



# Premier of Ontario Certificate Request Form

Correspondence Services Unit • Tel. 416-325-3777 • Fax 416-325-3745



**You will receive your certificate within 3 weeks of arrival at CSU and messages within 2 weeks prior to the event. Incomplete forms will be returned. Please type or print clearly.**

**New Request**   
**or**  
**Correction Request**

Name(s) of Celebrant(s) in full (as they will appear on the certificate)		
Type of Event (e.g., 80+ birthday, 40+ anniversary, retirement, other)	No. of years	Date of Event <b>(mm/dd/yy)</b>
Certificate will be sent to Name(s)		Telephone
Street Address		
City/Province		Postal Code
Please indicate:		
a) Will you be publishing this document? (e.g., in a newspaper or official program) - If so, would you like an accompanying photograph?	<input type="checkbox"/> Yes <input type="checkbox"/> Yes	Publication deadline: _____
b) Do you require a French translation?	<input type="checkbox"/> Yes	<b>(mm/dd/yy)</b>
c) Would you like a greeting from the Lieutenant Governor of Ontario? (90+ birthday and 50+ wedding anniversary ONLY)	<input type="checkbox"/> Yes	

## For Member of Provincial Parliament/CSU Use Only

CSU will send certificate to: <input type="checkbox"/> MPP's Office or <input type="checkbox"/> Name and address noted above		
Name of Member	Contact	
Constituency	Telephone	Fax
Address		
This certificate is to be presented by attending MPP: <input type="checkbox"/> Yes	Special Instructions:	

### Note:

- All requests are subject to review.
- Telephone requests will not be accepted.
- Please submit a completed form:
  - through the Premier's website: [www.premier.gov.on.ca](http://www.premier.gov.on.ca)
  - by fax: (416) 325-3745
  - by mail: Correspondence Services Unit  
Room 4620, Whitney Block  
99 Wellesley Street West  
Toronto ON M7A 1A1  
Inquiries: 416-325-3777  
TTY: 1-800-387-5559

**\*\*\* PLEASE DO NOT WRITE HERE \*\*\*  
For CSU Use Only**

◀ **FOR INFORMATION ON REQUESTING OTHER GREETINGS, SEE REVERSE SIDE OF THIS FORM** ▶

The personal information you provide is collected in compliance with the *Executive Council Act* and s.28(b) of the *Interpretation Act* as it is necessary in order to provide a certificate for such events as wedding anniversaries, birthdays, retirements etc. In some cases, we give the certificate to the local MPP to present. If you have questions about the collection of this information, please contact the Correspondence Services Unit, Room 4620, Whitney Block, 99 Wellesley Street West, Toronto, ON M7A 1A1 or call 416-325-3777.

## INFORMATION ON REQUESTING OTHER GREETINGS

CSU will forward requests for greetings to the Lieutenant Governor of Ontario's office on your behalf. For further information on the status of your request, please contact the Lieutenant Governor's office directly at the number provided below.

To request greetings from the Queen, the Governor General or the Prime Minister, please contact their offices directly by phone or visit their web sites at the addresses provided.

Issuing Office Contact	Address, Phone, Fax and Web Site	Type of Greeting	Documents Required to Obtain Greeting
<b>Premier of Ontario</b>	Correspondence Services Unit Whitney Block Room 4620 99 Wellesley Street West Toronto, Ontario M7A 1A1 Phone: 416-325-3777 TTY: 1-800-387-5559 Fax: 416-325-3745 Web Site: <a href="http://www.premier.gov.on.ca">www.premier.gov.on.ca</a>	Greetings from the Premier of Ontario:  80+ Birthday 40+ Wedding  OPS Retirement Quarter Century Club Other	No Documents Required
<b>Lieutenant Governor of Ontario</b>	The Office of the Lieutenant Governor of Ontario Queen's Park Toronto, Ontario M7A 1A1 Phone: 416-325-7780 Fax: 416-325-7787 Web Site: <a href="http://www.lt.gov.on.ca">www.lt.gov.on.ca</a>	Greetings from the Lieutenant Governor of Ontario:  90+ Birthday 50+ Wedding	No Documents Required
<b>Prime Minister of Canada</b>	The Office of the Prime Minister Attention: Laurie Viau 80 Wellington Street Room 105 Langevin Block Ottawa, Ontario K1A 0A2 Phone: (613) 941-6880 Fax: (613) 941-6901 Web Site: <a href="http://www.pm.gc.ca">www.pm.gc.ca</a>	Greetings from the Prime Minister of Canada:  65+ Birthday 25+ Wedding	No Documents Required
<b>Governor General of Canada</b>	The Office of the Governor General of Canada Anniversary Section Government House 1 Sussex Drive Ottawa, Ontario K1A 0A1 Phone: (613) 993-2913 Fax: (613) 990-7636 Web Site: <a href="http://www.gg.ca">www.gg.ca</a>	Greetings from Her Majesty the Queen:  100+ Birthday 60+ Wedding  Greetings from the Governor General of Canada:  90+ Birthday 50+ Wedding	<b>Birthday</b> - Copy of Birth Certificate <i>or</i> Old Age Security No. <i>or</i> Passport <i>or</i> Citizenship Card  <b>Wedding</b> - Copy of Marriage Certificate  No Documents Required