

Public Sector
Purchasing Contacts
directory





Economic Development

Honourable Angus MacIsaac
Nova Scotia Minister of Economic Development



To the Nova Scotia vendor community:

Your business is an important part of Nova Scotia's economy. The Government of Nova Scotia recognizes this, and is committed to helping you increase your access to business opportunities at home, as well as in the global marketplace.

One of the tools to help you succeed is this Public Sector Purchasing Contacts Directory, which includes information on how to become a government supplier and also outlines programs to help expand your business. The directory will help you locate suppliers that may want to purchase your product or service; it lists all government departments, agencies, boards and commissions, and municipalities, academic institutions, school boards and health authorities.

The most current information in the directory is available online at www.gov.ns.ca/tenders. I encourage you to explore the entire website to discover more about government purchasing in Nova Scotia and across Canada. You can also find more information about our Supplier Development program, which provides valuable information through co-hosted locally trade shows across the province. The dates and locations for these shows are posted on the website.

Please keep this directory close at hand and use the Procurement Services website to its fullest. Your success is our business.

Sincerely,

A handwritten signature in black ink that reads "Angus MacIsaac".

Angus MacIsaac
Minister

www.gov.ns.ca/tenders



Economic Development

Procurement Services

To all vendors:

I am pleased to present the latest edition of the Public Sector Purchasing Contacts Directory.

This directory is a key tool in the delivery of the Province's Supplier Development Program. It is a guide to staff in all government departments, agencies, boards and commissions, as well as the Municipalities, Academic Institutions, School Boards and Hospitals (MASH) sector.

The directory is also available online at www.gov.ns.ca/tenders. It is our hope this will make it easier for you to market your goods or services to the organizations listed in this directory.

If you have any questions, comments or ideas on how to make the directory more useful, please e-mail supdev@gov.ns.ca or call our new toll-free number 1-866-399-3377. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Draper".

Rick Draper
Director of Procurement
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www.gov.ns.ca/tenders

ISBN: 0-88871-886-1
October 2004
Revised, 2nd printing December 2004
Revised, 3rd printing April 2005
Revised, 4th printing October 2005
Revised, November 2005
Revised, February 2006
Revised, 5th printing September 2006
Revised, 6th printing May 2007
Revised, 7th printing July 2007
Revised, September 2007
Revised, 8th printing October 2007

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www.gov.ns.ca/tenders

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SECTION ONE - Purchasing Overview

How do I sell my product or service to the Nova Scotia Government?

The Purchasing Structure of the Nova Scotia Government

The Government of Nova Scotia has a centralized purchasing system administered by Procurement Services of the Department of Economic Development.

Departments of government have been given delegated purchasing authority in accordance with Government Procurement Policy and the Government Procurement Process. The delegated limits are revised occasionally, but can be seen at the Procurement web site. Within these limits, departments are able to purchase locally, without a public tender.

All other procurement is done through Procurement Services. Tender opportunities are shown on the Procurement web page at <http://gov.ns.ca/tenders>. Procurement policy and process documents can also be read and downloaded at that same site.

Becoming a Supplier

Registration is not required in order to bid on Nova Scotia Government tenders. Tender opportunities can be seen at our web site, www.gov.ns.ca/tenders or at the Halifax Procurement Services Office. There is no charge for viewing tender opportunities.

Many tenders can be viewed, downloaded, and in some cases, submitted through the web site. If you do not have access to the internet, tender documents can be obtained from the Public Tenders Office. Some tenders require a deposit, bid bond, or other document; these are identified in the tender notice, and these tenders cannot be downloaded.

Tender Opportunities Notification Service (TONS)

The province of Nova Scotia is making it easier for companies to do business with government. An online tender notification service is sending tender information automatically to businesses in Nova Scotia.

The Tender Opportunities Notification Service (TONS)
is available through the Nova Scotia Business Registry at
www.gov.ns.ca/snsmr/nsbr

Nova Scotia businesses that take advantage of this service will be notified by e-mail when tender opportunities become available. The service is available through the Nova Scotia Business Registry at www.gov.ns.ca/snsmr/nsbr.

The service is available only to businesses in Nova Scotia that are registered with the Nova Scotia Business Registry. There is no cost to the user and updates will be sent daily if a vendor's interest is matched to a tender.

All companies not registered with the Nova Scotia Business Registry may continue to access public tender information through the Nova Scotia provincial procurement website at: www.gov.ns.ca/tenders.

TONS is a service offered to Nova Scotia companies under the province's Supplier Development Program and accessed through the Nova Scotia Business Registry.

Departmental Functions and Purchasing Contacts

This directory includes the contact information for all buyers at Procurement Services and the departments of the Nova Scotia government they represent. Please note that most purchases must be made through Procurement Services, using public tenders.

A list of departments, agencies, boards and commissions in the Nova Scotia government is available from the Nova Scotia web site: www.gov.ns.ca. In most cases, contact information is supplied.

If you have questions for Procurement Services, or if you wish to visit the office, our contact information is below.

Procurement Services Contact Information

Department of Economic Development, Procurement Services

6176 Young Street, Suite 200

P O Box 787

Halifax, NS B3J 2V2

Ph: (902) 424-3333

Toll-free: 1-866-399-3377

Fx: (902) 424-0622

e-mail: ptenders@gov.ns.ca

How do I sell to other Atlantic Provinces?

New Brunswick, Prince Edward Island, and Newfoundland and Labrador operate under limits and regulations similar to those in Nova Scotia. The tendering organizations in those provinces are listed below:

<p>New Brunswick Marysville Place Central Tendering Branch P.O. Box 6000 20 McGloin St., 4th Floor Fredericton, NB E3B 5H1 Ph: 506-453-3742 Fx: 506-444-4400</p>	<p>Tender documents are available free of charge to registered users from the New Brunswick Opportunity Network (NBON.) Go to www.gnb.ca and select Tenders Online under Business & Industry</p> <p>New Brunswick also uses the following agencies to distribute Invitation Documents: BIDS* - www.bids.ca MERX* - www.merx.com</p>
<p>Newfoundland and Labrador Government Purchasing Agency PO Box 8700 30 Strawberry Marsh Rd. St. John's, NL A1B 4J6 Ph: 709-729-3348 Fx: 709-729-5817</p>	<p>Tender documents are available free of charge at www.gpa.gov.nl.ca</p> <p>Tender documents are also available from: MERX* - www.merx.com BIDS* - www.bids.ca Bid Navigator* - www.bidnavigator.com PODS* - http://www.pods.net</p>
<p>Prince Edward Island Procurement Services Shaw Building P.O. Box 2000 95 Rochford St., 2nd Floor Charlottetown, PEI C1A 7N8 Ph: 902-368-4040 Fx: 902-368-5171</p>	<p>Tender documents are distributed through http://www.gov.pe.ca/tenders</p>
<p>The Atlantic Standard Terms & Conditions can be found at: http://www.cap-cpma.ca/images/temp/atlantic2-e.htm</p>	

*Please note that these agencies charge for tender documents.

How do I Sell to the Federal Government?

Like Nova Scotia, the federal government mandates that all purchases over a specified limit be made through its central tendering agency, Public Works and Government Services Canada (PWGSC). Further information and local purchasing contacts can be found by visiting the federal website - <http://www.contractscanada.gc.ca/en>.

SECTION TWO - Supplier Development Program, Department of Economic Development

OVERVIEW

The Department of Economic Development has developed an aggressive program to help businesses bid on government goods, services, and construction including establishing a new Supplier Development Program, and providing new outreach services and community workshops on accessing procurement opportunities.

The Supplier Development Program was established to inform Nova Scotia businesses about tender opportunities, increase the number of suppliers participating in the provincial standing offers, aid local businesses to become more competitive, and to inform businesses about the role of the Department of Economic Development and its agencies in supporting the growth of the provincial economy.

PROGRAM GOALS

The goal of the Supplier Development Program is to maximize the positive impact of public sector expenditures (investments) on goods, services, and construction to grow and diversify our economy, and to improve the competitiveness of Nova Scotia businesses.

Outcomes of the Supplier Development Program include

- increased access for Nova Scotia suppliers to Government procurement opportunities
- increased opportunity for Nova Scotia suppliers to compete for provincial government procurement opportunities, within the limits imposed by the applicable trade agreements
- fair access to external markets

The Department of Economic Development wants to aid Nova Scotia business in expanding to ensure that Nova Scotia remains the best place to live, work, do business and raise our families.

TARGET POPULATION

Small and medium sized Nova Scotia based businesses and the manufacturing industry wishing to do business with government. That being said, no business is excluded from the Supplier Development Program should they wish to become involved.

