

APPLICANT'S INFORMATION		FOR OFFICE USE ONLY			
SURNAME	GIVEN NAMES	APPLICATION FOR SERVICE NUMBER			
MAILING ADDRESS		HOME PHONE NUMBER (INCLUDING AREA CODE)			
CITY, PROV./STATE, COUNTRY	POSTAL CODE	WORK PHONE NUMBER (INCLUDING AREA CODE)			
IF COMPANY, ATTENTION:		FAX NUMBER (INCLUDING AREA CODE)			

Complete either Section A or Section B, then complete Section C

SECTION A - APPLICATION FOR WILLS SEARCH	SECTION B - SOLICITORS OR NOTARIES ONLY
<p>A certificate of death or statutory declaration proving to the satisfaction of the Chief Executive Officer that the person named as Testator has died. The search fee must accompany this application when requesting a search.</p> <p>_____</p> <p><i>Written signature of applicant</i></p>	<p>I, _____ am;</p> <p><input type="checkbox"/> (a) a solicitor of the Supreme Court of British Columbia</p> <p><input type="checkbox"/> (b) a member of the Society of Notaries Public of British Columbia</p> <p>1) acting on behalf of the below listed individual I request a Living Will Search <input type="checkbox"/> or,</p> <p>2) after due investigation, I believe the below named individual, died on _____ at _____</p> <p>_____</p> <p>Written signature of Solicitor/Notary Acting in accordance with the prescribed legislation.</p>

SECTION C - SEARCH REQUEST DETAILS OF DECEASED PERSON

Date of birth _____	Place of birth _____	FEE
Full name (SURNAME , Given Names) _____		\$ 20.00
Also known as (SURNAME , Given Names) _____		+ \$ 5.00
Also known as (SURNAME , Given Names) _____		+ \$ 5.00
Also known as (SURNAME , Given Names) _____		+ \$ 5.00
Also known as (SURNAME , Given Names) _____		+ \$ 5.00
Also known as (SURNAME , Given Names) _____		+ \$ 5.00
Also known as (SURNAME , Given Names) _____		+ \$ 5.00
RUSH Service Requested <input type="checkbox"/> Yes <input type="checkbox"/> No _____		+ \$ 33.00
TOTAL:		_____

Payment Methods

Cheque
 Money Order
 Visa
 MasterCard
 American Express

Interac/Cash payment may be made in person at one of our four offices. If paying by cheque or money order, make payable to the Minister of Finance.

Credit Card # _____ Expiry date _____

_____ *PRINT* Card holder name as shown on Credit Card

Postdated cheques are not accepted

AMOUNT ENCLOSED \$ _____

_____ Card holder signature

APPLICATION FOR SEARCH OF WILLS NOTICE

- This form may be utilized to determine if the deceased person filed a Wills Notice with the Vital Statistics Agency indicating the location of their will.
- A Wills Search can be a required component of the Wills Probate process within the Province of British Columbia. Details of the full probate process are available from your nearest Probate Court.

Procedure

1. Please complete the front side of this form in full.
 - a) Include your postal code in the mailing address information to ensure search results can be successfully returned to you.
 - b) Also include a telephone number in case your search result is returned as undeliverable.
 - c) Before an application can be processed, it must be signed by the applicant in the location provided on the front side of this form.
Note: The Application for Search of Wills Notice form must be signed by the Applicant prior to probate submission

2. Eligibility
 - a) Provide a copy of the death certificate or statutory declaration if Section A was completed.
 - b) A lawyer or notary may apply either by acting on behalf of the testator or by stating that the testator has passed away.
 - c) If you are an individual, other than a lawyer or a notary, and apply for a Living Will Search, you are required to provide personal identification before your request can be processed. You must clearly indicate "Living Will Search" in the "Applicant's Information" section.

3. Please provide details about the deceased person to ensure the correct Wills Notice information can be located.
 - a) The birthdate (*month, day, year ~ example: April 15, 1915*).
 - b) Place of Birth.
 - c) The full name of the deceased person (example: SIMPSON, WILLIAM WALTER).
 - d) In those instances where a deceased person utilized another name and may have filed their wills notice under that name, utilize the "also known as" line(s). **Note: there is an additional charge for this/these additional searches.**
(example: SIMPSON, WILLIAM WALTER also known as SIMPSON, BILL) or
(example: PETERS, MARY LOUISE also known as KERR, MARY LOUISE)

4. Mail or deliver your application for Wills Notice Search to any Vital Statistics office, or to any Service BC/Government Agent. Orders may be placed through BC OnLine at www.bconline.gov.bc.ca by BC OnLine customers.

5. **Rush Service:** 24 hour Service indicates in-office processing time once received, courier time is additional. If no record of the event is found, the fee will be applied to the search process.

MAILING ADDRESS	OTHER VITAL STATISTICS OFFICES		
Vital Statistics Agency PO Box 9657 STN PROV GOVT Victoria, B.C. V8W 9P3 General Inquiries: 250 952-2681	818 Fort St Victoria B.C. 250 - 605 Robson Street Vancouver BC	101 - 1475 Ellis Street Kelowna, B.C. Telephone: 250 712-7562	433 Queensway Street Prince George, B.C. Telephone: 250 565-7105
	Web Site: www.vs.gov.bc.ca		

The information on this form is collected under the authority of the *Wills Act (RSBC 1996, c489 s36)*. The information provided will be used to search the Wills Notice Registry and produce search results for clients. If you have any questions about the collection or use of this information, please contact a Vital Statistics Client Service Representative at 250-952-2681.