



**ELECTIONS BC**  
A non-partisan Office of the Legislature

# Nomination Booklet

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Follow the instructions in this booklet carefully.

If you do not comply with the requirements of the *Election Act*, your nomination will be invalid.

<b>FULL NAME OF NOMINEE</b>	SURNAME	GIVEN NAME(S)
<b>ELECTORAL DISTRICT</b>		

**OFFICE USE ONLY**

CANDIDATE # \_\_\_\_\_

DATE CERTIFICATE OF CANDIDACY ISSUED \_\_\_\_\_

## Important Note to Prospective Candidates

You do not become a candidate until all required nomination documents and the nomination deposit are accepted and a Certificate of Candidacy is issued by the Chief Electoral Officer or your District Electoral Officer.

You may file your nomination as a standing nomination with the Chief Electoral Officer or as an ordinary nomination with the District Electoral Officer. Once filed, nomination documents are available for public inspection.

## Standing Nominations (*Election Act*, section 57)

The standing nomination process allows prospective candidates to file the majority of their nomination documents before an election is called. When the election is called, the standing nominee must only file two final documents to complete their nomination and receive their Certificate of Candidacy. This allows the candidate access to the voters list and the ability to issue tax receipts earlier than individuals using the ordinary nomination process.

You may file a standing nomination with the **Chief Electoral Officer** at any time before 4:30 p.m. (Pacific time) on the 5th day following the issuing of a writ of election. If this is a Sunday or holiday, the next day that is not a Sunday or holiday will apply. If you are unable to meet all the requirements of filing a standing nomination by this deadline, please file your full nomination as an ordinary nomination with your District Electoral Officer. Standing nominations which are not completed by this deadline will be considered to be withdrawn. Documents on file for withdrawn nominations will not be returned, and the deposit is forfeited.

Standing nominations are usually filed in two stages. The following table shows what must be filed in each stage. If any of these items are not submitted or are incomplete, your standing nomination will not be accepted. Standing nominations are not completed until after the writ of election has been issued.

### Any time before 4:30 p.m. (Pacific time) on Day 5 of an election:

- Completed nomination booklet (F320);
- \$100 nomination deposit (cash, certified cheque, money order, or traveller's cheque payable to Minister of Finance). Uncertified cheques will not be accepted;
- Financial agent appointment form (F325); and
- Auditor appointment form (F321).

### Any time between the issuing of the Writ of Election (Day 0) and 4:30 p.m. (Pacific time) on Day 5:

- Solemn declaration of qualification (F323);
- Disclosure form required by the *Financial Disclosure Act*.

During either stage you may also file the appointment form for your official agent (F327) and any deputy financial agent appointment forms (F326) with the Chief Electoral Officer. These are optional, and your nomination will be accepted without them.

Standing nominations may only be accepted by the Chief Electoral Officer. However, to ensure the process is accessible for all nominees, the final two documents required to complete a standing nomination may be received by a Government Agent or District Electoral Officer, who will forward them to the Chief Electoral Officer for review and acceptance. It is your responsibility to ensure that documents are delivered to the Chief Electoral Officer by the deadline. Post marks will not be considered as proof of delivery.

**Ordinary Nominations** (*Election Act*, section 56)

Ordinary nominations are filed with the District Electoral Officer for the electoral district in which you are seeking election. The nomination period starts at 9:00 a.m. on the 6th day after the writ of election has been issued and ends at 1:00 p.m. (Pacific time) on the 15th day after the issuing of the writ. (If either day is a Sunday or holiday, the next day that is not a Sunday or holiday will apply.)

To file an ordinary nomination, all of the following must be received by the District Electoral Officer. If any of these items are not submitted, or are incomplete, your nomination will not be accepted.

