

- d) If no, will be served by: (*date*)
- e) Comment
- f) Would a chronology, cast of characters or chart of corporate parties with shareholders, directors, officers, etc. be useful and if so, who will prepare them?
- 8. Amendments to Pleadings
 - a) Have all parties considered the pleadings and are any amendments likely to be sought?
 - b) If amendments are likely, will this create problems with readiness for trial?.....
- 9. Damages
 - a) Has a damages brief been delivered? yes no
 - b) If “no”, will one be delivered before trial? yes no
- 10. Brief of Authorities
 - a) Has a brief of authorities been delivered? yes no
 - b) If “no”, will one be delivered before trial? yes no
- 11. Settlement Conference
 - a) Already held on (*date*) by
 - b) Further settlement conference will be conducted: yes no
 - c) If yes, lawyer to arrange for such conference to be held prior to (*date*)
- 12. Readiness for Trial
 - a) Estimated trial time required:
 - b) Are there any special circumstances which should be noted to assist in scheduling this matter for trial? (i.e. witnesses from out of town; large courtroom required due to number of lawyers or documents?)
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