



“bridging the experience gap for Yukon graduates”

an *Investing in Public Service* initiative

## Program FAQs for Participants

### Do I qualify for GradCorps?

GradCorps is open to Yukon residents who have received a degree or diploma from a recognized post-secondary institution within the past two years and who have little or no work experience in their field of study.

This includes Yukon students who apply from Outside for a period of up to two years after completing their education.

### Where can I find out about upcoming internships?

The Public Service Commission (PSC) will post a list of potential internships for the upcoming year.

Postings are online at: [www.employment.gov.yk.ca](http://www.employment.gov.yk.ca) and on the job posting board in the lobby of the main Yukon government building on 2<sup>nd</sup> Avenue in Whitehorse.

The final decision on which internships will go ahead depends on the number of qualified applicants and available funding.

### How do I apply?

Eligible applicants must submit an application form (available online or from the Yukon Public Service Commission), a copy of their post-secondary transcripts and a cover letter outlining their interest in the program and what they hope to achieve from the experience.

Applications can be submitted electronically to [gradcorps@gov.yk.ca](mailto:gradcorps@gov.yk.ca), faxed to 867.667.5755, dropped off in person or mailed to:

Yukon Public Service Commission  
Government of Yukon  
Box 2703, Whitehorse Yukon  
Y1A 2C6





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How will I know the status of my application?

Applicants for approved internships will be contacted by the sponsoring department. Others will receive written notification of their status from the Public Service Commission.

What can participants expect from the internship?

GradCorps interns can expect to gain practical, career-related experience with sponsoring departments. Internships include:

- an orientation to the public service and to sponsoring departments early in their placement;
- the opportunity to be matched with a coach or mentor;
- learning and development opportunities tailored to their career stream;
- access to career counseling advice through the Staff Development branch;
- the opportunity to provide feedback; and
- performance evaluations.

For more information, please contact:

Yukon Public Service Commission  
Corporate Human Resource Services Branch  
Government of Yukon  
Box 2703, Whitehorse Yukon  
Y1A 2C6

The Public Service Commission is located in the Yukon Government Administration Building on Second Avenue in Whitehorse.

Check the Public Service Commission web site at [www.employment.gov.yk.ca](http://www.employment.gov.yk.ca) for postings.

