

Travel Grant Application Form

Please consult the *Grant Application Presentation Guide* and the grant program brochure before filling out this form. Please complete the grant application using a typewriter or print in block capitals. To facilitate photocopying, documents must not be stapled or bound.

Name of applicant (in the case of a group project, indicate the coordinator's name) Individual project Group project

<input type="checkbox"/> Mr. <input type="checkbox"/> M ^s Family name	Given name
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Artistic discipline (indicate the appropriate discipline and the specialty or field)

<input type="checkbox"/> Visual arts	<input type="checkbox"/> French-language popular song	<input type="checkbox"/> Dance	<input type="checkbox"/> Architecture
<input type="checkbox"/> Film – video	<input type="checkbox"/> Popular song other than French-language	<input type="checkbox"/> Multidisciplinary arts	<input type="checkbox"/> Urban planning
<input type="checkbox"/> New media	<input type="checkbox"/> Non-classical music	<input type="checkbox"/> Theatre	<input type="checkbox"/> Landscape architecture
<input type="checkbox"/> Video installation	<input type="checkbox"/> Classical or contemporary music	<input type="checkbox"/> Circus arts	<input type="checkbox"/> Environmental design
<input type="checkbox"/> Arts and crafts	<input type="checkbox"/> Literature	<input type="checkbox"/> Storytelling	
Specialty, field or literary genre _____			
Example : <input checked="" type="checkbox"/> Visual Arts : specialty or field: <u>painting</u> <input checked="" type="checkbox"/> Literature : literary genre : <u>poetry</u>			
Is the field indicated the one in which you are pursuing your career? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Type of grant

<input type="checkbox"/> Type A	<input type="checkbox"/> Type B
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Amount requested

Please indicate the amount you are asking individually (or for each member of an artists' group)	
<input type="checkbox"/> \$750	Québec, Ontario, Maritimes
<input type="checkbox"/> \$1 000	Nord du Québec, other regions of Canada, New England States
<input type="checkbox"/> \$2 000	Other regions of the United States, Europe, Mexico
<input type="checkbox"/> \$2 500	Africa, Asia, Oceania, Central and South America
<input type="checkbox"/> \$ _____	additional amount allowed in respect to travel costs assumed by an artist or writer who must travel more than 400 km to an international airport in Québec. (Maximum \$750)
Are you requesting funds to cover the cost of transporting works of art and equipment? <input type="checkbox"/> Yes Amount requested _____ <input type="checkbox"/> No	
In the case of an artists' group, indicate the number of members _____	
Total amount requested _____	

Description of project

Project title: _____
Duration of project: _____ Starting date (year/month/day) _____ Completion date (year/month/day) _____
If the project is carried out outside Québec, indicate the place: _____
Describe your project in an appendix by indicating, among other things, how it reflects your artistic or literary approach and how it will affect your work overall and your career. (Maximum of two pages in 12-points type, or 1 000 words)

Family name, given name _____

Documents to be submitted with the completed, signed application form

- | | |
|--|---|
| <input type="checkbox"/> Project description (max.: 2 pages) | <input type="checkbox"/> Detailed work plan (max.: 2 pages) |
| <input type="checkbox"/> Curriculum vitæ (max.: 3 pages) | <input type="checkbox"/> Detailed budget |
| | <input type="checkbox"/> Itinerary (if applicable) |

Supporting documents to be examined with the application

(check off the appropriate items and indicate the number of supporting documents submitted with the application)

<input type="checkbox"/> Compact discs	_____	<input type="checkbox"/> Slides (max.: 20)	_____
<input type="checkbox"/> DVDs	_____	<input type="checkbox"/> Digital images (max.: 20)	_____
<input type="checkbox"/> Videocassettes	_____	<input type="checkbox"/> Photographs (max.: 20)	_____
<input type="checkbox"/> Manuscripts, scenarios	_____	<input type="checkbox"/> Press kits (max.: 5 pages)	_____
<input type="checkbox"/> Collection of selected texts	_____	<input type="checkbox"/> Publications	_____
<input type="checkbox"/> Books	_____	<input type="checkbox"/> Invitation	_____
<input type="checkbox"/> Songs (lyrics)	_____	<input type="checkbox"/> Other (specify)	_____
<input type="checkbox"/> Scores	_____		

Please clearly identify each document by indicating your name, artistic sector and the type of grant for which you are applying.

Description of the audio and video material

Attach an addition sheet, if necessary.

No	Date created	Author, title of the work and a brief description of the document, if need be. Special instructions, notes or warnings.	Duration	Format	The applicant's role in the production (performer, designer, choreographer, and so on).	Additional information

Description of the visual material (a maximum of 20 slides, photographs or digital images).

Attach an addition sheet, if necessary.

No	Date created	Title of the work and place of exhibition or public area where it was photographed	Material	Size (cm)

Description list of handwritten or printed documents (books, selected texts, scores, scenarios and so on)

Attach an addition sheet, if necessary.

No	Date created	Author, title and description of the work	Additional information

The Conseil des arts et des lettres du Québec is not responsible for the loss of or damage to material sent with the file, as a result of shipping. Applicants are urged to avoid sending the originals of items or supporting documents, except for copies of catalogues. Only visual material, sound recordings and publications are returned to applicants within 90 days of the announcement of the results.