WAYS WE CAN HELP:

Outreach and Education Activities

- Reverse Trade Shows
- Workshops
- On-site Visits

Publications

- Public Sector Purchasing Contacts Directory
- Procurement Services Brochure
- Nova Scotia Government Expenditure Analysis

Tools

- Tender Opportunities Notification Service (TONS)
- Canadian Tender Exchange
- Procurement Card

Others

- Nova Scotia Manufacturer-based Specifications
- Reduction of Trade Barriers

CONTACT US

For more information on the Supplier Development Program, please visit our
Website: <http://www.gov.ns.ca/tenders/supplierdevelopment>
Email: supdev@gov.ns.ca
or give us a call!

Barry Boutilier Manager, Supplier Development Ph: 902-424-5285 Fx: 902-424-0844 boutilbc@gov.ns.ca	Kimberley Murphy Liason Officer Ph: 902-424-6577 Fx: 902-424-0844 murphyki@gov.ns.ca	Kimberly Kay Program Coordinator Ph: 902-424-8882 Fx: 902-424-0844 kayka@gov.ns.ca
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SECTION THREE - Procurement Services, Department of Economic Development

Procurement Services and Procurement Officers assist government departments, agencies, boards and commissions in the preparation of tender specifications. The procurement staff prepares tenders for distribution; assists in the evaluation of bids received and award the resulting contracts. Any questions prior to, and after, tender closings can be addressed to the procurement staff below. The procurement officers' names and phone numbers appear at the top right corner of most tender documents.

Toll-free number for all staff 1-866-399-3377.

Robert Salah
Procurement Manager
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-5321
Fx: 902-424-0844
salahra@gov.ns.ca

Terry Peitzsche
Procurement Group Supervisor
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-8069
Fx: 902-424-0780
peitzsct@gov.ns.ca

Departments: Transportation & Infrastructure
Renewal
Work Allocation: Transportation &
Infrastructure Renewal Request for Proposals;
Bridge & Highway Construction; School
Buses; Leased Premises; Lease and Purchase
of Vehicles

Kim Conway
Procurement Group Supervisor
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-7547
Fx: 902-424-0780
conwayk@gov.ns.ca

Departments: Community Services; Economic
Development; Health; Health Promotion &
Protection; Justice; Tourism, Culture & Heritage
Agencies: Human Rights Commission
Work Allocation: Fuel Standing Offer;
General Standing Offers; Lease and Purchase
of Vehicles

Rose Croke
Senior Procurement Officer
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-8711
Fx: 902-424-0780
croker@gov.ns.ca

Departments: Education; Finance; Public Service Commission
Agencies: Aboriginal Affairs; Acadian Affairs; Advisory Council on the Status of Women; Auditor General; Chief Electoral Office; Office of Immigration; Office of the Speaker; Service Nova Scotia & Municipal Relations
Work Allocation: Lease and Purchase of Vehicles

Dennis McCarthy
Senior Procurement Officer
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-3392
Fx: 902-424-0780
mccartdp@gov.ns.ca

Departments: Transportation & Infrastructure Renewal - Public Works Division
Work Allocation: School Furniture; Furniture; Lease and Purchase of Vehicles

Jane MacConnell
Senior Procurement Officer
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-5288
Fx: 902-424-0780
macconja@gov.ns.ca

Departments: Transportation & Infrastructure Renewal
Work Allocation: Transportation & Infrastructure Renewal – Miller Lake; Lease and Purchase of Vehicles; Tires; Heavy Equipment (trucks, plows, graders etc.)

Theresa Broussard
Senior Procurement Officer
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-5524
Fx: 902-424-0780
broustm@gov.ns.ca

Departments: Agriculture, Energy, Environment & Labour, Fisheries & Aquaculture; Natural Resources
Agencies: Communications Nova Scotia; Emergency Management Office
Work Allocation: Employee Moves, Food Contracts; Lease and Purchase of Vehicles; Stockroom

Karin Parsons
Senior Procurement Officer
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-5540
Fx: 902-424-0780
parsonkh@gov.ns.ca

Departments: Transportation & Infrastructure Renewal
Work Allocation: Photocopier Leases; Transportation & Infrastructure Renewal - Truro Sign Shop; RIM; District Operations, Plowing etc.;

Mark MacMichael
Senior Analyst
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-8089
Fx: 902-424-0622
macmicma@gov.ns.ca

Departments: All Government Departments
Work Allocation: All IT Related
Procurements; Hardware & Software

Sheila Bourque
Procurement Consultant
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-7663
Fx: 902-424-0622
bourqusl@gov.ns.ca

Departments: All Government Departments
Work Allocation: Consulting Services and
RFP's

Judith Lloyd
Procurement Consultant
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-5523
Fx: 902-424-0622
lloydjl@gov.ns.ca

Departments: All Government Departments
Work Allocation: Consulting Services and
RFP's; Standing Offers

Dana MacDonald
Procurement Consultant
6176 Young Street, Suite 200
Halifax, Nova Scotia B3K 2A6
Ph: 902-424-1714
Fx: 902-424-0622
macdodc@gov.ns.ca

Departments: All Government Departments
Work Allocation: Consulting Services and
RFP's

SECTION FOUR - IT and Information Management

**Robert Doiron, Executive Director
Information Management Services**
Service Nova Scotia & Municipal Relations
9 South Maritime Centre
1505 Barrington Street
Halifax, Nova Scotia B3J 3K5
Ph: 902-424-8042
Fx: 902-424-0639
doironrl@gov.ns.ca

**John Fahie, Director
Information Technology Services**
Education
Trade Mart Building
2021 Brunswick Street, 5th Floor
Halifax, Nova Scotia B3J 2S9
Ph: 902-424-2823
Fx: 902-424-0874
fahiejw@gov.ns.ca

**Holly Fancy, Director
Corporate Information Strategies**
Economic Development
Centennial Building
1660 Hollis Street, 6th Floor
Halifax, Nova Scotia B3J 3C8
Ph: 902-424-2863
Fx: 902-424-0500
fancyh@gov.ns.ca

**Kevin Hall, Director
Information Technology Services**
Community Services
Nelson Place
5675 Spring Garden Road, 3rd floor
Halifax, Nova Scotia B3J 1H6
Ph: 902-424-7907
Fx: 902-424-3655
hallk@gov.ns.ca

**Colin MacDonald, Director
Information Technology**
Justice
Terminal Building
5151 Terminal Road, 4th floor
Halifax, Nova Scotia B3J 2L6
Ph: 902-424-7067
Fx: 902-424-0619
macdonca@gov.ns.ca

**Jan Oakley, Project Director
SAP Projects Office**
Economic Development
Centennial Building
1660 Hollis Street, 6th Floor
Halifax, Nova Scotia B3J 3C8
Ph: 902-424-4172
Fx: 902-424-4522
oakleyj@gov.ns.ca

**Penny Woolley, Director
Corporate IT Operations**
Transportation and Infrastructure Renewal
Johnson Building
1672 Granville Street
Halifax, Nova Scotia B3J 2N2
Ph: 902-424-4985
Fx: 902-424-0583
woollepe@gov.ns.ca

**David McCurdy, Manager
IT Services**
Health
Joseph Howe Building
1690 Hollis Street, 4th floor
Halifax, Nova Scotia B3J 2R8
Ph: 902-424-5974
Fx: 902-424-0763
paganid@gov.ns.ca

Steven Feindel, Director
Corporate Information Services

Finance

Provincial Building
1723 Hollis Street, 5th floor
Halifax, Nova Scotia B3J 2N3
Ph: 902-424-2939
Fx: 902-424-2777
feindesj@gov.ns.ca

Marsha Tinkham, Integration Manager
Corporate Information Systems

Health

Provincial Building
1723 Hollis Street, 5th floor
Halifax, Nova Scotia B3J 2N3
Ph: 902-424-0303
Fx: 902-424-2777
tinkhaml@gov.ns.ca

George Cooper, Director
Information Technology

Transportation and Infrastructure Renewal

Johnson Building
1672 Granville Street
Halifax, Nova Scotia B3J 3Z8
Ph: 902-424-2822
Fx: 902-424-2520
cooperg@gov.ns.ca

Ken Weston, Director
Information Technology Services

Natural Resources

Founders Square
1701 Hollis Street, 3rd floor
Halifax, Nova Scotia B3J 2T9
Ph: 902-424-0019
Fx: 902-424-1760
westonkr@gov.ns.ca

