1781"/>	
15. Aquaculture services		1790
	(please specify) : <input type="text" value="1791"/>	
16. Sales of all other goods and services produced		2000
	Please name major items: <input type="text" value="2001"/>	
	<input type="text" value="2002"/>	
	<input type="text" value="2003"/>	
		2028
17. Total sales of goods purchased for resale (in the same condition as purchased)		

Revenue from Rental or Lease of Office Space, Other Real Estate, Goods and Equipment

		\$ CDN
		2005
18. Office space or other real estate		
		2030
19. All other rental or leasing revenue (e.g., equipment, motor vehicles)	2031	

Other Revenue

		\$ CDN
		2040
20. Franchise fee revenue		
		2045
21. Total repair and maintenance revenue		
		2060
22. Commission revenue (remuneration as an agent or intermediary for providing the service to the vendor or purchaser of bringing together the two parties to a transaction)		
		2062
23. Consulting revenue		
		2068
24. Operating subsidies (government assistance to offset certain eligible current expenses or to supplement current revenues)		
		2077
25. All other operating revenue Exclude interest income and dividends. Please report this amount in this section at question 27, "Total non-operating revenue".		
Please name major items:	2071	
	2072	
	2073	
		2080
26. Total operating revenue		
		2097
27. Total non-operating revenue (e.g., interest income and dividends)		
		2098
28. Total revenue (add amounts reported at questions 26 and 27 above)		

C - Expenses

Please include: • all expenses within or outside Canada recorded or received by this business unit.

Please exclude: • income tax and the portion of federal or provincial sales taxes refunded by government.

Labour Compensation

	\$ CDN
<p>1. Wages and salaries of employees</p> <p>Please exclude employer portion of employee benefits from salaries and wages and report these benefits separately at question 2 below.</p> <div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> • Employees are defined as those workers for whom you completed a Revenue Canada T4 - Statement of Remuneration Paid form. • Please report all wages and salaries (including taxable allowances and employment commissions as defined on the T4 - Statement of Remuneration Paid form) before deductions. </div> <p>Include: • those amounts deposited to accounts outside Canada.</p> <p>Exclude: • all payments and expenses associated with outside contract workers and employment agencies or personnel suppliers. Please report these payments on the appropriate line(s) in this section.</p> <p>For example:</p> <ul style="list-style-type: none"> • payments to employment agency or personnel supplier (e.g., pay for temporary workers paid through an agency and charges for personnel search services). Please report these payments in this section at question 16, "Payments to employment agency or personnel supplier". • all payments to casual labour without a T4 - Statement of Remuneration Paid form. Please report these payments in this section at question 32, "All other operating expenses". 	3010
<p>2. Employer portion of employee benefits</p> <p>Include: • health plans, insurance plans, employment insurance, pension contributions, workers' compensation, retiring allowances or lump sum payments to employees upon termination or retirement, etc.</p> <p>Exclude: • contributions to provincial health and education payroll taxes applicable to this business unit. Please report these payments in this section at question 32, "All other operating expenses".</p>	3040
<p>3. Total labour compensation (add amounts reported at questions 1 and 2 above)</p>	3041

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Cost of Materials, Components and Supplies

Exclude capital expenditures.	\$ CDN
	3700
4. Feed	3710
5. Therapeutants (e.g., pesticides, drugs, vaccinations)	3730
Purchases of fish eggs, live fish, mollusc seed, spat and live larvae:	
6. For grow-out	3740
7. For processing	4025
8. Total purchases of goods for resale (in the same condition as purchased)	

Energy and Water Expenses

Exclude energy and water expenses that are covered in your rental and leasing expenses. Please report these payments in this section, at question 13, "Rental and leasing expenses".	\$ CDN
	4027
9. Cost of energy (e.g., electricity, gasoline, fuel oil, diesel fuel, propane, natural gas)	4065
10. Cost of water	

Purchased Service Expenses

The expenses in this section are for services purchased from **external businesses only** (e.g., third parties, non-affiliated businesses).

