

INSTRUCTIONS FOR PESTICIDE EXAMINATION CANDIDATES

Please read these instructions carefully.

All B.C. Candidates

Either

1. Call **1-866-205-2102 (or 354-6585 in Nelson)** and register with the Service BC - Government Agent over the phone using your VISA or MasterCard. When you call you will need to provide the information requested on the application form included with these instructions, along with your credit card number. The fee for writing the examination is \$90 and is non-refundable. Your examination will be sent by e-mail to the examination supervisor at your chosen location. **You should allow 2-3 business days before contacting the examination location to arrange to write the examination.**

Or

2. Complete the application form included with these instructions and send it, along with a cheque or money order for \$90 made payable to the **Minister of Finance** to the address given on the form. Fees will not be accepted over-the-counter at the examination location. Please do not send cash in the mail. Once your application form has been received, your examination will be e-mailed to the examination supervisor at the location you have indicated on the application form. **You should allow 7-10 days from the time you mail in your application form before contacting the examination location to arrange to write the examination.**

If an examination is not written within 60 days of being e-mailed to the examination supervisor, it will be returned to the Administrator, Pesticide Examinations, and the exam fee will be forfeited.

(see reverse)

Out-of-Province Examinations

Out-of-province candidates can arrange to write the examination at a government or college office outside B.C. -- ideally one concerned with pesticide management. Candidates must contact that office and determine who will supervise the examination.

Once you have the name of the examination supervisor, record their name, telephone number, address and e-mail address in the space provided on the out-of-province application form, and return to:

**Administrator, Pesticide Examinations
Service BC - Government Agent
310 Ward Street
Nelson, B.C. V1L 5S4**

Your examination will be e-mailed to the examination supervisor within 2-3 days of receipt of your application.

For All Candidates

Note: All candidates are required to show photo identification (e.g. driver's licence) before writing a certification examination.

Please make sure that you have obtained and studied the correct study kit for the certification category of the examination you wish to write. Also, if your kit was not purchased within three months of writing the examination, you should check that your study kit is the most recent version. Study kits are obtained from the Distribution Centre - Victoria at:

**4234 Glanford Avenue
Victoria, BC
Telephone: 952-4460 in Victoria
Toll free, long distance: 1-800-282-7955**

At present, all examinations are **Open Book**¹. Candidates are responsible for bringing all the study kit materials and a calculator to the examination location. Time given to write examinations is between two and three hours, depending on the examination category.

Examination results will be mailed to candidates. Please note that a two-week time period is normally required for marking examinations and issuing results. An examination score of 60% or better is required to obtain certification.

Certification Requirements

| <u>Examination Mark</u> | | <u>Certificate</u> |
|-------------------------|---|--------------------|
| 75% and above | = | 5 year certificate |
| 60% - 74% | = | 1 year certificate |
| 59% and below | = | please try again |

¹ This will probably change. The plan is to begin administering **Closed Book** exams as new study materials are produced.



Integrated Pest Management Program

APPLICATION TO WRITE AN EXAMINATION FOR PESTICIDE APPLICATOR OR DISPENSER CERTIFICATION

If applying by telephone, you do not need to complete this form.

Mail this completed application form to: Administrator, Pesticide Examinations
 Service BC - Government Agent
 310 Ward Street
 Nelson, BC V1L 5S4