Identification of the group members

This page is confidential and will be withdrawn during the evaluation of the application.

Group member

Indicate the type of grant for which you are eligible (type A or B) <input type="checkbox"/>					
<input type="checkbox"/> Mr. <input type="checkbox"/> M ^{rs}		_____		_____	
Name (in block letters)		Signature		Telephone number	
No	Street	Apartment	City or town	Province	Postal Code
Street address					
No	Street	Apartment	City or town	Province	Postal Code
Postal address if different from the street address					
Declaration					
In accordance with the program general eligibility criteria governing the program, I hereby declare that I am a Canadian citizen or a landed immigrant and that I have resided in Québec for the last 12 months.					
By submitting this grant application to the Conseil, I implicitly agree that the assessors or the members of juries or committees may have access to personal or confidential information about me, as defined in the <i>Act respecting Access to documents held by public bodies and the Protection of personal information</i> , insofar as such information is necessary to enable them to perform their duties.					
I authorize the Conseil to conduct the necessary verifications with other granting agencies to ensure that the funds granted in respect of this application do not cover any expense pertaining to a project already supported under a program of any other agency.					
I have applied for another grant in respect of the same project. <input type="checkbox"/> Yes <input type="checkbox"/> No If so, from which organization? _____					
Name of the program _____				Registration date _____	
I agree to abide by the rules of the program stipulated in the brochure and to comply with the Conseil's decisions, which are final.					
I hereby certify that the information provided is accurate and complete.					
Signature _____				Date _____	

Group member

Indicate the type of grant for which you are eligible (type A or B) <input type="checkbox"/>					
<input type="checkbox"/> Mr. <input type="checkbox"/> M ^{rs}		_____		_____	
Name (in block letters)		Signature		Telephone number	
No	Street	Apartment	City or town	Province	Postal Code
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I hereby certify that the information provided is accurate and complete.					
Signature _____				Date _____	

Duplicate a box as needed

General information for statistical purposes

This questionnaire is intended to provide statistics on the socio-economic status of professional artists who apply for grants offered by the Conseil des arts et des lettres du Québec. This information will be taken into account when the program is adjusted and will make it possible to assess and enhance the Conseil's initiatives aimed at artists.

The information you provide is confidential and will be used for statistical purposes. This page will be withdrawn during the evaluation process.

Artists who have registered may consult the nominative information pertaining to them in the Conseil's possession, pursuant to sections 83 to 85 of the *Act respecting access to documents held by public bodies and the protection of personal information*, especially with respect to the collection of personal information.

Thank you for your collaboration.

Demographic characteristics

Sex <input type="checkbox"/> Female <input type="checkbox"/> Male	Date of birth	Year	Month	Day	Mother tongue <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Other (specify)
Place of birth <input type="checkbox"/> Québec <input type="checkbox"/> Other province <input type="checkbox"/> Other country (specify)					
To which ethnocultural group do you belong? <input type="checkbox"/> French <input type="checkbox"/> English <input type="checkbox"/> Native person <input type="checkbox"/> Other (Arab, Chinese, Latin American, and so on) specify:					

Professional characteristics

Main occupation (check only one item)
 Professional artist/craftsperson Teacher Other

What art training do you have?

	Place of training		
	Québe	Other province	Other country
<input type="checkbox"/> University degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Cegep diploma or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Degree or diploma from a public institution (conservatory, national school, or other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Diploma or certificate from a private art school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Training with one or more recognised artists	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other art training (specify) _____			
<input type="checkbox"/> Self-taught			

Have you participated in skills upgrading sessions in the last three years? Yes No
 Québec Other province France United States
 Other country (specify) _____

Have you received grants during the past three years? Yes No
 Conseil des arts et des lettres du Québec Ministère de la Culture et des Communications du Québec
 Canada Council for the Arts Other public organization or private company

Please indicate your income over the past year:
 Under \$20 000 \$20 000 to \$29 999 \$30 000 to \$39 999 \$40 000 or more

For what proportion of your overall income does income from your artistic activities account?
 Under 25% 25% to 49% 50 % to 74% 75% or more

Has your work been disseminated outside Québec over the past three years or have you participated in the promotion of Québec works outside Québec? Yes No
 Other province France United States Other country

Applications sent by fax will not be accepted.

Only original copies of the application duly signed by the artist will be considered valid.

Applications received after the registration deadline or incomplete will not be submitted for evaluation.

Submission of applications

Discipline	Travel grants
Architecture and urban planning	Québec
Arts and crafts	Québec
Circus arts	Montréal
Dance	Montréal
Film – video	Montréal
Literature	Montréal
Multidisciplinary arts	Montréal
Music	Montréal
New media	Québec
Non classical music	Montréal
Popular song	Montréal
Theatre	Montréal
Video installation	Québec
Visual arts	Québec

On the envelope in which you mail your application, please indicate the discipline in which you are registering and the type of grant for which you are applying.

Offices of the Conseil des arts et des lettres du Québec

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