- Completed nomination booklet (F320);
- \$100 nomination deposit (cash, certified cheque, money order, or traveller's cheque payable to Minister of Finance). Uncertified cheques will not be accepted;
- Financial agent appointment form (F325);
- Auditor appointment form (F321);
- Disclosure form required by the *Financial Disclosure Act*; and
- Solemn declaration of qualification (F323).

You may also file the appointment form for your official agent (F327) and any deputy financial agent appointment forms (F326) with the District Electoral Officer. These are optional, and your nomination will be accepted without them.

Ordinary nominations must be delivered directly to the District Electoral Officer for the electoral district in which you are seeking election. It is your responsibility to ensure that documents are delivered to the District Electoral Officer by the deadline. Post marks will not be considered as proof of delivery.

## Instructions

- 1 Print your SURNAME and GIVEN NAME(S), e.g., Smith, Allan William Peter, etc. Prefixes such as Mr., Ms., Dr., etc., and suffixes such as titles, degrees, etc., cannot be included as part of your name.
- 2 If you wish to have your usual name printed on the ballot instead of your full name, complete this box. Usual names include nicknames (e.g., Stretch, Kid, Buddy, etc.), and abbreviations (e.g., Bev, Bob, Sue, Al, etc.). For example, if Allan William Peter Smith usually goes by the name Bill Smith, this name may be used on the ballot.

However, there are some restrictions as to what can be on a ballot, and these restrictions may prevent you from using your usual name. A ballot cannot include any indication that a candidate is holding or has held an elected office, a candidate's occupation, or an indication of a title, honour, degree or other decoration received or held by the candidate. If the individual's usual name falls under any of these restrictions, it cannot be used. For example, if the candidate is a doctor, "Doc" cannot be used on the ballot [*Election Act*, section 86].

If you are requesting to have your usual name rather than your full name shown on the ballot, you must make a solemn declaration that the name to be used is your usual name. This declaration must be made before a commissioner for taking affidavits for British Columbia. The Chief Electoral Officer, the District Electoral Officer, a Deputy District Electoral Officer, or Government Agent may take this declaration free of charge.

- 3 Print the name of the electoral district in which you will be seeking election. You do not have to be a resident of that electoral district in order to run as a candidate.
- 4 If you are representing a registered political party, print the party name. In order to have party affiliation noted on the ballot, the party must file an endorsement with the Chief Electoral Officer or the District Electoral Officer. The party name printed on the ballot will be as indicated on the party's registration form.

This solemn declaration is not required if your full name is to appear on the ballot.

FULL NAME OF NOMINEE	
1 SURNAME	GIVEN NAME(S)

  

COMPLETE ONLY IF FULL NAME IS DIFFERENT FROM NAME TO BE USED ON BALLOT	
2 NAME TO BE USED ON BALLOT (IF DIFFERENT FROM ABOVE)*	* Important Note: You must complete solemn declaration of usual name
Solemn declaration of usual name (if different from 1) I, swear [or <i>solemnly affirm</i> ] that the above name requested to be used on the ballot is my usual name.	
SIGNATURE OF NOMINEE	<b>SWORN [OR SOLEMNLY AFFIRMED] BEFORE ME</b> AT: (CITY / TOWN)      DATE: (YYYY / MM / DD)
 	• COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA
<b>WARNING:</b> Signing a false statement is a serious offence and is subject to significant penalties [section 266].	• This includes the Chief Electoral Officer, District Electoral Officers, public notaries, barristers, solicitors and Government Agents.

