

## Ministry of Health and Long-Term Care

## Divisional Communication

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**Subject:** Submission of Test Claims Files Via Diskette

The mandatory requirement for health care providers, billing agents and vendors to submit an initial diskette containing claims data for testing has been identified by the ministry as an obsolete business process. Effective **October 31, 2007** submission of a test diskette is no longer required. Claims diskettes received by the ministry after this date will bypass the acceptance testing function and will be processed as a regular claims submission.

Elimination of this business process does not preclude providers, billing agents or vendors who currently submit claims via 3.5 inch high density diskettes (1.44MB) from continuing to submit their claims using this media type. The district offices will work closely with new providers and/or their billing agents or vendors to coordinate the timing of the initial claims submission with the availability of error reports to assist in reviewing and resolving billing errors. Claims can now be submitted upon receiving confirmation of your registration for Electronic Data Transfer (EDT).

The ministry's *Technical Specifications Interface to Health Systems* manual, which is available on the ministry website, will be updated to reflect this change. The manual is located at:

http://www.health.gov.on.ca/english/providers/pub/ohip/tech\_specific/tech\_specific\_mn.html

EDT is the preferred method of claims submission, ideally utilizing a Transmission Control Protocol/Internet Protocol (TCP/IP) solution. Further information on EDT is available on the ministry website at:

http://www.health.gov.on.ca/english/providers/pub/ohip/edtguide/edt\_mn.html

or contact the EDT/HCV Help Desk at 1 800 262-6524 or call 613 548-7981 from within the Kingston area.

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| No                               |           |
| For further Information contact  | Telephone |
| Contact MOHLTC Processing Office | •         |