

Chilliwack Forest District
Small Scale Salvage Program Information and Procedures

A. INTRODUCTION

The Chilliwack Forest District has developed new application procedures aimed at improving turn around times and increasing the certainty of success for small scale salvage applications. These procedures rely on the involvement of Registered Professionals, generally a Registered Professional Forester (RPF), employed by the Small Scale Salvage (SSS) client. The Registered Professional will submit a professionally produced signed and sealed application package to the Ministry of Forests for approval. Applications will be reviewed by the SSS Coordinator and awarded within 30 days, provided that the professional application procedures are followed.

B. ELIGIBILITY

There is no enrollment required in the SSS program; however the applicant must meet the following conditions to be eligible for a sale.

- Hold a valid drivers licence. (minimum information required for a client number)
- Be in good standing with the Ministry of Forests. No outstanding accounts, fees or fines.
- Do not currently hold an active BCTS Timber Sale Licence which may create potential conflicts.
- Do not hold an active Forestry Licence to Cut (FLTC).

C. TENURE

Under Section 47.6 of the *Forest Act* a Forestry Licence to Cut may be issued to harvest Crown timber that is dead or in danger, as a result of an insect infestation, fire, disease or windthrow, of being significantly reduced in value, lost or destroyed. In the Chilliwack District volumes of salvage timber up to 500 m³ will be awarded directly as one of the forms of the FLTC listed below. Applications for volumes over 500m³ should be discussed with the SSS Coordinator prior to an application being submitted.

1. FORESTRY LICENCE TO CUT (50m³ to 500m³)

All applications for FLTC 50m³ to 500m³ will require a professional application.

- Volumes between 50 m³ and 500m³
- Issued for both sawlog and sfp salvage
- Has a set term, which is not extendable, usually 2 years.
- Issued for a defined area.
- Stumpage is paid on volume scaled after harvest

2. FORESTRY LICENCE TO CUT (under 50m³)

Applications for FLTC under 50m³, with the exceptions of decked harvested material and used engineering structures, will require a professional application.

- Volumes under 50m³
- Issued for sawlog salvage.
- Has a set term, which is not extendable, usually 6 months
- Issued for a defined area.
- Stumpage is paid on pre-scaled volume.

D. PROCEDURES FOR SALVAGE REQUIRING A PROFESSIONAL APPLICATION

1. Professional applications are required for all special forest products and sawlog salvage with the exceptions of decked harvested material and used engineering structures with volumes under 50m³.
2. The SSS client must retain the services of a Registered Professional to review the applied for area and to submit the professional application. The SSS client should be prepared to provide the Registered Professional with the general base information needed to begin the assessment.
 - Location map of the area of interest
 - Type of salvage being pursued (sawlogs, cedar blocks, cants)
 - Species of timber
 - Harvesting method
3. The Registered Professional will be responsible for completing a preliminary land status clearance of the proposed area and for making the necessary referrals to the major licensee(s) and/or BCTS. Based on the results of the clearance report and referral comments, the Registered Professional and SSS client will decide if it is feasible to continue on with an application. (The criteria and list of information required for the clearance report is found in the Professional Submission section.)

Chilliwack Forest District
Small Scale Salvage Program Information and Procedures

4. If the clearance report and referrals are free of conflicts or the conflicts can be avoided by eliminating areas, the Register Professional will conduct a Field Review. During this review the Register Professional will look at access routes, environmental concerns, creeks and timber volumes. Based on the information collected, the Register Professional and SSS client will decide if the potential for salvage exists and to continue on with the application or not. (The information requested as part of the field review is found in the Professional Submission section.)
5. The Register Professional will complete the Professional Check List and submit it along with an Exhibit 'A' map, location map, referral letters and a completed application form.
6. The signed and sealed package will be reviewed by the SSS Coordinator. Incomplete packages will be returned to the Register Professional for resubmission. Completed packages will be dated and entered into the salvage tracking system. Approval and issuance of the FLTC documents will be within 30 days in most cases.