  

3 ELECTORAL DISTRICT

  

4 NAME OF REGISTERED POLITICAL PARTY REPRESENTED

## Instructions (continued)

- 5 Print your full residential address and telephone number. If you wish to have your residential address and/or residential phone number obscured for the purposes of public inspection, mark the appropriate YES box. If the residential address or phone number is to be obscured, a different civic address must be provided for publication.
- 6 A service address is where documents required or authorized under the *Election Act* to be served or delivered to a candidate may be delivered. Documents delivered to this address are deemed to have been delivered or personally served on the candidate [*Election Act*, sections 54(3)(i), 68]. The nominee must sign this section.
- 7 If you wish to have INDEPENDENT noted on the ballot, mark the YES box. In order to have INDEPENDENT on the ballot you must also make a solemn declaration as to your independent status before a commissioner for taking affidavits for British Columbia. This solemn declaration may be made free of charge before the Chief Electoral Officer, District Electoral Officer, Deputy District Electoral Officer, or Government Agent. Individuals who represent unregistered political parties may not appear as 'Independent' on the ballot.

5	RESIDENTIAL ADDRESS ✕	PHONE: ✕	✕ In accordance with section 275 of the <i>Election Act</i> , I request that my residential address and/or residential phone number be obscured for the purposes of public inspection.	
	CITY / TOWN	POSTAL CODE		

**I confirm that documents will be accepted for delivery to or service on me at the following address, and I may be contacted at the following telephone number.**

6	SERVICE ADDRESS OF NOMINEE	CONTACT NAME		
	CITY / TOWN	POSTAL CODE	PHONE: (      )	FAX: (      )
	EMAIL:	SIGNATURE OF NOMINEE		

7	I request that my status of <b>'INDEPENDENT'</b> be printed on the ballot.	I, swear [ <i>or solemnly affirm</i> ] that I am independent and am not a representative of a political party.	<b>SWORN [OR SOLEMNLY AFFIRMED] BEFORE ME</b>	
			AT: CITY / TOWN	DATE: (YYYY / MM / DD)
	YES <input type="checkbox"/>	SIGNATURE OF NOMINEE	*COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA	
		<b>WARNING:</b> Signing a false statement is a serious offence and is subject to significant penalties [section 266].	♦ This includes the Chief Electoral Officer, District Electoral Officers, public notaries, barristers, solicitors and Government Agents.	

**Instructions (continued)**

⑧ **You must consent to your nomination. Read the statement carefully before you sign it.**

<p>⑧ I consent to my nomination as candidate and I declare that all information contained within this application is, to the best of my knowledge and belief, true and correct.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; height: 40px; vertical-align: top; padding: 2px;">SIGNATURE OF NOMINEE</td> <td style="width: 30%; height: 40px; vertical-align: top; padding: 2px;">DATE: (YYYY / MM / DD)</td> </tr> </table> <p><b>WARNING:</b> Signing a false statement is a serious offence and is subject to significant penalties [section 266].</p>	SIGNATURE OF NOMINEE	DATE: (YYYY / MM / DD)
SIGNATURE OF NOMINEE	DATE: (YYYY / MM / DD)		

The nomination application includes the following

\$ 100 DEPOSIT	<input style="width: 100%; height: 15px;" type="checkbox"/>	SOLEMN DECLARATION OF QUALIFICATION - FORM 323	<input style="width: 100%; height: 15px;" type="checkbox"/>	
NOMINATION BOOKLET - FORM 320	<input style="width: 100%; height: 15px;" type="checkbox"/>	APPOINTMENT OF FINANCIAL AGENT - FORM 325	<input style="width: 100%; height: 15px;" type="checkbox"/>	
APPOINTMENT OF AUDITOR - FORM 321	<input style="width: 100%; height: 15px;" type="checkbox"/>	APPOINTMENT OF OFFICIAL AGENT - FORM 327	<input style="width: 100%; height: 15px;" type="checkbox"/>	OPTIONAL
STATEMENT OF DISCLOSURE FORM	<input style="width: 100%; height: 15px;" type="checkbox"/>	APPOINTMENT OF DEPUTY FINANCIAL AGENT - FORM 326	<input style="width: 100%; height: 15px;" type="checkbox"/>	OPTIONAL

A nomination is not made unless all of the required documents are completed and filed. A nominee becomes a candidate when all required documents and the nomination deposit are accepted and a Certificate of Candidacy is issued. If any of the information in the nomination document changes after filing, it may be amended by writing to the District Electoral Officer or Chief Electoral Officer.