SECTION FIVE – Nova Scotia Government Departments

Agriculture

Homburg Building

1741 Brunswick St., 3rd Floor
Halifax, Nova Scotia B3J 3X8
Ph: 902-424-4560
Fx: 902-424-4671
www.gov.ns.ca/agri

Community Services

Nelson Place

5675 Spring Garden Road, 8th Floor
Halifax, Nova Scotia B3J 1H1
Ph: 902-424-4304
Fx: 902-428-0618
www.gov.ns.ca/coms

Economic Development

Centennial Building

1660 Hollis St., Suite 600
Halifax, Nova Scotia B3J 1V7
Phone: 902-424-0377
Fax: 902-424-7008
www.gov.ns.ca/econ

Education

Trade Mart Building

2021 Brunswick Street, 4th Floor
Halifax, Nova Scotia B3J 2S9
Ph: 902-424-5168
Fx: 902-424-0511
www.ednet.ns.ca

Energy

Bank of Montreal Building

5151 George Street, 4th Floor
Halifax, Nova Scotia B3J 3P7
Ph: 902-424-4575
Fx: 902-424-0528
www.gov.ns.ca/energy

Environment and Labour

Terminal Building

5151 Terminal Road, 6th Floor
Halifax, Nova Scotia B3J 2T8
Ph: 902 424-5300
Fx: 902-424-0503
www.gov.ns.ca/enla

Finance

Provincial Building

1723 Hollis Street, 7th floor
Halifax, Nova Scotia B3J 1V9
Ph: 902-424-5554
Fx: 902-424-0635
www.gov.ns.ca/fina

Fisheries and Aquaculture

Homburg Building

1741 Brunswick St., 3rd Floor
Halifax, Nova Scotia B3J 3X8
Ph: 902-424-4560
Fx: 902-424-4671
www.gov.ns.ca/fish

Health

Joseph Howe Building

1690 Hollis Street, 4th floor
Halifax, Nova Scotia B3J 2R8
Ph: 902-424-5818
Fx: 902-424-0730
www.gov.ns.ca/health

Health Promotion & Protection

World Trade & Convention Centre

1800 Argyle Street
Halifax, Nova Scotia B3J 2R8
Ph: 902-424-4807
Fx: 902-424-4716
www.gov.ns.ca/hpp

Intergovernmental Affairs

Joseph Howe Building
1690 Hollis Street, 7th Floor
Halifax, Nova Scotia B3J 2Y3
Ph: 902-424-5153
Fx: 902-424-0728
www.gov.ns.ca/iga

Justice

Terminal Building
5151 Terminal Road, 4th floor
Halifax, Nova Scotia B3J 2L6
Ph: 902-424-4030
Fx: 902-424-0510
www.gov.ns.ca/just

Natural Resources

Founders Square
1701 Hollis Street
Halifax, Nova Scotia B3J 3M8
Ph: 902 - 424 - 5935
Fx: 902 - 424 - 7735
www.gov.ns.ca/natr

Public Service Commission (Nova Scotia)

One Government Place
1700 Granville Street, 4th Floor
Halifax, Nova Scotia B3J 2V9
Ph: 902-424-7660
Fx: 902-424-0555
www.gov.ns.ca/psc

Service NS & Municipal Relations

Maritime Centre
1505 Barrington Street, 8 South
Halifax, Nova Scotia B3J 3K5
Ph: 902-424-5200
Fx: 902-424-0720
www.gov.ns.ca/snsmr

Tourism, Culture and Heritage

World Trade and Convention Center
1800 Argyle Street
Halifax, Nova Scotia B3J 2R5
Ph: 902-424-5000 (Tourism)
Ph: 902-424-4510 (Culture)
Ph: 902-424-7344 (Heritage)
www.gov.ns.ca/dtc

Transportation and Infrastructure Renewal

Johnson Building
1672 Granville Street
Halifax, Nova Scotia B3J 3Z8
Ph: 902-424-2297
Fx: 902-424-0532
www.gov.ns.ca/tran

SECTION SIX – Regional Development Authorities

***What’s a Nova Scotia RDA?**

Working in the diverse communities of Nova Scotia, located on Canada’s east coast, the Nova Scotia Regional Development Authorities - or RDAs - are 13 community-based groups helping individual and community ventures succeed. From partnerships, to business advice, to government navigation, Nova Scotia RDAs are the first-stop on the road to successful communities.

Nova Scotia RDAs initiatives, activities, and services take place at the local community level, and are shaped by the Nova Scotia Regional Community Development Act, and individual work plans as outlined by Nova Scotia RDA board members.

***Nova Scotia RDAs work primarily in the areas of:**

- Community Development
- Skills & Learning
- Investment Recruitment
- Sites & Premises
- Business Counseling
- Regional Promotion
- Information & Research
- Innovation

For more information on RDAs, please contact your local RDA office or The Nova Scotia Association of Regional Development Authorities - or NSARDA www.nsarda.ca.

**all above information is from the website of NSARDA*

Nova Scotia Association of Regional Development Authorities (NSARDA)

Holly Boston - Executive Director
1575 Brunswick Street
Halifax, Nova Scotia B3J 2G1
Ph: 902-426-9016
Fx: 902-426-6530
www.nsarda.ca

ANNAPOLIS DIGBY

Economic Development Authority
Mike Gushue, Managing Director
86 Atlantic Avenue, PO Box 271
Cornwallis, Nova Scotia B0S 1H0
Ph: 902-638-3490 Fx: 902-638-8106
www.annapolisdigby.com

ANTIGONISH

Regional Development Authority
Alisha Grant, Interim Manager
188 Main Street, Suite 2-1
Antigonish, Nova Scotia B2G 2B9
Ph: 902-863-3330 Fx: 902-863-4095
www.antigonishrda.ns.ca

CAPE BRETON County
Economic Development Authority
Eileen Lannon Oldford, CEO
77 Kings Road
Sydney, Nova Scotia B1S 1A2
Ph: 902-562-2201 Fx: 902-562-2866
www.cbceda.org

COLCHESTER
Regional Development Agency
Jo Ann Fewer, Executive Director
966 Prince Street
Truro, Nova Scotia B2N 5C1
Ph: 902-893-0140 Fx: 902-897-1157
www.corda.ca

CUMBERLAND
Regional Economic Development Assoc.
Rhonda Kelly, Executive Director
35 Church Street, PO Box 546
Amherst, Nova Scotia B4H 4A1
Ph: 902-667-3638 Fx: 902-667-2270
www.creda.ca

GUYSBOROUGH County
Regional Development Authority
Dan Gillis, Executive Director
46 Main Street, P.O. Box 49
Guysborough, Nova Scotia B0H 1N0
Ph: 902-533-3731 Fx: 902-533-2064
www.guysborough.ns.ca

HALIFAX
Greater Halifax Partnership
Stephen Dempsey, President & CEO
1969 Upper Water St.
Purdy's Tower II, Suite 2101
Halifax, Nova Scotia B3J 2R7
Ph: 490-6000 Fx: 490-6010
www.greaterhalifax.com

HANTS
Regional Development Authority
Ryan MacNeil, Executive Director
80 Water Street, PO Box 2313
Windsor, Nova Scotia B0N 2T0
Ph: 798-2284 Fx: 798-3254
www.hantscounty.com

KINGS Community
Economic Development Agency
Erin Beaudin, Executive Director
35 Webster Street
Kentville, Nova Scotia B4N 1H4
Ph: 902-678-2298 Fx: 902-678-2324
www.kingsced.ns.ca

LUNENBURG/QUEENS
Regional Development Agency
Neil Emenau, Executive Director
220 North Street
Bridgewater, NS B4V 2V6
Ph: 902-543-0491 Fx: 902-543-1156
www.lqrda.ns.ca

PICTOU
Regional Development Commission
Lisa MacDonald, Executive Director
980 East River Road
New Glasgow, NS B2H 3S8
Ph: 902-752-6159 Fx: 902-755-2722
www.prdc.com

SOUTH WEST SHORE
Development Authority
Frank Anderson, Chief Executive Officer
233 Water St., PO Box 131
Yarmouth, NS B5A 4B1
Ph: 902-742-3210 Fx: 902-742-3107
www.swsda.com

STRAIT HIGHLANDS
Regional Development Agency
Blaine A. Gillis, Executive Director
32 Paint Street, Unit 5
Port Hawkesbury, NS B9A 3J8
Ph: 902-625-3929 Fx: 902-625-1559
www.strait-highlands.ns.ca

SECTION SEVEN – Chambers of Commerce and Boards of Trade

***What is the Role of the local Chamber of Commerce/Board of Trade?**

Canada's first Boards of Trade and Chambers of Commerce (the two terms are synonymous) came into existence long before Confederation. As soon as the harbour cities of Halifax and Saint John developed sizable numbers of businesses, they established such associations to promote trade and economic development; to provide a common forum for the exchange of information; and to represent business interests in the community and before the public.

Today, most communities of any size in Canada are served by a Chamber or Board, and they continue to perform the same basic functions. They provide a full range of member services which respond to the specific needs of their communities.

More than 600 community chambers in Canada provide the common ground on which local businesses meet to discuss issues of concern to their community, and to promote their shared objectives. Economic development, including tourism and trade promotion, transportation, taxation, government regulations, monetary and fiscal policy, and business financing are common concerns to most chambers.

Chambers derive their funding from dues paid by local business and from special projects.

