

NOTICE TO ALL APPLICANTS

Applicants are responsible to comply to the Bingo Regulations, a copy of which is available for your convenience at the time of filing the application. The entire set of Regulations apply to every Bingo Licence and application. The applicant's attention is drawn particularly to the following:

1. Regulation 3(2) of the Bingo Regulations, made pursuant to the Gaming Control Act states as follows:

“The Authority may prescribe such terms and conditions in a licence as it deems necessary for the proper administration of these regulations and may refuse to issue, amend or renew a licence where any requirement in these regulations concerning an application is incomplete, inaccurate or not fulfilled or where the Authority determines that to issue or renew such licence would not be in the public interest.”
2. Any violation of the Act, Regulations, Authority Policies or terms and conditions of the licence may result in the cancellation of the event and the suspension of further licensing privileges.
3. The Bingo Regulations provide that advertising with respect to the event shall be in a form approved by the Authority and shall clearly state:
 - (a) the name of the licence;
 - (b) the date, time and place of the bingo;
 - (c) the current lottery licence number and the year issued;
 - (d) the total cash value of prizes to be awarded at the bingo.
4. All net receipts must be allocated and utilized by the charitable and religious organization for which the licence is granted. If required by the Authority, certification and confirmation of the disbursement of funds to the charitable/religious organization must be forwarded to the office of the Authority before any further applications for licences on behalf of the same organization can be considered.
5. Regulation 7(1) and (2) of the Bingo Regulations, made pursuant to the Gaming Control Act states as follows:

7(1) A licensee shall forward to the Authority a financial report and required fees...

 - (a) respecting a licence issued for a period not greater than 1 day, within 30 calendar days after the date on which the licence expires;
 - (b) respecting a licence issued for a period greater than 1 day, within 30 calendar days after the last working day of each calendar month during such period, commencing with the month in which the licence is issued; and
 - (c) The financial reports required under clauses (a) and (b) shall contain the following:
 - (i) the date of the bingo;
 - (ii) the attendance at each bingo;
 - (iii) the total gross receipts of each bingo;
 - (iv) the cash expenses of the bingo;
 - (v) the total value of all prizes awarded;

- (vi) the total number of cards and papers sold and the selling price of each card or paper;
- (vii) the amount of fees calculated as prescribed in Section 8, together with payment to the Authority of any outstanding fees;
- (viii) the total amount deposited to the account of the licensee; and
- (ix) a statement of disbursements to each charitable or religious organization, including the names and addresses of payees.

7(2) All licensees shall keep for 3 years, bingo reports which are to be completed immediately following each bingo and retained to assist in compiling financial reports referred to in subsection (1).

6. Regulation 6(1) and (2) of the Bingo Regulations, made pursuant to the Gaming Control Act states as follows:

6(1) All net receipts realized from the conduct and management of a bingo shall be utilized for the charitable, religious or community objects or purposes set out by the licensee in the application for a licence and in any instance when the proceeds are less than 15% of gross receipts, the Authority may suspend or cancel the bingo licence.

6(2) Wages, salaries and other monetary considerations may be paid, either directly or indirectly, for selling bingo cards or papers or for conducting, managing or assisting in the conduct or management of bingo, provided that such wages, salaries or other monetary considerations do not exceed the amounts set out in the application of the licensee.

This Application Must be Submitted to the Nova Scotia Alcohol and Gaming Authority Within Ninety (90) Days of the Scheduled Event(s) for Processing.