E. PROCEDURES FOR SALVAGE NOT REQUIRING A PROFESSIONAL APPLICATION

1. Professional applications are not required for the salvage of roadside decked (harvested) material and used engineering structures with volumes under 50m³. The SSS Coordinator will review and process applications for these small volumes
2. The SSS client must complete the application form and submit it along with a location map and 1:20000 detailed map. Incomplete packages will be returned to the applicant for re-submission. Complete packages will be dated and entered into the salvage tracking system.
3. The SSS Coordinator will review the application for any conflicts and based on the clearance reports will disallow or proceed with the application.
4. If the application proceeds, the SSS Coordinator will arrange with the SSS client to conduct a field review. The SSS Coordinator will review access routes, creeks, environmental concerns, harvesting method and scale the timber.
5. If the information gathered during the field review meets the requirement for small scale salvage. The SSS Coordinator will submit the appraisal information and complete the documents for a FLTC (under 50m³).
6. The SSS client will pay the stumpage upfront based on the volume scaled during the field review.
7. To assist the SSS client in completing the Short Form Application (under 50m³) the following website links are provided.
 - To order Hardcopies of 1:20 000 TRIM maps (for detailed map)
<http://srmwww.gov.bc.ca/bmgs/catalog/hardcopy.htm>
 - To view Licensee Operating Areas map,
http://www.for.gov.bc.ca/dck/Lim/dck_Maps_district_maps.html
 - To view the Consolidated FDP (show licensee roads and cutblocks)
http://www.for.gov.bc.ca/dck/Lim/dck_Maps_consolidated_fdp.html
 - For information on Forest Service Roads and primary users
<http://www.for.gov.bc.ca/dck/engineering/FSRoadConditions.htm>
 - To order Forest Cover Maps 1:20 000 scale (for detailed map)
<http://www.cloverpoint.com/forestcovermaps.html>
 - For access to online mapviewing programs MapView, Online Cadastre and Land Resource Data Warehouse
<http://maps.gov.bc.ca/>

F. PROFESSIONAL SUBMISSIONS

Initial Review

When approached by a SSS client with an area of interests, the Register Professional should first verify that the client meets the eligibility requirements and that the applied for salvage is within the limits set by the SSS program

- Volume is under 500m³
- Total area applied for is under 400 ha (sfp's)
- The opening size does not exceed 1.0 ha (sawlogs)
- Dead and salvage timber only, No live standing trees
- No more than two units.
- Units must be within the same geographic location.

It is left up to the Forest Consultant to set their own standards for submissions by the SSS client.

Preliminary status

A preliminary status must be completed for the area under application. Any conflicts in the land use must be reported and the application boundaries adjusted as needed. There are online mapviewers and district maps available through the Chilliwack Forest Districts website that may be used to collect the information required to clear an area for salvage.

- To view Licensee Operating Areas map,
http://www.for.gov.bc.ca/dck/Lim/dck_Maps_district_maps.html
- To view the Consolidated FDP
http://www.for.gov.bc.ca/dck/Lim/dck_Maps_consolidated_fdp.html
- For access to online mapviewing programs MapView, Online Cadastre and Land Resource Data Warehouse
<http://maps.gov.bc.ca/>
- To view active salvage sales and application areas under review
(will provide pdf maps of sales on the DCK website)

When conducting the Preliminary Status the following reserved areas must be excluded.

- Protected areas
- OGMA's
- Woodlots
- Private lots
- Pipeline Right of Ways
- Declared areas
- Existing FLTC, TSL, FUP, SUP,
- Areas under active CP's
- Slopes over 60% (sawlog only)
- SRMZ's
- Archeological features
- Riparian Reserve Zones
- Forest Service Recreation Sites and Trails
- Wildlife Tree Patches
- Hydro Right-of-Ways
- Approved Category 'A' blocks
- Proposed Category 'A' blocks
- TFL's
- Heritage Trails
- Indian Reserves
- Growth and Yield plots

The Register Professional must carry out a referral to major licensee(s) and/or BC Timber Sales if either one has a Forest Stewardship Plan (or Forest Development Plan) for the area and obtain written confirmation that they do not dispute the proposed application. Consultation with other tenure holders and agencies may also be applicable; any correspondence letters should be submitted along with the application.

If information required to complete the preliminary status is not available online, arrangements can be made with the SSS coordinator to view the material at the Chilliwack District Office.

Chilliwack Forest District
Small Scale Salvage Program Information and Procedures

Field Review

It is required that a field review be completed for the area under application. The information collected in the field and required for a completed submission includes:

- Estimates on volumes per species and salvage type
- Type of salvage (cedar blocks, cants, logs)
- Harvest method
- Stream classifications
- Information on the road conditions (washouts, level of deactivation, any work that may be required for accessibility)
- Boundary locations

Boundaries that use natural features that can be accurately mapped and visually identified on the ground (creeks, rock bluffs, cutblock boundaries, roads) may be used and do not require marking in the field. Boundaries that do not follow easily identified natural features must be accurately mapped and marked in the field. A 50 meter buffer should be used where these boundaries follow protected areas, private lots, park boundaries and recreation sites. A boundary traverse is not required.

Information on the condition and primary users of Forest Service Roads maybe located on the Chilliwack Forest District website. Road Permitted roads are shown on Mapview for the Web. A flow chart for determining which road authorization is required has been attached to this document.

- For information on Forest Service Roads and primary users
<http://www.for.gov.bc.ca/dck/engineering/FSRoadConditions.htm>
- MapView for the Web
<http://maps.gov.bc.ca/>

Post-Harvest Inspection

Upon completion of harvesting a Register Professional may conduct a site inspection and complete a Post Harvesting Report. The report should attest to the following:

- The timber targeted for salvage has been removed in accordance with the approved plan.
- Waste and residue standards have been achieved.
- The stand remains stocked and free growing in accordance to Section 46 of the Forest Planning and Practice Regulation.
- Measures undertake to protect soil, water, archeological features and wildlife habitat have achieved the required results.
- Access trails, roads and landings have been deactivated to an acceptable standard.
- In the opinion of the professional the licensee has completed all on-site obligations under the licence or cutting permit.

Submission

For a salvage area to be considered for a FLTC the Registered Professional must submit a complete application package to the SSS Coordinator for review. A complete application will include:

- Completed, signed and sealed copy of the Professional Check List.
- Completed Forestry Licence to Cut application form.
- Exhibit 'A' Map meeting Chilliwack Forest District standards.
- Location Map
- RUP application, RP application and/or Exemption request letter.
- Licensee(s) and/or BC Timber Sales referral letter and documentation of the response.
- Copies of written correspondences with other tenure holders and agencies.

Chilliwack Forest District
Small Scale Salvage Program Information and Procedures

G. PROFESSIONAL CHECK LIST

CLIENT _____ DATE _____

AREA _____

- Pre-status completed yes
 - Land status conflicts yes no
-
-
-
-
-
-

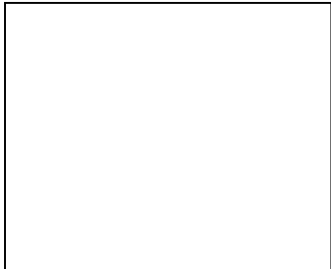
- Referred to Licensee(s) or BCTS and response received yes Not required
- Field review completed yes
 - Volume estimated yes
 - Creeks classified yes
 - Boundaries established yes
 - Access reviewed yes
- Exhibit 'A' meets DCK standards and is attached. yes
- Application for FLTC completed and attached. yes
- Location map 1:50 000 scale attached yes
- RUP exemption request letter attached yes Not required
- RUP application attached yes Not required
- RP application attached yes Not required
- Works permit application attached yes Not required
- A post-harvest inspection will be completed by the signing professional and the report submitted to the Ministry of Forests. yes Not required

Notes: _____

I hereby certify that I have reviewed the application in the field and verified the above checklist items. I find that the application meets the Chilliwack Forest District current policy and does not pose any unacceptable environmental risks.

Register Professionals Name: _____ Number _____

Signature: _____ Seal:



H. EXHIBIT 'A' SUBMISSIONS

Here is a list of content requirements for Exhibit 'A' submissions.

- The background is to be on a 1:20 000 scale forest atlas map, showing water features, roads, boundaries, cadastre (parks, lots, townships, etc.)
- Forestry Licence to Cut (FLTC) boundary should be shown in bold
- The size of the FLTC (ha)
- Legend

Each Exhibit 'A' header should show:

- File Number
- Forest Region and District
- Land District
- BCGS reference map number(s)
- Nad (27 or 83)
- Region, Compartment, Layer
- Reference map
- Date drawn
- Scale
- Area (ha)
- Cascades (east or west)
- MOF logos
- UTM co-ordinates
- TSA number and block
- North Arrow

If you have any questions regarding map submissions please contact Lindsay Scott at 604-703-5700



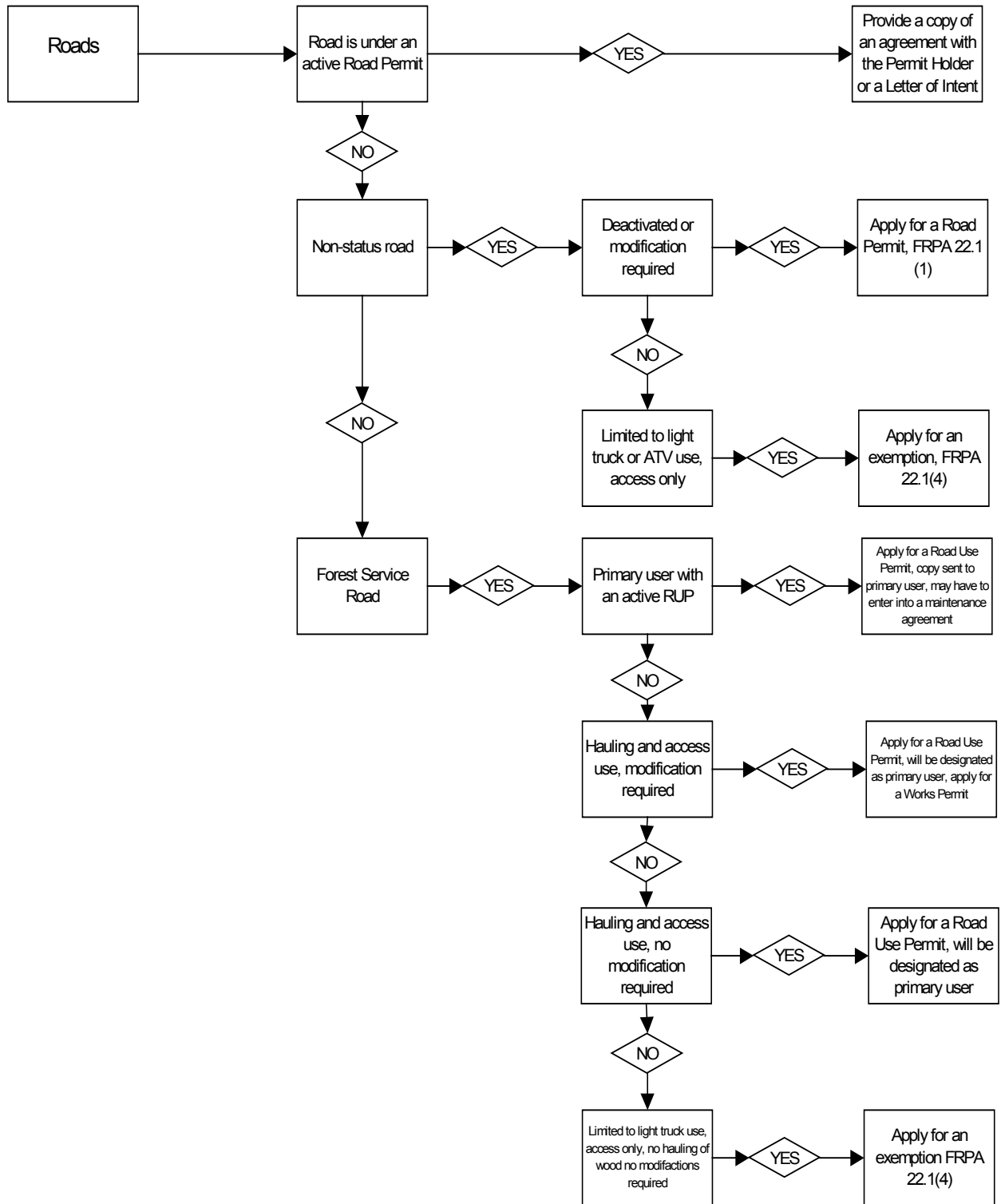
EXHIBIT 'A'