**all above information is from the website of www.apcc.ca/english/home/index.cfm?id=37*

Atlantic Provinces Chambers of Commerce

236 rue St. George Street, Suite 21
Moncton, New Brunswick E1C 1W1
Ph: 506-857-3980 Fx: 506-859-6131
www.apcc.ca

Nova Scotia Chambers of Commerce

605 Prince Street
Truro, Nova Scotia B2N 5B6
Ph: 902-895-6329 Fx: 902-897-6641
www.nschamber.ca

Amherst & Area Chamber of Commerce

P.O. Box 283
Amherst, Nova Scotia B4H 3Z4
Ph: 902-667-8186 Fax 902-667-2270
www.amherstchamberofcommerce.com

Antigonish Chamber of Commerce

21 B James St.
Antigonish, Nova Scotia B2G 1R6
Ph: 902-863-6308 Fx: 902-863-2656
www.antigonishchamber.com

Annapolis District Board of Trade

PO Box 2
Annapolis Royal, Nova Scotia B0S 1A0
Ph: 902-532-5454 Fax: 902-532-5769
www.tradeannapolis.com

Barrington & Area Chamber of Commerce

PO Box 110
Barrington, Nova Scotia B0W 1E0
Ph: 902-637-2625 Fax: 902-637-2075
users.eastlink.ca/~barringtoncc/

Bear River Board of Trade

PO Box 235
Bear River, Nova Scotia B0S 1B0
Ph: 902-467-3200
www.bearriver.ca

Berwick & District Board of Trade

PO Box 664
Berwick, Nova Scotia B0P 1E0
Ph: 902-538-3141 Fx: 902-538-7155

Brier Island Chamber of Commerce

PO Box 74
Westport, Nova Scotia B0V 1H0
Ph: 902-839-2347 Fx: 902-839-2006

Bridgetown Board of Trade

PO Box 467
Bridgetown, Nova Scotia B0S 1C0
Ph: 902-665-4679 Fx: 902-665-4747

Bridgewater & Area Chamber of Commerce

220 North Street
Bridgewater, Nova Scotia B4V 2V6
Ph: 902 543-4263 Fx: 902 543-1156
www.bridgewaterchamber.com

Central Annapolis Valley Chamber of Commerce

831 Main St., PO Box 395
Kingston, Nova Scotia B0P 1R0
Ph: 902-765-0344 Fx: 902-765-0141
www.cavcoc.ca

Chester Municipal Chamber of Commerce

PO Box 831
Chester, Nova Scotia B0J 1J0
Ph: 902-275-4709
www.chesterns.com

Clare Chamber of Commerce

PO Box 35
Church Point, Nova Scotia B0W 1M0
Ph: 902-645-2368 Fax: 902-645-2787
www.commercedeclare.ca

Digby & Area Board of Trade

PO Box 641
Digby, Nova Scotia B0V 1A0
Ph: 902-245-7718

East Hants & District Chamber of Commerce

PO Box 76
Milford, Nova Scotia B0N 1Y0
Ph: 902-758-4257 Fx: 902-758-4257
www.easthantschamber.ca

Eastern Kings Chamber of Commerce

PO Box 314
Kentville, Nova Scotia B4N 3X1
Ph: 902-678-4634 Fx: 902-678-5448
www.easternkingschamber.ns.ca

Grand Narrow District Board of Trade

4663 Grand Narrow Highway
Beaver Cove, Nova Scotia B1I 1P4
Ph: 902-871-2956

Guysborough Chamber of Commerce

RR#1
Guysborough, Nova Scotia B0H 1N0
Ph: 902-533-2235 Fx: 902-533-2974

Halifax Chamber of Commerce

656 Windmill Road, Suite 200
Dartmouth, Nova Scotia B3B 1B8
Ph: 902-468-7111 Fax: 902-468-7333
www.halifaxchamber.com

Lunenburg Board of Trade

PO Box 1300
Lunenburg, Nova Scotia B0J 2C0
Ph: 902-634-3170 Fx: 902-634-3194

Mahone Bay Chamber of Commerce

PO Box 59
Mahone Bay, Nova Scotia B0J 2E0
Ph: 902-624-6151 Fx: 902-624-6152
www.mahonebay.com

North Shore Commerce Development Association

PO Box 52
Tatamagouche, Nova Scotia B0K 1V0
Ph: 902-657-3811 Fx: 902-657-3850

North Queens Board of Trade

PO Box 189
Caledonia, Nova Scotia B0T 1B0
Ph: 902-682-2016 Fx: 902-682-2957

Northeast Highlands Chamber of Commerce

PO Box 23
Ingonish, Nova Scotia B0C 1L0
Ph: 902-285-2289 Fx: 902-285-2295
www.northeasthighlands.com

Northumberland Chamber of Commerce

162 Brook Road, RR#2
River John, Nova Scotia B0K 1N0
Ph: 902-351-2328

Parrsboro & District Board of Trade

PO Box 297
Parrsboro, Nova Scotia B0M 1S0
www.parrsborodistrictboardoftrade.com

Pictou County Chamber of Commerce

980 East River Road
New Glasgow, Nova Scotia B2H 3S8
Ph: 902-755-3463 Fx: 902-755-2848
www.pictouchamber.com

Preston and Area Board of Trade

1900 #7 Highway
East Preston, Nova Scotia B2Z 1M8
Ph: 902-435-7211

Riverport and District Board of Trade

PO Box 28
Riverport, Nova Scotia B0J 2W0
Ph: 902-766-4104

Sheet Harbour and Area Chamber of Commerce

PO Box 239
Sheet Harbour, Nova Scotia B0J 3B0
Ph: 902-885-2595 Fax: 902-885-2708

Shelburne and Area Chamber of Commerce

PO Box 1150
Shelburne, Nova Scotia B0T 1W0
Ph: 902-875-0224 Fax: 902-875-3214
www.shelburnechamber.com

South Queens Chamber of Commerce

PO Box 1378
Liverpool, Nova Scotia B0T 1K0
Ph: 902-354-5741 Ph: 902-354-7388
www.regionofqueens.com

Springhill Chamber of Commerce

PO Box 1030
Springhill, Nova Scotia B0M 1X0

Strait Area Chamber of Commerce
4 MacIntosh Ave Unit 2
Port Hawkesbury, Nova Scotia B9A 3K5
Ph: 902-625-1588 Fx: 902-625-5985
www.straitchamber.ca

Sydney and Area Chamber of Commerce
PO Box 131
Sydney, Nova Scotia B1P 6G9
Ph: 902-564-6453 Fx: 902-539-7487
www.sydneyareachamber.ca

Tiverton Board of Trade
PO Box 629, 3083 Highway 217
Tiverton, Nova Scotia B0V 1G0
Ph: 902-839-6287

Truro & District Chamber of Commerce
P.O. Box 54 605 Prince Street
Truro, Nova Scotia B2N 1G2
Ph: 902-895-6328 Fx: 902-897-6641
www.trurochamber.com

United Board of Trade Mosher River
PO Box 4
Mosher River, Nova Scotia B0J 2K0
Ph: 902-347-2606 Fx: 902-347-2602

West Hants Chamber of Commerce
PO Box 2188
Windsor, Nova Scotia B0N 2T0
Ph: 902-798-5106

Yarmouth and Area Chamber of Commerce
P.O.Box 532
Yarmouth, Nova Scotia B5A 4B4
Ph: 902-742-3074 Fx: 902-749-1383
www.yarmouthchamber.ca

SECTION EIGHT - Other Entities

Atlantic Lottery Corporation

P.O. Box 5500
Moncton, New Brunswick E1C 8W6
www.alc.ca

Primary Contact:

Phil Elliott
Senior Buyer
Ph: 506-867-5879
Fx: 506-867-5616
pell@alc.ca

Check In Nova Scotia

Corporatel, 1 Maritime Place, Suite 501
Halifax, Nova Scotia B3L 4V2
www.checkinnovascotia.com

Primary Contact:

Heather Campbell
Administrative Assistant
Ph: 902-453-8425
Fx: 902-453-8401
hcampbell@corporatel.ca

Halifax-Dartmouth Bridge Commission

P.O. Box 40
Dartmouth, Nova Scotia B2Y 3Y2
www.hdbc.ca

Primary Contact:

Craig J. Paul
MACPASS & Information Systems Mgr.
Ph: 902-463-2800
Fx: 902-469-6281
cpaul@hdbc.ns.ca

InNOVAcorp

1400-1801 Hollis St.
Halifax, Nova Scotia B3J 3N4
www.innovacorp.ns.ca

Primary Contact:

Charles Baxter
Director of Finance & Information Technology
Ph: 902-424-8670 Ext. 172
Fx: 902-424-4679
Toll Free 1-800-565-7051
cbaxter@innovacorp.ns.ca

Nova Scotia Business Inc.

