

Department of Community Services

Adjudicative Board Selection Criteria

	Adjudicative Board	Adoption Appeal Committee
1	Statute	Adoption Information Act, Section 24 and subsections 25(1), (2) and 4
2	Purpose	The purpose of the Adoption Appeal Committee is to review appeals by any person who makes application pursuant to the Adoption Information Act and who is dissatisfied with the Director of Child Welfare's decision, action or failure to act, that relates to the person's application
3	Functions	Section 26 (7) The Appeal Committee shall consider an appeal pursuant to Section 24 within ninety days of receiving the request for the appeal and shall, within thirty days of hearing the appeal, render a decision as to whether or not the Director's decision, action or failure to act was made or done, as the case may be, in accordance of this Act and the regulations.
4	Composition	The composition of the Adoption Appeal Committee is set out in Section 25 of the Adoption Information Act with the Chief Judge of the Family Court or a designate of the Chief Judge as Chair and the remaining two members appointed by the Minister.
5	Formal Qualifications	The two remaining members are drawn from the community at large, but must have no vested interest of either a personal or professional nature in adoption, to ensure that there is no bias or perception of bias by Committee members
6	Work & Experience Requirements	

7	Skills Required	<ul style="list-style-type: none"> • demonstrated decision making ability • good communication skills both verbal and written • ability to maintain confidentiality due to the sensitive nature of the material • no vested interest in adoption of a personal or professional nature • commitment to three year term of service • ability to travel to hearings/meetings as required
8	Statutory Nomination Requirements	The composition of the Adoption Appeal Committee is set out in Section 25 of the Adoption Information Act with the Chief Judge of the Family Court or a designate of the Chief Judge as Chair and the remaining two members appointed by the Minister.
9	Traditional Nomination Requirements	The two remaining members are drawn from the community at large, but must have no vested interest of either a personal or professional nature in adoption, to ensure that there is no bias or perception of bias by Committee members.
10	Remuneration	Remuneration is \$50.00 per hearing, plus travel expenses
11	Anticipated Time Commitments	It is expected that there will be one or two appeals in any given year. Members who do not reside in Halifax are required to travel to hearings.
12	Other Notes	Members of the Adoption Appeal Committee shall be for a term of not less than three years.