**Instructions (continued)**

Your nomination requires the signatures and signed declarations of 25 voters of the electoral district in which you wish to seek election. It is your obligation to ensure that at least 25 qualified voters sign your nomination. It is advisable to have more than 25 voters sign.

Nominators do not have to be registered voters. However, it is strongly advised to have registered voters sign your nomination booklet to ensure the nominators meet the qualifications.

Nominators may only nominate one individual in an election.

To be a nominator, an individual must:

- be a Canadian citizen;
- be at least 18 years of age, or if an election is in progress, be 18 years of age or more on General Voting Day for the election;
- be a resident of the electoral district;
- have been a resident of B.C. for the immediately preceding six months; and
- not be disqualified from voting.

**Nominators must provide their residential address. Mailing addresses are NOT acceptable, and may invalidate your nomination.**

I, the undersigned voter of the _____ electoral district, nominate the person named in this booklet as a candidate for election as a Member of the Legislative Assembly of British Columbia. I declare that I am a qualified voter for the above electoral district and that I have not nominated another individual for the same election.			<b>WARNING:</b> Signing a false statement is a serious offence and is subject to significant penalties.	I request that my address be obscured from public inspection.
	<b>NAME (PLEASE PRINT)</b>	<b>RESIDENTIAL ADDRESS (PLEASE PRINT)</b>	<b>SIGNATURE</b>	<input checked="" type="checkbox"/>
	FULL NAME	APT. #/BLDG. #/STREET/COMMUNITY/CITY - DO NOT USE MAILING ADDRESS		<input type="checkbox"/>
1				<input type="checkbox"/>
2				<input type="checkbox"/>
3				<input type="checkbox"/>
4				<input type="checkbox"/>
5				<input type="checkbox"/>
6				<input type="checkbox"/>
7				<input type="checkbox"/>
8				<input type="checkbox"/>
9				<input type="checkbox"/>
10				<input type="checkbox"/>
11				<input type="checkbox"/>
12				<input type="checkbox"/>
13				<input type="checkbox"/>
14				<input type="checkbox"/>
15				<input type="checkbox"/>
16				<input type="checkbox"/>

I, the undersigned voter of the \_\_\_\_\_ electoral district, nominate the person named in this booklet as a candidate for election as a Member of the Legislative Assembly of British Columbia. I declare that I am a qualified voter for the above electoral district and that I have not nominated another individual for the same election.

**WARNING:** Signing a false statement is a serious offence and is subject to significant penalties.

I request that my address be obscured from public inspection.

	NAME (PLEASE PRINT)	RESIDENTIAL ADDRESS (PLEASE PRINT)	SIGNATURE	
	FULL NAME	APT. #/BLDG. #/STREET/COMMUNITY/CITY - DO NOT USE MAILING ADDRESS		<input type="checkbox"/>
17				<input type="checkbox"/>
18				<input type="checkbox"/>
19				<input type="checkbox"/>
20				<input type="checkbox"/>
21				<input type="checkbox"/>
22				<input type="checkbox"/>
23				<input type="checkbox"/>
24				<input type="checkbox"/>
25				<input type="checkbox"/>
26				<input type="checkbox"/>
27				<input type="checkbox"/>
28				<input type="checkbox"/>
29				<input type="checkbox"/>
30				<input type="checkbox"/>
31				<input type="checkbox"/>
32				<input type="checkbox"/>
33				<input type="checkbox"/>
34				<input type="checkbox"/>
35				<input type="checkbox"/>
36				<input type="checkbox"/>
37				<input type="checkbox"/>
38				<input type="checkbox"/>
39				<input type="checkbox"/>
40				<input type="checkbox"/>



**For more information**  
**Phone toll-free 1-800-661-8683 / TTY 1-888-456-5448**

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