



Ministry of  
Environment

## FILM PRODUCTION PARK USE PERMIT APPLICATION

Film Production activities may only be undertaken in a provincial park or protected area (both being referred to as a “protected area” in this application), when authorized by a valid permit issued by the Ministry of Environment (referred to here as “BC Parks”) under the *Park Act* and *Environment and Land Use Act*. Only applications that are considered by BC Parks to be compatible with the conservation and recreation objectives identified for the protected area(s) involved in the proposal will be evaluated.

Please complete this application and submit it with the detailed proposal description, for evaluation, to the Park Use Permits address on page 2 of this application. Supplying insufficient information will delay evaluation.

**NOTE:**

1. **Filming activities must be approved in principle by a BC Parks Representative either over the phone or following a pre-authorization site meeting prior to submitting an application. Upon submission of a complete application and application fee, allow 5 business days for preparation of the permit documents following our receipt of your application and application fee.**
2. Submission of this application does not entitle the applicant to any rights or permission to proceed with any activity in any protected area and BC Parks reserves the right to refuse any application.
3. More information may be requested from the applicant during review of this application.
4. This application is subject to review under the BC Parks Impact Assessment Process.
5. Final approval will only be given upon receipt of a completed BC Certificate of Insurance for Comprehensive General Liability to a value of \$2 million, appropriate financial bonding and payment of the permit fee.
6. **A \$525.00 non-refundable Application Fee is due upon submission of application. Payment can be made by VISA/MasterCard or by cheque payable to the Minister of Finance. (GST included)**

| APPLICANT INFORMATION                       |                             |  |               |
|---|-----------------------------|--|---------------|
| FULL LEGAL COMPANY/SOCIETY/INDIVIDUAL NAME: |                             | INCORPORATION NUMBER, if applicable:               |               |
| MAILING ADDRESS:                            |                             | CITY / TOWN:                                       | PROV / STATE: |
| POSTAL / ZIP CODE:                          | BUS. PHONE NO. (Area Code): | FAX NO. (Area Code):                               |               |
| NAME OF CONTACT:                            |                             | DATE OF BIRTH<br>(dd/mm/yy)<br>/ /                 | E-MAIL:       |
| BUS. PHONE NO. (Area Code)                  | FAX NO. (Area Code):        | CELLULAR PHONE NO. (Area Code):                    |               |
| NAME OF PARK / PROTECTED AREA:              |                             | PERIOD OF USE (inclusive): (dd/mm/yy)<br>FROM: TO: |               |
| BRIEF SUMMARY OF PROPOSED ACTIVITY:         |                             |  |               |

**Please attach a detailed description that addresses the following (A-C):**

- A. Please describe the proposed activity and provide the following:
  1. purpose of the proposal;
  2. a map of suitable scale of the protected area showing the proposed location of filming indicating all staging areas, set locations, parking areas, special effect locations, and

equipment locations with the means of access (roads, flight paths, etc) to and within the protected area;

3. a schedule of the film production with proposed dates for set up, filming, wrap, clean-up/restoration of the protected area as well as, a daily schedule indicating hours of operation and the number of cast/crew present each day;
4. a general description of the film production along with copies of the portion of the script or storyboard of the scene(s) to be filmed in the protected area;
5. impacts on the protected area (environmental, social, economic changes including, but not limited to, vegetation, wildlife, access, aesthetics, effects on other user groups, etc) and actions that will be taken to mitigate these impacts on the protected area;
6. type, number, size, purpose and extent of the use of vehicles and equipment;
7. specifications and purpose for all sets, structures or improvements either existing, to be constructed or placed in or on the protected area;
8. describe how catering, sanitary facilities, litter and garbage control will be conducted;
9. use a "√" to select which activities/uses from the table below are planned and provide full details on each. For other special effects and stunts proposed please include a separate description for each effect or stunt; and

| ACTIVITY/USE  |  | ACTIVITY/USE  |  |
|---|--|---|--|
| weapons discharge, explosions, incendiary devices, etc.     |  | artificial snow, hazardous materials or chemicals, etc.   |  |
| vehicle, water craft or aircraft collisions or crashes      |  | vehicle or water craft stunts, excessive speed, etc.      |  |
| vehicles operation or use beyond public access roads        |  | aircraft use, stunts, low flyovers, etc.                  |  |
| removal, disturbance or destruction of any natural resource |  | modification of existing structures or improvements, etc. |  |
| introduction of plants or plant material                    |  | use of animals  |  |

10. what actions will be undertaken to mitigate impacts on protected area values resulting from the proposed filming activity.

- B. List all experiences of the applicant and/or others involved in this proposal in previous protected area permits including the name, permit number, date and location of the permit(s).
- C. From the following list, use a "√" to select all potential adverse impacts of the proposal. Provide additional detail for all impacts selected, including proposed mitigation.

|                                   |  |  |
|-----------------------------------|--|--|
| Adverse and permanent effects to: |  | conservation, recreation and/or cultural values  |
|                                   |  | character and aesthetics of the protected area   |
| Adverse effects to:               |  | red/blue-listed species or ecosystems, species at risk biogeoclimatic representation, etc.                       |
|                                   |  | critical or geographically unique characteristics  |
|                                   |  | public health and safety   |
|                                   |  | traditional use of the area by First Nations   |
|                                   |  | local communities  |
|                                   |  | recreational use or enjoyment of the protected area (regardless of the intended benefits of the proposed action) |

As required under section 21 of the *Park Act*, the applicant agrees to pay the Province for costs incurred by the Province in surveying, cruising, examining, monitoring and inspecting the area affected by the application; and THE APPLICANT HEREBY CERTIFIES THAT ALL THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT.

Date: \_\_\_\_\_

Signature of Applicant or Authorized Signatory of Applicant: \_\_\_\_\_

**Send completed application and proposal description to:**

Ministry of Environment  
 PASB – Park Use Permits  
 PO Box 9371 STN PROV GOVT  
 Victoria B.C. V8W 9M3

For more information please call:

**1-866-433-7272 (within B.C.) OR 1-250-952-0932 (outside B.C.) OR Fax: 1-250-952-4346**