

**Justice Institute of British Columbia**  
**COURSE OUTLINE**

**Course Code:** EM100  
**Course Title:** Radio Communications Station Management  
**Prerequisite Courses:** EM700 Introduction to Emergency Management  
ICS100 Incident Command System Orientation  
EM710 Emergency Operations Centre Level 1

**Sponsoring Division:** Emergency Management

**Previous Course Code & Title:** N/A

**Course Effective Date:** August 1, 2007

<b># of Credits:</b>	.5
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**Course Description:**

This course guides the organization and operation of an emergency radio communications station at an EOC, ESS Reception Centre or PReOC. It reviews the key responsibilities of the Radio Communications Station Manager within the Logistics Section, including working with served agencies, resource management, documentation and the consideration of safety and legal issues.

**Course Goal(s):**

This course is designed to provide participants with the necessary skills to manage a radio communications station at an emergency operations centre (EOC), ESS Reception Centre or Provincial Regional Emergency Operations Centre (PReOC) in accordance with BCERMS principles.

**Course Learning Objectives:**

Upon successful completion of this course, the learner will be able to:

1. Discuss the British Columbia Emergency Response Management System.
2. Identify served agencies and their communication needs.
3. Describe the role and responsibilities of the Radio Communications Unit within the Logistics Section.
4. Discuss basic communication concepts in the delivery of radio communications.
5. Identify personnel resource management activities.
6. Identify equipment and materials resource management activities.
7. Describe documentation requirements in a radio communications station.
8. Examine safety issues in the delivery of communications services.
9. Discuss legal issues that influence the operation of a radio communications station.