

# ADVANCED ARTIST AWARD

APPLICATION

AND

GUIDELINES



# ADVANCED ARTIST AWARD

The purpose of the Advanced Artist Award is to assist advanced Yukon visual, literary and performing artists practising at a senior level with innovative projects, travel or educational pursuits that contribute to their personal artistic development and to their community.

An advanced artist is someone who:

- has specialised training in their field (not limited to academic institutions),
- is recognised as an advanced artist by his or her peers (artists working in the same artistic tradition), and
- has a history of public presentation.

To be eligible the applicant must be a Canadian citizen or a permanent resident of Canada and must have lived in the Yukon for at least one continuous year prior to the award deadline.

**A Level Artists** are eligible for up to \$5,000. **B Level Artists** are eligible for up to \$2,500.

## APPLICATION DEADLINES:

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Applications must be postmarked **no later** than:

Spring Intake April 1

Fall Intake October 1

Results announced:

Within 6 weeks of deadline

Within 6 weeks of deadline

*NOTE:* If the deadline falls on a weekend, applications will be accepted the next business day.

## PLEASE SUBMIT APPLICATIONS TO:

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Fund Administrator

Arts Section, Cultural Services Branch  
Department of Tourism and Culture

by mail: P.O. Box 2703 (L-3)  
Whitehorse, Yukon  
Y1A 2C6

deliver to: Tourism and Culture Centre  
#100 Hanson Street, Whitehorse

Contact:

Telephone: (867) 667-3535  
Toll Free: 1-800-661-0408 ext. 3535  
e-mail: [artsfund@gov.yk.ca](mailto:artsfund@gov.yk.ca)

**This programme is funded by Lotteries Yukon and is administered by  
the Arts Section of the Cultural Services Branch,  
Department of Tourism and Culture, Government of Yukon**

## TYPES OF AWARDS

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### Project

- To further develop a particular art form or to explore a new area in your field.

### Education

- Short-term educational pursuits such as workshops or informal education (i.e. working with a mentor).
- Post secondary or post graduate study related to a specific project.

*n.b.: If education or training is outside of Canada, applicant must provide a statement defending this choice.*

### Travel

- To attend openings of exhibitions, concerts or other specific events.

## ELIGIBLE COSTS

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- Subsistence (if unemployed during project)
- Childcare costs
- Supplies and materials (specific to the project)
- Small capital items (i.e., small tools, etc., specific to the project)
- Contracting of services (dramaturge, artists, editor, etc.)
- Rental of facility or studio space
- Travel costs
- Tuition
- Books or required texts
- Room and board while away

## INELIGIBLE COSTS

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- Major purchases such as tools, musical instruments, word processors, video, editing or sound recording equipment.

## INELIGIBLE PROJECTS

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- Commercial projects such as photo-reproductions, mass-produced castings, mass-produced garments, book publishing.
- In the case of recording projects, the recording portion is eligible but duplication, packaging, promotion and distribution are ineligible for funding.
- Commissioned work, art business.

## ARTISTS MUST DETERMINE THEIR 'A' OR 'B LEVEL' STATUS

### CRITERIA

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This programme supports individual, practising, established artists.

An advanced artist is someone who has specialised training in their field (not limited to academic institutions), who is recognised as an advanced artist by his or her peers (artists working in the same artistic tradition) and who has a history of public presentation.

#### **'A LEVEL' ARTISTS**

A combination of the following achievements in education, exposure, and skill and talent will provide the basis of an artist's 'A' level status for this application.

'A Level' artists have produced a substantial body of work in their discipline over a number of years and have displayed their prominence locally, nationally, or internationally through their education, exposure, and skill and talent level. They have made a sustained and progressive contribution to the art form.

#### **I. Education**

- Training appropriate to the artist's chosen discipline, either informal through a mentor or senior practitioner in the field or instruction at the post-secondary level. In addition, substantial workshop experience contributes to the 'A Level' designation.
- Extensive teaching experience is also relevant.

#### **II. Exposure**

- Considerable national or international exposure as well as on-going significance in the Yukon.
- Publications, recordings, engagements, exhibitions. Awards, commissions and significant collections that contain the artist's work.
- Public and peer recognition

#### **III. Skill and Talent Level**

- A portfolio and/or support material must be included with every application for the award jury to assess the artist's proficiency.

A Level Artists are eligible to apply for up to \$5000

## **'B LEVEL' ARTISTS**

A combination of the following achievements in education, exposure, and skill and talent level provides the basis of an artist's 'B Level' status for this application.

