



Ministry of
Environment

COMMERCIAL RECREATION PARK USE PERMIT APPLICATION

Commercial Recreation services may only be provided in a provincial park or protected area (both being referred to as a “protected area” in this application), when authorized by a valid permit issued by the Ministry of Environment (referred to here as “BC Parks”) under the *Park Act* and *Environment and Land Use Act*. Only applications that are considered by BC Parks to be compatible with the conservation and recreation objectives identified for the protected area(s) involved in the proposal will be evaluated.

Please complete this application and submit it, with the detailed proposal description, for evaluation, to the Park Use Permits address on page 2 of this application. Supplying insufficient information will delay evaluation.

- NOTE: 1. **Upon submission of a complete application and application fee, allow a maximum of 60 business days to evaluate proposals for less than a one year term and 140 days to evaluate proposals for one year or longer and proposals for mechanized activities, ski areas or resort facilities.**
2. Submission of this application does not entitle the applicant to any rights or permission to proceed with any activity in any protected area.
 3. More information may be requested from the applicant during review of this application.
 4. This application is subject to review under the BC Parks Impact Assessment Process.
 5. Final approval will only be given upon receipt of a completed BC Certificate of Insurance for Comprehensive General Liability to a value of \$2 million, appropriate financial bonding and payment of the annual permit fee.
 6. BC Parks reserves the right to refuse any application.
 7. **A non-refundable Application Fee is due upon submission of application. Please make payment by VISA/MasterCard or by cheque payable to the Minister of Finance. (GST applicable).**

APPLICANT INFORMATION			
PLEASE CHECK HERE IF RENEWAL PERMIT <input type="checkbox"/>		PREVIOUS PERMIT NUMBER _____	
FULL LEGAL COMPANY/SOCIETY/INDIVIDUAL NAME:		INCORPORATION NUMBER, if applicable:	
MAILING ADDRESS:		CITY / TOWN:	PROV / STATE:
POSTAL / ZIP CODE:	BUS. PHONE NO. (Area Code):	FAX NO. (Area Code):	
NAME OF CONTACT:		DATE OF BIRTH (dd/mm/yy) / /	E-MAIL:
BUS. PHONE NO. (Area Code)	FAX NO. (Area Code):	CELLULAR PHONE NO. (Area Code):	
NAME OF PROTECTED AREA(S):		PERIOD OF USE (inclusive): (dd/mm/yy) FROM: TO:	
BRIEF SUMMARY OF PROPOSED ACTIVITY:			

Please attach a detailed proposal description that addresses the following (A-D):

- A.** Please describe the proposed activity and provide the following information:
 1. purpose of the service or activity;
 2. a map of an appropriate scale showing the protected area(s) involved, the location of the proposal, travel routes, means of travel and specific activity sites;
 3. the location and construction description of any temporary facilities or the use of existing facilities within the protected area(s);
 4. impacts on the protected area (environmental, social, economic changes including, but not limited to, vegetation, wildlife, access, aesthetics, effect on other users, etc) and actions that will be taken to mitigate these impacts on the protected area;
 5. does the applicant have tenure to land adjacent to this protected area and if so, does the applicant offer a similar activity on this adjacent land;
 6. type of transportation and access route to the proposal site; and
 7. for single trip proposals, describe a typical excursion including a guide-to-client ratio;
 8. for all other proposals, please format your proposal as an operating plan that, in addition to A-D, describes the schedule of proposed number, dates and duration of trips including guide-to-client ratio and total number of clients per trip.
- B.** List all experience, qualifications and special training of all staff involved in this proposed activity, including special training and certification required to undertake the activity.
- C.** List all experiences of the applicant and/or others involved in this proposal in previous protected area permits including the name, number(s), date and location of the permit(s).
- D.** Use a “√ “ to select from the list below all potential adverse impacts of the proposed activity. Provide additional detail for all impacts selected, including proposed mitigation.

Adverse and permanent effects to:	conservation, recreation and/or cultural values
	character and aesthetics of the protected area
Adverse effects to:	red/blue-listed species or ecosystems, species at risk, biogeoclimatic representation, etc
	critical or geographically unique characteristics
	public health and safety
	traditional use of the area by First Nations
	local communities
	recreational use or enjoyment of the protected area (regardless of the intended benefits of the proposed action)

As required under Section 21 of the *Park Act*, the applicant agrees to pay the Province the costs incurred by the Province in surveying, cruising, examining and inspecting the area affected by the application; and
 THE APPLICANT HEREBY CERTIFIES THAT ALL THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT.
 Date: _____
 Signature of Applicant or Authorized Signatory of Applicant: _____

Send completed application and proposal description to:
 Ministry of Environment
 PASB – Park Use Permits
 PO Box 9371 STN PROV GOVT
 Victoria B.C. V8W 9M3

For more information please call:
1-866-433-7272 (within B.C.) OR 1-250-952-0932 (outside of B.C.) OR Fax: 1-250-952-4346