P.O. Box 2374
1800 Argyle Street, Suite 701
Halifax, Nova Scotia B3J 3E4
www.novascotiabusiness.com

Primary Contact:

Mary Meade
Controller
Ph: 902-424-3043
Fx: 902-424-0964
meadem@gov.ns.ca

Nova Scotia Film Development Corp.

1724 Granville Street
Halifax, Nova Scotia B3J 1X5
www.film.ns.ca

Primary Contact:

Shelley Creighton
Director of Finance
Ph: 902-424-7177
Fx: 902-424-0617
creighsi@gov.ns.ca

Nova Scotia Liquor Corporation

93 Chain Lake Drive
Halifax, Nova Scotia B3S 1A3
www.nsliquor.ns.ca

Primary Contact:

Diane McInnis
Manager, Procurement & Tendering
Ph: 902-450-5916
Fax: 902-450-6116
diane.mcinnis@thenslc.com

Novacos Limited

505 Barrington Street, Suite 1310
Halifax, Nova Scotia B3J 3K5

Primary Contact:

Albert Munroe
Manager & Coordinator
Ph: 902-453-2620
Fx: 902-423-7999
amunroe@abclean.ns.ca

Sydney Tar Ponds Agency (NS)

1 Inglis Street
PO Box 1028 Stn A
Sydney, Nova Scotia B1P 6J7
www.tarpondscleanup.ca

Primary Contact:

Tammy McCabe
Finance & Payroll Clerk
Ph: 902-567-3491
Fx: 902-567-2382
tammy@tarpondscleanup.ca

Trade Centre Limited

1800 Argyle St.
Halifax, Nova Scotia B3J 2V9
www.tradecentrelimited.com

Primary Contact:

Darrell Hardy
Property Manager
Ph: 902-421-8686
Fx: 902-422-2922
darrell@wtchmc.com

Upper Clements Theme Park Ltd.

P.O. Box 577
Annapolis Royal, Nova Scotia B0S 1A0
www.upperclementspark.com

Primary Contact:

Herb Anderson
Purchasing Contact
Ph: 902-532-7557
Fx: 902-532-7681
fun@upperclementspark.com

Waterfront Development Corporation Ltd.

1751 Lower Water Street - 2nd Floor
Halifax, Nova Scotia B3J 1S5
www.wdcl.ca

Primary Contact:

John Wright
Director of Operations
Ph: 902-422-6591 Ext. 110
Fx: 902-422-7582
jwright@wdcl.ca

SECTION NINE – Municipalities and Municipal Organizations

Housing Authorities:

Nova Scotia has seven housing Authorities that can be viewed at:
www.gov.ns.ca/coms/housing/rental_housing_authority.html

Annapolis Valley Housing Authority
1005 Kentucky Court
New Minas, Nova Scotia B4N 4N1
(Includes Annapolis, Kings & Hants Counties)

Primary Contact:
Patti Wisted
Supervisor, Financial Services
Ph: 902-681-3179
Fx: 902-681-0806
wistedpa@gov.ns.ca

Cape Breton Island Housing Authority
P.O. Box 1372
18 Dolbin Street
Sydney, Nova Scotia B1P 6K3
(Includes Cape Breton, Richmond, Inverness & Victoria Counties)

Primary Contact:
John Savoy
Purchasing Contact
Ph: 902-539-8520
Fx: 902-539-0330
savoyjp@gov.ns.ca

Cobequid Housing Authority
P.O. Box 753
144 Victoria East
Amherst, Nova Scotia B4H 4B9
(Includes Cumberland & Colchester Counties)

Primary Contact:
Carolyn Brown
Purchasing Contact
Ph: 902-667-8757
Fx: 902-667-1686
brownc@gov.ns.ca

Eastern Mainland Housing Authority
176 Archimedes Street
New Glasgow, Nova Scotia B2H 5E1
(Includes Antigonish, Guysborough & Pictou Counties)

Primary Contact:
Mark Croft
Financial Supervisor
Ph: 902-752-1225
Fx: 902-752-1315
croftmp@gov.ns.ca

Metropolitan Regional Housing Authority
MacDonald Building
2131 Gottingen Street, 5th flr.
Halifax, Nova Scotia B3K 5Z7
(Includes Halifax, Dartmouth, Bedford & County)

Primary Contact:
Jim Doucette
Purchasing Contact
Ph: 902-420-6033
Fx: 902-420-6020
doucetjg@gov.ns.ca

South Shore Housing Authority
821 King Street, Suite 4
Bridgewater, Nova Scotia B4V 1B7
(Includes Lunenburg & Queens Counties)

Primary Contact:
Patti Wisted
Supervisor, Financial Services
Ph: 902-681-3179
Fx: 902-681-0806
wistedpa@gov.ns.ca

Tri-County Housing Authority
368 Main Street, Suite 206
Yarmouth, Nova Scotia B5A 1E9
(Includes Digby, Shelburne & Yarmouth Counties)

Primary Contact:
Michelle Fevens
Chief Administrative Officer
Ph:902-742-4369
Fx:902-749-1258
fevensmm@gov.ns.ca

Municipalities & Towns:

Nova Scotia has 3 regional municipalities, 21 rural municipalities, and 31 towns. You can find additional information on the *Union of Nova Scotia Municipalities* website: <http://www.unsm.ca/members.html>

Municipality of the County of Annapolis
P.O. Box 100
Annapolis Royal, Nova Scotia B0S 1A0
www.annapoliscounty.ns.ca

Primary Contact:
Keith Robicheau
Chief Administrative Officer
Ph: 902-532-2331
Fx: 902-532-2096
cao@annapoliscounty.ns.ca

Alternate Contact:
Laurie Emms
Deputy Chief Administrative Officer
Ph: 902-584-2188
Fx: 902-584-3939
lemms@annapoliscounty.ns.ca

Municipality of the County of Antigonish
285 Beech Hill Road, RR #7
Antigonish, Nova Scotia B2G 2L4
www.antigonishcounty.ns.ca

Primary Contact:
Joyce Levangie
Administrative Secretary
Ph: 902-863-1117
Fx: 902-863-5751
clerk@antigonishcounty.ns.ca

Municipality of the District of Argyle

P.O. Box 10
Tusket, Nova Scotia B0W 3M0
www.munargyle.com

Primary Contact:

Neil LeBlanc
Chief Administrative Officer
Ph: 902-648-2311
Fx: 902-648-0367
nleblanc@munargyle.com

Municipality of the District of Barrington

P.O. Box 100
Barrington, Nova Scotia B0W 1E0
www.barringtonmunicipality.com

Primary Contact:

Brian Holland
Clerk/Treasurer
Ph: 902-637-2015
Fx: 902-637-2075
munbar@eastlink.ca

Cape Breton Regional Municipality

320 Esplanade
Sydney, Nova Scotia B1P 7B9
www.cbrm.ns.ca

Primary Contact:

Jerry Ryan
Chief Administrative Officer
Ph: 902-563-5005
Fx: 902-564-0481
jjryan@cbrm.ns.ca

Municipality of the District of Chester

P.O. Box 369, 151 King Street
Chester, Nova Scotia B0J 1J0
www.district.chester.ns.ca

Primary Contact:

Darrell Hiltz
Chief Administrative Officer
Ph: 902-275-3554
Fx: 902-275-4771
darrell.hiltz@district.chester.ns.ca

Municipality of the District of Clare

P.O. Box 458
Little Brook, Nova Scotia B0W 1Z0
www.clarenovascotia.com

Primary Contact:

Delphis Comeau
Clerk/Treasurer
Ph: 902-769-2031
Fx: 902-769-3773
djcomeau@municipality.clare.ns.ca

Municipality of the County of Colchester

P.O. Box 697
Truro, Nova Scotia B2N 5E7
www.colchester-county.ns.ca

Primary Contact:

Bruce Purchase
Director, Corporate Services
Ph: 902-897-3157
Fx: 902-895-9983
corpser@colchester.ca

Municipality of the County of Cumberland

P.O. Box 428
Amherst, Nova Scotia B4H 3Z5
www.cumberlandcounty.ns.ca

Primary Contact:

Rennie Bugley
Chief Administrative Officer
Ph: 902-667-2313
Fx: 902-667-1352
rbugley@cumberlandcounty.ns.ca

Municipality of the District of Digby

P.O. Box 429
Digby, Nova Scotia B0V 1A0
www.municipalities.com/digby

Primary Contact:

Linda Fraser
Chief Administrative Officer
Ph: 902-245-4777
Fx: 902-245-5748
lfraser@municipality.digby.ns.ca

Municipality of the District of Guysborough

33 Pleasant St.
PO Box 79
Guysborough, Nova Scotia B0H 1N0
www.municipality.guysborough.ns.ca

Contact:

Ph: 902-533-3705
Fx: 902-533-2749

Halifax Regional Municipality

P.O. Box 1749
Halifax, Nova Scotia B3J 3A5
www.halifax.com

Primary Contact:

Anne Feist
Manager, Procurement
Ph: 902-490-4200
Fx: 902-490-6425
feista@halifax.ca

Municipality of East Hants

P.O. Box 190
Shubenacadie, Nova Scotia B0N 2H0
www.easthants.ca

Primary Contact:

Shelley Young
Administrative Coordinator
Ph: 902-758-1800 Ext. 294
Fx: 902-758-3497
info@easthants.ca

Municipality of the District of West Hants

P.O. Box 3000
Windsor, Nova Scotia B0N 2T0
www.westhants.ca

Primary Contact:

Dwight Bennett
Chief Administrative Officer
Ph: 902-798-8391
Fx: 902-798-8553
cao@westhants.ca

Municipality of the County of Inverness

P.O. Box 179
Port Hood, Nova Scotia B0E 2W0
www.invernessmunicipality.com

Primary Contact:

Kate Beaton
Chief Administrative Officer
Ph: 902-787-2274
Fx: 902-787-3110
kate.beaton@invernesscounty.ca

Municipality of the County of Kings

P.O. Box 100
Kentville, Nova Scotia B4N 3W3
www.county.kings.ns.ca

Primary Contact:

Brian Smith
Chief Administrative Officer
Ph: 902-690-6131
Fx: 902-678-9279
bsmith@county.kings.ns.ca

Municipality of the District of Lunenburg

P.O. Box 200
Bridgewater, Nova Scotia B4V 2W8
www.modl.ca

Primary Contact:

Val Oakly
Purchasing Coordinator
Ph: 902-541-1324
Fx: 902-543-7123
voakly@modl.ca

Municipality of the County of Pictou

P.O. Box 910
Pictou, Nova Scotia B0K 1H0
www.county.pictou.ns.ca

Primary Contact:

Brian Cullen
Chief Administrative Officer
Ph: 902-485-4311
Fx: 902-485-6475
bcullen@county.pictou.ns.ca

Region of Queens Municipality

P.O. Box 1264
Liverpool, Nova Scotia B0T 1K0
www.regionofqueens.com

Primary Contact:

David Clattenburg
Chief Administrative Officer
Ph: 902-354-3453
Fx: 902-354-7473
dclatt@regionofqueens.com

Municipality of the County of Richmond

P.O. Box 120
Arichat, Nova Scotia B0E 1A0
www.richmondcounty.ca

Primary Contact:

Stewart MacDonald
Deputy Clerk
Ph: 902-226-3973
Fx: 902-226-1510
smacdonald@richmondcounty.ca

Municipality of the District of Shelburne
P.O. Box 280
Shelburne, Nova Scotia B0T 1W0

Primary Contact:
Alan Merritt
Chief Administrative Officer
Ph: 902-875-3083
Fx: 902-875-1278
munshel@ns.sympatico.ca

Municipality of the District of St. Mary's
P.O. Box 296
Sherbrooke, Nova Scotia B0J 3C0
www.saint-marys.ca

Primary Contact:
Davis Gillis
Clerk/Treasurer
Ph: 902-522-2049
Fx: 902-522-2309
council@saint-marys.ca

Municipality of Victoria County
P.O. Box 370
495 Chebucto Street
Baddeck, Nova Scotia B0E 1B0
www.victoriacounty.com

Primary Contact:
Sandy Hudson
Chief Administrative Officer
Ph: 902-295-3660
Fx: 902-295-3331
sandy.hudson@countyvictoria.ns.ca

Municipality of the District of Yarmouth
P.O. Box 152
Yarmouth, Nova Scotia B5A 4B2
www.district.yarmouth.ns.ca

Primary Contact:
Ken Moses
Chief Administrative Officer
Ph: 902-742-7159
Fx: 902-742-3164
admin@district.yarmouth.ns.ca

Town of Amherst
P.O. Box 516
Amherst, Nova Scotia B4H 4A1
www.town.amherst.ns.ca

Primary Contact:
Greg Herrett
Purchasing Contact
Ph: 902-667-6513
Fx: 902-667-3356
gherrett@town.amherst.ns.ca

Town of Annapolis Royal
P.O. Box 310
285 St. George Street
Annapolis Royal, Nova Scotia B0S 1A0
www.annapolisroyal.com

Primary Contact:
Amery Boyer
Chief Administrative Officer
Ph: 902-532-3146
Fx: 902-532-7443
cao@annapolisroyal.com

Town of Antigonish

274 Main Street
Antigonish, Nova Scotia B2G 2C4

Primary Contact:

Brian MacNeil
Clerk/Treasurer
Ph: 902-863-1312
Fx: 902-863-9201
bmacneil@townofantigonish.ca

Town of Berwick

P.O. Box 130
Berwick, Nova Scotia B0P 1E0
www.town.berwick.ns.ca

Primary Contact:

Michael MacLean
Accountant
Ph: 902-538-4014
Fx: 902-538-3724
mmaclean@town.berwick.ns.ca

Town of Bridgetown

P.O. Box 609
271 Granville Street
Bridgetown, Nova Scotia B0S 1C0
www.town.bridgetown.ns.ca

Primary Contact:

Dwayne Carey
Chief Administrative Officer
Ph: 902-665-4637
Fx: 902-665-5011
bridgetown@ns.sympatico.ca

Town of Bridgewater

60 Pleasant St
Bridgewater, Nova Scotia B4V 3X9
www.town.bridgewater.ns.ca

Primary Contact:

Art Harnish
Purchasing Agent
Ph: 902-543-4651
Fx: 902-543-6876
aharnish@town.bridgewater.ns.ca

Town of Canso

P.O. Box 189
Canso, Nova Scotia B0H 1H0
www.townofcanso.com

Primary Contact:

Doreen Roberts
Town Clerk
Ph: 902-366-2525
Fx: 902-366-3093
doreen@townofcanso.com

Town of Clark's Harbour

P.O. Box 160
Clark's Harbour, Nova Scotia B0W 1P0

Primary Contact:

Brian C. Crowell
Clerk/Treasurer
Ph: 902-745-2390
Fx: 902-745-1772
briancrowell@eastlink.ca

Town of Digby

P.O. Box 579
147 First Ave.
Digby, Nova Scotia B0V 1A0
www.townofdigby.ns.ca/main

Primary Contact:

Tom Ossinger
Clerk/Treasurer
Ph: 902-245-4769
Fx: 902-245-2121
townof.digby@tartannet.ns.ca

Town of Hantsport

P.O. Box 399
Hantsport, Nova Scotia B0P 1P0
www.hantsportnovascotia.com

Primary Contact:

Jeff Lawrence
Clerk/Treasurer
Ph: 902-684-3211
Fx: 902-684-3227
jeff@hantsportnovascotia.com

Town of Kentville

354 Main Street
Kentville, Nova Scotia B4N 1K6
www.town.kentville.ns.ca

Primary Contact:

Bill Boyd
Chief Administrative Officer
Ph: 902-679-2500
Fx: 902-679-2375
bboyd@town.kentville.ns.ca

Town of Lockeport

P.O. Box 189
Lockeport, Nova Scotia B0T 1L0

Primary Contact:

Joyce Young
Clerk/Treasurer
Ph: 902-656-2216
Fx: 902-656-2935
townoflockeport@ns.sympatico.ca

Town of Lunenburg

119 Cumberland St.
P.O. Box 129
Lunenburg, Nova Scotia B0J 2C0
www.explorelunenburg.ca

Primary Contact:

Peter Haughn
Deputy Manager/Clerk
Ph: 902-634-4410
Fx: 902-634-4416
pjhaughn@ns.sympatico.ca

Town of Mahone Bay

P.O. Box 530
Mahone Bay, Nova Scotia B0J 2E0

Primary Contact:

Kyle Hiltz
Clerk/Treasurer
Ph: 902-624-8327
Fx: 902-624-8069
clerk@townofmahonebay.ca

Town of Middleton

P.O. Box 340
Middleton, Nova Scotia B0S 1P0
www.town.middleton.ns.ca

Primary Contact:

Raymond Rice
Chief Administrative Officer
Ph: 902-825-4841
Fx: 902-825-6460
cao@town.middleton.ns.ca

Town of Mulgrave

457 MacLeod Street
P.O. Box 129
Mulgrave, Nova Scotia B0E 2G0
www.munisource.org/mulgrave

Primary Contact:

Roy Germon
Chief Administrative Officer
Ph: 902-747-2243
Fx: 902-747-2585
cao@townofmulgrave.ca

Town of New Glasgow

P.O. Box 7
New Glasgow, Nova Scotia B2H 5E1
www.newglasgow.ca

Primary Contact:

David Smith
CAO
Ph: 902-755-7788
Fx: 902-755-6242
dsmith@newglasgow.ca

Town of Oxford

P.O. Box 338
Oxford, Nova Scotia B0M 1P0
www.town.oxford.ns.ca

Primary Contact:

Darrell White
Chief Administrative Officer
Ph: 902-447-2170
Fx: 902-447-2485
dwhite@town.oxford.ns.ca

Town of Parrsboro

P.O. Box 400
Parrsborro, Nova Scotia B0M 1S0
www.town.parrsboro.ns.ca

Primary Contact:

Ashley Brown
Chief Administrative Officer
Ph: 902-254-2036
Fx: 902-254-2313
adbrown@town.sboro.ns.ca

Town of Pictou

P.O. Box 640
Pictou, Nova Scotia B0K 1H0
www.townofpictou.com

Primary Contact:

Pat Elliott
Town Clerk
Ph: 902-485-4372
Fx: 902-485-8110
pictou@munet.ns.ca

Town of Port Hawkesbury
606 Reeves Street
Port Hawkesbury, Nova Scotia B9A 2R7
porthawkesbury.straitareaonline.com

Primary Contact:
Colin MacDonald
Chief Administrative Officer
Ph: 902-625-2746
Fx: 902-625-0040
cjmacdonald@ns.sympatico.ca

Town of Shelburne
P.O. Box 670
Shelburne, Nova Scotia B0T 1W0

Primary Contact:
Wilmont Hardy
Clerk/Treasurer
Ph: 902-875-2991
Fx: 902-875-3932

Town of Springhill
P.O. Box 1000
Springhill, Nova Scotia B0M 1X0
<http://town.springhill.ns.ca>

Primary Contact:
Donald Tabor
Clerk/Treasurer
Ph: 902-597-3751
Fx: 902-597-3637
dtabor@townofspringhill.ns.ca

Town of Stellarton
P.O. Box 2200
Stellarton, Nova Scotia B0K 1S0
www.stellarton.com

Primary Contact:
Joyce Eaton
Clerk/Treasurer
Ph: 902-752-2114
Fx: 902-755-4105
jeaton@town.stellarton.ns.ca

Town of Stewiacke
P.O. Box 8
Stewiacke, Nova Scotia B0N 2J0
www.stewiacke.net

Primary Contact:
Sheldon Dorey
Chief Administrative Officer
Ph: 902-639-2231
Fx: 902-639-2221
sdorey@stewiacke.net

Town of Trenton
P.O. Box 328
120 Main Street
Trenton, Nova Scotia B0K 1X0
www.town.trenton.ns.ca

Primary Contact:
Debbie Kampen
Chief Administrative Officer
Ph: 902-752-5311
Fx: 902-752-0090
dkampen@town.trenton.ns.ca

Town of Truro

695 Prince St.
P.O. Box 427
Truro, Nova Scotia B2N 5C5
www.truro.ca

Primary Contact:

James Langille
Chief Administrative Officer
Ph: 902-895-4484
Fx: 902-893-0501
jlangille@truro.ca

Town of Westville

2042 Queen Street
Westville, Nova Scotia B0K 2A0
www.westville.ca

Primary Contact:

Office Clerk
Ph: 902-396-1500
Fx: 902-396-3986

Town of Windsor

P.O. Box 158
Windsor, Nova Scotia B0N 2T0
www.town.windsor.ns.ca

Primary Contact:

Douglas Armstrong
Director of Finance
Ph: 902-798-2275
Fx: 902-798-5679
darmstrong@town.windsor.ns.ca

Town of Wolfville

359 Main Street
Wolfville, Nova Scotia B4P 1A1
www.town.wolfville.ns.ca

Primary Contact:

Roy Brideau
Chief Administrative Officer
Ph: 902-542-5767
Fx: 902-542-4789
rbrideau@town.wolfville.ns.ca

Town of Yarmouth

400 Main Street
Yarmouth, Nova Scotia B5A 1G2

Primary Contact:

Jeff Gushue
Chief Administrative Officer
Ph: 902-742-8565
Fx: 902-742-6244
cao@yarmouth-town.com

SECTION TEN – Academic Institutions

Acadia University

15 University Avenue
Wolfville, Nova Scotia B4P 2R6
www.acadiau.ca

Primary Contact:

Garry McIver
Manager, Purchasing Services
Ph: 902-585-1624
Fx: 902-585-1079
garry.mciver@acadiau.ca

Atlantic Provinces Special Education Authority

5940 South Street
Halifax, Nova Scotia B3H 1S6
www.apsea.ca

Primary Contact:

Bill Purchase
Purchasing Technician
Ph: 902-424-8530
Fx: 902-424-4929
purchaseb@apsea.ca

Atlantic School of Theology

660 Francklyn Street
Halifax, Nova Scotia B3H 3B5
www.astheology.ns.ca

Primary Contact:

David R. Myatt
Chief Administrative Officer
Ph: 902-496-7946
Fx: 902-492-4048
dmyatt@astheology.ns.ca

Dalhousie University

1360 Barrington Street, Rm B225
Halifax, Nova Scotia B3J 12I
www.dal.ca

Primary Contact:

James Craig
Acting Manager, Purchasing
Ph: 902-494-8830
Fx: 902-494-1534
james.craig@dal.ca

Interuniversity Services Inc.

1550 Bedford Highway, Suite 501
Bedford, Nova Scotia B4A 1E6
www.interuniversity.ns.ca/tenders

Primary Contact:

Julie Nielsen, Manager
Contract & Project Management Services
Ph: 902-453-2382
Fx: 902-453-2369
julie.nielson@interuniversity.ns.ca

Mount Saint Vincent University

166 Bedford Highway
Halifax, Nova Scotia B3M 2J6
www.msvu.ca

Primary Contact:

Dennis Digout
Manager, Purchasing
Ph: 902-457-6276
Fx: 902-445-2845
dennis.digout@msvu.ca

Nova Scotia Agricultural College
135 College Road, P.O. Box 550
Truro, Nova Scotia
B2N 5E3
www.nsac.ca

Primary Contact:
Robert Mosher
Financial services manager
Ph: 902-893-6599
Fx: 902-897-9399
mosherro@gov.ns.ca

**Nova Scotia College of Art & Design
University**
5163 Duke Street
Halifax, Nova Scotia B3J 3J6
www.nscad.ns.ca

Primary Contact:
Peter Flemming
Vice President, Finance &
Administration
Ph: 902-494-8112
Fx: 902-429-4925
peterf@nscad.ns.ca

Nova Scotia Community College
P.O. Box 1153
5685 Leeds Street
Halifax, Nova Scotia B3J 2X1
www.nsccl.ca

Primary Contact:
Dan MacInnis
Manager of Procurement
Ph: 902-491-6715
Fx: 902-491-4827
dan.macinnis@nsccl.ca

Saint Mary's University
923 Robie Street
Halifax, Nova Scotia B3H 3C3
www.smu.ca

Primary Contact:
Gail Levangie
Manager, Procurement
Ph: 902-420-5464
Fx: 902-420-8184
gail.levangie@smu.ca

St. Francis Xavier University
P.O. Box 5000
Antigonish, Nova Scotia B2G 2W5
www.stfx.ca

Primary Contact:
Lorris Keizer
Manager, Procurement Services
Ph: 902-867-3994
Fx: 902-867-2316
lkeizer@stfx.ca

Université Sainte-Anne
1695 Route 1
Pointe-de-l'Église N.É B0W 1M0
Directrice des achats
www.usainteanne.ca

Primary Contact:
Corinne Bassett
Directrice des achats
Ph: 902-769-2114 Ext. 154
Fx: 902-769-2930
corinne.bassett@usainteanne.ca

Cape Breton University
P.O. Box 5300
1250 Grand Lake Road
Sydney, Nova Scotia B1P 6L2
www.cbu.ca

University of King's College
6350 Coburg Road
Halifax, Nova Scotia B3H 2A1
www.ukings.ca

Primary Contact:
Nancy MacNeil
Buyer/Purchasing Clerk
Ph: 902-563-1103
Fx: 902-562-8124
nancy_macneil@cbu.ca

Primary Contact:
Chantal Caille
Accountant
Ph: 902-422-1271
Fx: 902-423-3357
chantal.caille@ukings.ns.ca

SECTION ELEVEN – School Boards and Educational Organizations

There are currently eight school boards in the province of Nova Scotia serving over 156,000 students.

