



## **PLEASE NOTE**

This document, prepared by the [Legislative Counsel Office](#), is an office consolidation of this Act, current to June 9, 2007. It is intended for information and reference purposes only.

This document is *not* the official version of the Act. The Act and the amendments as printed under the authority of the Queen's Printer for the province should be consulted to determine the authoritative statement of the law.

For more information concerning the history of this Act, please see the [Table of Public Acts](#).

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## **CHAPTER M-13**

### **MUNICIPALITIES ACT MUNICIPAL OFFENCE TICKET REGULATIONS**

(Approved by Her Honour the Lieutenant Governor in Council dated 31 May 2007.)

Pursuant to section 67 of the *Municipalities Act* R.S.P.E.I. 1988, Cap. M-13, Council made the following regulations:

**1.** In these regulations, “Act” means the *Municipalities Act* R.S.P.E.I. 1988, Cap. M-13. (EC353/07) Definitions

**2.** For the purposes of section 58.1 of the Act, the prescribed form for a municipal offence ticket is as set out in the Schedule to these regulations. (EC353/07) Prescribed form

**SCHEDULE**  
**MUNICIPAL OFFENCE TICKET**

CANADA PROVINCE OF PRINCE EDWARD ISLAND MUNICIPALITY		CASE NO		TICKET NO.	
<b>SUMMARY OFFENCE INFORMATION</b>					
THE INFORMANT SAYS THAT HE OR SHE HAS REASONABLE AND PROBABLE GROUNDS TO BELIEVE AND DOES BELIEVE THAT ON THE ..... DAY OF ..... 200... TIME ..... _M NAME: ..... (LAST) (FIRST) (OTHER) ADDRESS: ..... (STREET) (MUNICIPALITY) ..... (PO) (PROVINCE) (TELEPHONE) AT OR NEAR ..... (MUNICIPALITY) DID UNLAWFULLY COMMIT THE FOLLOWING OFFENCE UNDER SECTION ..... OF					
X INDICATES BYLAW UNDER WHICH OFFENCE CHARGED			NAME OF BYLAW <input type="checkbox"/> ..... <input type="checkbox"/> ..... <input type="checkbox"/> ..... <input type="checkbox"/> .....		
DESCRIPTION OF OFFENCE .....					
IN THE NAME OF HER MAJESTY THE QUEEN YOU ARE COMMANDED TO APPEAR BEFORE A JUSTICE OF THE PEACE AT ....., PROVINCE OF PRINCE EDWARD ISLAND, ON THE ..... DAY OF ..... 200... TIME ..... _M TO ANSWER THE ABOVE CHARGE AND BE FURTHER DEALT WITH ACCORDING TO LAW.					
SIGNATURE OF INFORMANT ..... (BYLAW ENFORCEMENT OFFICER OR POLICE OFFICER) SWORN BEFORE ME THIS PRINCE EDWARD ISLAND ..... DAY OF ..... 200... AT ..... ..... (JUSTICE OF THE PEACE)					
D R I V E R	BIRTHDAY ...../...../..... SEX ..... DAY MONTH YEAR (OCCUPATION) DRIVERS LICENSE NO. .... YEAR PROVINCE CLASS				
	MAKE & YEAR	COLOR	VEHICLE LICENSE NO	YEAR	PROVINCE
V E H I C L E	IF DRIVER NOT OWNER COMPLETE				
	OWNER'S NAME ..... (LAST) (FIRST) (OTHER)				
	ADDRESS ..... (STREET AND NO.) (PO) (PROVINCE)				

NAME OF OFFICER ISSUING SUMMONS .....  
 BYLAW ENFORCEMENT OFFICER .....

POLICE OFFICER .....  
(UNIT AND NO..... (POLICE DEPT.) .....  
I CERTIFY THAT I DID PERSONALLY DELIVER THE SUMMONS PORTION OF  
THIS TICKET TO THE ACCUSED ON THE .....DAY OF ..... 200...  
SIGNATURE .....

Reverse Side of  
— **SUMMARY OFFENCE INFORMATION** —  
COURT ACTION

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FOR MUNICIPALITY .....		FOR DEFENDANT .....	
<input type="checkbox"/> FAILED TO APPEAR		<input type="checkbox"/> WARRANT ISSUED	
		<input type="checkbox"/> TRIED EX-PARTE	
CHARGE READ		PLEA	<input type="checkbox"/> GUILTY
			<input type="checkbox"/> NOT GUILTY
FINDING OF COURT		DISPOSITION	
<input type="checkbox"/> GUILTY			
<input type="checkbox"/> DISMISSED			
<input type="checkbox"/> WITHDRAWN		FINE:	\$