Please exclude:

- services that you produce within this business unit,
- services that you purchased from your head office or business support units outside this business unit. Please report these amounts in this section at question 30, "Management fees paid to head office and business support units".

	\$ CDN
	4070
11. Goods transportation, warehousing and storage expenses	4485
12. Processing services (e.g., gutting, cleaning, slitting, shelling of product, by another firm)	4115
13. Rental and leasing expenses Include office space or other real estate, motor vehicles, computers and peripherals, other machinery and equipment, and other goods.	4180
14. Purchased maintenance and repair service expenses for buildings and structures, including janitorial services Include materials, parts and labour. Exclude property management fees.	4205
15. Purchased maintenance and repair service expenses for machinery and equipment and other goods Include materials, parts and labour.	3080
16. Payments to employment agency or personnel supplier (e.g., pay for temporary workers paid through an agency and charges for personnel search services)	4230
17. Legal, accounting and auditing fees	4245
18. Architectural, engineering, scientific and technical service fees Include land surveying, interior design and drafting.	4270
19. Consulting fees	

Purchased Service Expenses (continued)

	\$ CDN
20. Veterinary fees	4290
21. Financial service fees (e.g., bank charges, credit and debit card commissions) Exclude interest expenses. Please report these amounts in this section at question 34, "Interest expenses".	4325
22. Livestock insurance premiums (government and private)	4355
23. Other insurance premiums (liability, auto, building, equipment, etc.)	4360
24. Advertising expenses	4365
25. Travel expenses Include passenger transportation, accommodation, meals while travelling and other travel allowances.	4366
26. Meals and entertainment expenses (e.g., performing arts events, sports events) Include purchases for clients.	4367
27. Property and business taxes, licences and permits Include: <ul style="list-style-type: none"> • property taxes (except those covered in your rental and leasing expenses); • property transfer taxes; • vehicle licence fees; • lot levies. 	4410
28. Lease fees or permits paid to governments (i.e. access to shoreline or areas off-shore)	4412

Other Operating Expenses

	\$ CDN
29. Total depreciation and amortization (including this business unit's assets and capital lease obligations)	4520
30. Management fees paid to head office and other business support units	4555
31. Office and all other operating supplies and materials used in the business	4000
32. All other operating expenses (e.g., contributions to provincial health and education payroll taxes, allowances for bad debts, write-offs, donations, and inventory adjustments) Exclude interest expenses. Please report these amounts in this section at question 34, "Interest expenses". Please name major items:	4569
4561	
4562	
4563	
33. Total operating expenses	4599
34. Interest expenses (i.e., interest expenses on capital lease obligations plus all other miscellaneous interest expenses such as interest on loans and the interest portion of mortgage payments)	4630
35. Total expenses (add amounts reported at questions 33 and 34 above)	4699

D - Inventories

Inventories are to be reported at book value (i.e., the value maintained in the accounting records).

Please include:

- inventory **owned** by this business unit within or outside Canada (including inventory: held at any warehouse, selling outlet, in transit, or on consignment.)

Please exclude:

- inventory held on consignment for others.

	Value of opening inventory \$ CDN	Value of closing inventory \$ CDN
1. Raw materials (e.g., feed)	5520	5525
2. Goods in process (e.g., in pools, pens, on beaches and on grow-out sites)	5510	5515
3. Finished products (e.g., finfish, molluscs and crustaceans ready for market)	5500	5505
4. Goods purchased for resale (in the same condition as purchased)	5560	5565
5. Total inventories (add amounts reported at questions 1 to 4 above)	5550	5555

E - Employment

Please report the average number of people employed during the reporting period.

Include full-time, part-time and temporary employees and employees absent with pay.

Exclude contract workers who are not part of your payroll.

Number
6000

F - Distribution of Operating Revenue by Type of Customer

Data on your revenue by type of customer will be used to improve information on the origins of demand for goods and services. We recognize that this may be a difficult question to answer, and welcome your suggestions on how to improve it in the **Comments** Section at the end of the questionnaire.

Please indicate the percentage of "Total operating revenue", reported in **Section B - Revenue**, at question 26, "Total operating revenue", by type of customer to whom the goods or services were delivered.

