

This form must be submitted by the 20th day following the month end to: TAX AND REVENUE ADMINISTRATION, 9811 109 ST, EDMONTON AB T5K 2L5. Fax (780)422-3770. Telephone (780)644-4290 or if calling long distance in Alberta, call 310-0000 then enter (780)644-4290.

Name of Agency / Crown Emanation:

Person to contact to discuss the contents of this Remittance (please print):

\_\_\_\_\_  
Name Position  
\_\_\_\_\_  
Telephone Number Fax Number

For Office Use Only

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For Month Ending \_\_\_\_\_

Gross Goods and Services Tax Collected \_\_\_\_\_  
(Total tax **received and deposited** during the specified period - calculated at 6% of taxable revenues.)

Goods and Services Tax Paid

(A) on Direct Purchases \_\_\_\_\_  
(All purchases of goods and services billed directly to government departments (emanations) on which GST was charged by the supplier.)

(B) on Indirect Purchases \_\_\_\_\_  
(Purchases made by employees in the performance of their employment responsibilities, which will subsequently be reimbursed by the government departments (emanations)).

Less: Total Goods and Services Tax Paid (line A plus line B) \_\_\_\_\_

Adjustments (attach details) \_\_\_\_\_

Net Remittance or (Refund) \_\_\_\_\_

**NOTE: Cheque to be made payable to the Minister of Finance.  
Refunds will only be processed once the cumulative annual refund amount reaches or exceeds \$ 100.00.**

**CERTIFICATION**

I hereby certify that the information provided on this form is true and correct.

Authorized Officer: \_\_\_\_\_ Date: \_\_\_\_\_