Application for Claim under The Residential Tenancies Act, 2006

A. Nature of Claim			
☐ Landlord Application OR ☐	Tenant Application		
**	**		
☐ Order for possession based on: rent arrears	nuisance	cleaning/repairs	☐ Return of security deposit
or other, specify,			☐ Breach of tenant's rights
*claims for losses are to be dealt with on a new appli			— Breach of tenant 5 fights
	T		- L
Claims for these losses or Order:			Data of applications
☐ Rent arrears/rent loss estimated \$			Date of application:
☐ Cleaning and/or repairs estimated \$			
☐ Security deposit/guarantee (complete bothe sides if	only asking for security	deposit/guarantee)	
☐ Disposition of abandoned property (attach list of p			Signature of applicant:
☐ Other, specify	roperty and estimated t	· unic)	Signature of applicant.
You will be requested to give more information on hea	uring notice/claim to be	sent to you	
Tou will be requested to give more information on nec	Tring notice/claim to be	seni io you.	J
B. Rental Property Information			
• •		Carita NI	
Street Address			
City/Town/Village/Hamlet			
Tenancy start/ end/last		//	
day month year	da	y month year	
C. Landlord Information			
Landlord/agent name or Rentalsman ID #			
Mailing/service address		Suite No	
City/Town/Village Province	e	Postal Code	
Contact: Work () Home ()	Fax ()	
If address unknown, email			
D.T. A.L.C. A.			
D. Tenant Information			
Tenant names		_	_
	Guarantee let	ter □ yes (Case No. — No
	Guarantee let	ter 🗆 yes 🕠	Case No \Box
	Guarantee let	ter 🗌 yes 💢	Case No \Boxed No
Present mailing address		Suite No.	
City/Town/Village Province	2	Postal Code	
Contact: Work () Home (
If address unknown, email			
II address unknown, eman			
This application form is the first step in having the Office of R	esidential Tenancies res	olve your residential l	landlord/tenant dispute. You
should try to settle your dispute before applying to us. If your			
determine who should receive the security deposit, this form er termination of the tenancy. You can file this form by presenting			
at all hours at both locations. You may also fax or mail the app			
to be actually received by the seventh business day).	,		The second secon
After filing this form, you will receive a Hearing Notice and C	laim (unless a landlord	claims for just the sec	curity deposit/guarantee) with a
date scheduled for a hearing at one of our hearing points through	ghout the province. Exc	cept for Orders for Po	ssession and emergency claims
(advise us if such), hearings will normally be scheduled 30 to 4			
you will have to fill in the claim portion and provide more deta have to be served by you, on the other party. You will be response			g Notice and Claim form will
have to be served by you, on the other party. Tou will be respe	mistore for enforcing an	y Older we give.	
Method of Payment (choose only one)			
Application fee: \$25 for any landlord application for secu	urity deposit only; \$30	0 for landlord applic	cation for possession or any
application for any other type of claim \$5,000 or under;	\$50 for any claim ove	er \$5,000. If sent by	fax, pay by credit card.
☐ Cash ☐ Interac ☐ Cheque ☐	*	•	
☐ Credit card ☐ Cardholder's name	•	Signatura	
		· ·	
☐ Visa ☐ Mastercard #		Expiry date	
Regina 120 - 2151 Scarth Street, S4P 2H8	Saskatoon	105 - 122 Third Av	venue North, S7K 2H6
General inquiries 787-2699		General inquiries	933-5680
or 1-888-215-2222 Specific inquiries on your application	2	Specific inquiries	or 1-888-215-2222 on your application
(please provide application no.) 787-0719		(please provide app	plication no.) 933-5683
Fax 787-5574 or 1-888-867-7776	Ó	Fax 93	3-7030 or 1-888-867-7776
For office use only			
Payment received by Credit card authorizat	ion no Applica	ation group no	Application no.

REQUEST FOR SECURITY DEPOSIT AND INTEREST GUARANTEE, only

The Landlord should complete this side, as well as the other, if they only have a claim or wish to proceed only against the security deposit and interest/guarantee at this time. You can apply at a later date for any claims over and above the

security deposit/guarantee if you can locate the Tenant(s). No Hearing notice and Claim will be issued. The Office of Residential Tenancies will serve any necessary documents. _____, Landlord, or agent for the Landlord, (Print name) hereby certify the following to be true and correct to the best of my information and belief: Tenant(s) name _ Address of rental property ____ a) no knowledge of the whereabouts of the Tenant(s) and has no means of finding out their 1. The Landlord has: whereabouts, or, b) the current mailing address (residence/work/family/other) of the Tenant(s), is 2. The tenancy is now terminated and the Tenant(s) has caused the following losses (show all losses, even if more than security deposit, as they may be claimed if Tenant(s) disputes the security deposit): ☐ Rent arrears/loss ☐ Month in arrears and/or lost month vear vear □ *Re-rented on month year *If you are claiming rent loss but find a renter after filing this claim and haven't received an Order, please phone and advise. ____\$___ ☐ Cleaning # of hours __ Supplies Carpet Cleaning Other ☐ Damages _____\$___ Item_____ \$____ Item_____\$___ _____\$___ Item_____ \$_____ \$ _____ _____\$___ ☐ Other (specify) _____ \$_____ \$ ____ **Application fee** TOTAL CLAIM Note: A tenant may request a hearing to re-open an Interim order within 120 days of the Order. You should retain any supporting evidence. If the tenant disputes this security deposit claim, the hearing will also deal with your claims for over and above the security deposit. Any estimate of losses should be marked with *. 3. Nothing disqualifies me from any claim on the security deposit. \$ _____ cash deposit held by the Landlord 4. The total amount of security deposit, made up of: \$_____ interest on cash deposit held by the Landlord \$_____ guarantee (provide a copy of letter of gurantee) Certified to be true and correct: Signature Date

This form must be received by the Office of the Rentalsman at the address on the reverse side within 7 business days of the end of the tenancy if the landlord is seeking a security deposit. If a forwarding address is known, or located by us, the Office of the Rentalsman will send a copy of this claim to the Tenant(s). They will have 7 business days to dispute the claim. If a dispute is filed, a hearing will be scheduled and you will be notified of the time and place. Otherwise, an Interim Order, reviewable within 120 days, will be issued based on the information provided above.