GIVEN UNTIL ..... 200.... TO PAY  PAID FORTHWITH

JUDGMENT GIVEN ON ..... 200...., IN PROVINCIAL COURT

AT..... PRINCE EDWARD ISLAND

.....  
PROVINCIAL COURT/JUSTICE OF THE PEACE/YOUTH COURT

(EC353/07)

**SUMMONS TO ACCUSED**

	CASE NO	TICKET NO.			
<b>SUMMONS TO ACCUSED</b>					
THE INFORMANT SAYS THAT HE OR SHE HAS REASONABLE AND PROBABLE GROUNDS TO BELIEVE AND DOES BELIEVE THAT ON THE ..... DAY OF ..... 200... TIME ..... _M NAME: ..... (LAST) (FIRST) (OTHER) ADDRESS: ..... (STREET) (MUNICIPALITY) ..... (PO) (PROVINCE) (POSTAL CODE) (TELEPHONE) AT OR NEAR ..... (MUNICIPALITY) PROVINCE OF PRINCE EDWARD ISLAND DID UNLAWFULLY COMMIT THE FOLLOWING OFFENCE UNDER SECTION ..... OF					
X INDICATES BYLAW UNDER WHICH OFFENCE CHARGED	NAME OF BYLAW <input type="checkbox"/> ..... <input type="checkbox"/> ..... <input type="checkbox"/> ..... <input type="checkbox"/> .....				
DESCRIPTION OF OFFENCE ..... ..... .....					
IN THE NAME OF HER MAJESTY THE QUEEN YOU ARE COMMANDED TO APPEAR BEFORE A JUSTICE OF THE PEACE ..... COURT AT ..... PROVINCE OF PRICE EDWARD ISLAND, ON THE ..... DAY OF ..... 200... TIME ..... _M TO ANSWER THE ABOVE CHARGE AND BE FURTHER DEALT WITH ACCORDING TO LAW.					
THE TOTAL AMOUNT PAYABLE FOR OUT OF COURT SETTLEMENTS IS	PENALTY \$.....				
IMPORTANT PLEASE READ OTHER SIDE FOR INSTRUCTIONS CONCERNING OUT OF COURT SETTLEMENT. OFFICERS ARE NOT ALLOWED TO ACCEPT PAYMENT.					
D R I V E R	BIRTHDAY ...../...../..... SEX ..... DAY MONTH YEAR (OCCUPATION) DRIVERS LICENSE NO. .... YEAR PROVINCE CLASS				
V E H I C L E	MAKE & YEAR	COLOR	VEHICLE LICENSE NO	YEAR	PROVINCE
IF DRIVER NOT OWNER COMPLETE					
OWNER'S NAME ..... (LAST) (FIRST) (OTHER)					
ADDRESS ..... (STREET AND NO.) (PO) (PROVINCE)					

NAME OF OFFICER ISSUING SUMMONS .....  
 BYLAW ENFORCEMENT OFFICER .....  
 POLICE OFFICER .....  
 (UNIT AND NO. ....(POLICE DEPT.) .....

I CERTIFY THAT I DID PERSONALLY DELIVER THE SUMMONS PORTION OF  
THIS TICKET TO THE ACCUSED ON THE .....DAY OF ..... 200...  
SIGNATURE .....

REVERSE SIDE OF  
— **SUMMONS TO ACCUSED** —

NOTICE RESPECTING VOLUNTARY PAYMENT WITHOUT COURT APPEARANCE  
- READ CAREFULLY

IF AN AMOUNT IS SHOWN IN THE BOX MARKED IN RED ON THE FACE OF  
THIS SUMMONS THIS CASE MAY BE SETTLED OUT OF COURT BY  
A. SIGNING THE FORMS OF PLEA OF GUILTY BELOW AND  
B. MAKING PAYMENT BEFORE THE DATE FOR APPEARANCE SHOWN ON THE  
FACE OF THIS SUMMONS.

BY MAIL OR IN PERSON

.....  
.....  
(ADDRESS)

— DO NOT SEND CASH BY MAIL —

IF NO AMOUNT IS SHOWN ON THE FACE OF THIS SUMMONS YOU MUST  
APPEAR BEFORE THE JUSTICE OF THE PEACE AT THE DATE, TIME AND PLACE  
SPECIFIED TO ANSWER THE CHARGE.

PAYMENT BY MONEY ORDER OR CHEQUE PAYABLE  
TO "MUNICIPALITY"

YOU MUST SIGN BELOW IF SETTLING OUT OF COURT

— PLEA OF GUILTY —

I AM AWARE THAT I HAVE A RIGHT TO A HEARING IN RESPECT OF THE  
OFFENCE WITH WHICH I AM CHARGED, THAT BY SIGNING THIS PLEA OF  
GUILTY I AM WAIVING MY RIGHT TO A HEARING AND THAT MY SIGNATURE  
MAY RESULT IN A CONVICTION AGAINST ME WITHOUT A HEARING.

