



SECTION: Annual Information Return (AIR)
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Note: Due to legislative changes, the references to the "PCO" should now read "FSCO."

*Do you ever have to call the PCO for a replacement AIR?
Does this frustrate you?*

If so, you should know that our research shows that the AIR has probably been delivered on time to your company or firm, but **no specific contact name was provided on the AIR as requested**. The result is that the AIR goes astray and your calls and complaints begin.

This administrative breakdown is costly for everyone. For pension practitioners, there's the prospect of delays, possible late fees and general frustration. Within government, we face the prospect of doing the work twice and wasting postage costs...and we get frustrated too.

In future, you will receive AIRs with imprinted envelopes that read:

*Time-sensitive compliance documents enclosed.
Open immediately and deliver to the appropriate person.
Avoid paying late fees.*

Always provide a contact name on the AIR. We can handle it - even if the contact name changes from year to year. It is important information.

For further assistance, please refer to the article *Who to Call for Help with AIRs and PBGF Assessment Certificates* (PCO Bulletin 6/3 (Winter-Spring 1996), pg. 53))

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We take pride in doing our work well and efficiently. Your co-operation is needed and appreciated.