

Applying for the

Yukon

Registered

Nursing

Bursary



What you need to know before applying for the Yukon Registered Nursing Bursary

Nursing Education Bursary Policy

Approved July 30, 2006



Purpose and Rationale:

The Yukon Nursing Education Bursary is intended to support people who live or have lived in the Yukon to attend basic baccalaureate nursing education.

Canadian studies have indicated that it is people from rural and remote areas that are most likely to return to practice in those areas. On the basis of these studies, it is anticipated that some people who receive the Yukon Nursing Education Bursary support will return to provide nursing service in the Yukon.

Policy:

The Yukon nursing education bursary is available to a maximum of 4 new students per year.

The maximum amount available will be \$5,000/year to a maximum of 4 years of baccalaureate nursing education.

Eligibility Criteria:

Applicants are required to provide the following information in order to be eligible to receive the bursary:

- Proof of Canadian citizenship or landed immigrant status maintained throughout the period of the bursary.
- Proof of current or previous residency in the Yukon of at least 3 consecutive years within the last 5 years
- Copy of letter of acceptance into an approved Canadian baccalaureate nursing education program. This can be conditional pending final acceptance.

Selection:

From those applicants who are eligible to receive the bursary, a maximum of four new students each year will be approved according to the ability to meet one or more of the following selection criteria:

- Demonstrated interest and/or commitment in health care services as indicated through personal, employment, education or volunteer history (references with contact information are required.)
- Demonstrated Interest in working in nursing in Yukon on completion of nursing education
- Preference will be given to those applicants with the least amount of financial support from other funding agencies.
- Yukon First Nation citizen

Definitions:

A full-time student is one who carries a full course load for the program in which they are enrolled.

A part-time student is one who carries less than a full course load for the program in which they are enrolled. A part-time student may be one who is taking correspondence or

extension courses while continuing to live and work in the Yukon or may be one who is attending an institution outside the Yukon on a part-time basis.

A candidate must be a Canadian citizen or landed immigrant.

The Bursary Committee supports a maximum of 4 students in one year.

Terms of Bursary

Terms of Bursary

Once a person qualifies to receive the bursary, s/he may continue receiving it for a maximum of 4 years of nursing education, provided that the student maintains academic achievement standards required by the program.

A person who has been selected to receive the bursary and who subsequently interrupts academic studies will be permitted to continue receiving the bursary upon reenrollment provided that the person continues to meet eligibility criteria and academic achievement standards.

Students taking nursing education on a part-time basis are eligible to apply for the bursary. The amount of the bursary will be prorated according to the number of courses being taken in relation to a full-time course load or the number of credits being taken in relation to credits for full-time students. It is the responsibility of the part-time student to provide the information on course load and credits in relation to a full-time course load. The guide for payment of bursary shall be an amount of \$500 per course per semester.

Students who are awarded a full-time bursary and reduce their course load to part-time during a term will continue to receive the full-time bursary amount for that term. They will be required to indicate their intentions for the subsequent term and to provide supporting evidence. The bursary amount they receive in subsequent terms shall be adjusted according to their course load.

Method of payment

Payment will be made directly to the student.

Once approved for a full- or part-time bursary, a student will be paid half of the bursary amount at the beginning of the first academic term and half at the beginning of the second academic term during their attendance at nursing school

Payment for the second and subsequent years of study will be made only after submitting proof of successful completion of the previous year of study and proof of enrollment in the next sequential year of study.

Application

Complete applications must be received by. **on or before June 30, 2007 by 5:00 p.m**

Applications shall include personal information including:

- full name
- address
- telephone and email contact information

- residency information
- information on funding available to the applicant from any other agency to assist with education costs, including the name of each agency and the amount received or expected from that source.

Copies of documents to meet eligibility criteria are required. (e.g. birth certificate or citizenship certificate to demonstrate Canadian citizenship).

Proof of Yukon residency for 3 consecutive years of the past 5 years. Proof can be demonstrated through items such as Yukon Health Insurance Service records, employer's note, school principal's note.

A letter indicating interest in and/or commitment to health care services through personal, employment, education or volunteer history are required as part of the application package. This letter should include reference names and contact information that can be used to verify experience.

Incomplete applications will not be considered.

Complete applications with copies of all required documents, shall be sent or delivered to the following address **on or before June 30, 2007** and must be received in this office by 5:00 p.m

The Nursing Education Bursary Committee
 Community Nursing
 Attention: Colleen Tyrner
 #2 Hospital Road
 Whitehorse, Yukon
 Y1A 3H8

Bursary Committee

A bursary committee shall be formed for the purpose of selecting suitable candidates for receiving the bursary. The bursary committee shall also make decisions with respect to administration of the bursary for any matters not covered in the policy.

The bursary committee shall be comprised of a person appointed by Council for Yukon First Nations, a person appointed by Yukon Registered Nurses Association, and one representative from each of Whitehorse General Hospital, Community Nursing and Continuing Care. The committee shall choose a Chair from among their members.

Secretariat support will be provided from within Health and Social Services. The Secretariat provides administrative support but does not participate in committee decision-making.

Decisions

The Bursary Committee will make their decisions by no later than August 15.

All applicants shall be notified in writing once the decision has been made. Applicants who are denied funding in one year may reapply in any subsequent year, and will be subject to the same eligibility/selection criteria.

Decisions by the Bursary Committee are final. **There is no appeal process.**

Awarding of the Bursary

All applicants will be notified of their status as soon as possible and the successful applicants will receive instructions on how to proceed.

A priority list will be compiled from the unsuccessful candidates who meet the bursary program requirements. In the event that a successful candidate decides not to accept, or becomes ineligible for the bursary, the next candidate will be given the opportunity to receive the bursary. This priority list will be valid for the current academic year.

How to Apply

Applications for the Yukon Registered Nursing Bursary must include the following:

1. proof of residency in Yukon of at least 3 years,
2. proof of Canadian citizenship or landed immigrant status,
3. ****a detailed** letter outlining the following:
 - a. intent to pursue basic baccalaureate nursing education
 - b. indication of whether studies will be full time or part time
 - c. demonstrated interest in and/or commitment to health care services. This may include experience through employment, education, or volunteer activities and/or personal knowledge.
 - d. demonstrated intent/commitment to practice nursing in Yukon
4. a personal resume outlining all education and work experience (include references with contact information where applicable),
5. a letter of acceptance or proof of enrollment in a designated college or university including contact information. A conditional letter of acceptance may be submitted if final acceptance has not been received.
6. a copy of the college's or university's nursing education program description,
7. completed Personal Information form included with this package.

****Note: It is essential that all applicants include a detailed, clearly-written letter with the application package.**

Please note that incomplete application packages may not be considered in the selection process.

The deadline for receipt of applications is 5:00 PM, June 30, 2007. Candidates must submit their application on or before the deadline, complete with all required documents to:

**The Bursary Committee
Community Nursing
Attention: Colleen Tyrner
#2 Hospital Road
Whitehorse, Yukon Territory Y1A 3H8**

Please fill out this form and submit with your application letter and letter of acceptance

Personal Information

Current Mailing Address	
Address	
City	Province/Territory
Postal Code	Phone

Mailing Address While Attending School	
Address	
City	Province/Territory
Postal Code	Phone

Current e-Mail address _____

Length of Residency in the Yukon _____

Are you Yukon First Nations? Yes No

Please describe in detail any other type of financial assistance you will be receiving, including whether it is on a monthly basis or once or twice a year:

(e.g. Yukon Grant, other bursaries or scholarships, living allowances, etc.)