'B Level' artists are mid-career artists who have achieved a significant body of work in their discipline and have acquired some recognition for their talent at the local community, territorial or national level.

### **I. Education**

- Training appropriate to the artist's chosen discipline, either workshops, apprenticeship, work with a mentor or some post-secondary training.
- Some teaching experience is also relevant.

### **II. Exposure**

- Some exposure at the local community, territorial or national level.
- Some performance history or exhibition experience in the Yukon.
- Local commissions, awards, competitions and collections.

### **III. Skill and Talent Level**

- A portfolio and/or support material must be included with every application for the award jury to assess the artist's proficiency.

B Level Artists are eligible to apply for up to \$2500

## APPLICATION NOTES

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1. Read guidelines carefully to determine eligibility.
2. You are encouraged to contact the programme officer prior to the deadline who will be pleased to assist you with your application.
3. In order to be eligible for this award you must have lived in the Yukon for at least one (1) continuous year prior to the award deadline.
4. Applicants must determine their 'A' or 'B' status using the guidelines provided in this application; comparing their own credentials to the A and B criteria.
5. Number and label each page of application and all support material.
6. Ensure all written material is clear: neatly typed, or hand-written in black ink, as photocopies will be made.
7. **The material you submit will be photocopied to standard 8 1/2 x 11" size. Please do not use staples, plastic sleeves, folders, binders or oversized paper or news clippings.**
8. There are two awards sessions each year with deadlines of April 1 and October 1.
9. Late applications will not be accepted. Applications must be received or post-marked (for applicants outside of Whitehorse) on or before the application deadline.
10. Projects should not commence within 6 weeks of the application deadline.
11. No retroactive funding will be permitted.
12. Resumes and portfolios must be submitted. Please submit samples of your most recent work. Ensure that each item in your portfolio (such as: photos, slides, copies of clippings, manuscripts) is individually labelled with your name and a description or title.
13. Do not include original works of art or one-of-a-kind support materials in your portfolio.
14. Demo tapes and CDs must be accompanied by lyric sheets (if applicable). Please identify the performer(s) and composer(s) on all material.
15. While letters of appraisal, support or recommendation may be included, they are not required. If you wish to include them, ensure that the writer holds artistic qualifications that would assist the jury in assessing your art and your application. Letters may be sent directly to the Fund Administrator by the writer or may be submitted with the application.
16. Please submit realistic project budgets. If your submission is approved for funding, every effort will be made to grant the total request. Partial funding may occur but only if the project can still be carried out with less funding.
17. Applications are assessed by a peer jury made up of other Yukon artists who make funding recommendations to the department. Although they facilitate this process, funding decisions are not made by department staff.
18. Applicants will be notified by mail regarding the success of their proposal within six weeks of the application deadline. The media will then be notified of the award results.

## BACKGROUND INFORMATION ON THE PROGRAMME

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- The Advanced Artist Award Programme has been in existence since 1983.
- The purpose of the programme is to deliver funding to individual Yukon artists working at the senior level to assist with personal artistic goals in the areas of training, art creation, travel and showcasing. 'A Level' artists are eligible for up to \$5,000 and 'B Level' artists may receive up to \$2,500. Artists may receive an award once every 18 months or every third session.
- Grants to artists represent the "research and development" portion of arts funding. This is the risky or experimental portion of an artist's development, for example the editing of a manuscript that will later be published, the studio work of an album that will later be manufactured, the body of work that will result in an exhibition, the dramaturgy of a script that will be fully produced in a theatre season, etc.
- The total annual budget of \$80,000 for the programme is derived from Yukon Lotteries revenue. The Arts Section of the Cultural Services Branch administers the programme.
- Like conventional artist grants, the programme depends on two principles: peer review and arms-length funding.
- Juries change each session and are made up of artists representing various art forms with attention to equity and balance (i.e.: expertise, gender, geography, culture etc.) The Fund Administrator generally selects jury members from the pool of senior practising artists within the Yukon. Care is taken to ensure that jury members do not stand to benefit from an applicant receiving funds. For example, a recording studio producer would not sit on a jury where an applicant has applied to conduct a sound recording project at that studio or a director who would be contracted by a playwright to provide dramaturgic work. The juries are diverse and representative of the artistic population; this results in funding allocations that are fair in gender, art form and cultural representation. Through peer assessment, the Arts Section involves members of the arts community directly in its operations.
- Applications are received in two sessions per year with deadlines of April 1 and October 1. The jury is then selected to review the applications. The funding recommendations are unanimous and are kept confidential until the Minister of Tourism and Culture approves them. After artists have received notification of results, a media release is issued by the department announcing the awards and the names of the people serving on the peer jury. Artists are encouraged to discuss their applications with the Fund Administrator for feedback.
- Artists have one year to complete their projects and account for their funding. Extensions may be granted if an artist formally requests extra time to complete his or her project.
- This programme serves as a foundation for a good deal of the wide array of cultural products and events in the Yukon.

