



## In-house Lobbyist (Company) Registration Form

Complete this form if, under the *Lobbyists' Registration Act*, you are an employee who, as a significant part of your duties, lobbies the provincial government on behalf of your employer. In-house lobbyists (company) include employees of persons, companies and partnerships that carry on commercial activities for financial gain. See the Guide to the Registry of Lobbyists for greater detail on the types of lobbyists and when they are required to register. The guide and other helpful materials related to the Registry are available at <http://www.gov.ns.ca/lobbyist>.

A return is to be filed with the Registrar within two months after the day on which the individual becomes an in-house lobbyist, and within 30 days of each six-month anniversary of the initial filing.

Use this form for:

- Registration,
- Renewal (required every six months), or
- Updating a registration with new information or a change to existing information.

Filing may also be done online. If submitting a paper copy, **please print clearly**.

<b>SECTION A</b>	<b>PURPOSE</b>
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Check one of the following and complete the appropriate sections. Supply your registration number if this is a renewal or update.

- |                                       |   |
|---------------------------------------|---|
| <input type="checkbox"/> Registration | → Complete all sections   |
| <input type="checkbox"/> Renewal      | → Complete all sections   |
| <input type="checkbox"/> Update       | → Complete sections where changes have occurred to previously filed information |

Registration #
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<b>SECTION B</b>	<b>LOBBYIST AND EMPLOYER INFORMATION</b>
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**Note:** Each in-house lobbyist employed by a person, company or partnership is required to register separately.

Lobbyist's name (last, first, middle initial)			
Business address of lobbyist			
City	Province/State	Country	Postal/Zip Code
Telephone	Fax	Email	

Name of employer (company) of lobbyist			
Fiscal year beginning (yyyy/mm/dd)		Registry of Joint Stock Companies number (if applicable)	
Business address of the employer if different than lobbyist's			
City	Province/State	Country	Postal/Zip Code
Telephone	Fax	Email (optional)	

**SECTION C OTHER BENEFICIARIES OF LOBBYING ACTIVITIES**

**I. Subsidiaries**

If your employer is a corporation, provide the following information for every subsidiary of the corporation that has a direct interest in the outcome of your activities on behalf of your client. (If there is more than one subsidiary, enter the others on a separate sheet.)

Name of subsidiary			
Business Address			
City	Province/State	Country	Postal/Zip Code

**II. Parent Company**

If your employer is a corporation that is a subsidiary of another corporation provide the following.

Name of parent company			
Business Address			
City	Province/State	Country	Postal/Zip Code

**SECTION D DESCRIPTION OF EMPLOYER'S BUSINESS**

Briefly describe your employer's business activities (200 words or less).

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**SECTION E****LOBBYING ACTIVITIES**

**Note:** If you are engaged in more than one lobbying assignment, **subsections I to V** must be completed for each assignment.

**I. Description**

Describe your lobbying activity and identify any relevant legislative proposal, bill, resolution, regulation, policy, program, decision, grant, contribution or financial benefit.

**II. Subject Matter**

Check the appropriate area(s) that best identify the subject matter of your lobbying activities:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> agriculture                    | <input type="checkbox"/> hospitals                     | <input type="checkbox"/> small business         |
| <input type="checkbox"/> arts and culture               | <input type="checkbox"/> housing                       | <input type="checkbox"/> sports and recreation  |
| <input type="checkbox"/> colleges and universities      | <input type="checkbox"/> industry                      | <input type="checkbox"/> social assistance      |
| <input type="checkbox"/> conservation                   | <input type="checkbox"/> information technology        | <input type="checkbox"/> taxation               |
| <input type="checkbox"/> economic development and trade | <input type="checkbox"/> insurance                     | <input type="checkbox"/> telecommunications     |
| <input type="checkbox"/> education                      | <input type="checkbox"/> justice and enforcement       | <input type="checkbox"/> tourism                |
| <input type="checkbox"/> energy                         | <input type="checkbox"/> labour                        | <input type="checkbox"/> transportation         |
| <input type="checkbox"/> environment                    | <input type="checkbox"/> liquor control                | <input type="checkbox"/> other (please specify) |
| <input type="checkbox"/> financial institutions         | <input type="checkbox"/> gaming and lotteries          | _____   |
| <input type="checkbox"/> forestry                       | <input type="checkbox"/> manufacturing                 | _____   |
| <input type="checkbox"/> government procurement         | <input type="checkbox"/> mining                        | _____   |
| <input type="checkbox"/> health                         | <input type="checkbox"/> privatization and outsourcing |   |
| <input type="checkbox"/> highways                       | <input type="checkbox"/> science and technology        |   |