	%
Customers in Canada:	8100
1. Individuals and households	8120
2. Public Institutions (e.g., hospitals, schools, universities)	8130
3. Government (e.g., federal, provincial, territorial and municipal administration)	8112
4. Financial Businesses (e.g., financial intermediaries including banks, trust companies, financial crown corporations)	8115
5. All other businesses (including non-financial crown corporations)	8140
6. Customers outside Canada (exports)	
Total	100%

Name of **person** reporting **Type of Customer information** (if different from name on page 1)

8190

First Name Last Name

Telephone number 8192
(include area code)

G - Distribution of Operating Revenue by Customer Location

Data on your revenue by customer location will be used to improve information on the movement of goods and services between provinces and to other countries. We recognize that this may be a difficult question to answer, and welcome your suggestions on how to improve it in the **Comments** Section at the end of the questionnaire.

Please indicate the percentage of "Total operating revenue" reported in **Section B - Revenue**, at question 26, "Total operating revenue", by the customer to whom the goods or services were delivered.

		%
Customers in Canada		8400
1. Newfoundland		8415
2. Prince Edward Island		8405
3. Nova Scotia		8410
4. New Brunswick		8420
5. Quebec		8425
6. Ontario		8430
7. Manitoba		8435
8. Saskatchewan		8440
9. Alberta		8445
10. British Columbia		8455
11. Yukon Territory		
Northwest Territories		
12. Northwest Territories (excluding Nunavut)	8451	
13. Nunavut	8452	
14. Northwest Territories (old boundaries) (add percentages reported at questions 12 and 13 above)		8450
Customers outside Canada (exports)		8465
15. United States		8470
16. Mexico		8472
17. Asia and Oceania		8476
18. All other countries		
Total		100%

H - Events That May Have Affected Your Business Unit

1. Compared to **last fiscal year**, were there any events that may have significantly affected the reported values for this business unit?

- 9929 Yes → **If yes**, please go to question 2.
 No → **If no**, please go to **Section I - Comments**.

2. Please check the box(es) that best reflect this change.

- | | |
|---|---|
| 9930 <input type="radio"/> Longer scheduled work week | 9931 <input type="radio"/> Shorter scheduled work week |
| 9932 <input type="radio"/> Increase in business | 9933 <input type="radio"/> Decrease in business |
| 9934 <input type="radio"/> More overtime | 9935 <input type="radio"/> Less overtime |
| 9936 <input type="radio"/> Foreign exchange | 9937 <input type="radio"/> Merger or acquisition |
| 9938 <input type="radio"/> Layoffs | 9939 <input type="radio"/> Increase in hiring |
| 9940 <input type="radio"/> Temporary shutdown | 9941 <input type="radio"/> Permanent shutdown |
| 9942 <input type="radio"/> Strike | 9943 <input type="radio"/> Weather |
| 9944 <input type="radio"/> Change in supplier | 9945 <input type="radio"/> Change in product line |
| 9946 <input type="radio"/> Price changes, goods or services sold (output) | 9947 <input type="radio"/> Price changes, labour or raw materials (input) |
| 9948 <input type="radio"/> Changes in industry regulation | 9949 <input type="radio"/> Changes in government taxes |
| | 9952 <input type="radio"/> Natural disaster |

3. 9950 Other (please specify):

I - Comments

1. How long did you spend collecting the data and completing this form? hours

2. **Comments?**

We invite your comments on the following topics or any others related to our business survey program. We appreciate your assistance.

- | | |
|--|--|
| <ul style="list-style-type: none"> • questionnaire content • new questions of interest to your industry • questionnaire language • use of business terminology • comprehension of questions (e.g., through definitions, examples of inclusions and exclusions, code sheets, instruction sheets, reporting guides) | <ul style="list-style-type: none"> • order and flow of questions • timing of receipt of questionnaire and the period given for response • other sources of data to further reduce response burden • potential for electronic data reporting • general (non-proprietary) business software packages in use |
|--|--|

9920

Lost the return envelope?
 Please telephone 1 888 881-3666
 or
 fax 1 888 883-7999.



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