

TECHNICAL TRAINING ENROLMENT FORM

PLEASE PRINT

It is important to register for technical training as soon as possible as seats are assigned on a first-come basis. Please note your training enrolment form and deposit must be received by the July 14, 2007 deadline for courses starting September to December and by November 1, 2007 for all courses starting January to June 2008.

Apprentice's Name: _____

Employer's Name: _____

Apprentice Address: _____

Employer Address: _____

Telephone Number: _____

Telephone Number: _____

Apprenticeship Registration Number: _____

Trade: _____

Logbook Hours: _____

Date hours last updated: _____

(Apprentice Signature)

(Employer / Representative Signature)

Yes, I would like to be contacted regarding enrolling in a Math Refresher Course in my area.

Yes, I would like to be contacted regarding enrolling in a Document Use Course in my area.

First choice of technical training:

Trade / Course Group : _____

Location: _____

Start and End Dates: _____

Class #: _____

Second choice of technical training:

Trade / Course Group : _____

Location: _____

Start and End Dates: _____

Class #: _____

Method of Payment: Certified/Business Cheque Money Order Visa Master Card Debit Card Cash

 (credit card account number)

 (card holder's name)

 (expiry date)

 (signature)

- You will not be permitted to attend training without returning this form and paying the \$79.67 tuition deposit. **Debit and Credit** payments are accepted in Halifax, Sydney and Truro Offices. **DO NOT MAIL CASH** - cash payment is accepted in the Halifax location with exact change only. **Personal cheques are no longer accepted and will be returned.**
- Complete a separate Technical Training Enrollment Form for each Group or Session of training you wish to attend. Additional copies can be downloaded from our website at: www.apprenticeship.ednet.ns.ca
- The tuition deposit will only be refunded if you are not assigned a seat or if the training is cancelled.

Office Use Only

Client auditing course(s)	Y N	Course Offer #s	_____
Client approved for training	Y N	ITCO Signature	_____
Wait List for above training	Y N	Schedule for above training	Y N
Receipt issued	Y N	Deposit received	Y N

The Department will hold all personal information provided in confidence.

CONTACT INFORMATION

Mail or drop off this form to your Industrial Training and Certification Officer at the appropriate address below to request technical training.

Regional Offices

Halifax

Department of Education
Apprenticeship Training
PO Box 578, 2021 Brunswick Street
Halifax NS B3J 2S9

Tel: (902) 424-5651
Toll Free: 1-800-494-5651
Fax: (902) 424-0717

Bridgewater

Department of Education
Apprenticeship Training
80 Logan Road
Bridgewater, NS B4V 3J8

Tel: (902) 543-0649
Toll Free: 1-800-494-5651
Fax: (902) 543-0648

Kentville

Apprenticeship Training
C/O NSCC Kingstec Campus
236 Belcher Street
Kentville, NS B4N 0A6

Tel: (902) 424-3238
Toll Free: 1-800-494-5651
Fax: (902) 424-0717

Sydney

Department of Education
Apprenticeship Training
338 Charlotte Street
Sydney NS B1P 1C8

Tel: (902) 563-2149
Toll Free: 1-800-494-5651
Fax: (902) 563-3491

Truro

Department of Education
Apprenticeship Training
60 Lorne Street
Truro NS B2N 3K3

Tel: (902) 893-5988
Toll Free: 1-800-494-5651
Fax: (902) 893-6104

Yarmouth

NSCC, Burrige Campus
372 Pleasant Street, Rm 186
Yarmouth NS
B5A 2L2

Tel: (902) 742-0775
Toll Free: 1-800-494-5651
Fax: (902) 742-0519

Apprenticeship Training and Skill Development Division **Website** address:

<http://www.apprenticeship.ednet.ns.ca/>

You will not be permitted to attend training without returning this form and paying your deposit of \$79.67. Deadline to apply for training starting September to December is July 15 and November 1 for all courses starting in the New Year. If you miss these deadlines, please forward your form and tuition deposit as soon as possible as there is a possibility some seats are available and you may be registered for training. Your deposit will be refunded only if you are not assigned a seat or if this training is cancelled due to low registration.

Payment accepted by Debit in Halifax, Sydney and Truro offices or with a **certified** cheque or money order made payable to the Minister of Finance and mailed to the address above. **DO NOT MAIL CASH** - cash payment is accepted in the Halifax location with exact change only. **Personal cheques are no longer accepted and will be returned.**

DON'T DELAY - SECURE YOUR SEAT - RETURN NOTICE AND DEPOSIT IMMEDIATELY