**III. Lobbying Targets****Departments**

- Agriculture and Fisheries
- Community Services
- Economic Development
- Education
- Energy
- Environment and Labour
- Finance
- Health
- Justice
- Natural Resources
- Public Service Commission
- Service Nova Scotia and Municipal Relations
- Tourism and Culture
- Transportation and Public Works

**Agencies, Boards and Commissions**

- Advisory Commission on AIDS
  - Alcohol and Gaming Authority
  - Canada-NS Offshore Petroleum Board
  - Children and Family Services Advisory Committee
  - Disabled Persons Commission
  - Election Commission
  - Embalmers and Funeral Directors Board
  - Environmental Assessment Board
  - Farm Loan Board
  - Fisheries and Aquaculture Loan Board
  - Fuel Safety Board
  - Health Services and Insurance Commission
  - Labour Relations Board
  - Law Reform Commission
  - Liquor Commission
  - Meat Inspection Board
  - Municipal Finance Corporation
  - N.S. Business Inc.
  - N.S. Gaming Corp.
  - N.S. Resources Ltd
  - Pay Equity Commission
  - Police Commission
  - Primary Forest Products Marketing Board
  - Real Estate Commission
  - Resource Recovery Fund Board
  - Securities Commission
  - Status of Women, Advisory Council
  - Student Assistance Higher Appeals Board
  - Tourism Partnership Council
  - Treasury and Policy Board
  - Utility and Review Board
  - Voluntary Planning
  - Workers' Compensation Board
  - Youth Advisory Council
  - other (please specify)
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- \_\_\_\_\_
- \_\_\_\_\_

**IV. Communication Techniques**

Check the techniques of communication that you have used or expect to use in the course of your activities.

- |  |  |
|--|--|
| <input type="checkbox"/> arranging one or more meetings                  | <input type="checkbox"/> telephone calls           |
| <input type="checkbox"/> meetings  | <input type="checkbox"/> informal communication    |
| <input type="checkbox"/> presentations                                   | <input type="checkbox"/> grass-roots communication |
| <input type="checkbox"/> written communication (hard copy or electronic) | <input type="checkbox"/> other (specify)           |
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**V. Lobbying MLAs**

Have you lobbied, or do you expect to lobby, a member of the House of Assembly in the member's capacity as a member, or a person on the member's staff during the fiscal year (or calendar year if fiscal year is not applicable) in which the return is filed?

Yes     No

<b>SECTION F</b>	<b>FUNDING</b>
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**I. Government Funding**

Is your employer funded in whole or in part by a government or government agency?

YES     NO

Name of government or government agency	Amount of funding received
Name of government or government agency	Amount of funding received

**II. Private Funding Related to Lobbying Activities**

In the fiscal year preceding the filing this return, did your employer receive funding of \$750 or more from an entity or organization, or from an individual acting on behalf of an entity or organization, for the purpose of supporting the in-house lobbyist's activities? This does not include private donations made by individuals acting in their personal capacity. (Use a separate sheet if necessary.)

Yes     No

Name of entity, organization or individual			
Business Address			
City	Province/State	Country	Postal/Zip Code

Name of entity, organization or individual			
Business Address			
City	Province/State	Country	Postal/Zip Code