Nova Scotia School Boards Association

95 Victoria Road
Dartmouth, Nova Scotia B3A 1V2
www.nssba.ednet.ns.ca

Primary Contact:

Karen Tavenor
Purchasing Contact
Ph: 902-491-2853
Fx: 902-429-7405
ktavenor@nssba.ednet.ns.ca

Annapolis Valley Regional School Board

P.O. Box 340
Berwick, Nova Scotia B0P 1E0
www.avrsb.ednet.ns.ca

Primary Contact:

Gerry Wilson
Coordinator of Procurement
Ph: 902-538-4625
Fx: 902-538-4753
gerry.wilson@avrsb.ednet.ns.ca

Cape Breton Victoria Regional School Board

999 Alexandra Street
Sydney, Nova Scotia B1L 6G7
www.cbv.ns.ca

Primary Contact:

Gary MacVicar
Purchasing Agent
Ph: 902-563-5400
Fx: 902-563-4566
gmacvicar@services.ednet.ns.ca

Chignecto-Central Regional School Board

60 Lorne Street
Truro, Nova Scotia B2N 3K3
www.ccrsb.ednet.ns.ca

Primary Contact:

Valerie Tucker
Purchasing Manager
Ph: 902-897-8923
Fx: 902-897-8966
tuckervj@ccrsb.ednet.ns.ca

Conseil Scolaire Acadien Provincial

CP 88
Saulnierville, Nouvelle-Écosse B0W 2Z0
www.csap.ednet.ns.ca

Primary Contact:

Janine M. Saulnier
Directrice des Finances et Trésorière
Ph: 902-645-5537
Fx: 902-645-5531
janine.saulnier@csap.ednet.ns.ca

Halifax Regional School Board
90 Alderney Drive
Dartmouth, Nova Scotia B2Y 4S8
www.hrsb.ns.ca

Primary Contact:
Madelyn Bell
Coordinator of Procurement
Ph: 902-464-2000 Ext. 2010
Fx: 902-464-2238
mbell@hrsbs.ns.ca

South Shore Regional School Board
130 North Park St.
Bridgewater Nova scotia B4V 4G9
www.ssrbs.ca

Primary Contact:
Brent Hickman
Purchasing Officer
Ph: 902-543-2468
Fx: 902-541-3051
bhickman@ssrbs.ca

Strait Regional School Board
16 Cemetery Road
Port Hastings, Nova Scotia B9A 1K6
www.strait.ednet.ns.ca

Primary Contact:
Shirley Hart
Manager, Purchasing
Ph: 902-625-7050
Fx: 902-625-2281
shirley.hart@strait.ednet.ns.ca

Tri-County Regional School Board
79 Water St.
Yarmouth, Nova Scotia B9A 1K6
<http://tcrsb.ednet.ns.ca/>

Primary Contact:
Brent Hickman
Purchasing Officer
Ph: 902-543-2468
Fx: 902-541-3051
bhickman@ssrbs.ca

SECTION TWELVE – Hospital and Health Care Organizations

The Nova Scotia Department of Health established nine district health authorities on January 1st 2001, following the proclamation of Bill 34, the Health Authorities Act, as a replacement to the Regional Health Board system. The District Health Authorities were created to bring health care decision-making closer to the community level and improve accountability for health care decisions.

Capital District Health Authority

Rm. 841, Bethune Bldg.
1278 Tower Road
Halifax, Nova Scotia B3H 2Y9
www.cdha.nshealth.ca

Primary Contact:

Boris Tsinman
Manager, Procurement
Ph: 902-473-2201
Fx: 902-473-5781
boris.tsinman@cdha.nshealth.ca

Hospitals:

Capital District Mental Health Program
Centre for Clinical Research
Community Health
Cobequid Community Health Centre
Dartmouth General Hospital
Drug Dependency Service
East Coast Forensic Hospital
Eastern Shore Memorial Hospital

Hants Community Hospital
Home Support Central Public Health Services
Musquodoboit Valley Memorial Hospital
Nova Scotia Environmental Health Clinic
Queen Elizabeth II Health Sciences Centre
The Nova Scotia Hospital
Twin Oaks Memorial Hospital

District Health Authority 1 - South Shore District Health Authority

90 Glen Allan Drive
Bridgewater, Nova Scotia B4V 3S6

Primary Contact:

Peter Graves
Director, Materiel Management
Ph: 902-634-7331
Fx: 902-634-7313
pgraves@ssdha.nshealth.ca

Hospitals:

Fisherman's Memorial Hospital
Queen's General Hospital
South Shore Regional Hospital

District Health Authority 2 – South West District Health Authority

60 Vancouver Street
Yarmouth, Nova Scotia B5A 2P5

Primary Contact:

Peter Graves
Director, Materiel Management
Ph: 902-634-7331
Fx: 902-634-7313
pgraves@ssdha.nshealth.ca

Hospitals:

Yarmouth Regional Hospital
Digby General Hospital
Roseway Hospital

**District Health Authority 3 –
Annapolis Valley District Health Authority**
PO Box 490
121 Orchard St.
Berwick, Nova Scotia B0P 1E0

Primary Contact:
Peter Graves
Director, Materiel Management
Ph: 902-634-7331
Fx: 902-634-7313
pgraves@ssdha.nshealth.ca

Hospitals:
Annapolis Community Health Centre
Eastern Kings Memorial Community Health
Centre
Soldiers Memorial Hospital
Valley Regional Hospital
Western Kings Memorial Community Health
Centre

**District Health Authority 4 -
Colchester East Hants Health Authority**
207 Willow Street
Truro, Nova Scotia B2N 5A1

Primary Contact:
Judy Maguire
Purchasing
Ph: 902-893-5554
Fx: 902-893-0040
judy.maguire@cehha.nshealth.ca

Hospitals:
Colchester Regional Hospital
Lillian Fraser Memorial Hospital

**District Health Authority 5 –
Cumberland Health Authority**
34 Prince Arthur St.
Amherst, Nova Scotia B4H 3B3

Primary Contact:
Bruce Belyea
Director, Finance
Ph: 902-667-5400 Ext. 6128
Fx: 902-667-6306
Bruce.belyea@cha.nshealth.ca

Hospitals:
All Saints Springhill Hospital
Bayview Memorial Hospital
Cumberland Regional Health Care Centre
North Cumberland Memorial Hospital South
Cumberland Community Centre

**District Health Authority 6 –
Pictou County Health Authority**
835 East River Road
New Glasgow, Nova Scotia B2H 3S6

Hospitals:
Aberdeen Hospital
Sutherland Harris Memorial Hospital

Primary Contact:
Blair Myers
Manager, Purchasing
Ph: 902-752-7600 Ext. 4840
Fx: 902-755-3923
Blair.myers@pcha.nshealth.ca

**District Health Authority 7 -
Guysborough Antigonish Strait Health
Authority (GASHA)**
25 Bay Street
Antigonish, Nova Scotia B2G 2G5
www.gasha.nshealth.ca

Hospitals:
Eastern Memorial Hospital
Guysborough Memorial Hospital
St. Martha's Regional Hospital
St. Mary's Memorial Hospital
Strait Regional Hospital

Primary Contact:
Leonard MacEachern
Director, Materiel Management
Ph: 902-867-4115
Fx: 902-863-1176
lmaceachern@gasha.nshealth.ca

**District Health Authority 8 –
Cape Breton District Health Authority**
1482 George Street
Sydney, Nova Scotia B1P 1P3

Hospitals:
Buchanan Memorial Community Health
Centre
Cape Breton regional Hospital
Glace Bay Health Care Facility
Inverness Consolidated Memorial Hospital
New Waterford Consolidated Hospital
Northside General Hospital
Sacred Heart Community Health Centre
Victoria County Memorial Hospital

Primary Contact:
Scott Wolstenholme
Director, Materiel Management
Ph: 902-567-8017
Fx: 902-567-7915
wolstenholmes@cbdha.nshealth.ca

Hillside Pines Home for Special Leave
77 Exhibition Drive
Bridgewater, Nova Scotia B4V 3K6

Primary Contact:
Bill O'Hearn
Environmental Supervisor
Ph: 902-543-1525
Fx: 902-543-8083

IWK Health Centre
5850/5980 University Avenue
Halifax, Nova Scotia B3J 6R8
www.iwk.nshealth.ca

Primary Contact:
Stuart McPhee
Manager, Purchasing & Printing Services
Ph: 902-470-8138
Fx: 902-470-7203
stuart.mcphee@iwk.nshealth.ca

Kings Regional Rehabilitation Centre
P.O. Box 128
Waterville, Nova Scotia B0P 1V0
krrc.nsnnet.org

Primary Contact:
Betty Mattson
Administrator
Ph: 902-538-3103
Fx: 902-538-0532
bmattson@krrc.ns.ca

**Nova Scotian Health Care
Purchasing Ltd.**
P.O. Box 399
520 Purves Street, Rm. B76
Northside General Hospital
North Sydney, Nova Scotia B2A 3M4
www.nshcpl.biz

Primary Contact:
Charlie MacLean
Ph: 902-794-5407
Fx: 902-794-5419
nshcpl-charlie@cbdha.nshealth.ca

R.K. MacDonald Nursing Home
64 Pleasant Street
Antigonish, Nova Scotia B2G 1W7

Primary Contact:
Joe Bouchie
Director, Environmental Services
Ph: 902-863-2578
Fx: 902-863-4437
jbouchie@rkmacdonald.ca

Notes:
