

FORM 57B  
*Courts of Justice Act*  
 COSTS OUTLINE

ONTARIO

**SUPERIOR COURT OF JUSTICE**

COSTS OUTLINE

The (*identify party*) provides the following outline of the submissions to be made at the hearing in support of the costs the party will seek if successful:

Fees (as detailed below)	\$	
Estimated lawyer's fee for appearance	\$	
Disbursements (as detailed in the attached appendix)	\$	_____
Total		\$ _____

The following points are made in support of the costs sought with reference to the factors set out in subrule 57.01(1):

- the amount claimed and the amount recovered in the proceeding

- the complexity of the proceeding

- the importance of the issues

- the conduct of any party that tended to shorten or lengthen unnecessarily the duration of the proceeding

- whether any step in the proceeding was improper, vexatious or unnecessary or taken through negligence, mistake or excessive caution

- a party's denial of or refusal to admit anything that should have been admitted

- the experience of the party's lawyer

- the hours spent, the rates sought for costs and the rate actually charged by the party's lawyer

FEE ITEMS	PERSONS	HOURS	PARTIAL INDEMNITY RATE	ACTUAL RATE*
<i>(e.g. pleadings, affidavits, cross-examinations, preparation, hearing, etc.)</i>	<i>(identify the lawyers, students, and law clerks who provided services in connection with each item together with their year of call, if applicable)</i>	<i>(specify the hours claimed for each person identified in column 2)</i>	<i>(specify the rate being sought for each person identified in column 2)</i>	


\* Specify the rate being charged to the client for each person identified in column 2. If there is a contingency fee arrangement, state the rate that would have been charged absent such arrangement.

- any other matter relevant to the question of costs

LAWYER'S CERTIFICATE

I CERTIFY that the hours claimed have been spent, that the rates shown are correct and that each disbursement has been incurred as claimed.

Date: \_\_\_\_\_  
Signature of lawyer