MAP OF:	Forest Licence to Cut _____	DATE:	June 21, 2004
FOREST REGION:	Coast	DISTRICT:	Chilliwack
LAND DISTRICT:	_____	SHOWN AS A BOLD SOLID LINE:	_____
UTM	Zone _____	REG	_____
	East _____	COMPT:	_____
	North _____	NAD:	<input type="checkbox"/> 83 <input type="checkbox"/> 27
TSA	Number 30	Cascades	<input type="checkbox"/> East
	Block _____		<input type="checkbox"/> West
Ref. Map Scale	1:20 000 _____	AREA	_____hectares+/-
		DRAWN BY	_____

Chilliwack Forest District
 Small Scale Salvage Program Information and Procedures

I. ROAD MATRIX



Chilliwack Forest District
 Application for Forestry Licence to Cut under 500 m3
 Special Forest Products and Sawlog Salvage

APPLICANT LEGAL NAME _____ first _____ last

MAILING ADDRESS

POSTAL CODE _____

PHONE NUMBER _____ home _____ bus/cell

BC DRIVERS LICENCE # _____ expires _____ yr _____ month

ELIGIBILITY

Does applicant have any outstanding accounts, fees or fines with the Ministry of Forests
 no yes

Does applicant currently hold an active Forestry Licence to Cut
 no yes FLTC A _____ terminates _____

Does applicant currently hold a BC Timber Sales Timber Sale Licence
 no yes TSL A _____

Does applicant have any applications for any Forestry Licence to Cut currently under review by
 this district.
 no yes

LOCATION

Geographic Location: _____

Latitude: _____ Longitude: _____

SAWLOG VOLUMES/SALVAGE TYPE

	Volumes m3							
SOURCE	Cedar	Cypress	Fir	Hemlock	Balsam	Spruce	Pine	Deciduous
Bridge material								
Decked Logs								
Logging Residue and Waste								
Windthrow								
Slide								
Insect								
Fire								
Snags								
TOTAL								

Chilliwack Forest District
Application for Forestry Licence to Cut under 50 m3
Sawlog Salvage

APPLICANT LEGAL NAME*: _____ first _____ last

MAILING ADDRESS*

POSTAL CODE* _____

PHONE NUMBER* _____ home _____ bus/cell

BC DRIVERS LICENCE #* _____ expires _____ yr _____ month

ELIGIBILITY*

Do you have any outstanding accounts, fees or fines with the Ministry of Forests
yes no

Do you currently hold an active Forestry Licence to Cut or a BC Timber Sales Timber Sale
Licence
yes no

Do you have any applications for any Forestry Licence to Cut currently under review by this
district.
yes no

LOCATION

*Geographic Location: _____

*Latitude: _____ *Longitude: _____

Licensee Operating Area _____

* 1:20 000 map included yes no

To produce a 1:20 000 scale map showing the location visit the [Land Resource Data Warehouse Catalogue](http://maps.gov.bc.ca/) map viewer <http://maps.gov.bc.ca/>

SAWLOG VOLUMES/SALVAGE TYPE

SOURCE	Volumes m3							
	Cedar	Cypress	Fir	Hemlock	Balsam	Spruce	Pine	Deciduous
Bridge material								
Decked Logs								
Logging Residue and Waste								
Windthrow								
Slide								
Insect								
Fire								
TOTAL								

Chilliwack Forest District
Application for Forestry Licence to Cut under 50 m3
Sawlog Salvage

SITE INFORMATION

*Total Cutting Area _____ ha *Cleared Opening Size _____ ha
*Slopes over 60 % yes no

HARVESTING INFORMATION

*Equipment to be used: skidder cat self-loading truck
 excavator other _____
*Road Conditions cross ditched water bars slides
 wash outs permanent deactivation
Roads to be used Forest Service Road _____ km to _____ km
 Primary User _____
 Road Permit Road _____ km to _____ km

For information on Forest Service Roads and primary users
<http://www.for.gov.bc.ca/dck/engineering/FSRoadConditions.htm>

Difficulties posed by salvaging this site (access, slopes, streams, wet areas)

I declare that the above information to be true at the time of application

Signature of Applicant: _____

Date: _____ year _____ month _____ day

Ministry of Forests use

Application Received on Date: _____ year _____ month _____ day
Application is complete yes no
Returned to Applicant for resubmission _____ year _____ month _____ day
Complete Application Received _____ year _____ month _____ day
Entered in to Salvage Tracking System _____ year _____ month _____ day

Notes: _____