PLEASE PRINT CLEARLY

| | | | | |
|---|--------------|---|--------------|-----------------------|
| Applicant's Name: | | Firm/Agency Employed by: | | |
| Birth Date: | | | | |
| day | month | | | year |
| Home Address: | | | | Firm/ Agency Address: |
| City: | Postal Code: | City: | Postal Code: | |
| Phone Number: | | Phone Number: | | |
| <p>Examination Requested: Choose the examination category that best suits the type of work that you intend to perform.</p> <p style="text-align: center;">For help choosing the correct category, phone 1-866-205-2102 (or 354-6585 in Nelson).</p> | | | | |
| <input type="checkbox"/> Applicator – Agriculture – Field or Orchard Crops <input type="checkbox"/> English language version <input type="checkbox"/> Cantonese language version <input type="checkbox"/> Punjabi language version <input type="checkbox"/> Vietnamese language version <input type="checkbox"/> Applicator – Agriculture – Greenhouse, Mushroom, Livestock or Poultry Barn <input type="checkbox"/> English language version <input type="checkbox"/> Cantonese language version <input type="checkbox"/> Punjabi language version <input type="checkbox"/> Vietnamese language version <i>(Choose either of the above for Agriculture – General certification. The same study kit is used for both examinations.)</i> <input type="checkbox"/> Applicator – Forestry – General <input type="checkbox"/> Applicator – Forestry – Non-Broadcast <input type="checkbox"/> Applicator – Forest – Seedling Nursery <input type="checkbox"/> Applicator – Forest Seed Cone Orchard <input type="checkbox"/> Applicator – Industrial Vegetation and Noxious Weeds | | <input type="checkbox"/> Applicator – Landscape - IPM <input type="checkbox"/> Applicator – Mosquito and Biting Fly <input type="checkbox"/> Applicator – Mosquito – Hand application of bacterial larvicides. <input type="checkbox"/> Applicator – Product Fumigation – General <input type="checkbox"/> Applicator – Fumigation – Restricted to Grain Storage <input type="checkbox"/> Applicator – Structural – IPM <input type="checkbox"/> Applicator – Structural – Wood Preservation, Poles and Timbers <input type="checkbox"/> B.C. Certification (for applicators with certification from another province). <i>Note: you must take your certificate with you to the exam.</i> <input type="checkbox"/> Dispenser – Commercial Pesticides <input type="checkbox"/> Dispenser – Domestic Pesticides <input type="checkbox"/> Other _____ <div style="text-align: right; font-size: small;">(specify)</div> | | |

Continued on reverse

OUT-OF-PROVINCE APPLICANTS

Please provide examination proctor information:

| | |
|-------------------|-------------------------|
| Proctor's Name: | Proctor's Phone Number: |
| Exam Address: | |
| Proctor's e-mail: | |

BRITISH COLUMBIA APPLICANTS

Please indicate where you would like to write the examination. A list of designated examination locations accompanies this application form.

| |
|--------------------------------|
| Preferred Examination Location |
|--------------------------------|

EXAMINATION FEES

The fee is \$90 per examination, payable in advance and is non-refundable. Cheques or money orders must accompany this application and must be made payable to the **Minister of Finance**. Fees will not be accepted over-the-counter at the examination location. Please do not send cash in the mail.

Signature: _____

Date: _____

Amount Paid: _____

Method of payment

cheque

money order

Designated Examination Locations (By Appointment Only)

Vancouver Island & South Coast

| | | | |
|---|---------------------|---|---------------------|
| CAMPBELL RIVER BC Access Centre, Farwell Bldg. 115 - 1180 Ironwood Road | 250-286-7555 | PORT ALBERNI Service BC - Government Agent 4711 Elizabeth Street | 250-724-9200 |
| CHILLIWACK BC Access Centre Suite 1, 45467 Yale Road West | 604-795-8415 | PORT HARDY Service BC - Government Agent 8755 Granville Street | 250-949-6323 |
| COURTENAY BC Access Centre 2500 Cliffe Avenue | 250-897-7500 | POWELL RIVER Service BC - Government Agent 6953 Alberni Street | 604-485-3622 |
| DUNCAN BC Access Centre 5785 Duncan Street | 250-746-1400 | SECHELT Service BC - Government Agent 102 - 5710 Teredo Street | 604-885-5187 |
| GANGES Service BC - Government Agent 343 Lower Ganges Road | 250-537-5414 | SQUAMISH Service BC - Government Agent 1360 Pemberton Street | 604-892-2400 |
| MAPLE RIDGE Service BC - Government Agent 175 - 22470 Dewdney Trunk Road | 604-466-7470 | UCLUELET Service BC - Government Agent Davidson Shopping Centre, 5-1620 Peninsula Rd | 250-726-7025 |
| NANAIMO BC Access Centre 460 Selby Street | 250-741-3636 | VICTORIA call to arrange location | 866-205-2102 |

Thompson/Okanagan

| | | | |
|---|---------------------|---|---------------------|
| ASHCROFT Service BC - Government Agent 611 Railway Avenue | 250-453-2412 | OLIVER Service BC - Government Agent Room 101, Court House 9971 - 350 th Avenue | 250-498-3818 |
| CLINTON Provincial Bldg. 1423 Cariboo Highway | 250-459-2268 | PENTICTON call to arrange location | 866-205-2102 |
| KELOWNA call to arrange location | 866-205-2102 | PRINCETON Service BC - Government Agent 151 Vermillion Avenue | 250-295-6957 |
| KAMLOOPS Service BC - Government Agent 250-455 Columbia Street | 250-828-4540 | REVELSTOKE Service BC - Government Agent Room 104, Courthouse, 1123 Second Street W | 250-837-6981 |
| LILLOOET Service BC - Government Agent 651 Main Street | 250-256-7548 | SALMON ARM Service BC - Government Agent 850A – 16 th St. NE | 250-832-1611 |
| MERRITT BC Access Centre Rail Yard Mall, 2172 Coutlee Avenue | 250-378-9343 | VERNON call to arrange location | 866-205-2102 |

Kootenays

| | | | |
|--|---------------------|--|---------------------|
| CRANBROOK BC Access Centre 100 Cranbrook Street North | 250-426-1211 | KASLO Service BC - Government Agent 312 - 4 th Street | 250-353-2219 |
| CRESTON Service BC - Government Agent 1404 Canyon Street | 250-428-3211 | NAKUSP Service BC - Government Agent 204 – 6 th Ave. | 250-265-4865 |
| FERNIE Service BC - Government Agent 401 - 4 th Avenue | 250-423-6845 | NELSON BC Access Centre 310 Ward Street | 250-354-6104 |
| GOLDEN Service BC - Government Agent 903 - 9 th Street | 250-344-7550 | SPARWOOD Service BC - Government Agent 96 Greenwood Shopping Mall | 250-425-6890 |
| GRAND FORKS Service BC - Government Agent 7290 Second St. | 250-442-4306 | TRAIL BC Access Centre 1050 Eldorado Street | 250-364-0591 |
| INVERMERE Service BC - Government Agent 625 – 4 th St. | 250-342-4260 | | |

Northwest

| | | | |
|--|---------------------|--|---------------------|
| ATLIN Service BC - Government Agent Third Street | 250-651-7595 | PRINCE RUPERT Service BC - Government Agent 201 - 3 rd Avenue West | 250-624-7415 |
| BURNS LAKE Service BC - Government Agent 33 - Third Avenue | 250-692-7117 | QUEEN CHARLOTTE Service BC - Government Agent 216 - 3 rd Avenue | 250-559-4452 |
| DEASE LAKE Service BC - Government Agent Highway 37 | 250-771-3700 | SMITHERS BC Access Centre 1020 Murray Street | 250-847-7207 |
| HAZELTON Service BC - Government Agent 2210 Highway 62 | 250-842-7624 | STEWART Service BC - Government Agent Court House, 703 Brightwell Street | 250-636-2294 |
| HOUSTON Service BC - Government Agent 3400 – 11 th St. | 250-845-5828 | TERRACE BC Access Centre 101 - 3220 Eby Street | 250-638-6515 |
| KITIMAT Service BC - Government Agent 334 City Centre | 250-632-6188 | | |

North Central

| | | | |
|---|---------------------|--|---------------------|
| BELLA COOLA Service BC - Government Agent 639 Cliff Street | 250-799-5361 | 100 MILE HOUSE BC Access Centre 300 South Hwy 97 | 250-395-7832 |
| CHETWYND Service BC - Government Agent 4744 52 nd St. | 250-788-2239 | PRINCE GEORGE BC Access Centre 1044 - 5 th Avenue | 250-565-4488 |
| DAWSON CREEK BC Access Centre 1201 - 103 rd Avenue | 250-784-2224 | QUESNEL Service BC - Government Agent 102 - 350 Barlow Avenue | 250-992-4313 |
| FORT ST. JAMES Service BC - Government Agent 470 Stuart Drive | 250-996-7585 | VALEMOUNT Service BC - Government Agent 1201 - 5 th Avenue | 250-566-4448 |
| FORT ST. JOHN BC Access Centre 10600 - 100 th Street | 250-787-3350 | VANDERHOOF BC Access Centre 189 East Stewart Street | 250-567-6301 |
| FORT NELSON Service BC - Government Agent 5319 - 50 th Avenue | 250-774-6945 | WILLIAMS LAKE BC Access Centre 540 Borland Street | 250-398-4211 |
| MACKENZIE Service BC - Government Agent 540 Mackenzie Boulevard | 250-997-4270 | | |

Greater Vancouver

GREATER VANCOUVER phone **866-205-2102** to reserve an exam time.

Exams are written at Days Inn, 9850 King George Hwy, Surrey.