**ADVANCED ARTIST AWARD  
APPLICATION**

INCLUDE THIS FORM WITH YOUR APPLICATION

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**PART I. GENERAL INFORMATION - PLEASE COMPLETE**

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Name:

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Address:

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City:

Postal Code:

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Home Telephone:

Business Telephone:

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E-mail:

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Have you previously received an Advanced Artist Award? Yes  No

*[Note: artists may receive an award once every 18 months or every third session]*

If yes, when?

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Artistic Category: Visual  Literary  Performing

Discipline: \_\_\_\_\_  
(i.e. music, dance, photography, poetry, etc.)

Artistic Status: A Level  B Level

Amount Applying For: \$ \_\_\_\_\_

After assessment is completed, I would like to: Pick up my application

Have it mailed to me

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**DECLARATION:**

**I am a Canadian citizen or a permanent resident of Canada and I have lived in the Yukon for at least one continuous year as of the date below. To the best of my knowledge, the statements in this application are complete and accurate.**

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Signature

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Date



## ADVANCED ARTIST AWARD APPLICATION

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### **PART II. RESUME SECTION** (To be completed on separate paper)

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1. Provide an up-to-date professional résumé describing in detail your training/education in your artistic discipline, including dates and other relevant information.
2. Outline your performance history, professional and artistic achievements including exhibitions, concerts, publications, collections awards and commissions, etc. Please include dates.

### **PORTFOLIO**

Please provide information to allow the jury to assess your work. Ensure that your portfolio is neat, labeled, easy to view and provides the most positive examples of your work possible.

- Visual artists are to submit slides or photos of their work; images should be free of other subject matter and have appropriate lighting and colour quality.
- Literary artists are to submit samples of writing (please limit submissions to 10-15 pages).
- Performing artists are to provide sound recordings or video tapes. If you are submitting visual materials on CD ROM or DVD, please be sure to provide material in a format that is compatible with Windows Media Player.
- DVD, VHS and CD are all acceptable formats for film and video, music and dance examples.
- Provide a list that corresponds to the material submitted. Include *title, medium, date of work* and *dimensions* (if applicable). Musicians should provide lyric sheets to accompany sound recording as well as identify performer(s) and songwriter/composer.
- Applicants are also encouraged to include appraisals of their work which may include newspaper reviews or letters of support. Support material should relate to the project for which you are applying and should come from a credible source. You may annotate the materials to provide context.
- ***Complete the Portfolio Description Form included in this package. Please do not use staples, folders or binders as materials will be photocopied.***
- ***No original works of art will be accepted.***



# ADVANCED ARTIST AWARD APPLICATION

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## PART III. PROJECT DESCRIPTION SECTION

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Please provide the following on separate paper:

1. **Summary of Project.** Summarise your project in *one concise sentence*.
2. **Project Description.**
  - Your project description should be clearly stated in a few paragraphs. Describe the project in detail, outlining what you plan to do and how.
  - Describe the benefit of the project to your personal artistic development.
  - Describe the benefit the project and/or your artistic development will have to the Yukon.
  - Outline your artistic goals and how your proposal relates to them.
  - If you are working with other artists make sure that their résumés or CV's are included.
3. **Timeline.**
  - Provide a timeline and/or work schedule for the project.

4. **Budget.**

**Expenses**

- List all costs related to this project (materials, equipment rental, rehearsal space, other artists' fees, etc.)

**Revenues**

- List all revenue related to this project (sources of funding, grants, self, anticipated revenue, etc.).
- Be sure to include any other grants – those already awarded or those that you are applying for. If results are not as yet known, please indicate that funding is pending. For example – if you are applying to the Film and Sound Commission for the same film project, or to the Sound Recording programme.

**Request from AAA**

- Ensure that the budget clearly states the amount you are applying for from the Advanced Artist Award.

**Note on Subsistence Funding:**

Subsistence funding is intended to free artists from full-time employment for the time they are working on their project.

You are eligible for subsistence funding if you are unemployed for the duration of your project. If you are requesting all or part of your grant for living costs, you must arrange to devote a major part of your time to work on the project. Subsistence should be pro-rated according to the amount of time you are available to work on your project.