I HEREBY PLEAD GUILTY TO THE OFFENCE AS CHARGED

SIGNATURE OF DEFENDANT: .....

ADDRESS: .....  
STREET NO. MUNICIPALITY PROV. POSTAL CODE

I ENCLOSE THE AMOUNT OF \$..... FOR OUT OF COURT SETTLEMENT

NOTICE

WHERE THERE IS NO PLEA OF GUILTY MADE ON THE TICKET SUMMONS AND  
YOU FAIL TO APPEAR BEFORE THE JUSTICE OF THE PEACE AS DIRECTED BY  
THIS TICKET SUMMONS OR JUSTICE OF THE PEACE SHALL, PURSUANT TO  
..... OF ..... OF .....

SECTION BYLAW NAME MUNICIPALITY  
ENTER A CONVICTION AND IMPOSE THE PENALTY PRESCRIBED BY LAW.

IF YOU HAVE QUESTIONS CONCERNING YOUR RIGHTS YOU SHOULD  
CONSULT A LAWYER.

THIS FORM MUST ACCOMPANY THE VOLUNTARY PAYMENT  
(EC353/07)



CANADA PROVINCE OF  
PRINCE EDWARD ISLAND  
MUNICIPALITY

CASE NO	TICKET NO.
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— RECORD OF —

**BYLAW ENFORCEMENT OFFICER OR POLICE OFFICER**

THE INFORMANT SAYS THAT HE HAS REASONABLE AND PROBABLE  
GROUNDS TO BELIEVE AND DOES BELIEVE THAT ON THE .....DAY OF  
..... 200... TIME ..... \_M

NAME..... OF .....  
LAST FIRST OTHER NO. AND STREET

MUNICIPALITY PROVINCE POSTAL CODE TELEPHONE  
AT OR NEAR .....PROVINCE OF PRINCE EDWARD ISLAND DID

UNLAWFULLY COMMIT THE FOLLOWING OFFENCE UNDER  
SECTION ..... OF X INDICATES BYLAW UNDER WHICH OFFENCE  
CHARGED.....NAME OF BYLAW

- .....
- .....
- .....
- .....

DESCRIPTION OF OFFENCE: .....

IN THE NAME OF HER MAJESTY THE QUEEN YOU ARE COMMANDED TO  
APPEAR IN PROVINCIAL/YOUTH COURT AT .....

PROVINCE OF PRINCE EDWARD ISLAND ON THE .....DAY OF 200 ... AT ...M  
TO ANSWER TO THE ABOVE CHARGE AND BE FURTHER DEALT WITH  
ACCORDING TO LAW.

THE TOTAL AMOUNT PAYABLE FOR OUT OF COURT SETTLEMENTS IS		PENALTY \$.....			
D R I V E R	BIRTHDAY .....				
	DAY MONTH YEAR		SEX ..... (OCCUPATION)		
V E H I C L E	DRIVERS LICENSE NO. ....				
	YEAR	PROVINCE	CLASS		
O W N E R	MAKE & YEAR	COLOR	VEHICLE LICENSE NO	YEAR	PROVINCE
	IF DRIVER NOT OWNER COMPLETE				
	OWNER'S NAME .....				
L E	(LAST)		(FIRST)	(OTHER)	
	ADDRESS .....				
(STREET AND NO.)		(PO)	(PROVINCE)		

NAME OF OFFICER ISSUING SUMMONS .....

- BYLAW ENFORCEMENT OFFICER .....
- POLICE OFFICER .....

(UNIT AND NO..... (POLICE DEPT.)

I CERTIFY THAT I DID PERSONALLY DELIVER THE SUMMONS PORTION OF  
THIS TICKET TO THE ACCUSED ON THE .....DAY OF ..... 200...

SIGNATURE .....

CANADA PROVINCE OF  
PRINCE EDWARD ISLAND  
MUNICIPALITY

CASE NO	TICKET NO.
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Reverse Side of  
— **RECORD OF** —  
**BYLAW ENFORCEMENT OFFICER OR POLICE OFFICER**

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COURT DISPOSITION:  
PROVINCIAL YOUTH COURT  
JUDGE OR JUSTICE OF THE PEACE .....DATE 200...PLACE.....  
FOR MUNICIPALITY .....FOR DEFENDENT .....

PLEA       GUILTY     NOT GUILTY     DISMISSED     WITHDRAWN

.....  
SIGNATURE OF BYLAW ENFORCEMENT OFFICER  
OR POLICE OFFICER

(EC353/07)