

Applicant Process

A selection committee comprised of representatives from various program sponsors screens and selects successful applicants based on the elements below:

- demonstration of eligibility;
- provision of a career plan focused on an occupation within the aviation industry;
- one-page essay explaining their interest in the aviation industry and reasons for their specific career choice;
- academic transcripts sufficient to demonstrate education history relevant to their application;
- proof of acceptance or conditional acceptance in an academic or technical aviation related program;
- two (2) personal or professional reference letters, and
- resume (employment history).



Jeremy Studney
Aircraft Maintenance
Engineer

"The Aviation Career Development Program helped me achieve my goal of becoming an Aircraft Maintenance Engineer. I'm a proud Northerner and would like to stay and work in the North. Because of the help I got through the program, I'm learning the skills of my trade and looking forward to a long future in the North's growing aviation industry."



How To Apply

Anyone interested in the bursary program can request an application from:

**Operations and Training Officer
Airports Division
Department of Transportation
Government of the Northwest Territories**

**PO Box 1320
Yellowknife, NT X1A 2L9
Tel (867) 873-7161**

Applications can also be downloaded from the Department of Transportation website at www.dot.gov.nt.ca

Application DEADLINE for the upcoming year is May 31.

Application Checklist

- two (2) reference letters
- academic transcripts
- proof of acceptance or conditional acceptance in an academic or technical aviation related program
- proof of residency
- application essay
- resume



Propel Your Career to New Heights!

**Check out
the Aviation
Industry!**

Aviation Career Development Program





What It Is

Every year, as many as 12 successful applicants can each receive a \$5,000 bursary from a fund sponsored by the Department of Transportation, Canadian North, Adlair Aviation and Discovery Air. The Department of Transportation contributes \$30,000 and Canadian North \$20,000. Adlair Aviation and Discovery Air provide \$5,000 each.



Jeffery Bowden
Pilot

"The financial support provided by the Aviation Career Development Program helped me get the job I wanted."

Who Is Eligible

To be eligible, the applicant must fulfill the following requirements:

- be a resident of the NWT for a minimum of two years
- be accepted (or conditionally accepted) in a recognized full time academic or technical program, and
- intend to return to work in the NWT when their studies are complete.

Career Opportunities

There are many careers in aviation. Below are just some of the aviation career opportunities available:

- Aircraft Refuellers
- Aircraft Mechanics
- Ticket Agents
- Pilots
- Airfield Maintenance Technicians
- Heavy Duty Mechanics
- Electricians
- CARS Observer/ Communicators
- Flight Service Specialists
- Airport Management

If there is a particular area of employment that an applicant is interested in, but it is not listed above, contact the Operations and Training Officer for the Department of Transportation at (867) 873-7725. Staff at NWT Career Centres can help applicants research jobs in aviation. Career resource libraries have valuable information, including occupational profiles, labour market trends, and education and training opportunities. Individual and group workshops can help you develop a career action plan, education plan or job search strategies. Below is a list of local Career Centre contact information:

Fort Smith (867) 872-7425

Hay River (867) 874-9200

Fort Simpson (867) 695-7335

Inuvik (867) 777-7365

Yellowknife (867) 766-5100

Norman Wells (867) 587-2483

Samantha Merritt
Pilot

"The idea of becoming a pilot appealed to me because it's an exciting career that offers many opportunities for advancement in the aviation industry.

A bursary from the Aviation Career Development Program is helping me reach that goal. My degree should open new doors to opportunity down the road that will allow me to pursue management positions in the industry."



How it works

Successful applicants receive two installments of \$2,500. Once the student provides the Department of Transportation with a confirmation of acceptance at a recognized educational institution the first installment is paid.

Students receive the second installment in January once the Department of Transportation is provided confirmation of enrollment in the winter semester.

Awards are for one (1) academic year. Students that would like to obtain bursaries for additional years of study must re-apply each academic year.

